

K-0076-019 January 14, 2019

Ms. Juliet Walker Planning Director City of Portsmouth Planning Department 1 Junkins Avenue Portsmouth, New Hampshire 03801

## Re: Conceptual Consultation 111 Maplewood Avenue Project

Dear Juliet:

On behalf of RJF-Malpewood, LLC, owner, and RW Norfolk Holdings, LLC, applicant, we are pleased to submit twelve (12) hard copies along with a digital copy in PDF format of the following information to support a request for a Preliminary Conceptual Consultation with the Planning Board for the above referenced project:

• Conceptual Site Plan dated January 9, 2019

The proposed project consists of constructing  $4 - 4\frac{1}{2}$ -story mixed use building with 1<sup>st</sup> floor office and retail space and 2<sup>nd</sup> through 4<sup>th</sup> floor office space and associated site improvements which includes community space. Currently, the conceptual site plan has a gross floor area for 75,000 SF with the 1<sup>st</sup> through 3<sup>rd</sup> floors having an area of approximately 20,000 sf and the 4<sup>th</sup> floor having an area of approximately 15,000 SF.

We respectfully request to be placed on the January 24, 2019 Planning Board agenda for a Conceptual Consultation. If you have any questions or need any additional information, please contact me at 603.433.8818 or <u>pmcrimmins@tighebond.com</u>.

Sincerely, TIGHE & BOND, INC.

Patrick M. Crimmins, PE Senior Project Manager

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