CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH DATE: MONDAY, AUGUST 2, 2021 TIME: 6:30PM

Members of the public also have the option to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. To register, click on the link below or copy and paste this into your web browser:

https://us06web.zoom.us/webinar/register/WN fDmfDEg1RheL9Asv-5jNZA

6:30PM - ANTICIPATED NON-PUBLIC SESSIONS:

- 1. PARAEDUCATORS ASSOCIATION TENTATIVE AGREEMENT COLLECTIVE BARGAINING RSA 91-A:3, II (a)
- 2. FOOD SERVICE TENTATIVE AGREEMENT COLLECTIVE BARGAINING RSA 91-A:3, II (a)

AGENDA

- I. WORK SESSION THERE IS NO WORK SESSION THIS EVENING
- II. PUBLIC DIALOGUE SESSION [when applicable every other regularly scheduled meeting] N/A
- III. CALL TO ORDER [7:00 p.m. or thereafter]
- IV. ROLL CALL
- V. INVOCATION
- VI. PLEDGE OF ALLEGIANCE
- VII. ACCEPTANCE OF MINUTES MAY 4, 2021 & JULY 12, 2021 (Sample motion move to accept and approve the minutes of the May 4, 2021 and July 12, 2021 City Council meetings)
- VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS
- IX. PUBLIC COMMENT SESSION (Via Zoom)
- X. PUBLIC DIALOGUE SUMMARY [when applicable] N/A
- XI. PUBLIC HEARINGS AND VOTE ON ORDINANCE AND/OR RESOLUTIONS

Public Hearings of Ordinance and Resolutions with Adoption:

- A. ORDINANCE AMENDING CHAPTER 1, ARTICLE IV COMMISSIONS AND AUTHORITIES, SECTION 1.414 AUDIT COMMITTEE (Continued from the July 12, 2021 City Council meeting)
 - PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCILOR QUESTIONS AND DELIBERATIONS

(Sample motion – move to continue the public hearing and the second reading at the August 23, 2021 City Council meeting)

- B. RESOLUTION AUTHORIZING A BOND ISSUE, AND/OR NOTES OF UP TO FOUR HUNDRED THOUSAND (\$400,000.00) DOLLARS FOR COSTS RELATED TO THE UPGRADE OF THE POLICE FACILITY
 - PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCILOR QUESTIONS AND DELIBERATIONS

(Sample motion – move to adopt the Resolution to be bonded as presented)

- C. RESOLUTION AUTHORIZING A BOND ISSUE AND/OR NOTES OF UP TO ONE MILLION ONE HUNDRED THOUSAND DOLLARS (\$1,100,000.00) FOR COSTS RELATED TO SCHOOL FACILITIES IMPROVEMENTS
 - PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCILOR QUESTIONS AND DELIBERATIONS

(Sample motion – move to adopt the Resolution to be bonded as presented)

- D. RESOLUTION AUTHORIZING A BOND ISSUE AND/OR NOTES OF UP TO THIRTEEN MILLION THREE HUNDRED THOUSAND DOLLARS (\$13,300,000.00) FOR COSTS RELATED TO PRESCOTT PARK MASTER PLAN IMPLEMENTATION, STREET AND SIDEWALK UPGRADES
 - PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCILOR QUESTIONS AND DELIBERATIONS

(Sample motion – move to adopt the Resolution to be bonded as presented)

- E. RESOLUTION AUTHORIZING THE BORROWING OF UP TO SIX MILLION THREE HUNDRED THOUSAND DOLLARS (\$6,300,000.00) THROUGH THE ISSUE OF BONDS AND/OR NOTES FOR COSTS RELATED TO THE UPGRADE OF THE HANOVER PARKING FACILITY
 - PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCILOR QUESTIONS AND DELIBERATIONS

(Sample motion – move to adopt the Resolution to be bonded as presented)

- F. RESOLUTION AUTHORIZING A BOND ISSUE AND/OR NOTES OF THE CITY UNDER THE MUNICIPAL FINANCE ACT AND/OR PARTICIPATION IN THE STATE REVOLVING FUND (SRF) LOAN OF UP TO TWELVE MILLION DOLLARS (\$12,000,000.00) RELATED TO WATER LINE UPGRADES, WATER TRANSMISSION MAIN REPLACEMENT, ISLINGTON STREET IMPROVEMENTS PHASE 2, WILLARD AVENUE UPGRADES AND UNION STREET RECONSTRUCTION
 - PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCILOR QUESTIONS AND DELIBERATIONS

(Sample motion – move to amend the Resolution and schedule a new public hearing at the August 23, 2021 City Council meeting)

- G. RESOLUTION AUTHORIZING A BOND ISSUE AND/OR NOTES OF THE CITY UNDER THE MUNICIPAL FINANCE ACT AND/OR PARTICIPATION IN THE STATE REVOLVING FUND (SRF) LOAN OF UP TO TWELVE MILLION FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$12,450,000.00) FOR COSTS RELATED TO SEWERLINE UPGRADES, PEASE WASTEWATER TREATMENT FACILITY, WASTEWATER PUMPING STATIONS, MECHANIC STREET PUMPING STATION, MARJORIE STREET WASTEWATER PUMPING STATION, SEWER SERVICE FUNDING FOR A SAGAMORE AVENUE AREA SEWER EXTENSION, ISLINGTON STREET IMPROVEMENTS PHASE 2, WILLARD AVENUE UPGRADES AND UNION STREET RECONSTRUCTION
 - PRESENTATION
 - CITY COUNCIL QUESTIONS
 - PUBLIC HEARING SPEAKERS
 - ADDITIONAL COUNCILOR QUESTIONS AND DELIBERATIONS

(Sample motion – move to adopt the Resolution to be bonded as presented)

XII. MAYOR BECKSTED

- 1. Appointments to be Considered:
 - Jason Brewster to the Peirce Island Committee
 - Deborah Chag to the Trees and Public Greenery Committee
- 2. *Appointment of New Members for the Mayor's Blue Ribbon Skate Park Committee. These students will be supporting the committee while our seniors are off to college:
 - John Flynn
 - Jesse Court
 - Henry Purple

(Sample motion – move to appoint John Flynn, Jesse Court and Henry Purple to the Mayor's Blue Ribbon Skate Park Committee)

XIII. **CITY COUNCIL MEMBERS**

<u>A.</u> **ASSISTANT MAYOR SPLAINE**

- 1. "Portsmouth Outdoors Year-Round"
- 2. North Mill Pond Land Availability
- 3. Rainbow Crosswalks

В. COUNCILOR McEACHERN

- 1. *Public Access to Water / Shoreline in Portsmouth (Sample motion - move that the City Manager identifies public access to waterfront and marks waterfront access with a sign where legally permitted)
- 2. *Work Session with Portsmouth Housing Authority (Sample motion – move to request a work session with the PHA to discuss below market rate housing opportunities and funding sources available to the City of Portsmouth)
- 3. *Acknowledge Portsmouth Resident Michelle Sechser and her accomplishments at the 2020 Tokyo Summer Games

C. **COUNCILOR WHELAN**

- 1. **Action Item Needing Approval by City Council:**
 - Request to review Islington Creek Neighborhood Parking Program Summary (Sample motion – move to adopt the Islington Creek Neighborhood Parking Program Summary, as amended to include south side of Islington Street between Dover and Bridge Street, as a temporary parking regulation)
- 2. Parking & Traffic Safety Committee Action Sheet and Minutes of the July 22, 2021 meeting (Sample motion - move to accept and approve the Action Sheet and Minutes of the July 22, 2021 Parking & Traffic Safety Committee meeting)

COUNCILOR KENNEDY D.

- 1. *Update 95 Sound Barriers and Site Walk at Pannaway Manor – Wednesday, August 25th at 5:30 p.m.
- 2. *Ask the City Manager to set up a date for a Site Walk for the New Franklin/Jewel's Neighborhood

E. COUNCILOR HUDA

1. The Final FY21 Budget Surplus/Deficit Amounts by Budget Unit Estimate @ June 30, 2021:

Police

Fire

Municipal

School

(Sample motion – move for a report back from the City Manager on the FY21 Surplus/Deficit by Budget Unit at the August 23, 2021 City Council meeting)

F. COUNCILOR TRACE

- 1. *A report from City Manager and Head of Planning Department on the number of Conditional Use Permits (CUP's) issued in the last four years. Along with a discussion of the impact on development in the city due to issuance of the CUP's
- 2. *A report by City Manager/Planning Department on the number of upcoming/ongoing development projects and the number of living units/office space per project and the number of parking spaces provided per development where appropriate
- 3. *Report on possibility of a joint work session with nonprofits providing shelter, services and help to those of our city who find themselves homeless

XIV. APPROVAL OF GRANTS/DONATIONS

A. 2018 Homeland Security Grant Program Award – EMS Warm Zone Equipment – Fire Department - \$6,000.00 (Sample motion – move to accept and approve the grant for the Fire Department in the amount of \$6,000.00 as presented)

XV. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

City Manager's Items Which Require Action:

- 1. Sale of Surplus Police Vehicles and DPW Equipment
- 2. Request for First Reading of Proposed Ordinance Amendments to Chapter 7, Article IX, Section 7.901 Penalties, Forfeitures and Separability
- 3. 60 Penhallow Street (Brick Market) Temporary Construction License Extension
- 4. 55 Hanover Street Temporary Construction License
- 5. Acquisition of Sewer Line Easements and Proposed Release of Paper Street

XVI. CONSENT AGENDA

(Proper Motion for Adoption of Consent Agenda - move to adopt the Consent Agenda)

A. Request for License to Install Projecting Sign for owner Scott Prevost of Viacals LLC, DBA Cowabunga Media for property located at 55 Congress Street (Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)

Planning Director's Stipulations

- The license shall be approved by the Legal Department as to content and form;
- Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and
- Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works
- B. Letter from Donna Hepp, Granite State Wheelmen, Inc., requesting permission to hold the 47th annual Seacoast Century Bicycle Ride on Saturday, September 25, 2021 (Anticipated action move to refer to the City Manager with Authority to Act)

XVII. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Email Correspondence (Sample motion move to accept and place on file)
- B. Letter from Mathew Reichl requesting a quit claim from the City to release its interest in the "paper street" portions of Sylvester Street adjoining his parcels at 15 Marjorie Street (Anticipated action move to refer to the Planning Board for report back)
- C. Letter from Linda Conti, Seacoast Jazz Society, requesting permission to hold a street performance in two locations on Sunday, August 15, 2021 and Sunday, August 22, 2021 from Noon to 2:00 p.m. (Sample motion move to refer to the City Manager with Authority to Act)
- D. Letter from Josh Denton, Commander V.F.W. Post 168, requesting that the City Council pass an Optional Tax Credit for Combat Service Resolution (Sample motion move to refer to the Legal Department for report back)
- E. Letter from Brian Walsh, Knights of Columbus, requesting permission to hold a Boot Drive on Saturday, September 11, 2021 (Sample motion move to refer to the Legal Department)

XVIII. CITY MANAGER'S INFORMATIONAL ITEMS

- 1. *Report Back on Updated Debt Limit Calculation as Requested by Councilor Kennedy
- 2. *Report Back on Peverly Hill Complete Street Public Information Meeting as Requested by Councilor Trace

- *Report Back on Bartlett Street and Cate Street Intersection as Requested by Mayor 3. Becksted
- Report Back on Survey of NH Municipalities on Audit Committees 4.
- MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT XIX. PREVIOUS MEETING
- XX. ADJOURNMENT [at 10:30 p.m. or earlier]

KELLI L. BARNABY, MMC/CNHMC **CITY CLERK**

*Indicates verbal report

SPECIAL CITY COUNCIL MEETING

MUNICIPAL COMPLEX PORTSMOUTH, NH DATE: TUESDAY, MAY 4, 2021 TIME: 7:00PM [or thereafter]

Mayor Becksted recited that this is a Remote Meeting via Zoom Conference Call. Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-25 and Emergency Order #12, Section 3. Members location. All votes will be by roll call.

I. CALL TO ORDER

Mayor Becksted call the Special City Council meeting to order at 7:07 p.m.

II. ROLL CALL (Taken at 6:00 p.m. at opening of Work Session)

<u>PRESENT:</u> Mayor Becksted, Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Kennedy, Huda, Tabor and Trace

III. PRESENTATION BY MCINTYRE SUBCOMMITTEE

Councilor Whelan gave a brief update of the McIntyre Subcommittee activities and introduced Russell Prescott and Mandy Reynolds of the Principle Group to present the power point report on the McIntyre Project Vision.

Councilor McEachern thanked Chairman Whelan and fellow subcommittee members Councilors Tabor and Trace as well as the Principle Group for all of the hard work to get to this point.

Councilor Kennedy also thanked everyone. She then cited the UNH survey regarding the McIntyre which had over 3400 responses and indicated that 38% wanted more public space and asked what percentage of the design was public space.

Mr. Prescott stated that 1.34 acres out of the 2.45 acres is public space.

Councilor Kennedy continued that 35% of those surveyed wanted the post office back and sees that the loading docks are included in the design, but not parking. She also expressed concern with the commercial uses illustrated in the design which duplicate services already offered in nearby downtown locations.

Councilor Huda also expressed a concern of losing 44 spaces out of the current 73 and where this will be replaced.

Mr. Prescott explained that the need for parking is fluid and is a management issue and pointed to the current COVID-19 allowances of using spaces for outdoor dining as an example. He stated the idea is to have connectivity to the parking garages and there is also underground parking included in the design. He reiterated that this is a conceptual design for uses of the retail spaces and parking can be addressed accordingly.

Councilor Huda stated that she feels that the plan is bringing in businesses that already exist and goes against what the UNH survey showed people wanting which is more green open space. She feels that the design is crowding into the streets and not opening up the area. She also asked about tractor trailers and delivery trucks being able to maneuver and back up at Penhallow Street.

Mr. Prescott stated the design was arrived at through the community input process and it is up to the city as to what goes in there. He stated that this is designed to provide flexibility.

Discussion ensued regarding the surveys that were conducted and the different preferences of 3,400 participants in the UNH Survey versus the 300 with Portsmouth Listens.

Discussion ensued regarding the current contract with Redgate/Kane and the significant changes being proposed by the Principle Group design and the potential impact of these changes to the taxpayer.

IV. PUBLIC COMMENT RE: MCINTYRE

Mayor Becksted opened public comment:

<u>Sheriden Lloyd</u> – stated she is disappointed with the definitions of the spaces stating that there are no large public green spaces or open sky with views and is more commercial than park.

<u>ByronMatto</u> – stated he feels the process was productive and that not everyone will be pleased and is concerned with potential litigation.

<u>James Robinson</u> – stated he participated in the process and feels this design is the best balance of use for the space.

