Hoefle, Phoenix, Gormley & Roberts, P.A.

ATTORNEYS AT LAW

127 Parrott Avenue, P.O. Box 4480 | Portsmouth, NH, 03802-4480 Telephone: 603.436.0666 | Facsimile: 603.431.0879 | www.hpgrlaw.com

February 22, 2018

HAND DELIVERED

Peter Stith, Planner Mary Koepenick, Administrative Clerk Portsmouth Zoning Board of Adjustment City Hall 1 Junkins Avenue Portsmouth, NH 03801

Re:

Zoning Relief

Portsmouth Strategic Partners, LLC/New England Sporting Goods, LLC

Litchfield Portsmouth, LLC, Owner 170 West Road, Unit 15 Portsmouth, NH

Tax Map 252, Lot 2-14 Zoning District: Industrial

Dear Mr. Stith, Ms. Koepenick & Zoning Board Members:

On behalf of Portsmouth Strategic Partners/New England Sporting Goods, LLC, Applicants, enclosed please find the following in support of requested zoning relief:

- <u>1/30/2019 Application for Special Exception</u>. (original and 11 copies)
- 2/22/2019 Board of Adjustment Application Checklist.
- <u>2/22/2019 Memorandum and Exhibits in Support of Zoning Relief.</u> (original and eleven (11) copies).

Also enclosed is our check for the filing fee in the amount of \$300.00.

We look forward to presenting this application to the Zoning Board of Adjustment at its March 19, 2019 meeting.

Very truly yours,

R. Timothy Phoenix

RTP/mfk Enclosures

cc: Alan Wong, Portsmouth Strategic Partners/New England Sporting Goods, LLC

DANIEL C. HOEFLE dhoefle@hpgrlaw.com R. TIMOTHY PHOENIX tphoenix@hpgrlaw.com LAWRENCE B. GORMLEY lgormley@hpgrlaw.com STEPHEN H. ROBERTS sroberts@hpgrlaw.com R. PETER TAYLOR ptaylor@hpgrlaw.com JOHN AHLGREN jahlgren@hpgrlaw.com KIMBERLY J.H. MEMMESHEIMER kmemmesheimer@hpgrlaw.com MATTHEW G. STACHOWSKE mstachowske@hpgrlaw.com KEVIN M. BAUM kbaum@hpgrlaw.com MONICA F. KIESER mkieser@hpgrlaw.com SAMUEL HARKINSON sharkinson@hpgrlaw.com OF COUNSEL: SAMUEL R. REID

CITY OF PORTSMOUTH Zoning Board of Adjustment Application

Department Use Only		Date			
Assessor Plan #	Lot #	Fee			
Zone	Lot area	Ву			
Fill in below by printing in ink or typing / Complete all Blanks or indicate "N/A" if not applicable Applicant New England Sporting Goods, LLC/Portsmouth Strategic Partners, LLC Owner of Record Litchfield Portsmouth, LLC					
Applicant Street Address 179 Pleasant Street Owner Street Address c/o Eaton Partners, Inc 175 Canal Street #401					
Applicant City / State / Zip Portsmouth, NH 03801 Owner City / State / Zip Manchester, NH 03101					
Applicant phone () c/o Counsel 603.436.0666 Owner phone ()					
Applicant e-mail c/o Counsel tphoenix@hpgrlaw.com					
Location (street address) of proposed work: 170 West Road, Unit 15					
Existing use: Currently vacant. Most recently a theatre arts studio with related storage pursuant to Special Exception obtained 11/22/2016					
Undersigned hereby requests:		Article and Section			
Appeal from an Administrative Decision See Article 2, Section 10.234.30	ision		_		
Special Exception See Article 2, Section 10.232.20		Article IV, Section 10.440, Use 4.42			
Variance See Article 2, Section 10.233.20			_		
Other See Article 2, Section 10.233.20			_		
To permit the following:					
a sports training facility. Please s	see attached narrative for a	dditional information.			
			_		
The undersigned alleges that the required conditions exist for granting of this request according to the terms of the Zoning Ordinance as demonstrated in the attached submittals.					
Only complete applications will be accepted by the deadline date. A complete application shall consist of: a completely filled out application with original signatures, the application fee, and 12 packets of required plans and any supporting documents or photos. Incomplete applications will not be accepted. Applications received after the deadline will be scheduled for the following month. The owner or his/her representative is required to attend the Public Hearing for the above appeal.					
Signature of Owner		8 30 10 Da) ate		
Please PRINT name here Scott Gav Fman , Manager of Litchfield Portsmouth, LLC					

