

**ADDENDUM #1:**  
**RFP #02-12**  
City of Portsmouth, New Hampshire  
Department of Public Works

**PARKING SUPPLY AND DEMAND ANALYSIS  
FOR DOWNTOWN PORTSMOUTH, NH**

**This addendum forms part of the original document marked: RFP #02-12 Parking Supply and Demand Analysis for Downtown Portsmouth, NH.**

**Bidder's Questions:**

**The following questions have been asked and answered.**

**1. What on-street utilization data exists at this time?**

Pay-and-display meter back-office website data.

**2. Is historic utilization data available so we can determine utilization by day and month?**

Yes.

**3. Does this refer only to the City's garage or all off-street facilities?**

The High-Hanover Parking Facility and our leased gated 200-space parking lot.

**4. What off-street utilization data exists at this time?**

Parking access and revenue control data.

**5. Does the City have access to historical utilization data?**

Yes.

**6. Will two presentations to the City Council required? Will they occur on the same day?**

We anticipate two meetings with the Council will be required. One would be in the form of a workshop and another during a regular Council meeting.

**7. Would the presentations occur prior to the October 31<sup>st</sup> completion date?**

We expect the presentations to occur after the completion date, most likely during the month of November.

**8. With the October 31<sup>st</sup> completion date, how would we expect the analysis of utilization rates by hour, day and month to occur?**

We expect utilization analysis to be conducted from the historical data available from pay and display meters and access and revenue control systems.

**9. Will the staff-provided documents be available electronically?**

Yes. We will post documents on the City web site in the Parking Documents section of the Parking & Transportation page.

The 2005 Master Plan and the Zoning Ordinance are available on the Planning Department page.

**10. Will maps be available on the City web site or electronically?**

We will investigate making them available through electronic means.

**11. Will the selected firm be eligible to participate in future garage design projects?**

Yes.

**12. When will firms be notified about the September 1<sup>st</sup> interviews?**

We anticipate reviewing RFP's and making selections on August 29<sup>th</sup>. We will notify selected firms that afternoon.

**August 11, 2011 Mandatory Pre-bid Meeting Attendees**

<b>Name</b>	<b>Organization</b>
Brad Mezquita	AEI/Tighe & Bond
Joe Balskus	Tighe & Bond
Robert Lyford	CLD
Wes Wilson	Desman Associates
Tom Gorrill	Gorrill – Palmer
Chuck Cullen	Integrity Group
Anne Kroger	Walker Parking Consultants
Bob Duval	TF Moran
Rick Chellman	Nelson\Nygaard
Dirk Grotenhuis	RSG
David McNamara	FST
David Rich	Rich & Associates

All else remains as is.

Please acknowledge receipt of this addendum within your proposal, failure to do so may subject a bidder to disqualification.

End of Addendum #1