<u>Mary Jo Ganley</u> – stated that the surveys were important and the Portsmouth Listens Group process as well. She stated that we already have Prescott Park and we don't want this site to be the same, but should have its' own identity.

<u>Duncan MacCallum</u> – stated he participated in the process but is disappointed with the plan being submitted as it is inconsistent with the character of the area. He stated that the Principle Group worked hard on this, but feels it was an impossible task as they do not know this city and feels they exceeded their authority. He concluded stating that the Post Office will not come back downtown without a full service loading dock.

<u>Andrew Samonas</u> – stated he likes the pedestrian-friendly aspect of the plan and feels that we shouldn't be focusing on the parking issues.

<u>John Jachowicz</u> – stated he misses having a view of the water from downtown other than from Prescott Park and likes the addition of a view to this plan.

<u>Kate Cook</u> – stated she participated in the process and feels the outcome is the preferred plan of most of them and that there are only a few outcomes possible on this site and this is somewhere in the middle.

<u>Bill Hamilton</u>, business owner, stated his opinions weren't considered as a non-resident but feels that Penhallow Street should not be included in the project and should not be closed off. He stated that any underground parking will go to the tenants of the building and also does not think there is enough green space included.

<u>Christine Lyons</u> – stated she is disappointed with the current plan as there is a lack of parking, traffic flow is impacted and there will be an impact on taxpayers.

<u>Mike Casino</u> – stated he feels the design concept is phenomenal and will serve the city well for the next 50 years. He stated that if Redgate/Kane has scaled back then the project would have started by now. He stated he hopes the concept will be approved knowing that there will still be some tweaks.

<u>Clare Kittredge</u> - stated she doesn't like the design as she feels it is too big, too dense and there is not enough green space. She stated she doesn't feel that this is the will of the people and that the groups were steered and doesn't know where the Principle Group comes from. She concluded stating that she doesn't understand our "partner" threatening a lawsuit.

<u>Diana Frye</u> – stated she likes the plan but feels that mass should come down and there should be more green space. She also likes the idea of a balcony at the Old State House.

<u>Andrew Bagley</u> – thanked everyone for their work and is impressed with the concept. He stated he thinks that the "shed" could become iconic and a landmark destination.

<u>Larry Booz</u> – stated it is important that the Mayor and City Council have allowed the public to speak and participate in the process and he would like to see more green space. He stated that Bryant Park and others in Europe are 4 season parks and feels we can't make decisions in fear of litigation.

<u>Justin Richardson</u> – stated he participated in the groups and doesn't feel this is what the public wanted and that it is not balanced. He stated that 22 groups wanted open spaces and views. He discussed several failed city projects including the Parade Mall and the Foundry Garage. He stated we should follow the mandate of the 2019 election.

<u>Karen Bouffard</u> – spoke to the infrastructure stating that she agrees with Councilor Lazanby that this was already disallowed. She stated she also agrees with Councilor Huda that the mandate is for the McIntyre site only and not the surrounding streets. She stated it is premature to vote on this tonight.

Ron Ulrich – stated there was a petition with 600 registered voters which rejected the previous plan as well as the 2019 election. He stated the threat of lawsuits also alienated people. He stated people don't want big buildings and massing is still the issue on this plan. He stated that there should be more information gathered before there is a vote.

<u>Heath Bingham</u> – stated that during the Redgate/Kane process there was no public participation until the end. He stated this was a fresh start and urged the Council to move forward with the proposed concept.

<u>Bill Downey</u> – stated that he feels this process started out well but now he feels there is pushback to the Revisit McIntyre supporters. He stated that the Binnie plan was a response to the mass/density of the Redgate/Kane plan. He stated they are looking for balance and that everyone on the Council, with the exception of one, was with the Revisit McIntyre ideas, but we are not there yet as there needs to be more open space.

Seeing no one else wishing to speak, the Mayor closed Public Comment.

Mayor Becksted thanked everyone for their work on the preferred design concept. He stated that there may still need to be some tweaks and will keep an open mind.

Councilor Kennedy stated that there have been a lot of ideas brought forward this evening and is concerned that she received the packet right before the meeting. She wants clarification of what can be changed after the Council has voted on this, if voted tonight. She listed her various concerns with the concept.

Councilor McEachern clarified that the Council is not voting on the details, but on the concept. He stated we can't demand Redgate/Kane or the Park Service to go with it, but it will start the negotiation process and further clarified there is no intent to close any streets.

Councilor Whelan stated the subcommittee voted on the preferred concept to bring forward. He stated the ground lease still needs to be negotiated and it still needs to go the HDC, etc. He stated that voting this down or tabling it tonight will cause havoc.

Councilor Huda agrees with Councilor Kennedy that she didn't have time to review the information and feels it is unreasonable to expect a vote tonight.

Councilor Huda moved to pause for a week, seconded by Councilor Kennedy.

Councilor McEachern stated that if it is a question of whether or not the Park Service will support it, we will never find out if we don't move this forward.

Councilor Lazenby discussed the big picture aspect of the process that has already occurred and the negotiations with the post office who have now relocated. He stated we can't assume that the National Park Service will now approve building over the post office, when they already rejected it. He stated that there should be an agreement in writing with our current partners Redgate/Kane if we are really trying to collaborate with them.

Councilor Whelan stated the next step is to go to Redgate/Kane with our preferred design. He stated that regarding the Post Office, discussions are ongoing with government officials.

Councilor Tabor stated the subcommittee voted 4-0 in favor of bringing this concept forward and feels that the study circle process brought different people together to come to this consensus. He stated parking is an issue, but it isn't a Redgate/Kane issue.

Assistant Mayor Splaine stated he has done mostly listening on this issue over the last 1 ½ years and this motion is only for a pause to review the information, not to kill it. He stated that he opposes this concept for the same reason he opposed the Redgate/Kane plan because of the density and trying to squeeze too much into the space.

Councilor Trace stated we can't go to our partners in good faith to negotiate without the Councils support. She stated that parking can be handled later on.

Discussion ensued regarding the motion to pause the vote to allow time to review the information.

After several other suggested motions and more discussion, no votes were taken.

It was the consensus that this item would be added to the May 17, 2021 Regular City Council Agenda.

V. ADJOURNMENT

At 11:07 p.m., Councilor Huda moved to adjourn. Seconded by Councilor Kennedy.

Motion passed on a unanimous 9-0 roll call vote.

Valerie A. French, Deputy City Clerk

CITY COUNCIL MEETING

MUNICIPAL COMPLEX PORTSMOUTH, NH DATE: MONDAY, JULY 12, 2021 TIME: 7:00PM [or thereafter]

III. CALL TO ORDER

Mayor Becksted called the meeting to order at 7:08 p.m.

IV. ROLL CALL

PRESENT: Mayor Becksted, Assistant Mayor Splaine, Councilors McEachern, Whelan,

Lazenby, Kennedy, Huda, Tabor and Trace

V. INVOCATION

Mayor Becksted asked everyone to join in a moment of silent prayer.

VI. PLEDGE OF ALLEGINANCE

Mayor Becksted led in the Pledge of Allegiance to the Flag.

VII. ACCEPTANCE OF MINUTES - MAY 10, 2021 & JUNE 21, 2021

Councilor McEachern moved to accept and approve the minutes of the May 10, 2021 and June 21, 2021 City Council meetings. Seconded by Councilor Whelan and voted.

VIII. RECOGNITION AND VOLUNTEER COMMITTEE REPORTS

1. Mayor's Blue Ribbon Committee to Reopen Portsmouth 2021 Final Report

James Petersen provided a detailed report on what the Reopen Portsmouth Mayor's Blue Ribbon Committee has been working on over the last six months. He outlined the work of the Committee from outdoor dining, to construction of planters for the barriers, the number of dining permits issued to identifying the needs under COVID. He advised the City Council to date there are 51 outside dining permits that have been issued. He informed the City Council one of the major takeaways from the Committee was the need to start earlier for 2021, which they did under the guidance and efforts of the City Manager and staff. He also spoke to the loss of Co-Chair Mark Stebbins. He said Mark's talents, knowledge, strengths, and efficiencies had a tremendous impact on the Committee. He also spoke to how much Mark meant to the Committee and what a loss it has been for the community.

Mayor Becksted expressed his sincere gratitude to James, Mark, and the Committee for getting us through the pandemic.

Assistant Mayor Splaine spoke to the Blue Ribbon Committee becoming an Ad-Hoc Committee and having James remain involved. He suggested the Committee find ways to encourage a partnership with businesses. He spoke to Committee's outstanding work, efficiencies and creativity, and asked James to communicate with the group what the City needs in the next few months and moving forward into 2022.

James indicated the Committee could keep meeting through the end of year and that he would communicate Assistant Mayor Splaine's request to them.

IX. PUBLIC COMMENT SESSION

<u>Duncan MacCallum</u> spoke in support of the Charter change regarding the budget adoption being recommended by Councilor Kennedy. He spoke to the increases he has seen in budgets over the years and that the budget recently passed was over the rate of inflation. He stated that the City Council should have the final say on the budget and not the City Manager. Mr. MacCallum recommended that this question be placed on the November 2, 2021 Municipal Election ballot.

Zelita Morgan spoke in support of the Charter amendment being proposed by Councilor Kennedy. She stated that the amendment would provide more opportunity for collaboration with the City Council and staff. She spoke to the amazing job the City Council has done since taking office. She said the Council has shown respect and heard everyone's voices when speaking regarding matters of concerns.

Roy Helsel spoke regarding the budget process and stated some questions were asked and answers were not provided. He also addressed Peverly Hill Road and his support for sidewalks along the YMCA side of the road.

<u>Donald Jones</u> said the sidewalks should be on one side of Peverly Hill Road. He stated residents on Peverly Hill Road are looking for a multi-purpose lane and the speed limit to be reduced. He indicated he would like to see the current proposal put in place.

<u>Mark Brighton</u> said the Charter belongs to the residents and if the City Council does not trust the residents then those Councilors need to step down.

<u>Andrew Bagley</u> said if we lose the DSA lawsuit it would cost the City \$4.5 million currently. He stated his concerns with the reduction to the School Department budget, which caused the loss of seven teachers, and spoke to students needing support more than ever. He said he would not support the proposed Charter change regarding the budget.

<u>Ned Raynolds</u> spoke regarding the Peverly Hill Road project indicating that the City Council makes policy decisions and follow through with those decisions, which is in the long term best interest of the City. He said the City Council needs to rely on the excellent City staff because they're the experts. Mr. Raynolds stated he supports the Complete Street process for Peverly Hill Road and encouraged the Council to move forward with the project.

<u>Julia Russell</u> spoke in support of the current plan for Peverly Hill Road. She said she would like small changes to the shared lane and stated the City Council needs to move forward without any delays.

<u>Dr. Peter Somssich</u> spoke on the Peverly Hill Road project and the need for sidewalks. He said the residents are in strong support to proceed with safety improvements and a multi-use path. He expressed his support for the current proposal.

Robin Husslage spoke in support of the Neighborhood Parking Program for Islington Street. She said it would provide an increase in fees to the City and relief for the Islington Creek residents. She also expressed support for the Peverly Hill Road project.

XI. PUBLIC HEARING AND VOTE ON ORDINANCE AND/OR RESOLUTION

Public Hearing and Second Reading:

A. ORDINANCE AMENDING CHAPTER 1, ARTICLE IV – COMMISSIONS AND AUTHORITIES, SECTION 1.414 AUDIT COMMITTEE

PRESENTATION

Mayor Becksted read the legal notice, declared the public hearing open and called for speakers. The presentation on the ordinance was done at first reading.

CITY COUNCIL QUESTIONS

Councilor Trace asked the City Council how they felt regarding not having a member of staff at the meetings. She indicated a staff member should be present as a reference and that the Council needs to trust staff for the experts that they are.

City Attorney Sullivan spoke regarding the drafting of the ordinance with Councilor Huda and that he put forth the language she requested.

Councilor Huda spoke regarding the need for independence with the Committee and that presently the City does not have an Audit Committee.

City Attorney Sullivan said he is concerned under the Charter that it is the City Council that has authority over outside auditors and it would place the decision with residents and not the City Council. He stated the City Council needs to be involved in the process from the beginning. He expressed concern regarding under the ordinance that the Audit Committee could hire their own lawyers. He indicated that the Committee is a good idea.

Councilor Huda said the Audit Committee should be independent from staff because they are hiring people that will audit them. She addressed GFOA standards and indicated that the factor of independence is a major issue in accounting. She addressed City Attorney Sullivan's concerns on bringing in outside legal counsel.

Councilor McEachern asked Councilor Huda to walk through how it comes back to the City Council and where does the City Council make the decision on the auditors.

Councilor Huda explained the preparation of the RFP with staff and the process that was followed. Further discussion followed regarding an Audit Committee and their processes and procedures.

Councilor McEachern said he feels we are trying to solve a problem where there is none. He stated we are not creating power or giving up oversight.

Councilor Huda said currently the auditor's report to the staff who in turn audits the staff's work.

Councilor Trace spoke in support of Councilor McEachern's comments.

Councilor Tabor said the City Council is in charge of getting an independent auditor. He stated the City Council picks the auditor and they conduct its independent work and comes back to the Council for action.

City Manager Conard said as staff, we want to support in context the language and would like to work with Councilor Huda on this process.

Councilor Huda asked what the status would be for the City Council to receive GFOA booklets for their reference and review. City Manager Conard said that staff is working to order those books for the Council.

• PUBLIC HEARING SPEAKERS

Mayor Becksted called for speakers.

Mark Brighton said we want the Audit Committee independent from staff as much as possible.

With no further speakers, Mayor Becksted closed the Public Hearing.

ADDITIONAL COUNCILOR QUESTIONS AND DELIBERATIONS

Councilor McEachern spoke regarding auditing the books by the auditor. Councilor Huda explained that the Audit Committee would meet with the auditor to review the information on a quarterly basis. Councilor McEachern said we need to create transparency for the City. He said if we need an Audit Committee to point out what things are a concern then we need a better auditor. He stated the ordinance needs more work.

Councilor Kennedy moved this matter to the City Attorney to work with Councilor Huda to update the motion and hold second reading open for discussion on the ordinance and allow public comment. Seconded by Councilor Huda.

Councilor Kennedy stated she did research on this matter and other communities have this type of Committee for creating RFP's. She expressed concern that we have had the same auditors for the last 20 years, it is time to switch and then start a rotation of different auditors. She said she hopes City Attorney Sullivan, City Manager Conard and Councilor Huda can come forward with changes for the ordinance.

City Attorney Sullivan said if the motion passed then he and Councilor Huda, City Manager Conard, and staff would get together and propose amendments by the comments made by the City Council. He stated the ordinance would remain at second reading.