Applicant's Responsibilities

- 1. All applications for Variances and Special Exceptions must be submitted to the Planning Department prior to the published deadline. In the case of Appeals from an Administrative Decision, the appeal shall be filed no later than 30 days from the date of the action which is being appealed.
- 2. A Building Permit application must also be filed for the project for which zoning relief is being sought. The Building Permit application can be submitted with the Board of Adjustment application or filed prior. The Planning Department may waive this requirement when the application is for a substandard lot for subdivision purposes and no other zoning relief is required.
- 3. An applicant shall be one of the following: a) the owner of record of the property, or b) the holder of a valid purchase and sales agreement for the purchase of the subject property, or c) the holder of a valid option for the purchase of the subject property.
- 4. All applications shall include a written statement explaining how the request complies with the requirements of the Zoning Ordinance as provided in Article 2 (see Section 10.234.30 for Administrative Appeals, Section 10.233.20 for Variances, Section 10.232.20 for Special Exceptions).
- 5. It is the obligation of the applicant to submit adequate plans and exhibits in accordance with the terms of the Zoning Ordinance for all applications for Administrative Appeals, Variances, Special Exceptions, and Equitable Waivers.
- 6. For applications requesting dimensional relief, the minimum requirements for adequate plans shall include the following:
- Site Plan(s) showing existing and proposed conditions including:
 - Front, side and rear setback / yard dimensions (this is the distance from a structure to the lot line)
 - Lot dimensions
 - Abutting street(s) and street names
 - Driveways / accessways
 - Dimensions (size and height) of structures
 - Dimensions and location of parking spaces

- Scale of all drawings and plans (the scale is the ratio of the drawing's size relative to the actual size)
- Labeled photo(s) of existing conditions
- Building plans and elevations of any proposed structures or additions
- Interior floor plans for any renovations or expansion to existing structures
- 7. For applications requesting relief from land use requirements, the minimum requirements for adequate plans shall include the following:
- Site Plan showing dimensions and location of parking spaces including the scale (the scale is the ratio of the drawing's size relative to the actual size)
- Interior floor plans and/or exterior site plans showing the location of the proposed use(s)
- Labeled photo(s) of existing conditions
- 8. Plans should be 8 ½" x 11" in size, 11" x 17" plans may be used only if the plan would otherwise be unreadable.
- 9. The Planning Department is authorized by the Board of Adjustment to refuse applications which do not meet these minimum requirements. The Planning Department may also require additional information and/or exhibits as needed to illustrate the scope of the project. Public Hearings shall not be scheduled, advertised or held until such time as the minimum requirements for adequate plans have been submitted. The Board may postpone any application requiring more information prior to any action being taken.
- 10. The applicant shall submit one (1) original and eleven (11) copies of the application and any plans, exhibits, and supporting documents.
- 11. The applicant shall provide electronic files in Portable Document Format (PDF) of all submittals. An applicant may request a waiver from this requirement. The request should be made in writing to the Planning Director one week prior to the submission deadline and should explain why the applicant is unable to provide electronic files.

I have read the above list of responsibilities, have provided all required information, and such information is current, accurate, and complete to the best of my knowledge.

The Applicant is encouraged to consider the following when completing the application:

- Provide neat and clear plans
- Use of color or highlights is encouraged in order to identify pertinent areas on plans
- Applicants are encouraged to review the application with a member of the Planning Department staff prior to submittal

All applicants are encouraged to discuss the project with impacted neighbors

(Applicant's Signature, date)

