Reading History

PORTSMOUTH PUBLIC LIBRARY

koha

Keep a running history of library items checked out over time

Keeping Your History

> Note: You must opt in to your reading history and it is not retroactive

1. Log in to your library account.

2. Under your account menu, click your privacy.

3. Under Your privacy management, click the drop down menu and select Forever to keep your checkout history going forward until you choose to delete it or change your privacy settings. Choosing Default or Never means that none of your checkout history will be saved.

4. Click Save.

5. You can also delete your complete checkout history on this page by clicking Immediate deletion.

your account menu

- your summary
- your fines
- your personal details
- change your password
- your search history
- your reading history
- **your privacy**
- your messaging
- your lists

Your privacy management

No reading history to delete

We take great care in protecting your privacy. On this screen, you can define how long we keep your reading history.

Your options are:

- Forever: keep my reading history without limit. This is the option for users who want to keep track of what they are reading.
- Default: keep my reading history according to local laws. This is the default option : the library will keep your reading history for the duration permitted by local laws.
- Never: Delete my reading history immediately. This will delete all record of the item that was checked-out upon check-in.

Please note that information on any book still checked-out must be kept by the library no matter which privacy option you choose.

Please also note that the library staff can't update these values for you: it's your privacy!

Please choose your privacy rule:

Forever ▼

Save

Immediate deletion

Whatever your privacy rule you choose, you can delete all your reading history immediately by clicking here. **BE CAREFUL**. Once you've confirmed the deletion, no one can retrieve the list!

Immediate deletion

Please note, the last person to return an item is tracked for the management of items returned damaged.

Finding Your History

1. Under your account menu, click your reading history.

2. Clicking the drop down list under Checkout history allows you to sort the list by date (default), title, or author.

your account menu	Checkout history				
your summary	Order by date ▼				
your fines	Showing last 50 items. Show all items				
your personal details	All Checkouts On-site checkouts				
change your password	Title ⇕	Item type ⇕	Call no. ⇕	Date ⇕
your search history	A strange Scottish shore / Gray, Juliana,	NEW Book - New	FIC GRAY, J.	(Checked out)
your reading history				
your privacy				
your messaging	Kindle Fiction	eReader	Kindle #8 Paperwhite	01/09/2018
your lists				

FAQs

1. Can library staff or others see what I've checked out?
   No. Only you can see what you have checked out in the past by logging into your library account with your library card number and password. Library staff can only see what you currently have checked out. Note: The last person to return an item is tracked for the management of items returned damaged.

2. Will it show me the items I've checked out so far?
   Unfortunately, no. Titles begin to show up on your reading history with the first item you check out after you opt in to the process. It will then record your checked out items from that point forward, unless you turn it off or choose immediate deletion under your privacy.

3. When I turn off my reading history, can I later recover that history?
   Kind of. Changing your privacy setting to Never means that it will not track your checkout history going forward but does not delete your history up to that point. To delete your reading history completely, you must click immediate deletion.