Assistant Mayor Splaine expressed concern with politics becoming part of the process and in the selection of an Audit Committee.

Councilor McEachern said no member of the Audit Committee would be a member of a firm as an auditor.

Councilor Lazenby stated keeping second reading open is good. He would like to know what other NH cities have an Audit Committee and what they are responsible for.

Assistant Mayor Splaine said that the NH Municipal Association could assist with this and suggested City Manager Conard contact them.

Motion passed.

Councilor McEachern moved to suspend the rules and bring Item XVII. A. – Peverly Hill Road Improvement Project: Presentation following Neighborhood Meeting on June 28, 2021 – Peter Rice, Public Works Director, Suzanne Woodland, Deputy City Attorney. Seconded by Councilor Lazenby and voted.

XVII. A. Peverly Hill Road Improvement Project: Presentation following Neighborhood Meeting on June 28, 2021 – Peter Rice, Public Works Director; Suzanne Woodland, Deputy City Attorney; and Brian Colburn, McFarland Johnson Project Manager

Brian Colburn reported they looked at installing a sidewalk on Peverly Hill Road and right of way impacts as well as the cross section of road. He addressed the current design and reduced width. He said easterly with YMCA on the left, a 6 foot sidewalk could be installed on one side with 10ft shared path on the other side. He stated they're looking to reduce the 10 feet to 5 feet for 2 locations. He addressed the previous design with a sidewalk and shared use path. He spoke to the reduced project width at 515 Peverly Hill Road. He outlined reasons for the North side only path not preferred:

- 17 Parcels & 3 Streets on North Side
- 10 Parcels & 1 Street on South Side
- Reduced Driveways and Streets is Safer
- No Ability to Limit Impacts on South Side by Reducing Path Width or Eliminating Grass Strip

Deputy City Attorney Woodland spoke to right-of-way questions. She outlined Right-of-Way Process Questions:

- The City Council Must Hold a Public Necessity Hearing to Advance the Project
- Any Improvements on Peverly Hill Road will Require a Public Necessity Hearing
- A Public Necessity Hearing Provides the City with the Ability to Use Eminent Domain as Necessary
- Federal Funding does not Allow the City to Negotiate Easements Prior to a Public Necessity Hearing
- A Multi-Use Shared Path Only Option Would Still Require Permanent and Temporary Easements
- The City has Used the Eminent Domain Process for Other Recent Projects

Councilor Lazenby said the path on the north side would only be 29 feet from the traffic.

Brian Colburn spoke regarding the engineer study and said if we change that we would need to go back to step #1. He also addressed environmental and corridor impacts.

Councilor Lazenby asked how much was have invested in the process thus far. Director of Public Works Rice said \$435,000.00 with \$87,000.00 by the City with the remainder from the State.

Councilor McEachern asked about house #297 and the impacts of a shared use path and the position of the cars. Brian Colburn said we can't move it closer to the road because it would make their home driveways inaccessible.

Councilor Lazenby move to schedule a public necessity hearing to allow the Peverly Hill Project to move to final design. Seconded by Assistant Mayor Splaine.

Councilor Huda moved to amend the motion to put an 8 foot wide multi-use path to be located on the north side to match and align with the existing sidewalk on Peverly Hill road between the YMCA and Mirona Road and between Mirona Road and the DPW driveway, making the path 8 foot in areas of concern and 10 foot where it can be accommodated. Seconded by Councilor Kennedy.

Councilor McEachern expressed concern regarding shifting the road and bringing it closer to the travel lane.

Mayor Becksted said the amendment would require a redesign and cost more money.

Councilor Kennedy said she has listened to the residents living with this every day. She stated if someone did not want to take their land through eminent domain it would be difficult. She said we need a multi-path. She said she feels this is a nice compromise, it is on the same side as the YMCA and continues the process. She indicated that the motion came from one of the residents.

Councilor Lazenby asked if the amendment passes would it delay the project by one year. Mr. Colburn said yes. Councilor Lazenby said this is counter to what the neighbors have requested in meetings and we need to allow the rest of the process to continue forward.

Councilor McEachern said he does not support the single path. He said we should not move the flow of traffic 5 feet closer to the homes. He said there are more driveways on the north side and he does not feel this is a good compromise. He stated he would like to have a public necessity hearing.

Councilor Whelan said he would not support the amendment. He stated the north side have 17 parcels and driveways.

Assistant Mayor Splaine said he would not support the amendment. He said he took neighborhood walks on Pevelry Hill Road and we need to have the necessity hearing. He stated we need to move forward.

Councilor Kennedy said she has been told by our Legal Department that if people question eminent domain we would stop the project. She said she wanted to move this forward and has tried to achieve what everyone wants on Peverly Hill Road.

Councilor Trace spoke regarding the storm drain abatements and their impacts on home owners. Deputy City Attorney Woodland said storm drains would need to be addressed, and it will impact 2 properties. Councilor Trace asked if the City would still have to address putting in the storm water drain systems. Deputy City Attorney Woodland said as soon as you make improvements to the road you trigger the need to deal with storm water. Councilor Trace said you would need to take the land to put the drains in. Deputy City Attorney Woodland said the point is to keep the project moving. She stated that you can't let one property owner hold the process hostage.

Mayor Becksted asked if a 10 foot path would affect the funding. Mr. Colburn said the City Council is saying you have more conflict points on the north side and it would need to be presented to the public, but he does not feel it would affect the funding. Mayor Becksted said the funding was the main issue. He said the City Council was not able to be part of the last input session. He stated we would have a win-win with a compromise and be able to move the project forward. Mayor Becksted said he will not do an eminent domain process.

On a roll call vote 3-6 the amendment failed to pass. Councilors Kennedy, Huda and Mayor Becksted voted in favor. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Tabor and Trace voted opposed.

On a roll call vote 6-3, main motion passed. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Tabor and Trace voted in favor. Councilors Kennedy, Huda and Mayor Becksted voted opposed.

Assistant Mayor Splaine moved to suspend the rules to take up Item XV. A.6. – Tooley License and Easement. Seconded by Councilor McEachern and voted.

XV. A.6. Tooley License and Easement

City Manager Conard explained the request to amend the license and allow for a stone wall, a brick drive and other improvements. She further stated the easement would allow a small deck encroachment.

Councilor Kennedy moved to authorize the City Manager to execute and deliver the First Amendment to the License Agreement dated September 23, 2010 to David and Vasilia Tooley, as presented and refer the easement request of David and Vasilia Tooley to the Planning Board for report back. Seconded by Councilor Huda and voted.

At 9:45 p.m., Mayor Becksted called for a brief recess. At 9:55 p.m. Mayor Becksted called the meeting back to order.

XIII. CITY COUNCIL MEMBERS

A. COUNCILOR WHELAN

1. Request to Renew Valet Parking License Agreement for The 100 Club

Councilor Whelan stated that this is an action item from Parking & Traffic Safety Committee.

Councilor Whelan moved to recommend renewal of valet parking license agreement for The 100 Club for a term of one year contingent upon staff working out the details with the property owners. Seconded by Councilor McEachern and voted.

2. Report Back on Aldrich Road Traffic Calming Recommendations

Councilor Whelan reported that there were 40 residents at the public informational meeting held and that Public Works will do the work on this project in-house.

Councilor Whelan moved to recommend a raised intersection at Boss Avenue be added to the CIP and two more on Aldrich Road with locations to be determined. Seconded by Assistant Mayor Splaine.

Councilor Whelan stated the goal is to get Boss Avenue done this summer.

Councilor Huda asked if funding is in the CIP currently for the first project on Boss Avenue. Public Works Director Rice said paving and sidewalk funding is in the CIP. He indicated that bond funds would be used for Boss Avenue.

Motion passed.

3. Parking & Traffic Safety Committee Action Sheets and Minutes of the May 6, 2021 and June 3, 2021 meetings

Councilor Tabor moved to accept and approve the May 6, 2021 and June 3, 2021 Parking & Traffic Safety Committee actions and minutes as presented. Seconded by Councilor Lazenby and voted. Councilors Kennedy and Huda voted opposed.

4. Request for Approval of a Neighborhood Parking Program for the Islington Creek Area

Councilor Whelan said there are some questions of legality and fees for which Parking & Traffic Safety will meet on July 19th to review. He said on June 10th a neighborhood meeting was held and all information was taken back. He reported on August 2nd the full program will be part of the packet and it will be brought forward for approval by the City Council.

No action was required at this time however, a full report back will take place after the pilot program has been in place for 6 months.

Councilor Trace said she would like to make sure that some consideration is taken into account for small businesses. Councilor Whelan said that this is a pilot program for 6 months and a full report will be provided back to the Council.

B. COUNCILOR KENNEDY

1. Requested Charter Change for the November 2, 2021 Municipal Election

Councilor Kennedy said this would be a question on the November 2, 2021 Municipal Election ballot.

Councilor Kennedy moved to place the following question on the November 2, 2021 Municipal Election – The budget shall be finally adopted not later than the last day of the fiscal year currently ending. Should the Council take no further action on or prior to such day, the budget of the current ending fiscal year shall be renewed and shall be deemed to have been finally adopted by the Council as the budget for the next fiscal year with a public hearing to be held on August 23, 2021. Seconded by Councilor Huda.

Councilor Kennedy said many communities have this in place. She said that this will focus everyone to look at finances and bring them down to an appropriate amount. She said she wants to make it so everyone has to do their best to not increase taxes.

Councilor McEachern said we would need to make cuts if there were hold outs for the budget. He said he has concerns around specific language of such a change.

Discussion followed regarding the budget process and City Attorney Sullivan stated that the budget process starts with the City Manager.

City Manager Conard said this would change the role of the City Manager and the current role of government. She stated currently there is not a problem with how we adopt the budget. She indicated that this would violate contracts and agreements.

Assistant Mayor Splaine said what we currently have in place works and this would be a dramatic change which would take away years of success. He spoke to the impact such a change would have. He said he would support a public hearing on this matter and not just send it to the November 2, 2021 ballot.

City Attorney Sullivan stated that a public hearing is mandatory.

Assistant Mayor Splaine said he wants to hear from NHMA and what other communities do.

Councilor Whelan spoke opposed to the change and said the City Manager should have the ability to set up her own budget and this would be a big change in process.

Councilor Huda said many other communities do this. She spoke in support of the change.

Assistant Mayor Splaine said he does not want to see us negatively impact the City Manager and City Councils of the future.

Councilor Lazenby said he is not sure why this is coming forward when there doesn't seem to be a problem.

Councilor Tabor said that this is not a wise policy. He said we managed as a City Council to take responsibility of a budget and manage the spending.

Councilor Trace said she agrees that the Charter is the residents Charter. She stated we are elected by residents and all work together on the budget to come up with the best budget we can.

On a roll call vote 3-6, motion <u>failed</u>. Councilors Kennedy, Huda and Mayor Becksted voted in favor. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Tabor and Trace voted opposed.

Councilor Lazenby moved to suspend the rules in order to continue the meeting beyond 10:30 p.m. Seconded by Councilor Kennedy and voted. Assistant Mayor Splaine voted opposed.

2. Waterfront and Building Siting

Councilor Kennedy moved to refer the attached memo in the July 12, 2021 Council packet to the Planning Board for review with a report back to the City Council at the August 23, 2021 meeting. Seconded by Councilor Huda and voted.

C. COUNCILOR HUDA

1. Status of Requests regarding Peverly Hill Road Project

Action was taken earlier by the City Council.

Councilor Huda stated she does not believe the resident's requests were heard.

D. COUNCILOR TRACE

Peverly Hill Road Complete Street Public Input Meeting

Councilor Trace requested a report back from City Manager Conard on the Peverly Hill Road Complete Streets Public Input Meeting held on Monday evening June 28, 2021 at One Junkins Avenue in City Council Chambers. Specifically as to attendance by Council Members and what will be done in the future to assure that the City Council will be welcome to attend and those in attendance will be announced when a member of the public asks. Also from a standpoint of transparency, a list of which City Councilors were in attendance at that meeting.

City Manager Conard said we will ensure that a notice of quorum is provided for the meeting.

Councilor Huda said there were no copies of the presentation for the public to review. She requested that presentations be provided in a timely manner and that verification of the notification be done.

2. Creation of a Public Facebook Page

No motion required as a Facebook Page has been established.

Councilor Trace said the Facebook Page would be used for the dissemination of information.

Councilor McEachern stated we should have a City of Portsmouth Facebook Page and not a City Hall Facebook Page.

Councilor Kennedy said the page would be for people to gather information. She thanked City Manager Conard for creating the Facebook Page.

Mayor Becksted said he does not support social media because it will bring out the worst in people.

XIV. APPROVAL OF GRANTS/DONATIONS

A. ARPA Grant for Library - \$3,450.00

Councilor Kennedy moved to approve and accept the grant in the amount of \$3,450.00. Seconded by Assistant Mayor Splaine.

City Manager Conard said this grant is based on population.

Motion passed.

XV. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

 Resolution for the Authorization for Transfer of Balance of Bond Proceeds After Completion of Various Projects

City Manager Conard said the resolution is for projects that are no longer needed as outlined below.

Projects Original Description
Lafayette Pump Station
Goose Bay Drive Sewer Line
Fire Apparatus
Foundry Parking Garage

Allocate to Project
Islington Street Phase 2
Islington Street Phase 2
Fire Apparatus
Hanover Parking Garage

Councilor Tabor moved to adopt the resolution as presented. Seconded by Councilor Lazenby and voted.

2. Request for Public Hearing Regarding Various Bonding Resolutions for Projects to Begin in FY22

City Manager Conard stated we will need a public hearing at the next City Council meeting for the following resolutions:

GENERAL FUND

Police Facility Improvements - \$400,000.00 Elementary School Upgrade - \$1,100,000.00 (New Franklin School) Prescott Park Master Plan Implementation and City Facility Street and Sidewalk Upgrades - \$13,300,000.00

PARKING FUND

Hanover Parking Facility – Capital Improvements - \$6,300,000.00

WATER FUND

FY22 Water Projects - \$12,000,000.00

SEWER FUND

FY22 Sewer Projects - \$12,450,000.00

Assistant Mayor Splaine moved to authorize the City Manager to bring back for public hearing and adoption, the various proposed CIP Projects, as presented, for the August 2, 2021 City Council meeting. Seconded by Councilor Whelan and voted.

3. Request to Schedule a Work Session Regarding the Building of a New Police Department Facility

Assistant Mayor Splaine moved to schedule a work session on September 7, 2021 at 6:00 p.m. Seconded by Councilor Whelan and voted.

4. Approval of 1386B Collective Bargaining Agreement

City Manager Conard advised the City Council that this is a one year agreement.