Applicant's Responsibilities

- 1. All applications for Variances and Special Exceptions must be submitted to the Planning Department prior to the published deadline. In the case of Appeals from an Administrative Decision, the appeal shall be filed no later than 30 days from the date of the action which is being appealed.
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- 6. For applications requesting dimensional relief, the minimum requirements for adequate plans shall include the following:
- □ Site Plan(s) showing existing and proposed conditions Scale of all drawings and plans (the scale is the ratio of the drawing's size relative to the actual size) including: - Front, side and rear setback / yard dimensions (this Labeled photo(s) of existing conditions is the distance from a structure to the lot line) Building plans and elevations of any proposed structures or - Lot dimensions additions - Abutting street(s) and street names Interior floor plans for any renovations or expansion to - Driveways / accessways existing structures - Dimensions (size and height) of structures - Dimensions and location of parking spaces
- 7. For applications requesting relief from land use requirements, the minimum requirements for adequate plans shall include the following:
- Site Plan showing dimensions and location of parking spaces including the scale (the scale is the ratio of the drawing's size relative to the actual size)
- Interior floor plans and/or exterior site plans showing the location of the proposed use(s)
- Labeled photo(s) of existing conditions
- Plans should be 8 ½" x 11" in size, 11" x 17" plans may be used only if the plan would otherwise be unreadable.
- The Planning Department is authorized by the Board of Adjustment to refuse applications which do not meet these minimum requirements. The Planning Department may also require additional information and/or exhibits as needed to illustrate the scope of the project. Public Hearings shall not be scheduled, advertised or held until such time as the minimum requirements for adequate plans have been submitted. The Board may postpone any application requiring more information prior to any action being taken.
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All applicants are encouraged to discuss the project with impacted neighbors

policant's Signature, date) OWNEV

Scott Kaulman

Board of Adjustment Application Check-List

Please complete and submit one (1) copy with your completed application. Property Address 170 West Road, Unit 15 R. Timothy Phoenix Completed By ____ APPLICATION TYPE: Variance or Special Exception for Dimensional Requirements X Variance or Special Exception for Use Requirements FOR APPLICATIONS REQUESTING DIMENSIONAL RELIEF, THE FOLLOWING SUBMISSIONS MUST BE INCLUDED: Site Plan(s) showing existing and proposed conditions including: Front, side and rear setback / yard dimensions (this is the distance from a structure to the lot line) Lot dimensions Abutting street(s) and street names Driveways / accessways Dimensions (size and height) of structures Dimensions and location of parking spaces Scale of all drawings and plans (the scale is the ratio of the drawing's size relative to the actual size) □ Labeled photo(s) of existing conditions Building plans and elevations of any proposed structures or additions Interior floor plans for any renovations or expansion to existing structures FOR APPLICATIONS REQUESTING LAND USE RELIEF, THE FOLLOWING SUBMISSIONS MUST BE INCLUDED: Site Plan(s) showing: Location of the proposed use(s) on the property Site plan showing location and dimensions of parking spaces Interior floor plans showing the location and layout of the proposed use ★ Labeled photo(s) of existing conditions **ALL APPLICATIONS** Complete application checklist (1 original) Complete and signed Building Permit application (1 original) filed previously included with this packet Complete and signed Board of Adjustment Application Form (1 original, 11 copies) Property Owner signatures (on front and back of Board of Adjustment application form) Written statement explaining how the request complies with the requirements of the Zoning Ordinance as provided in Article 2 (see Section 10.234.30 for Administrative Appeals, Section 10.233.20 for Variances, Section 10.232.20 for Special Exceptions) (12 copies) Required plans / exhibits are 8 ½" x 11" or 11" x 17" in size (12 copies) Additional information as requested by the Planning Department staff Parking analysis Electronic file in Portable Document Format (PDF)

Sent by e-mailProvided on CD-ROMProvided on flash drive

MEMORANDUM

TO: Portsmouth Zoning Board of Adjustment ("ZBA")

FROM: R. Timothy Phoenix, Esquire

DATE: February 22, 2019

Re: Portsmouth Strategic Partners, LLC/ New England Sporting Goods, LLC, Applicants

Litchfield Portsmouth, LLC, Owner

170 West Road, Unit 15 Tax Map 252, Lot 2-14 Zoning District: Industrial

Dear Chairman Rheaume and Zoning Board Members:

On behalf of Portsmouth Strategic Partners, LLC/New England Sporting Goods, LLC ("Applicant") we are pleased to submit this application and exhibits in support of a request for a Special Exception for a proposed sports training facility.

I. Exhibits

- 1. <u>Site Photographs</u>.
 - Satellite
 - Street View
- 2. Site Plan.
- 3. Floor Plan.
- 4. Parking calculations.
- 5. <u>Tax Map 252</u>.

