

City of Portsmouth
Portsmouth, New Hampshire
Sale of Police Department's Uninterrupted Power Supply
(Surplus Equipment)
Bid #18-12

INVITATION TO BID

Sealed bid proposals, plainly marked, "Sale of Police Department's Uninterrupted Power Supply Surplus Equipment Bid #18-12" on the outside of the mailing envelope as well as the sealed bid envelope, addressed to the Finance/Purchasing Department, City Hall, 1 Junkins Avenue, Portsmouth, New Hampshire, 03801, will be accepted until 2:00 p.m., January 18, 2012 when all bids will be publicly opened and read aloud. The surplus equipment is sold as is.

Bid packages may be obtained from the City's web site: www.cityofportsmouth.com/finance/purchasing.htm, by contacting the Finance/Purchasing Department on the third floor at the above address, or by calling the Purchasing Coordinator at 603-610-7227.

The City of Portsmouth reserves the right to reject any or all bids, to waive technical or legal deficiencies and to accept any bid that it may deem to be in the best interest of the City.

Continue below for the complete bid document.

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The UPS offered for sale, described below, is sold as is, where is, as shown and without warranties or guarantees either expressed or implied. The sale shall be FOB the premises where located. The UPS being offered for sale no longer meets the City's needs.

The UPS may be viewed at the Portsmouth Police Department's at 3 Junkins Avenue, Portsmouth, NH 08301. Please call Gil Emery at (603) 610-7411 to arrange a viewing or to obtain an electronic picture of the unit.

Minimum bid proposal acceptable is \$5,000.00. An award will be made to the highest bidder.

Notice of Award will be issued and payment in full must be received within ten (10) days of Notice of Award. Payment will be accepted only via cash or certified check made payable to the City of Portsmouth.

The UPS must be removed from the premises within fifteen (15) days of Notice of Award or payment may be forfeited. Once payment is made, the sale is final and no refund or return will be allowed.

Delivery of Bid Proposals: When sent by mail, the sealed proposal shall be addressed to the City at the address and in the care of the official in whose office the proposals are to be received. All proposals shall be filed prior to the time and at the place specified in the invitation for bid proposals. All bid proposals should be plainly marked on the outside of the envelope "Sale of Police Department's, Uninterrupted Power Supply (Surplus Equipment)\Bid #18-12". Proposals received after the time for opening of the proposals will be returned to the vendor, unopened. Faxed proposals are NOT acceptable.

Withdrawal of Bid Proposals: A proposal may be withdrawn unopened after it has been deposited if such request is received in writing prior to the time specified for opening the proposal.

Reservation of Rights: The City of Portsmouth reserves the right to reject any or all bids to waive technical or legal deficiencies, and to accept any proposal that it may deem to be in the best interest of the City.

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Bid Proposal Form-

SPECIFICATIONS:

General Electric SitePro 15KVA

UPS12-140FR Battery Cabinet with 30 batteries, last replaced in 2007.

Unit was purchased and installed in 2003.

The undersigned submits the following bid to purchase the UPS in accordance with the terms and condition of sale outlined in this bid document. Bidders shall specify amount in both words and figures. If there is a discrepancy between prices written in words and those written in figures, the prices written in words shall govern. Minimum bid proposal acceptable is \$5,000.00. The UPS is sold as is:

General Electric
UPS

\$ _____
Bid amount in words

\$ _____
Bid amount in figures

Submitted by: _____
Print Name

Signature _____

Company Name (if applicable) _____

Address: _____

City/State/Zip: _____

Telephone: _____

Fax Number: _____

E-mail
Address: _____