Assistant Mayor Splaine moved to ratify the agreement as presented with the Portsmouth City Employees, Local 1386B. Seconded by Councilor Whelan and voted.

5. Naming of Private Subdivision Road to Watson's Landing

City Manager Conard advised the City Council that the Planning Board granted subdivision approval for a four-lot subdivision off of Clark Drive located on a newly private road called Watson's Landing.

Assistant Mayor Splaine moved to approve naming the private road as Watson's Landing. Seconded by Councilor Lazenby and voted.

7. Acceptance of Dedicated Way on Walker Bungalow Road

Councilor Kennedy moved to adopt the proposed resolution, attached, to resolve this title issue. Seconded by Councilor Huda and voted.

XVI. CONSENT AGENDA

(Proper Motion for Adoption of Consent Agenda - move to adopt the Consent Agenda)

- A. Letter from Maria Bernarda Salguero, New Generation, requesting permission to hold a 5K Walk/Run on Saturday, October 23, 2021 from 8:00 a.m. to Noon (Anticipated action move to refer to the City Manager with Authority to Act)
- B. Request for License to Install Projecting Sign for owner Carrie Jose of CJ Physical Therapy for property located at 25 Maplewood Avenue Unit 102 (Anticipated action move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)

Planning Director's Stipulations

- The license shall be approved by the Legal Department as to content and form;
- Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and
- Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works
- C. Request for License to Install Projecting Sign for owner Peter T. Henry of Market Square Jewelers, Inc. for property located at 124 Congress Street (Anticipated action move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)

Planning Director's Stipulations

- The license shall be approved by the Legal Department as to content and form;
- Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and
- Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works

- D. Letter from Allan Scholtz, Portsmouth Professional Firefighters Local 1313, requesting permission to hold a Boot Drive on Saturday, August 14, 2021 in Market Square from 8:00 a.m. to 4:00 p.m. (Anticipated action move to refer to the City Manager with Authority to Act)
- E. Letter from Maria Leach, North Church of Portsmouth, requesting permission to hold the Seacoast Area Crop Walk on Sunday, October 17, 2021 (Anticipated action move to refer to the City Manager with Authority to Act)

Councilor Kennedy moved to adopt the Consent Agenda. Seconded by Assistant Mayor Splaine and voted.

XVII. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

B. Email Correspondence

Councilor Kennedy moved to accept and place on file. Seconded by Assistant Mayor Splaine and voted.

C. Letter from Nancy and Kearn Knowles regarding Neighborhood Parking Program Pilot

Councilor Kennedy moved to accept and place on file. Seconded by Assistant Mayor Splaine and voted.

XVIII. CITY MANAGER'S INFORMATIONAL ITEMS

Report Back on Portsmouth Workforce Housing Trust Fund and Housing Needs
 Assessment

Councilor McEachern requested a work session be held in October/November with Craig Welch, Portsmouth Housing Authority Director and the Portsmouth Housing Authority Board.

3. Memorandum from City Attorney Sullivan Regarding Keno

Assistant Mayor Splaine moved to place the Keno Question on the November 2, 2021 Municipal Election Ballot with a public hearing to be established by Mayor Becksted and the City Attorney. Seconded by Councilor Kennedy and voted.

XIX. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMANING UNFINISHED AT PREVIOUS MEETING

Assistant Mayor Splaine requested a report back from the City Manager on how rainbow crosswalks could be implemented in the City of Portsmouth by the Public Works Department.

Assistant Mayor Splaine requested the City Manager provide a list of properties along the North Mill Pond that the City of Portsmouth could consider purchasing.

Councilor Lazenby suggested that the PFAS lawn signs approval be extended until September 19, 2021.

Councilor Lazenby moved to extend the April 19th approval for the PFAS Health Study Lawn Signs on City property until September 19, 2021. Seconded by Assistant Mayor Splaine.

Councilor Kennedy requested an update from the City Manager on the Pannaway Sound Barriers Walk.

XX. ADJOURNMENT

At 11:30 p.m., Councilor McEachern moved to adjourn. Seconded by Assistant Mayor Splaine and voted.

KELLI L. BARNABY, MMC/CNHMC

CITY CLERK

ORDINANCE # THE CITY OF PORTSMOUTH ORDAINS

Chapter 1, Article IV COMMISSIONS AND AUTHORITIES

Section 1.414 AUDIT COMMITTEE

There shall be a permanent Audit Committee established and maintained for the purpose of advising the City Council on the adherence to the City Charter – Section 7.4 INDEPENDENT AUDIT.

- Membership and Term: The Audit Committee shall have five (5) members who Α. shall be appointed by the Mayor and confirmed by the City Council, of which one member shall be a City Councilor. Audit Committee members shall possess experience in finance, accounting, auditing, and/or financial management and reporting. All members shall be independent of both City management and any auditing firm which may be under contract with the City. In order to enhance the integrity of the financial reporting, the independence of each member will be maintained throughout the duration of their term on the Audit Committee. In the event of a vacancy in a member position on the Audit Committee, a qualifying individual shall be appointed to fill the remainder of the term of the vacant member. The initial terms of the members of the Committee shall be for three (3) year terms except that the length of the initial terms to be staggered as follows: In year of initial appointment: three (3) members shall be 3-year terms and two (2) members shall be 2-year terms. Thereafter, all members shall serve a term of three (3) years. All members shall be residents of the City of Portsmouth throughout their term on the Audit Committee.
- B. Duties and Powers: The primary purpose of the Audit Committee is to procure, liaise and oversee the work of the City's external Auditor. The Audit Committee shall provide oversight of the financial reporting process, audit process, risk management, governance and the City's internal controls in compliance with laws and regulations. As such, the Committee will be directly responsible for the solicitation of proposals, selection of and recommendation to the City Council for appointment and retention of the external auditing firm. The Audit Committee is authorized to engage the services of financial experts, legal counsel, and other appropriate specialists as necessary to fulfill its responsibilities, subject to funding provided by the City Council.

The City Clerk shall properly alphabetize and/or re-number the ordinance as necessary in accordance with this amendment.

All ordinances or parts of ordinances inconsistent herewith are hereby deleted.

	APPROVED:
	Rick Becksted, Mayor
ADOPTED BY COUNCIL ON	, 2021
Kelli L. Barnaby, City Clerk	

This ordinance shall take effect upon its passage.

Chapter 1, Article IV COMMISSIONS AND AUTHORITIES

Section 1.414 AUDIT COMMITTEE

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- A. Membership and Term: The Audit Committee shall have five (5) members who shall be appointed by the Mayor and confirmed by the City Council. two of which shall be City Councilors. Audit Committee members, other than the City Councilors, shall possess experience in finance, accounting. auditing, and/or financial management and reporting. All members shall be independent of both City management and any auditing firm which may be under contract with the City. In order to enhance the integrity of the financial reporting, the independence of each member will be maintained throughout the duration of their term on the Audit Committee. In the event of a vacancy in a member position on the Audit Committee, a qualifying individual shall be appointed to fill the remainder of the term of the vacant member. The initial terms of the members of the Committee shall be for three (3) year terms except that the length of the initial terms to be staggered as follows: In year of initial appointment: three (3) members shall be 3-year terms and two (2) members shall be 2-year terms. Thereafter, all members shall serve a term of three (3) years. All members shall be residents of the City of Portsmouth throughout their term on the Audit Committee.
- B. The Audit Committee's duties shall be to:
 - Develop the scope of work for audit and non-audit services in any Request for Proposal for auditing services;
 - 2. Evaluate and rank each firm's proposal based on the selection process defined in the Request for Proposal for auditing services;
 - 3. Recommend to the City Council one or more independent auditors for selection by the City Council;
 - 4. Develop a contract for the engagement of auditing services;
 - 5. Schedule review meetings during the term of the auditor engagement to ensure timeliness and contractual performance and address any issues that may arise during the course of the audit; and

- 6. In the event the auditor identifies any serious exceptions, the Audit Committee shall assist and advise the City Council with regard to next steps, any need for external consultants or advisors, and any other related duties assigned to it.
- C. The Audit Committee will develop such procedures as it deems necessary for the receipt and resolution of complaints regarding accounting, internal accounting controls or auditing matters.

The City Clerk shall properly alphabetize and/or re-number the ordinance as necessary in accordance with this amendment.

This ordinance shall take effect upon its passage.

	APPROVED:	
	Rick Becksted, Mayor	_
ADOPTED BY COUNCIL ON	, 2021	
Kelli L. Barnaby, City Clerk		

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, August 2, 2021 at 7:00 p.m., at the Portsmouth Municipal Complex in the Eileen Dondero Foley Council Chambers, Portsmouth, NH, on a proposed Resolution Authorizing a Bond Issue, and/or Notes of up to Four Hundred Thousand (\$400,000.00) Dollars for Costs related to the Upgrade of the Police Facility. The complete Resolution is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

> KELLI L. BARNABY, MMC/CNHMC CITY CLERK

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, August 2, 2021 at 7:00 p.m., at the Portsmouth Municipal Complex in the Eileen Dondero Foley Council Chambers, Portsmouth, NH, on a proposed Resolution Authorizing a Bond Issue, and/or Notes of up to Four Hundred Thousand (\$400,000.00) Doilars for Costs related to the Upgrade of the Police Facility. The complete Resolution is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

KELLI L. BARNABY, MMC/CNHMC CITY CLERK

July 21, 2021

THE CITY OF PORTSMOUTH TWO THOUSAND TWENTY ONE PORTSMOUTH, NH

RESOLUTION # XX - 2021

A RESOLUTION AUTHORIZING A BOND ISSUE, AND/OR NOTES OF UP TO FOUR HUNDRED THOUSAND (\$400,000) DOLLARS FOR COSTS RELATED TO THE UPGRADE OF THE POLICE FACILITY.

BE IT RESOLVED:

THAT the sum of Four Hundred Thousand (\$400,000) Dollars be and is hereby appropriated for costs related to the upgrade of the police facility.

THAT in order to meet said appropriation the City Treasurer, with approval of the City Manager, is authorized to borrow, on a competitive or negotiated basis, up to Four Hundred Thousand (\$400,000) Dollars through the issue of bonds and/or notes of the City under the Municipal Finance Act.

THAT the expected useful life of the police facility upgrades is determined to be at least 20 years.

THAT this resolution shall take effect upon its passage.

	APPROVED BY:
	RICK BECKSTED, MAYOR
ADOPTED BY CITY COUNCIL	
KELLI BARNABY, CMC/CNHMC	
CITY CLERK	

BI-21-PD-09: POLICE FACILITY DEFICIENCIES & REPAIR PROJECT

Negligible (<\$5,001)	Impact on Operating Budget
A (needed within 0 to 3 years)	Priority
2021	Commence FY
Rehabilitation of a Facility	Project Type
Police Department	Project Location
Police Department	Department

Evaluation Criteria	Satisfy
Identified in Planning Document or Study	
Improves Quality of Existing Services	~
Provides Added Capacity to Existing Services	~
Addresses Public Health or Safety Need	~
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

space needed for staff and police functions is overcrowded, insufficient, citywide costs have to be prioritized. A new police facility is still on the complex HVAC upgrade. abatement and paint, electrical, and plumbing upgrades. Although control room, evidence processing and submittal areas, restructure and but not limited to: security, ADA compliance, IT infrastructure and and inefficient. Major overhauls of multiple areas are needed including, police facility. Although a funding request for a new facility has been provided insight into some of the unique needs and requirements of a deficiencies in function. In addition, a 2018 public presentation deficiencies in space allocated to the police department as well as parking lot (approx.: 150K) and the balance was used on the municipal The 400K allocated in FY21 was used to upgrade the security in the immediate facility deficiencies until a new police facility is approved. this project, as defined in the space needs study, this project addresses facility, space and operational efficiencies will still be a major issue after bays, upgrades to walls, lighting and flooring-to include asbestos storage, archive space upgrades, additional garage/vehicle evidence temperature and humidity control in specified areas, equipment renovation of detectives, restructure and renovation of all locker rooms, list. Over the years, the current facility has fallen into disrepair, and the included in the CIP plan since the space needs study was completed, Description: A 2014 space needs study of the police facility identified

Useful Website Links:

- Portsmouth Police Department Homepage
- FY21-26 CIP page

	ppp	Revenues	Other	Bond/Lease	Fed/ State	GF	
Totals	0%	0%	0%	100%	0%	0%	
\$400,000				\$400,000			FY22
\$400,000				\$400,000			FY23
\$400,000				\$400,000			FY24
\$400,000				\$400,000			FY25
\$400,000				\$400,000			FY26
\$0							FY27
\$2,000,000	\$0	\$0	\$0	\$2,000,000	\$0	\$0	Totals 21-26
\$400,000	\$0	\$0	\$0	0		\$0	Totals 21-26 6 PY's Funding
\$2,400,000	\$0	\$0	\$0	\$2,400,000	\$0	\$0	Totals

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, August 2, 2021 at 7:00 p.m., at the Portsmouth Municipal Complex in the Eileen Dondero Foley Council Chambers, Portsmouth, NH, on a proposed Resolution Authorizing a Bond Issue and/or Notes of up to One Million One Hundred Thousand Dollars (\$1,100,000.00) for Costs related to School Facilities Improvements. The complete Resolution is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

KELLI L. BARNABY, MMC/CNHMC CITY CLERK

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, August 2, 2021 at 7:00 p.m., at the Portsmouth Municipal Complex in the Eileen Dondero Foley Council Chambers, Portsmouth, NH, on a proposed Resolution Authorizing a Bond Issue and/or Notes of up to One Million One Hundred Thousand Dollars (\$1,100,000.00) for Costs related to School Facilities Improvements. The complete Resolution is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

KELLI L. BARNABY, MMC/CNHMC CITY CLERK

July 21, 2021

CITY OF PORTSMOUTH TWO THOUSAND TWENTY ONE PORTSMOUTH, NEW HAMPSHIRE

RESOLUTION # XX - 2021

A RESOLUTION AUTHORIZING A BOND ISSUE AND/OR NOTES OF UP TO ONE MILLION ONE HUNDRED THOUSAND DOLLARS (\$1,100,000) FOR COSTS RELATED TO SCHOOL FACILITIES IMPROVEMENTS.

RESOLVED:

THAT, the sum of up to One Million One Hundred Thousand Dollars (\$1,100,000) is appropriated for School Facilities Improvements, including the payment of costs incidental or related thereto.

THAT, to meet this appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow, on a competitive or negotiated basis, up to One Million One Hundred Thousand Dollars (\$1,100,000) through the issuance of bonds and/or notes of the City under the Municipal Finance Act:

THAT, the expected useful life of the projects is determined to be at least twenty (20) years, and;

THAT, this Resolution shall take effect upon its passage.