II. Property/Project

West Road is a 6.7-acre lot in an industrial zone located between the municipally zoned public works property, and the Office Research District running along Lafayette Road. 170 West Road contains a multi-tenant light industrial/office building. (Exhibits 1, 2). Applicant proposes to develop a sports training facility in Unit 15, a 9,791-s.f. unit containing 5,214-s.f. of warehouse space and 4,579-s.f. of office space. (Exhibit 3). The training facility will begin as a hockey "dry land training" program for middle and high school hockey teams and will include an actual or synthetic ice rink. Eventually the Applicant intends to provide training for other sports such as softball/baseball and lacrosse. Training will involve practices, strength/endurance, safety-education, skill-improvement exercises, and classroom lectures for 15-30 students in the facility supervised by 2-6 coaches.

The proposed use is a Use 4.42 – a health club or similar use. Previously the ZBA granted the same special exception for Patrick Dorow Productions to offer a (non-performance) space for theatre lessons/rehearsals and storage. This proposed use is similar because it is a practice and training facility only. The site contains 90 parking spaces for use by all the tenants. In preparation for submission of this Application, an analysis of tenant uses and the associated parking required for those uses was conducted in consultation with City Staff. (Exhibit 4). City Staff agreed that this analysis demonstrates that the site provides more than enough parking spaces for Unit 15 to meet the required number of off-street parking spaces for a health club or similar use.

III. Relief Required

The following relief under the Portsmouth Zoning Ordinance ("PZO") is required:

A. <u>Special Exception Article IV, Section 10.440 – 4.42</u> – for a health club or similar use is permitted by Special Exception in the Industrial Area.

IV. Special Exception Requirement

PZO Article II, Section 10.232.10 provides in pertinent part:

The Board shall hear and decide requests for special exceptions as provided for in this Ordinance. The Board shall grant requests for special exceptions which are in harmony with the general purpose and intent of this Ordinance and meet the standards of Subsection 10.232.20. Appropriate conditions of the sort set forth in Subsection 10.232.30 may be placed on special exception approvals when necessary to meet the standards of Subsection 10.232.20.

The general purpose and intent of the PZO is to promote the health, safety and general welfare of Portsmouth in accordance with the Master Plan. The building at 170 West Road already exists with several units. The Applicant will make interior modifications, for the proposed use but there will be no exterior changes to the site. The proposal offers an indoor facility for kids to develop their athletic skills and allows for diversity of use in the industrial zone. With 90 parking spaces on site for the multi-tenant building comprised of warehouse and office space, there is more than enough parking available for the proposed use. (Exhibit 5). Accordingly, the proposed use is in

harmony with the general purpose and intent of the Ordinance. The additional standards and the Applicant's response follows:

Section 10.232.21 – Standards as provided by this ordinance for the particular use – Permitted by Special Exception. – PZO Section 10.440 – 4.42 permits the use by Special Exception.

PZO Section 10.232.22 – No hazard to the public or adjacent property on account of potential fire, explosion or release of toxic materials. – No hazard exists.

PZO Section 10.232.23 – No detriment to property values in the vicinity or change in the essential characteristics of any area including residential neighborhoods or business and industrial districts on account of the location or scale of buildings and other structures, parking areas, access ways, odor, smoke, gas, dust or other pollutant, noise, glare, heat, vibration or unsightly outdoor storage of equipment, vehicles or other materials. – Currently a vacant unit in a multi-tenant industrial facility exist. A permitted (by special exception) sports facility for youth will exist which is confined to the existing space, and well in keeping with the area in which it is located. The project and use will not cause odor, smoke, gas, dust or other pollutant, noise, glare, heat, vibration or unsightly outdoor storage.

PZO Section 10.232.24 – No creation of a traffic safety hazard or substantial increase in the level of traffic and congestion in the vicinity. – By virtue of serving school-aged children, the peak operation times of this facility during much of the year will vary from those in the immediate area. Therefore, the use itself, when considered with surrounding units, reduces traffic and parking demand. Many students are likely to be dropped off for training, as only the older students can drive themselves. Accordingly, the use will create neither a traffic safety hazard nor a substantial increase in the level of traffic congestion.

PZO Section 10.232.25 – No excessive demand on municipal services, including, but not limited to, water, sewer, waste disposal, police and fire protection and schools. – The proposed use will not create excessive demand upon the subject municipal services.

PZO Section 10. 232.26 – No significant increase in stormwater runoff onto adjacent property or streets. – There will be no change to the existing site.

