

**PARKING and TRAFFIC SAFETY COMMITTEE  
ACTION SHEET**

8:00 A.M. – March 4, 2021  
Remote Meeting via Zoom

PRESENT: City Councilor/Chairman Peter Whelan, City Manager Karen Conard,  
Public Works Director Peter Rice, Fire Chief Todd Germain,  
Police Captain Mike Maloney  
Members: Mary Lou McElwain, Steve Pesci, Jonathan Sandberg,  
Harold Whitehouse and Erica Wygonik (Alternate)

CITY STAFF: Parking and Transportation Engineer Eric Eby  
Parking Director Ben Fletcher

<b>REPORT BACK TO CITY COUNCIL</b>
<ul style="list-style-type: none"><li>• <u>City Council request for review of implementation of Rectangular Rapid Flashing Beacons (RRFB) at three pedestrian crosswalk locations (Madison Street at Middle Street, Essex Avenue at Middle Road and Thornton Street at Bartlett Street).</u></li></ul> <p>The Parking and Traffic Safety Committee is reporting back to the City Council that the Thornton Street at Bartlett Street location was tabled per request of Councilor McEachern.</p> <p>The Committee voted unanimously to endorse installing Rectangular Rapid Flashing Beacons at two pedestrian crosswalk locations (Essex Avenue at Middle Road and a safe location on either Madison Street or Wibird Street at Middle Street). There were no questions to report back to the City Council on this agenda item.</p>



1. Chairman Peter Whelan recited that this is a Remote Meeting via Zoom Conference Call. Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-20, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.
2. Financial Report – **On a unanimous roll call 9-0, voted** to accept and approve the financial report dated January 31, 2021 as presented.
3. Public Comment Session – There were seven speakers: City Councilor Deaglan McEachern (RRFB on Thornton Street at Bartlett Street), Elizabeth Bratter (parking fine increases and parking reductions), Ken Goldman (Islington Creek Neighborhood Parking Program and parking fine increases), Liza Hewitt (RRFB on Essex Avenue at Middle Road), Rodney Rodriguez (RRFB on Essex Avenue at Middle Road), Beth Margeson (event parking restrictions in the South End) and Robin Husslage (Islington Creek Neighborhood Parking Program)

4. City Council request for review of proposed parking fine increases, by Parking Director Ben Fletcher. **On a unanimous roll call 9-0, voted** to recommend to the City Council that the parking fine rate be increased as follows: \$35.00 fine and \$55.00 fine after 30 days in each of the four violation categories (session expired, parked in no parking area, emergency snow ban, and commercial loading zones), and request a report back on recommendations to adjust the safety and frequent offender fines at a future meeting.
5. City Council request for review of implementation of Rectangular Rapid Flashing Beacons (RRFB) at three pedestrian crosswalk locations (Madison Street at Middle Street, Essex Avenue at Middle Road and Thornton Street at Bartlett Street). **On a unanimous roll call 9-0, voted** to endorse installing Rectangular Rapid Flashing Beacons at two pedestrian crosswalk locations (Essex Avenue at Middle Road and a safe location on either Madison Street or Wibird Street at Middle Street). *The Thornton Street at Bartlett Street location was tabled per request of Councilor McEachern.*
6. Request for traffic signal at intersection of Lafayette Road and Hoover Drive, by Ken Riley. **On roll call 7-2, voted** to conduct traffic assessment of intersection and report back on findings at future meeting.
7. Request for crosswalk on Greenleaf Avenue at Hillside Drive. **On a unanimous roll call 9-0, voted** to refer to staff to evaluate and report back at future meeting.
8. Request to examine speed of vehicles on Sagamore Avenue approaching the intersection with South Street, by Councilor Kennedy. **On a unanimous roll call 9-0, voted** to refer to staff for report back at future meeting.
9. Request for Islington Creek Neighborhood Parking Program. **On a unanimous roll call 9-0, voted** to refer to staff for further review and schedule a meeting with the neighborhood committee in the near future.
10. Request for South End Neighborhood Parking Program. **On roll call 8-0-1, voted** to refer to staff to reach out to the neighborhood committee to gather more information.
11. Aldrich Road neighborhood traffic calming meeting. – **On a unanimous roll call 9-0, voted** to refer to staff to report back on recommendations on traffic calming measures at a future meeting.
12. Congress Street/Maplewood Avenue/Middle Street/Islington Street pedestrian signal changes update. – Informational item with no action required.
13. Monthly accident report from Police Department. – Informational item with no action required.
14. PTS Open Action Items. – No Committee discussion.
15. Adjournment – At 10:00 a.m., **on a unanimous roll call 9-0, voted to adjourn.**

Respectfully submitted by:  
Amy Chastain, Department of Public Works