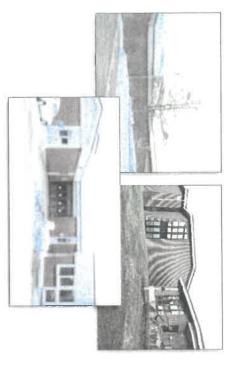
•	
	APPROVED:
	RICK BECKSTED, MAYOR
ADOPTED BY CITY COUNCIL	

KELLI BARNABY, CMC/CNHMC CITY CLERK

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Minimal (\$5,002 to \$50,000)	Impact on Operating Budget
A (needed within 0 to 3 years)	Priority
2016	Commence FY
Rehabilitation of an Existing Facilities	Project Type
Elementary Schools	Project Location
School Department	Department

Evaluation Criteria	Satisfy
Identified in Planning Document or Study	Υ
Improves Quality of Existing Services	~
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	~
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	~
Eligible for Matching Funds with Limited Availability	



<u>Description</u>: This appropriation continues upgrading of the infrastructure of our Elementary Schools. Work in 2022 will address identified building safety concerns and complete air handling upgrades at New Franklin Elementary School. Planned projects for 2023 will be repair and replacement of exterior windows at Dondero and Little Harbour Elementary Schools. Renovation of the New Franklin interior is projected for 2026.

- Portsmouth School Department Homepage
- FY21-26 CIP page

				۵			
	ppp	Revenues	Other	Bond/ Lease	Fed/ State	GF	
Totals	0%	0%	0%	99%	0%	1%	
\$1,100,000 \$1,500,000				\$1,100,000 \$1,500,000			FY22
\$1,500,000				\$1,500,000			FY23
\$0							FY24
\$0							FY25
\$5,000,000				\$5,000,000			FY26
\$0							FY27
\$7,600,000	\$0	\$0	\$0	\$7,600,000	\$0	\$0	Totals 21-26
\$7,600,000 \$22,200,000 \$29,800,000	\$0	\$0	\$0	\$7,600,000 \$22,000,000 \$29,600,000	\$0	\$200,000	Totals 21-26 6 PY's Funding
\$29,800,000	\$0	\$0	\$0	\$29,600,000	\$0	\$200,000	Totals

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, August 2, 2021 at 7:00 p.m., at the Portsmouth Municipal Complex in the Eileen Dondero Foley Council Chambers, Portsmouth, NH, on a proposed Resolution Authorizing a Bond Issue and/or Notes of up to Thirteen Million Three Hundred Thousand Dollars (\$13,300,000.00) for Costs related to Prescott Park Master Plan Implementation, Street and Sidewalk Upgrades. The complete Resolution is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

KELLI L. BARNABY, MMC/CNHMC CITY CLERK

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, August 2, 2021 at 7:00 p.m., at the Portsmouth Municipal Complex in the Eileen Dondero Foley Council Chambers, Portsmouth, NH, on a proposed Resolution Authorizing a Bond Issue and/or Notes of up to Thirteen Million Three Hundred Thousand Dollars (\$13,300,000.00) for Costs related to Prescott Park Master Plan Implementation, Street and Sidewalk Upgrades. The complete Resolution is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

KELLI L. BARNABY, MMC/CNHMC CITY CLERK

July 21, 2021

CITY OF PORTSMOUTH TWO THOUSAND TWENTY ONE PORTSMOUTH, NEW HAMPSHIRE

RESOLUTION # XX - 2021

A RESOLUTION AUTHORIZING A BOND ISSUE AND/OR NOTES OF UP TO THIRTEEN MILLION THREE HUNDRED THOUSAND DOLLARS (\$13,300,000) FOR COSTS RELATED TO PRESCOTT PARK MASTER PLAN IMPLEMENTATION, STREET AND SIDEWALK UPGRADES.

RESOLVED:

THAT, the sum of up to Thirteen Million Three Hundred Thousand Dollars (\$13,300,000) is appropriated for Prescott Park Master Plan Implementation, City Street and Sidewalk Upgrades, including the payment of costs incidental or related thereto;

THAT, to meet this appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow, on a competitive or negotiated basis, up to Thirteen Million Three Hundred Thousand Dollars (\$13,300,000) through the issuance of bonds and/or notes of the City under the Municipal Finance Act;

THAT, the expected useful life of the projects is determined to be at least twenty (20) years, and;

THAT, this Resolution shall take effect upon its passage.

THAT, this Resolution shan	take effect upon its passage.
	APPROVED:
	RICK BECKSTED, MAYOR
ADOPTED BY CITY COUNCIL	

KELLI BARNABY, MMC/CNHMC CITY CLERK

BI-19-PW-31: PRESCOTT PARK MASTER PLAN IMPLEMENTATION

High (\$100,001 or more)	Impact on Operating Budget
O (Ongoing or Programmatic)	Priority
Ongoing	Commence FY
Rehabilitation of an Existing Facilities	Project Type
Prescott Park	Project Location
Public Works Department	Department

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Prescott Park Master Plan 2017	~
Improves Quality of Existing Services	Υ
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	4
Alleviates Substandard Conditions or Deficiencies	
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	



Description: The City Council adopted the Prescott Park Master Plan in ensure iconic Portsmouth places continue to serve the public. The que historic structures, accommodate performances and event space, park presents opportunities to plan for climate adaptation, preserve ructuring services and developing new park policies. Renovation to 7. The Master Plan calls for extensive park-wide reconfiguration, port programs and special funding. ter Plan will likely be funded through fundraising, donations, grant

Useful Website Links:

- Project Page
- Prescott Park Homepage
- Prescott Park Advisory Committee
- Department of Public Works Projects Page
- Public Works Homepage
- FY21-26 CIP page

Eligible

	PPP	Revenues	Other	Bond/ Lease	Fed/ State	GF	
Totals	30%	0%	0%	64%	0%	5%	
\$2,925,000	\$1,050,000			\$1,750,000		\$125,000	FY22
	\$750,000					\$125,000	FY23
\$2,775,000	\$900,000			\$1,750,000		\$125,000	FY24
\$975,000	\$850,000					\$125,000	FY25
\$1,875,000				\$1,750,000		\$125,000	FY26
\$0							FY27
\$9,425,000	\$3,550,000	\$0	\$0	\$5,250,000	\$0	\$625,000	Totals 22-27
\$9,425,000 \$2,325,000 \$11,750,000	\$0	\$0	\$0	\$2,325,000	\$0	\$0	Totals 22-27 6 PY's Funding
\$11,750,000	\$3,550,000	\$0	\$0	\$7,575,000	\$0	\$625,000	Totals

Transportation Transportant Rickols Transmiss

Negligible (<\$5,001)	Impact on Operating Budget
O (ongoing or programmatic)	Priority
Ongoing	Commence FY
Rehabilitation of a Facility	Project Type
Citywide	Project Location
Public Works	Department



Evaluation Criteria	Satisfy
Identified in Planning Document or Study: <u>Sidewalk Condition Index</u>	~
Improves Quality of Existing Services	*
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	~
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

<u>Description</u>: The Public Works Department completed a conditional sidewalk assessment of City maintained sidewalks. The assessment contains detailed information on 77 miles of sidewalk. These sidewalks are not included in parks, fields and other City maintained facilities. The results give staff a clear depiction of the overall conditions. This project consists of sidewalks identified as poor to fair condition. Reconstruction work is based on need. Reconstruction work is coordinated with other street and utility improvement projects.

- Roads & Sidewalks Project Page
- Public Works Homepage
- FY21-26 CIP page

Totals \$800,000 \$0 \$800,000	PPP 0%		Other 0%	Bond/ Lease 100% \$800,000 \$800,000	Fed/State 0%	GF 0%	FY22 FY23 FY24
\$0							FY25
\$800,000				\$800,000			FY26
\$0							FY27
\$2,400,000	\$0	\$0	\$0	\$2,400,000	\$0	\$0	
\$2,400,000 \$2,400,000	\$0	\$0	\$0	\$2,400,000		\$0	Totals 22-27 6 PY's Funding
\$4,800,000	\$0	\$0	\$0	\$4,800,000	\$0	\$0	Totals

TSM-95-PW-65: Citywide Sidewalk Reconstruction Program

PROPOSED CAPITAL IMPROVEMENTS FOR FISCAL YEAR 2022

PROPOSED CAPITAL IMPROVEMENTS ON EXISTING SIDEWALKS:

- Bartlett St
- Kensington Rd
- Lawrence St
- Maple Haven Area
- Mendum Avenue
- Pannaway Area
- State St
- Summit Ave
- Willard Ave
- Miscellaneous

construction bid prices. Assessment and other capital projects. The amount of work completed depends on available funds and The list above represents a backlog of high priority sidewalk projects as identified by the Conditional Sidewalk

TSM-94-PW-73: STREET PAVING, MANAGEMENT AND REHABILITATION

TENSPORTERION CONTRACTOR TO BELLEVIE

Negligible (<\$5,001)	Impact on Operating Budget
O (ongoing or programmatic)	Priority
Ongoing	Commence FY
Rehabilitation of a Facility	Project Type
Citywide	Project Location
Public Works Department	Department



Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Pavement Management Index 2020 (draft)	~
Improves Quality of Existing Services	¥
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

<u>Description</u>: The City began a Pavement Condition Management Program in 1993. An annual report updating the City's pavement management system is completed as part of this program. City road conditions are evaluated, the road network conditions and budget requirements are analyzed, and road-paving programs are developed. The report provides recommended funding to maintain street conditions at current levels. These are capital costs. They are implemented over a two-year period with an expected life of 20 years. The Public Works operational budget includes maintenance costs with an expected life of 10 years.

- Department of Public Works Projects Page
- Roads & Sidewalks Project Page
- Public Works Homepage
- FY21-26 CIP page

	ppp	Revenues	Other	Bond/ Lease	Fed/ State	GF	
Totals	0%	0%	0%	100%	0%	0%	
\$4,000,000				\$4,000,000			FY22
\$0							FY23
\$4,000,000				\$4,000,000			FY24
\$0							FY25
\$4,000,000				\$4,000,000			FY26
\$0							FY27
\$12,000,000	\$0	\$0	\$0	\$12,000,000	\$0	\$0	Totals 22-27
\$0 \$12,000,000 \$10,000,000 \$22,000,000	\$0	\$0	\$0	\$12,000,000 \$10,000,000 \$22,000,000	\$0	\$0	Totals 22-27 6 PY's Funding
\$22,000,000	\$0	\$0	\$0	\$22,000,000	\$0	\$0	Totals

TSM-94-PW-73: ROADWAY: Street Paving, Management and Rehabilitation

PROPOSED CAPITAL IMPROVEMENTS FISCAL YEAR 2022

STREETS LISTING:

- Bartlett St (Islington St to Dennett St)
- Chapel St (Daniel St to Bow St)
- Clough Dr
- Edmond Ave
- High St
- Ladd St
- Marcy St (South St to New Castle Ave)
- Michael Succi Dr
- Morning St
- New Castle Ave
- Union St (Middle St to Islington St)
- Miscellaneous

prices. Index and other capital projects. The amount of work completed depends on available funds and construction bid The list above represents a backlog of high priority pavement projects as identified by the Pavement Management

TSM-18-PW-64: BANFIELD ROAD PEDESTRIAN ACCOMMODATIONS AND TRAFFIC CALMING

	imited Availability	Eligible for Matching Funds with Limited Availability
	uirement	Responds to Federal or State Requirement
	evelopment	Provides Incentive to Economic Development
4	s or Deficiencies	Alleviates Substandard Conditions or Deficiencies
	sts	Reduces Long-Term Operating Costs
~	Need	Addresses Public Health or Safety Need
~	ng Services	Provides Added Capacity to Existing Services
~	ces	Improves Quality of Existing Services
~	Identified in Planning Document or Study – <u>Banfield Road Conceptual</u> <u>Design & Master Plan Summary 2016</u>	Identified in Planning Document or St Design & Master Plan Summary 2016
Satisfy		Evaluation Criteria
	Negligible (<\$5,001)	Impact on Operating Budget
rs)	A (needed within 0 to 3 years)	Priority
	2022	Commence FY
lic Facility,	Construction or Expansion of a Public Facility, Street or Utility	Project Type
	Banfield Road	Project Location
	Public Works Department	Department



<u>Description</u>: This phased project includes traffic calming measures and pedestrian accommodations on Banfield Road, from Ocean Road to Peverly Hill Road. These improvements were identified in the <u>2015</u> Banfield Road Master Plan.

The Banfield Road culvert project is currently underway and allows for the future construction of sidewalks from Ocean Road to the Hampton Branch Rail Trail. Traffic calming has been identified as a priority by residents.

- Banfield Road Improvements Project
- Public Works Homepage
- FY21-26 CIP page

	ppp	Revenues	Other	Bond/ Lease	Fed/State	GF	
Totals	0%	0%	0%	100%	0%	0%	
\$500,000				\$500,000			FY22
\$0							FY23
\$500,000				\$500,000			FY24
\$0							FY25
\$0							FY26
\$0							FY27
\$1,000,000	\$0	\$0	\$0	\$1,000,000	\$0	\$0	Totals 22-27
\$0	\$0	\$0	\$0	\$0	\$0	\$0	Totals 22-27 6 PY's Funding
\$1,000,000	\$0	\$0	\$0	\$1,000,000	\$0	\$0	Totals

TSM-11-PW-74: PEASE INTERNATIONAL TRADEPORT ROADWAY REHABILITATION

udget Negligible (<\$5,001)	Impact on Operating Budget
O (ongoing or programmatic)	Priority
Ongoing	Commence FY
Rehabilitation of a Facility	Project Type
Pease International Tradeport	Project Location
Public Works Department	Department

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Pavement Management Index 2020 (draft)	~
Improves Quality of Existing Services	4
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	



Description: Per the Municipal Service Agreement between the City of Portsmouth and Pease Development Authority, the City will provide public work services in the non-airfield area of the Pease International Tradeport. Services include maintaining and repairing roads, streets, bridges and sidewalks. On the following page are the streets and roads that need improvements.