PZO Section 10.232.30 (10.232.31-39a) – Special Exception approvals may be subject to appropriate conditions. – Applicant respectfully suggests that no special conditions are needed for the proposed use to meet the aforementioned criteria.

IV. Conclusion

The proposed use will provide an additional outlet for area youth, is in harmony with the general purpose and intent of the ordinance, and complies with the additional standards for

granting a special exception. Accordingly, Applicant respectfully requests that the Portsmouth Zoning Board of Adjustment grant the requested special exception.

Respectfully submitted,

Portsmouth Strategic Partners, LLC/ New England Sporting Goods, LLC

By: R. Timothy Phoenix

Monica F. Kieser

170 West Rd



Imagery ©2019 Google, Map data ©2019 Google 50 ft ⊾



Portsmouth, New Hampshire



Image capture: Sep 2011

© 2019 Google

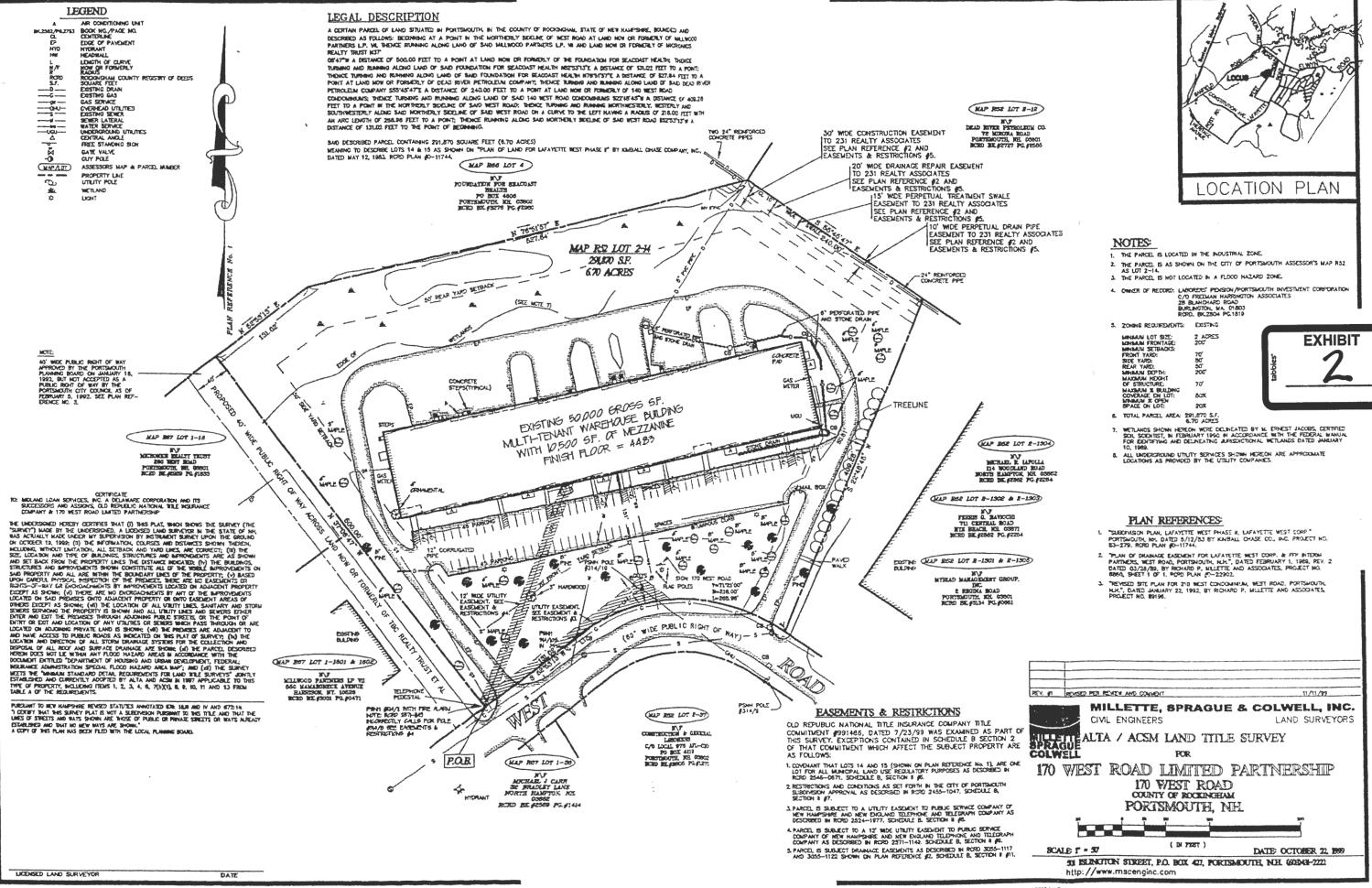


Street View - Sep 2011

170 WestRoad Unit 15



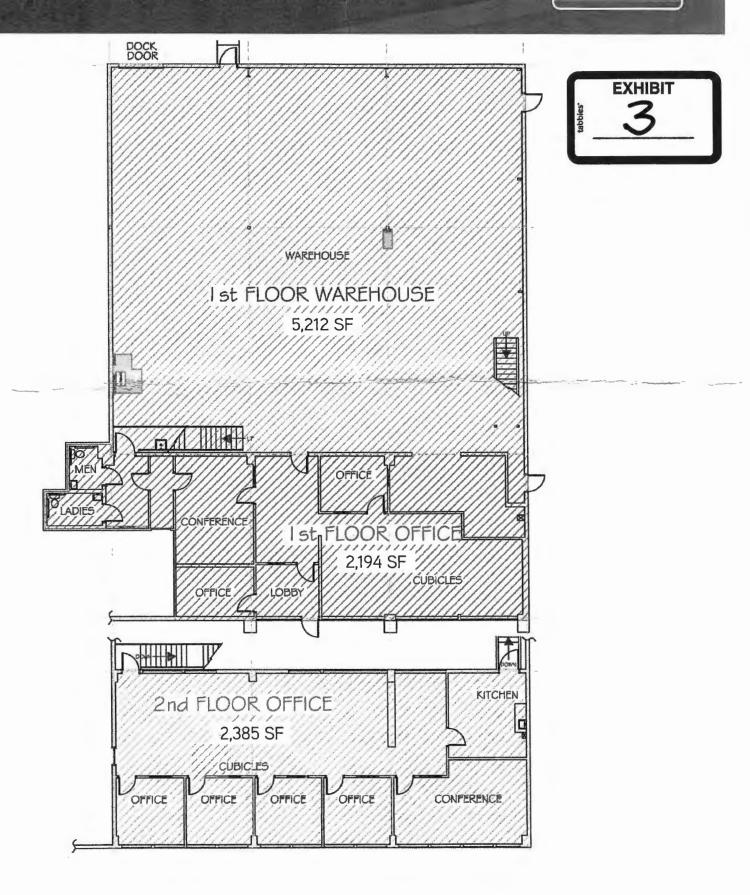




Floor Plan | 9,791 SF

