#### October 20, 2008

### City of Portsmouth, New Hampshire Community Development Department

#### Addendum #1

#### Two City Parks RFP #15-09

To the attention of all vendors submitting proposals for the above referenced project:

- 1. Final design plans for the portion of the Route 33 Project adjacent to Plains Park, are attached to this addendum. They include:
  - Sheet no 87 General Plan
  - Sheet no 98 Alignment Plan
  - Sheet no 102 Pavement Marking and Signing Plan
  - Sheet no 111 Landscape Plan
  - Sheet no 118 Signalization Plan
- 2. Task 6 for Projects A and B shall now read as follows:

**Upon written approval by the City**, develop 100% **engineer stamped** final design plans and technical specifications for the construction of improvements. The consultant shall discuss, recommend, and define cost-effective, vandal resistant, durable materials, and construction methods throughout the design process. Final design plans shall be reproducible and at a level of detail that can be used for bidding construction. Final detailed cost estimates shall be provided.

It is anticipated that playground equipment specifications, design and layout, as well as playground safety surfacing material specifications, will be provided to the consultant by the playground vendor at no cost. However, the consultant shall be responsible for coordinating this material and incorporating it in the design and bid documents.

- 3. A copy of the sign-in sheet from the RFP pre-bid meeting is attached.
- 4. Pages 2 and 4 of the RFP address *Task 1 Existing Conditions Plan* for each project. The following is clarification about the existing data which will be made available to the selected consultant:
  - Project A (Plains Park): Full survey data is available for ~90% of the Plains parcel, which was gathered during the design phase of the Route 33 project. GIS data will be provided for the remaining

- portions of the parcel which were not surveyed as part of the Route 33 design.
- Project B (Pine Street Park): No formal survey data is available for this parcel. The City will provide GIS information to the selected consultant.
- 5. Project B. The selected consultant will be expected to provide two draft improvement plans for neighborhood input during the first meeting. The paragraph on page 4, under "Develop Park Improvement Plan", should be changed to read "Develop Park Improvement Plans" so as to be consistent with Task 2 for project B, and the reference to "draft improvement plan" under the section in question should be changed to "draft improvement plans".
- 6. No additional requirements will be established regarding New Hampshire licensure for Landscape Architects for this Request for Proposals.
- 7. Below is a an excerpt of the meeting notes taken at the May 28, 2008 neighborhood meeting at Pine Street Park (Project B):

#### **Major Themes**

- The neighborhood is pleased overall with the park and value it in its current condition; the park gets a lot of use. There was no demand for a complete renovation of the park but there were specific suggestions for improvement.
- The neighborhood wants to use the entire park. There was a lot of discussion about using landscaping to encourage the use of the entire park, especially at the end furthest from Bartlett Street.
- Several people mentioned the usefulness of separate play areas for groups at this park and other parks in the City they like. Specifically, the pod concept for 3-5 year olds and 5-12 was embraced by the neighborhood. The neighborhood is pleased with the two current play structures; everyone agreed they get a lot of use.
- The neighborhood unanimously requested additional landscaping for aesthic value and function.

All else remains unchanged from original bid document.

Please acknowledge receipt of this addendum within your proposal, failure to do so may subject a bidder to disqualification.

End of Addendum #1

Mandatory Pre-Bid SIGN-N SHEET Two City Parks

RFP #15-09

# City of Portsmouth, NH Thursday October 16, 2008

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Mandatory Pre-Bid SIGN-N SHEET

RFP #15-09

City of Portsmouth, NH Thursday October 16, 2008

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Mandatory Pre-Bid SIGN-N SHEET

RFP #15-09

## City of Portsmouth, NH Thursday October 16, 2008

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