- Department of Public Works Projects Page
- Roads & Sidewalks Project Page
- Public Works Homepage
- FY21-26 CIP page

\$6,250,000	\$3,750,000	\$2,500,000	\$0	\$1,000,000	\$0	\$750,000	\$0	\$750,000	Totals	
\$0	\$0	\$0							0%	ppp
\$0	\$0	\$0							0%	Revenues
\$0	\$0	\$0							0%	Other
\$6,250,000	\$3,750,000	\$2,500,000		\$1,000,000		\$750,000		\$750,000	100%	Bond/ Lease
\$0	\$0	\$0							0%	Fed/ State
\$0	\$0	\$0							0%	GF
Totals	Totals 21-26 6 PY's Funding	Totals 21-26	FY27	FY26	FY25	FY24	FY23	FY22		
		-								

TSM-11-PW-74: ROADWAY: Pease International Tradeport Roadway Rehabilitation

PEASE INTERNATIONAL TRADEPORT FOR FISCAL YEAR 2022

STREETS LISTING:

- Arboretum Dr
- Airline Ave
- Durham St
- New Hampshire Ave
- Newfields St
- Pease Blvd
- Rochester Ave
- Rye St
- Miscellaneous

depends on available funds and construction bid prices. The list above represents a backlog of high priority pavement projects in the Pease International Tradeport as identified by the Pavement Management Index and other capital projects. The amount of work completed

COM-10-PW-96

Impact on Operating Budget	Priority	Commence FY	Project Type	Project Location	Department
Negligible (<\$5,001)	A (needed (needed within 0 to 3 years)	2020	Rehabilitation of a Facility	Maplewood Avenue	Public Works Department

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: <u>Citywide Bridge</u> <u>Evaluation 2018</u>	~
Improves Quality of Existing Services	
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	~
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

		•		
• FY21-26 CIP page	 Sewer Department 	Public Works Department	Useful Website Links:	

MAPLEWOOD AVENUE BRIDGE

Combined: General Fund-Water Fund-Sewer Fund



Description: This project is for the rehabilitation of the Maplewood Avenue Bridge at North Mill Pond. After a recent evaluation it was determined that a rehabilitation of the arch with an adhered lining system will allow the City to extend the lifespan of the bridge without the cost of a full replacement. The work will include resurfacing of the roadway, resetting the curb and reconstruction of the sidewalks, but will not address the sea walls or utilities. Extending the timeframe for full replacement will improve the City's chance of obtaining the 80% NHDOT State Bridge Aid Program funds for this work.

When the bridge is replaced, work will include the sea walls and reconstruction of the water, sewer, and aerial utilities.

COM-10-PW-96

MAPLEWOOD AVENUE BRIDGE

Combined: General Fund-Water Fund-Sewer Fund

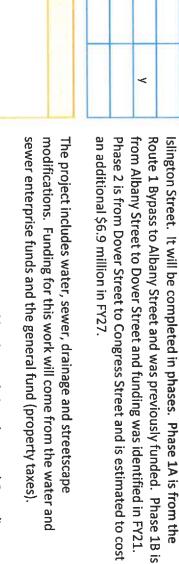
					Sew	er	,	Wat	er	Ľ	Gen	eral	Fun	d	
	Total Sewer Fund	Total Water Fund	Total General Fund	ppp	Bond/Lease	Revenues	ррр	Bond/Lease	Revenues	ppp	Other	GF-Bond/ Lease	GF-Capital Outlay	Fed/ State	
Totals	11%	6%	83%	0%	0%	11%	0%	0%	6%	0%	0%	83%	0%	0%	
Totals \$1 100 000	\$100,000	\$0	\$1,000,000			\$100,000						\$1,000,000			FY22
Š	\$0	\$0	\$0												FY23
ŝ	\$0	\$0	\$0												FY24
ŝ	\$0	\$0	\$0												FY25
ŝ	\$0	\$0	\$0												FY26
\$o	\$0	\$0	\$0												FY27
\$1.100.000	\$100,000	\$0	\$1,000,000	\$0	\$0	\$100,000	\$0	\$0	\$0	\$0	\$0	\$1,000,000	\$0	\$0	Totals 22-27
\$1.100.000 \$700.000	\$100,000	\$100,000	\$500,000	\$0	\$0	\$100,000	\$0	\$0	\$100,000	\$0	\$0	\$500,000	\$0	\$0	6 PY's Funding
\$1,800,000	\$200,000	\$100,000	\$1,500,000	\$0	\$0	\$200,000	\$0	\$0	\$100,000	\$0	\$0	\$1,500,000	\$0	\$0	Totals

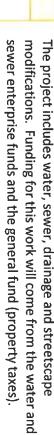
COM-03-PW-94

Combined: General Fund-Water Fund-Sewer Fund **ISLINGTON STREET IMPROVEMENTS PHASE 2**

Impact on Operating Budget	Priority	Commence FY	Project Type	Project Location	Department
Negligible (<\$5,001)	A (needed (needed within 0 to 3 years)	2020	Rehabilitation of a Facility	Islington Street from Albany Street to Congress Street	Public Works Department

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Long Term Control Plan Update 2010; CSO Supplemental Compliance Plan 2017	Y
Improves Quality of Existing Services	Υ
Provides Added Capacity to Existing Services	Υ
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	
Provides Incentive to Economic Development	У
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

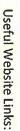




Phases 1A and 1B are required by the City's Supplemental Compliance Plan for sewer separation.



Description: This project funds work related to reconstruction on



- **Public Works Department**
- Sewer Department
- FY21-26 CIP page

COM-03-PW-94

ISLINGTON STREET IMPROVEMENTS PHASE 2 Combined: General Fund-Water Fund-Sewer Fund

					Sew	er		Wat	er		Gen	eral	Fun	d	
	Total Sewer Fund	Total Water Fund	Total General Fund	PPP	Bond/Lease	Revenues	РРР	Bond/Lease	Revenues	ppp	Other	GF-Bond/ Lease	GF-Capital Outlay	Fed/ State	
	32%	29%	39%	0%	32%	0%	0%	29%	0%	0%	0%	37%	1%	0%	
*	\$2,300,000	\$2,300,000	\$2,300,000		\$2,300,000			\$2,300,000				\$2,300,000			FY22
ŝ	\$0	\$0	\$0												FY23
¢.	\$0	\$0	\$0												FY24
ŝ	\$0	\$0	\$0												FY25
ŝ	\$0	\$0	\$0												FY26
ŝ	\$0	\$0	\$0												FY27
\$6 ann non	\$2,300,000	\$2,300,000	\$2,300,000	\$0	\$2,300,000	\$0	\$0	\$2,300,000	\$0	\$0	\$0	\$2,300,000	\$0	\$0	Totals 22-27
\$6 900 000 \$11 640 000 \$18 540 000	\$3,650,000	\$3,150,000	\$4,840,000	\$0	\$3,650,000	\$0	\$0	\$3,150,000	\$0	\$0	\$0	\$4,640,000	\$200,000	\$0	6 PY's Funding
\$18.540.000	\$5,950,000	\$5,450,000	\$7,140,000	\$0	\$5,950,000	\$0	\$0	\$5,450,000	\$0	\$0	\$0	\$6,940,000	\$200,000	\$0	Totals

WILLARD AVENUE

Capting Projects (Seneral Lune, Water Form Sewer Synd

Combined: General Fund-Water Fund-Sewer Fund

Impact on Operating Budget	Priority	Commence FY	Project Type	Project Location	Department
Negligible (<\$5,001)	A (needed within 0 to 3 years)	2020	Rehabilitation of a Facility	Willard Avenue, Orchard Street, Ash Street (Willard to Orchard)	Public Works Department

		100
4		
		/ · · ·
	1	1
1		N. P.

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Long Term Control Plan Update 2010	~
Improves Quality of Existing Services	У
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	~
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	~
Eligible for Matching Funds with Limited Availability	

Description: This project funds work related to the City's ongoing combined sewer separation program. The project includes water, sewer and drainage upgrades along with streetscape modifications on Willard Avenue, Orchard Street, and a portion of Ash Street. A portion of Willard Avenue has already been reconstructed following sewer separation in 2015. This project will also complete this area of the Lincoln Avenue area drainage basin to Middle Street.

Permitting and design were funded previously. FY22 funds will be used for construction.

Funding for this work will come from the water and sewer enterprise funds. Road restoration and sidewalks will be completed using available general funds allocated for annual paving and sidewalks.

- Public Works Department
- Sewer Department
- FY21-26 CIP page

COM-19-PW-98

WILLARD AVE

Combined: General Fund-Water Fund-Sewer Fund

					:	Sew	er	,	Wate	er	(Gen	eral	Fun	d	
	Total Sewer Fund	Total Water Fund	Total General Fund		PPP	Bond/Lease	Revenues	ppp	Bond/Lease	Revenues	ppp	Other	GF-Bond/ Lease	GF-Capital Outlay	Fed/ State	
Totals	50%	31%	19%		0%	48%	2%	0%	29%	2%	0%	0%	19%	0%	0%	
Totals \$6,000,000	\$3,000,000	\$1,800,000	\$1,200,000			\$3,000,000			\$1,800,000				\$1,200,000			FY22
\$0	\$0	\$0	\$0													FY23
\$0	\$0	\$0	\$0													FY24
\$0	\$0	\$0	\$0													FY25
\$0	\$0	\$0	\$0													FY26
\$0	\$0	\$0	\$0													FY27
\$6,000,000 \$300,000	\$3,000,000	\$1,800,000	\$1,200,000	-	\$0	\$3,000,000	\$0	\$0	\$1,800,000	\$0	\$0	\$0	\$1,200,000	\$0	\$0	Totals 22-27
\$300,000	\$150,000	\$150,000	\$0		\$0	\$0	\$150,000	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	\$0	6 PY's Funding
\$6,300,000	\$3,150,000	\$1,950,000	\$1,200,000		\$0	\$3,000,000	\$150,000	\$0	\$1,800,000	\$150,000	\$o	\$0	\$1,200,000	\$0	\$0	Totals

COM-17-PW-100

UNION STREET RECONSTRUCTION

Combined: General Fund-Water Fund-Sewer Fund

Negligible (<\$5,001)	Impact on Operating Budget
A (needed within 0 to 3 years)	Priority
2017	Commence FY
Rehabilitation of Existing Facilities	Project Type
Union Street from Middle Street to State Street	Project Location
Public Works Department	Department

Eligible for Matching Funds with Limited Availability	Responds to Federal or State Requirement	Provides Incentive to Economic Development	Alleviates Substandard Conditions or Deficiencies	Reduces Long-Term Operating Costs	Addresses Public Health or Safety Need	Provides Added Capacity to Existing Services	Improves Quality of Existing Services	Update 2010: CSO Supplemental Compliance Plan 2017	Evaluation Criteria
			~	~	4		~	~	Satisfy



ts, including Coffins Court and sections of Austin Street. m Middle Street to State Street. The project will also address vater, sewer, drainage and streetscape modifications on Union ce with the EPA Supplemental Compliance Plan. The project <u>on</u>: This project is part of the City's Long Term Control Plan in F-17-SD-95 Union Street Reconstruction). I sewer funding will be used from the previous CIP sewer

- Wastewater & Sewer Projects Page
- **Public Works Department**
- Sewer Department

COM-17-PW-100

UNION STREET RECONSTRUCTION

Combined: General Fund-Water Fund-Sewer Fund

					Sew	er		Wat	er	•	Gen	eral	Fun	d	
	Total Sewer Fund	Total Water Fund	Total General Fund	ppp	Bond/Lease	Revenues	ppp	Bond/Lease	Revenues	PPP	Other	GF-Bond/ Lease	GF-Capital Outlay	Fed/ State	
	44%	34%	22%	0%	40%	3%	0%	34%	0%	0%	0%	22%	0%	0%	
1 50000	\$1,100,000	\$1,500,000	\$1,000,000		\$1,100,000			\$1,500,000				\$1,000,000			FY22
3	\$0	\$0	\$0												FY23
3	\$0	\$0	\$0												FY24
ŝ	\$0	\$0	\$0												FY25
ò	\$0	\$0	\$0												FY26
ŝ	\$0	\$0	\$0												FY27
¢2 600 000	\$1,100,000	\$1,500,000	\$1,000,000	\$0	\$1,100,000	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$1,000,000	\$0	\$0	Totals 22-27
\$850,000	\$850,000	\$0	\$0	\$0	\$700,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	6 PY's Funding
¢4 450 000	\$1,950,000	\$1,500,000	\$1,000,000	\$0	\$1,800,000	\$150,000	\$0	\$1,500,000	\$0	\$0	\$0	\$1,000,000	\$0	\$0	Totals

LEGAL NOTICE

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, August 2, 2021 at 7:00 p.m., at the Portsmouth Municipal Complex in the Eileen Dondero Foley Council Chambers, Portsmouth, NH, on a proposed Resolution Authorizing the Borrowing of up to Six Million Three Hundred Thousand Dollars (\$6,300,000.00) through the Issue of Bonds and/or Notes for Costs related to the Upgrade of the Hanover Parking Facility. The complete Resolution is available for review in the Office of the City Clerk and Portsmouth Public Library, during regular business hours.

KELLI L. BARNABY, MMC/CNHMC CITY CLERK

NOTICE IS HEREBY GIVEN that a Public Hearing will be held by the Portsmouth City Council on Monday, August 2, 2021 at 7:00 p.m., at the Portsmouth Municipal Complex in the Eileen Dondero Foley Council Chambers, Portsmouth, NH, on a proposed Resolution Authorizing the Borrowing of up to Six Million Three Hundred Thousand Dollars (\$6,300,000.00) through the Issue of Bonds and/or Notes for Costs related to the Upgrade of the Hanover Parking Facility. The complete Resolution is available for review in the Office of the City Clerk and Portsmouth Public

KELLI L. BARNABY, MMC/CNHMC CITY CLERK

Library, during regular business hours.

July 21, 2021

CITY OF PORTSMOUTH TWO THOUSAND TWENTY ONE PORTSMOUTH, NEW HAMPSHIRE

RESOLUTION # XX - 2021

A RESOLUTION AUTHORIZING THE BORROWING OF UP TO SIX MILLION THREE HUNDRED THOUSAND DOLLARS (\$6,300,000) THROUGH THE ISSUE OF BONDS AND/OR NOTES FOR COSTS RELATED TO THE UPGRADE OF THE HANOVER PARKING FACILITY.

RESOLVED:

THAT, the sum of up to Six Million Three Hundred Thousand Dollars (\$6,300,000) is appropriated for costs associated with the upgrade of the Hanover Parking Facility, including the payment of costs incidental or related thereto;

THAT, to meet this appropriation, the City Treasurer, with the approval of the City Manager, is authorized to borrow, on a competitive or negotiated basis, up to Six Million Three Hundred Thousand Dollars (\$6,300,000) through the issuance of bonds and/or notes of the City under the Municipal Finance Act;

THAT the expected useful life of the project is determined to be at least 20 years, and;

APPROVED:

That this Resolution shall take effect upon its passage.

