

## CITIZENS ADVISORY COMMITTEE

JANUARY 12, 2021 AT 6:30 P.M. ZOOM MEETING

### MEETING MINUTES

*Per NH RSA 91-A:2, III (b) the Chair has declared COVID-19 outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-24, and Emergency Order #12, Section 3.*

**Present:** Hannah Meade, Judy Bunnell Alison Hamilton, Marie Cowgill Jan Phelps, Michelle Consolazio

**Absent:** Jonathan Sandberg

**Staff:** Elise Annunziata, Community Development Coordinator

Chairwoman Meade called the meeting to order at 6:30 p.m.

December 14, 2020 Minutes were approved.

Committee discussed chair and vice chair selections. It was agreed that Hannah Meade continue as chair, and that Jonathan Sandberg continue as vice chair, if he is available to do so. Unanimous agreement among all members present.

Ms. Anunziata presented CDBG program updates and a power point about the current projects, \$62.00 decrease in FY 21 grant award, due to HUD formula error, and ongoing support of activities that prepare prevent and respond to COVID-19 including bus transportation for the elderly and a proposed project to fund Operation Blessing's new warming center operations (staffing).

Portsmouth's Public Service Agency Grant Program notice of availability and application period will go out next week. Applications due on February 10. At this time there has been no notification from HUD that the public services cap will be waived in FY 22. Budget for public services in FY 22 anticipated to be approximately \$80,000.

Meeting schedule and other dates and deadlines were discussed. Public hearing for community development needs input is scheduled for February 11.

Chairwoman Meade adjourned the meeting at 7:45 p.m.