170 WEST ROAD, UNIT 15, PORTSMOUTH, NH 03801





Parking calculations

Unit #	Tenant Name	SF	#spaces
1	Optical Phusion, Inc.(Warehouse/Dist.)	6,309	1/2000 sf = 3.15
2	Core Elastomers, Inc. (Warehouse/Dist.)	6,422	1/2000 sf = 3.21
3A	Asia MedSource, Inc. (Warehouse/Dist.)	6,274	1/2000 sf = 3.14
4	Retail Sales, Inc. (Warehouse/Dist.)	5,000	1/2000 sf = 2.50
6A, 6C, 6E, 6F	Micronics Filtration, LLC (Office)	1,006	1/350 sf = 2.87
6B	Aire Brands, LLC (Office)	146	1/350 sf = .42
6D	FB Environmental (Office)	708	1/350 sf = 2.02
7	CC1, Inc. (Warehouse/Dist.)	3,187	1/2000 sf = 1.59
7A	Pepperidge Farm, Inc. (Warehouse/Dist.)	5,000	1/2000 sf = 2.50
8	DC Audio and Video Services, Inc. (Warehouse/Dist.)	6,372	1/2000 sf = 3.19
9	SVT Supply Chain Solutions (Warehouse/Dist.)	2,863	1/2000 sf = 1.43
10	Automotive Supply Associates, Inc. (Warehouse/Dist.)	7,057	1/2000 sf = 3.52
15	Proposed Sports Training Facility Use 4.40	9,791	1/250 sf = 39.3
	Total Size:	60,135	68.84 = 69 spaces
	Total number of spaces provided:		90 spaces (21 space surplus)