RICK BECKSTED, MAYOR

ADOPTED BY CITY COUNCIL

KELLI BARNABY, CMC/CNHMC CITY CLERK

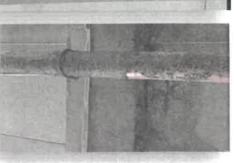
BI-95-PW-42: HANOVER PARKING FACILITY - CAPITAL IMPROVEMENTS

Moderate (\$50,001 to \$100,000)	Impact on Operating Budget
O (ongoing or programmatic)	Priority
Ongoing	Commence FY
Rehabilitation of a facility	Project Type
Hanover Street	Project Location
Public Works – Parking and Transportation Division	Department

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Structural Evaluation 2015; Hanover Street Parking Facility Condition Appraisal Update 2018	*
Improves Quality of Existing Services	4
Provides Added Capacity to Existing Services	~
Addresses Public Health or Safety Need	~
Reduces Long-Term Operating Costs	~
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	







Description: This project provides funding for maintenance at the Hanover Parking Garage. Funding is allocated on a scheduled basis for renovation needs to the original structure. A structural evaluation was completed in 2015 and updated in 2018 by Walker Consultants, identifying the upgrades necessary to continue using the facility.

- **Public Works Homepage**
- Park Portsmouth
- Hanover Parking Garage
- FY21-26 CIP page

	ppp	Revenues (Parking)	Other	Bond/Lease (Parking)	Fed/ State 0	GF.	
10	0%	7%	0%	93%	0%	0%	
\$6,300,000				\$6,300,000			FY22
\$0							FY23
\$0							FY24
\$0							FY25
\$0							FY26
\$0							FY27
\$6,300,000	\$0	\$0	\$0	\$6,300,000	\$0	\$0	Totals 22-27
\$450,000	\$0	\$450,000	\$0	\$0	\$0	\$0	Totals 22-27 6 PY's Funding
\$6,750,000	\$0	\$450,000	\$0	\$6,300,000	\$0	\$0	Totals

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KELLI L. BARNABY, MMC/CNHMC CITY CLERK

LEGAL NOTICE

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KELLI L. BARNABY, MMC/CNHMC CITY CLERK

July 21, 2021

CITY OF PORTSMOUTH TWO THOUSAND TWENTY ONE PORTSMOUTH, NEW HAMPSHIRE

RESOLUTION # XX-2021

A RESOLUTION AUTHORIZING A BOND ISSUE AND/OR NOTES OF THE CITY UNDER THE MUNICIPAL FINANCE ACT AND/OR PARTICIPATION IN THE STATE REVOLVING FUND (SRF) LOAN OF UP TO TWELVE MILLION DOLLARS (\$12,000,000) RELATED TO WATER LINE UPGRADES, WATER TRANSMISSION MAIN REPLACEMENT, ISLINGTON STREET IMPROVEMENTS PHASE 2, WILLARD AVENUE UPGRADES AND UNION STREET RECONSTRUCTION.

RESOLVED:

THAT, the sum of up to Twelve Million Dollars (\$12,000,000) is appropriated for Water Line Upgrades, Water Transmission Main Replacements, Islington Street Improvements Phase 2, Willard Avenue Upgrades and Union Street Reconstruction, including the payment of costs incidental or related thereto;

To meet this appropriation, the City Treasurer, with the approval of the City Manager is authorized to borrow, on a competitive or negotiated basis, up to Twelve Million Dollars (\$12,000,000) through the issuance of bonds and/or notes of the City under the Municipal Finance Act and/or a loan program offered through the State of New Hampshire Department of Environmental Services, identified as the State Revolving Fund Loan.

THAT the expected useful life of this project is determined to be at least twenty (20) years, and;

THAT this Resolution shall take effect upon its passage.

	APPROVED:
ADOPTED BY CITY COUNCIL	RICK BECKSTED, MAYOR
KELLI BARNABY, CMC/CNHMC CITY CLERK	

EF-02-WD-78: ANNUAL WATER LINE REPLACEMENT

Negligible (<\$5,001)	Impact on Operating Budget
O (Ongoing)	Priority
Ongoing	Commence FY
Upgrade of a Facility	Project Type
Citywide	Project Location
Public Works – Water Division	Department

Evaluation Criteria	Satisfy
Identified in Planning Document or Study — <u>Water System</u> <u>Master Plan 2013</u>	~
Improves Quality of Existing Services	
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	



Description: The water distribution system consists of more than 150 miles of pipe. Many of the older pipes are 50 to 100 years old, undersized and at the end of their design life. Pipes are replaced programmatically as part of water specific capital projects, roadway reconstruction and prior to annual paving. This item will fund the purchase of pipe, valves and associated materials used to replace those pipes. Bond funds for large full road reconstruction projects.

- **Public Works Homepage**
- Water Department
- FY21-26 CIP page

				_			
	þþþ	Revenues	Other	Bond/Lease	Fed/ State	GF	
Totals	0%	15%	0%	85%	0%	0%	
\$1,000,000				\$1,000,000			FY22
\$0							FY23
\$1,000,000				\$1,000,000			FY24
\$0							FY25
\$1,000,000				\$1,000,000			FY26
\$0							FY27
\$3,000,000	\$0	\$0	\$0	\$3,000,000	\$0	\$0	Totals 22-27
\$3,000,000 \$7,000,000	\$0	\$1,500,000	\$0	\$5,500,000	\$0	\$0	Totals 22-27 6 PY's Funding
\$10,000,000	\$0	\$1,500,000	\$0	\$8,500,000	\$0	\$0	Totals

EF-18-WD-82: WATER TRANSMISSION MAIN REPLACEMENT

ing Budget Negligible (<\$5,001)	Impact on Operating Budget
A (needed within 0 to 3 years)	Priority
FY 2015	Commence FY
pe Rehabilitation of a Facility	Project Type
rtion Citywide	Project Location
nt Public Works – Water Division	Department



Evaluation Criteria	Satisfy
Identified in Planning Document or Study – Newington Transmission Main Alternative Report 2017	~
Improves Quality of Existing Services	~
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	~
Eligible for Matching Funds with Limited Availability	

Description: This project consists of design and construction of water transmission mains beneath Little Bay to replace existing mains, which are over 60 years old. Preliminary investigations of the existing water mains and valves have identified degraded conditions. Due to the importance of this water main, this project is necessary to ensure water is continuously supplied from Madbury to Portsmouth and service is not disrupted. Previous funding was used for permitting and design, and FY22 funds will be used for construction.

- Water Projects Page
- Water Department
- Public Works Homepage
- FY21-26 CIP page

	P	Reve	Q	Bond	Fed/		
	рÞ	enues	her	Bond/Lease	State	ମ୍ମ	
Totals	0%	4%	0%	96%	0%	0%	
\$5,400,000				\$5,400,000			FY22
\$0							FY23
\$0							FY24
\$0							FY25
\$0							FY26
\$0							FY27
\$5,400,000	\$0	\$0	\$0	\$5,400,000	\$0	\$0	Totals 22-27
\$1,100,000	\$0	\$250,000	\$0	\$850,000	\$0	\$0	Totals 22-27 6 PY's Funding
\$6,500,000	\$0	\$250,000	\$0	\$6,250,000	\$0	\$0	Totals

COM-03-PW-94

ISLINGTON STREET IMPROVEMENTS PHASE 2 Combined: General Fund-Water Fund-Sewer Fund

Combined Tolects (Goneral Tune, Water Tune, Sexion Time)

Negligible (<\$5,001)	Impact on Operating Budget
A (needed (needed within 0 to 3 years)	Priority
2020	Commence FY
Rehabilitation of a Facility	Project Type
Islington Street from Albany Street to Congress Street	Project Location
Public Works Department	Department

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Long Term Control Plan Update 2010; CSO Supplemental Compliance Plan 2017	~
Improves Quality of Existing Services	4
Provides Added Capacity to Existing Services	~
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	
Provides Incentive to Economic Development	<
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	



- **Public Works Department**
- Sewer Department
- FY21-26 CIP page



Description: This project funds work related to reconstruction on Islington Street. It will be completed in phases. Phase 1A is from the Route 1 Bypass to Albany Street and was previously funded. Phase 1B is from Albany Street to Dover Street and funding was identified in FY21. Phase 2 is from Dover Street to Congress Street and is estimated to cost an additional \$6.9 million in FY27.

The project includes water, sewer, drainage and streetscape modifications. Funding for this work will come from the water and sewer enterprise funds and the general fund (property taxes).

Phases 1A and 1B are required by the City's Supplemental Compliance Plan for sewer separation.

COM-03-PW-94

ISLINGTON STREET IMPROVEMENTS PHASE 2 Combined: General Fund-Water Fund-Sewer Fund

					Sewer			Water			General Fund				
	Total Sewer Fund	Total Water Fund	Total General Fund	ppp	Bond/Lease	Revenues	ppp	Bond/Lease	Revenues	ppp	Other	GF-Bond/ Lease	GF-Capital Outlay	Fed/ State	
Totals	32%	29%	39%	0%	32%	0%	0%	.29%	0%	0%	0%	37%	1%	0%	
\$6,900,000	\$2,300,000	\$2,300,000	\$2,300,000		\$2,300,000			\$2,300,000				\$2,300,000			FY22
ŝ	\$0	\$0	\$0												FY23
ŝ	\$0	\$0	\$0												FY24
ŝ	\$0	\$0	\$0												FY25
ŝ	\$0	\$0	\$0												FY26
\$0	\$0	\$0	\$0												FY27
\$6.900.000	\$2,300,000	\$2,300,000	\$2,300,000	\$0	\$2,300,000	\$0	\$0	\$2,300,000	\$0	\$0	\$0	\$2,300,000	\$0	\$0	Totals 22-27
\$11,640,000	\$3,650,000	\$3,150,000	\$4,840,000	\$0	\$3,650,000	\$0	\$0	\$3,150,000	\$0	\$0	\$0	\$4,640,000	\$200,000	\$0	6 PY's Funding
\$6,900,000 \$11,640,000 \$18,540,000	\$5,950,000	\$5,450,000	\$7,140,000	\$0	\$5,950,000	\$0	\$0	\$5,450,000	\$0	\$0	\$0	\$6,940,000	\$200,000	\$0	Totals

COM-19-PW-98

WILLARD AVENUE

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Combined: General Fund-Water Fund-Sewer Fund

Impact on Operating Budget	Priority	Commence FY	Project Type	Project Location	Department
Negligible (<\$5,001)	A (needed within 0 to 3 years)	2020	Rehabilitation of a Facility	Willard Avenue, Orchard Street, Ash Street (Willard to Orchard)	Public Works Department

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Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Long Term Control Plan Update 2010	4
Improves Quality of Existing Services	~
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	~
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	~
Eligible for Matching Funds with Limited Availability	

Description: This project funds work related to the City's ongoing combined sewer separation program. The project includes water, sewer and drainage upgrades along with streetscape modifications on Willard Avenue, Orchard Street, and a portion of Ash Street. A portion of Willard Avenue has already been reconstructed following sewer separation in 2015. This project will also complete this area of the Lincoln Avenue area drainage basin to Middle Street.

Permitting and design were funded previously. FY22 funds will be used for construction.

Funding for this work will come from the water and sewer enterprise funds. Road restoration and sidewalks will be completed using available general funds allocated for annual paving and sidewalks.

- Public Works Department
- Sewer Department
- FY21-26 CIP page

COM-19-PW-98

WILLARD AVE

Combined: General Fund-Water Fund-Sewer Fund

	_				Sewe	er		Wate	er	(Sen	eral	Fun	d	
	Total Sewer Fund	Total Water Fund	Total General Fund	ppp	Bond/Lease	Revenues	ppp	Bond/Lease	Revenues	ppp	Other	GF-Bond/ Lease	GF-Capital Outlay	Fed/ State	
Totals	50%	31%	19%	0%	48%	2%	0%	29%	2%	0%	0%	19%	0%	0%	
\$6,000,000	\$3,000,000	\$1,800,000	\$1,200,000		\$3,000,000			\$1,800,000				\$1,200,000			FY22
\$0	\$0	\$0	\$0												FY23
\$0	\$0	\$0	\$0												FY24
\$0	\$0	\$0	\$0												FY25
\$0	\$0	\$0	\$0												FY26
\$0	\$0	\$0	\$0												FY27
\$6,000,000	\$3,000,000	\$1,800,000	\$1,200,000	\$0	\$3,000,000	\$0	\$0	\$1,800,000	\$0	\$0	\$0	\$1,200,000	\$0	\$0	Totals 22-27
\$300,000	\$150,000	\$150,000	\$0	\$0	\$0	\$150,000	\$0	\$0	\$150,000	\$0	\$0	\$0	\$0	Şo	6 PY's Funding
\$6,300,000	\$3,150,000	\$1,950,000	\$1,200,000	\$0	\$3,000,000	\$150,000	\$0	\$1,800,000	\$150,000	\$0	\$0	\$1,200,000	\$0	\$0	Totals

COM-17-PW-100

UNION STREET RECONSTRUCTION

Commission the Chamber of The Chamber of Street Commission Commiss

Combined: General Fund-Water Fund-Sewer Fund

Negligible (<\$5,001)	Impact on Operating Budget
A (needed within 0 to 3 years)	Priority
2017	Commence FY
Rehabilitation of Existing Facilities	Project Type
Union Street from Middle Street to State Street	Project Location
Public Works Department	Department

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Long Term Control Plan Update 2010: CSO Supplemental Compliance Plan 2017	~
Improves Quality of Existing Services	~
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	4
Reduces Long-Term Operating Costs	~
Alleviates Substandard Conditions or Deficiencies	~
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

Description: This project is part of the City's Long Term Control Plan in accordance with the EPA Supplemental Compliance Plan. The project includes water, sewer, drainage and streetscape modifications on Union Street from Middle Street to State Street. The project will also address side streets, including Coffins Court and sections of Austin Street. Additional sewer funding will be used from the previous CIP sewer project (EF-17-SD-95 Union Street Reconstruction).

