

**CITY OF PORTSMOUTH, NH
COMMUNITY DEVELOPMENT DEPARTMENT**

RFP #15-09

**REQUEST FOR PROPOSALS
ENGINEERING & DESIGN SERVICES**

TWO CITY PARKS

PLAINS AND PINE STREET PLAYGROUNDS

The City wishes to develop improvement plans for two City parks, the Plains Park and Pine Street Playground, which will result in the upgrade of these recreational facilities as well as improved safety and functionality.

Sealed Request for Proposals, plainly marked RFP #15-09, "Engineering & Design Services, Two City Parks," on the outside of the mailing envelope, addressed to the Finance/Purchasing Department, City Hall, 1 Junkins Avenue, Portsmouth, NH 03801 will be accepted until 2:00 p.m. on Thursday, October 30, 2008.

MANDATORY PRE-PROPOSAL MEETING

There will be a **mandatory pre-proposal meeting on Thursday, October 16, 2008 at 10:00 a.m.** at City Hall, 1 Junkins Avenue, Portsmouth, NH in Conference Room B. All proposers will have an opportunity to ask questions at this meeting. No proposals will be accepted from firms who do not attend the mandatory pre-proposal meeting.

Specifications and Request for Proposal forms may be obtained from the Finance/Purchasing Department on the third floor at the above address or by visiting the Finance/Purchasing Department or by calling the Purchasing Coordinator at 603-610-7227.

The City of Portsmouth reserves the right to reject any or all proposals, to waive technical or legal deficiencies, and to accept any proposal that it may deem to be in the best interest of the City.