- Wastewater & Sewer Projects Page
- Public Works Department
- Sewer Department

COM-17-PW-100

UNION STREET RECONSTRUCTION

Combined: General Fund-Water Fund-Sewer Fund

	v <u></u>				Sew	er	,	Wat	er		Gen	eral	Fun	nd	
	Total Sewer Fund	Total Water Fund	Total General Fund	ррр	Bond/Lease	Revenues	PPP	Bond/Lease	Revenues	PPP	Other	GF-Bond/ Lease	GF-Capital Outlay	Fed/ State	
Totals	44%	34%	22%	0%	40%	3%	0%	34%	0%	0%	0%	22%	0%	0%	
Totals \$3,600,000	\$1,100,000	\$1,500,000	\$1,000,000		\$1,100,000			\$1,500,000				\$1,000,000			FY22
\$0	\$0	\$0	\$0												FY23
\$0	\$0	\$0	\$0												FY24
\$0	\$0	\$0	\$0												FY25
\$0	\$0	\$0	\$0												FY26
\$0	\$0	\$0	90\$												FY27
\$3,600,000	\$1,100,000	\$1,500,000	\$1,000,000	\$0	\$1,100,000	\$0	\$0	\$1,500,000	\$0	\$0	\$0	\$1,000,000	\$0	\$0	Totals 22-27
\$850,000	\$850,000	\$0	\$0	\$0	\$700,000	\$150,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	6 PY's Funding
\$4,450,000	\$1,950,000	\$1,500,000	\$1,000,000	\$0	\$1,800,000	\$150,000	\$0	\$1,500,000	\$0	\$0	\$0	\$1,000,000	\$0	\$0	Totals

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KELLI L. BARNABY, MMC/CNHMC CITY CLERK

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KELLI L. BARNABY, MMC/CNHMC CITY CLERK

July 21, 2021

CITY OF PORTSMOUTH TWO THOUSAND TWENTY ONE PORTSMOUTH, NEW HAMPSHIRE

RESOLUTION# - 2021

A RESOLUTION AUTHORIZING A BOND ISSUE AND/OR NOTES OF THE CITY UNDER THE MUNICIPAL FINANCE ACT AND/OR PARTICIPATION IN THE STATE REVOLVING FUND (SRF) LOAN OF UP TO TWELVE MILLION FOUR HUNDRED FIFTY THOUSAND DOLLARS (\$12,450,000) FOR COSTS RELATED TO SEWER LINE UPGRADES, PEASE WASTEWATER TREATMENT FACILITY, WASTEWATER PUMPING STATIONS, MECHANIC STREET PUMPING STATION, MARJORIE STREET WASTEWATER PUMPING STATION, SEWER SERVICE **SEWER** EXTENSION. FUNDING FOR A SAGAMORE AVENUE AREA **STREET** IMPROVEMENTS PHASE 2, WILLARD **AVENUE ISLINGTON** UPGRADES AND UNION STREET RECONSTRUCTION.

RESOLVED:

THAT that the sum of up to Twelve Million Four Hundred Fifty Thousand Dollars (\$12,450,000) is appropriated for Sewer Line Upgrades, Pease Wastewater Treatment Facility, Wastewater Pumping Station, Mechanic Street Pumping Station, Marjorie Street Wastewater Pumping Station, Sewer Service Funding for Sagamore Avenue Area Sewer Extension, Islington Street Improvement Phase 2, Willard Avenue Upgrades, and Union Street Reconstruction, including the payment of costs incidental or related thereto;

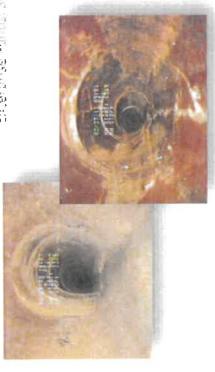
To meet this appropriation, the City Treasurer, with the approval of the City Manager is authorized to borrow, on a competitive or negotiated basis, up to Twelve Million Four Hundred Fifty Thousand Dollars (\$12,450,000) through the issuance of bonds and/or notes of the City under the Municipal Finance Act and/or a loan program offered through the State of New Hampshire Department of Environmental Services, identified as the State Revolving Fund Loan.

THAT the expected useful life of the project is determined to be at least twenty (20) years, and;

THAT this Resolution shall take effect upon its passage.	APPROVED:
	RICK BECKSTED, MAYOR
ADOPTED BY CITY COUNCIL	
KELLI BARNABY, MMC/CNHMC	
CITY CLERK	

EF-12-SD-86: ANNUAL SEWER LINE REPLACEMENT

Department	Public Works – Sewer Division
Project Location	Citywide
Project Type	Upgrade of Existing Facilities
Commence FY	Ongoing
Priority	O (Ongoing or Programmatic)
Impact on Operating Budget	Negligible (<\$5,001)



Evaluation CriteriaSatisfyIdentified in Planning Document or StudyYImproves Quality of Existing ServicesYProvides Added Capacity to Existing ServicesYAddresses Public Health or Safety NeedYReduces Long-Term Operating CostsYAlleviates Substandard Conditions or DeficienciesYProvides Incentive to Economic DevelopmentYResponds to Federal or State RequirementPEligible for Matching Funds with Limited AvailabilityI

Description: The wastewater collection system consists of more than 115 miles of pipe. Many of the older pipes are 50 to 100 years old, undersized and at the end of their design life. Pipes are replaced programmatically as part of sewer specific capital projects, roadway reconstruction and prior to annual paving. This item will fund the purchase of pipes and associated materials used to replace those pipes.

Useful Website Links:

- Public Works Department
 - Sewer Department
- FY21-26 CIP page

		FY22	FY23	FY24	FY25	FY26	FY27	Totals 22-27	Totals 22-27 6 PY's Funding	Totals
9 5	%0							\$0	\$0	\$0
Fed/State	%0							\$0	\$0	\$0
Bond/Lease	81%	\$500,000		\$500,000		\$500,000		\$1,500,000	\$1,500,000 \$7,000,000 \$8,500,000	\$8,500,000
Other	%0							\$0	\$0	\$0
Revenues	19%							\$0	\$2,000,000 \$2,000,000	\$2,000,000
ddd	%0							\$0	\$0	\$0
	Totals	\$500,000	\$0	\$500,000	\$0	\$500,000	\$0	\$1,500,000	\$1,500,000 \$9,000,000 \$10,500,000	\$10,500,000

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EF-12-SD-87: PEASE WASTEWATER TREATMENT FACILITY

Department	Public Works – Sewer Division
Project Location	Pease WWTF at Corporate Dr
Project Type	Upgrade of Existing Facilities
Commence FY	2022
Priority	A (needed within 0 to 3 years)
Impact on Operating Budget	High (\$100,000 or more)



Description: In 2019 the City submitted a wastewater permit renewal application to the Environmental Protection Agency (EPA) requesting an increase in design flow rate from 1.2 million gallons per day. This increase in flow rate at the treatment facility will support the build out of the Pease International Tradeport and provide capacity at the treatment facility for Lonza Biologics intended expansion. Planning for this upgrade has begun but full design and construction will not take place until the full details of an updated permit are provided by the EPA. The costs and timing of this work is dependent upon the issuance of that permit, which is anticipated in FY22. Replacement of aged equipment is underway with previous funding.

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: <u>Pease Wastewater</u> Facility NPDES Permit Renewal 2019	
Improves Quality of Existing Services	٨
Provides Added Capacity to Existing Services	\
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	>
Alleviates Substandard Conditions or Deficiencies	
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

Useful Website Links:

- Pease Wastewater Treatment Facility
 - Sewer Department
 Public Works Department
- FY21-26 CIP page

		FY22	FY23	FY24	FY25	FY26	FY27	Totals 22-27	Totals 22-27 6 PY's Funding	
J.S	%0							\$0	\$0	\$0
Fed/State	%0							\$0	\$0	\$0
Bond/ Lease	42%	\$1,500,000						\$1,500,000		\$7,750,000 \$9,250,000
Other	%0							\$0	\$0	\$0
Revenues	4%							\$0	\$850,000	\$850,000
ddd	54%		\$12,000,000					\$12,000,000	\$0	\$12,000,000
	Totals	\$1,500,000	\$1,500,000 \$12,000,000	\$0	\$0	\$0	\$0	\$13,500,000	\$13,500,000 \$8,600,000 \$22,100,000	\$22,100,000

EF-17-SD-89: WASTEWATER PUMPING STATION IMPROVEMENTS

Department	Public Works – Sewer Division
Project Location	Citywide
Project Type	Rehabilitation of Existing Facility
Commence FY	Ongoing
Priority	O (ongoing or programmatic)
Impact on Operating Budget	Negligible (<\$5,001)



Evaluation CriteriaSatisfyIdentified in Planning Document or Study: Wastewater Pump StationYMaster Plan 2019YImproves Quality of Existing Servicesthe Provides Added Capacity to Existing ServicesProvides Added Capacity to Existing ServicesCitAddresses Public Health or Safety NeedYReduces Long-Term Operating CostsYAlleviates Substandard Conditions or DeficienciesYProvides Incentive to Economic DevelopmentYResponds to Federal or State RequirementYEligible for Matching Funds with Limited AvailabilityFligible for Matching Funds with Limited Availability

Description: The City owns and operates twenty (20) wastewater pumping stations. The projected life span of a pumping station is twenty (20) years. This project plans for the replacement or major rehabilitation of pumping stations and/or force mains that have not been included as separate projects in the CIP. The work will follow the recommendations detailed in the Wastewater Pumping Station Master Plan dated 2019. The City anticipates using FY22 funding to evaluate the Deer Street pumping station force mains.

Useful Website Links:

- Projects Page Department of Public Works
- Sewer Department
 Public Works Department
- FY21-26 CIP page

		FY22	FY23	FY24	FY25	FY26	FY27	Totals 22-27	Totals 22-27 6 PY's Funding	Totals
GF	%0							\$0	\$0	\$0
Fed/State	%0							\$0	\$0	\$0
Bond/Lease	%96	\$750,000		\$1,000,000		\$500,000		\$2,250,000	\$2,250,000 \$4,600,000 \$6,850,000	\$6,850,000
Other	%0							\$0	\$0	\$0
Revenues	4%							\$0	\$250,000	\$250,000
ЬРР	%0							\$0	\$0	\$0
	Totals	\$750,000	\$0	\$1,000,000	\$0	\$500,000	\$0	\$2,250,000	\$2,250,000 \$4,850,000 \$7,100,000	\$7,100,000

CAPITAL IMPROVEMENT PLAN

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EF-13-SD-90: MECHANIC STREET PUMPING STATION UPGRADE

Department	Public Works – Sewer Division
Project Location	113 Mechanic Street
Project Type	Upgrade of Existing Facilities
Commence FY	2022
Priority	A (needed within 0 to 3 years)
Impact on Operating Budget	Reduce (will reduce Operating Costs)



Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Wastewater Pump Station Master Plan 2019, Lifespan Evaluation (ongoing)	>
Improves Quality of Existing Services	>
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	X
Reduces Long-Term Operating Costs	>
Alleviates Substandard Conditions or Deficiencies	
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

Description: The Mechanic Street Wastewater Pumping Station is the largest in the City and is in need of a comprehensive upgrade. In order to delay the cost of this significant project there is an ongoing study to determine if the life span of the station can be extended for up to 10 years with a less costly interim project. Funding for the comprehensive upgrade is not shown. Replacement of this station will include consideration for a site master plan to address the park, adjacent property (95 Mechanic St), and water access.

Useful Website Links:

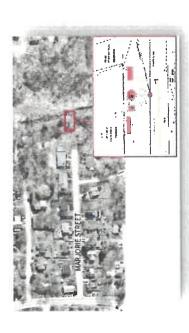
- **Public Works Department**
- FY21-26 CIP page

		FY22	FY23	FY24	FY25	FY26	FY27	Totals 22-27	Totals 22-27 6 PY's Funding	Totals
£ G	%0							\$0	\$0	\$0
Fed/State	%0							\$0	\$0	\$0
Bond/ Lease	%86	\$2,000,000						\$2,000,000	\$500,000	\$2,500,000
Other	%0							\$0	\$0	\$0
Revenues	2%							\$0	\$50,000	\$50,000
ЬРР	%0							\$0		\$0
	Totals	Totals \$2,000,000	\$0	\$0	\$0	\$0	\$0	\$2,000,000		\$2,550,000

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EF-22-SD-92: MARJORIE STREET WASTEWATER PUMPING STATION

Public Works – Sewer Division	Majorie Street	Construction or Expansion of A Public Facility, Street or Utility	2022	٧	Minimal (\$5,001 to \$50,000)
Department	Project Location	Project Type	Commence FY	Priority	Impact on Operating Budget



Evaluation Criteria	Satisfy
Identified in Planning Document or Study	
Improves Quality of Existing Services	
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	>
Alleviates Substandard Conditions or Deficiencies	
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

Description: Construction of a new wastewater pumping station at the end of Marjorie Street will allow the City to abandon an existing gravity sewer pipeline that crosses the property at 150 Greenleaf Avenue. The City has been unable to secure the necessary rights to allow the existing gravity pipeline to remain in place. The total cost of this work is estimated to be \$1.65 million. Additional funding will be used from previous funding for the EF-17-SD-96 (CIP FY 21-26) Wastewater Pumping Station Improvements that were originally set aside for a different project.

Useful Website Links:

- Sewer Department
- Public Works Department

page
CIP
1-26
FY2
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Totals	\$0	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000
6 PY's Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Totals 22-27	\$0	\$0	\$1,000,000	\$0	\$0 \$0	\$0	\$1,000,000
FY27							\$0
FY26							\$0
FY25							\$0
FY24							\$0
FY23							\$0
FY22			\$1,000,000				Totals \$1,000,000
	%0	%0	100%	%0	%0	%0	Totals
	GF	Fed/ State	Bond/Lease	Other	Revenues	ddd	

FY 22-27

EF-22-SD-93: SEWER SERVICE FUNDING FOR SAGAMORE AVENUE AREA SEWER EXTENSION

Public Works – Sewer Division	Portions of Sagamore Ave and Wentworth House Rd; Cliff Rd, Walker Bungalow Rd and Sagamore Grove	Construction or Expansion of A Public Facility, Street or Utility	2022	А	Negligible (<\$5,001)
Department	Project Location	Project Type	Commence FY	Priority	Impact on Operating Budget

Evaluation Criteria	Satisfy
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Identified in Planning Document or Study	
Improves Quality of Existing Services	
Provides Added Capacity to Existing Services	>
Addresses Public Health or Safety Need	>
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	>-
Eligible for Matching Funds with Limited Availability	

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Typical Standard System Layout	and the

Description: The City has approached this project in order to obtain pricing for the private side work for converting existing septic systems to a pumped sewer connection. The costs for this work will become available once the project bids are received and the City Council concludes on the final cost proposal. This item sets aside funds in anticipation of City Council action. The City Council previously authorized \$4.4M under previous CIP Item (EF-16-SD-94 from FY20-25 Consent Decree Mitigation) for installation of sewer lines in the roadway and some private side work.

Useful Website Links:

- Sagamore Ave Sewer Extension Project Page
 - Sewer Department
 Morke Department
- **Public Works Department**
 - FY21-26 CIP page

		FY22	FY23	FY24	FY25	FY26	FY27	Totals 22-27	Totals 22-27 6 PY's Funding	_
GF	%0							\$0	\$0	\$0
Fed/ State	%0							\$0	\$0	\$0
Bond/ Lease	100%	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$ 000,002\$	←î	\$0	\$1,700,000
Other	%0							\$0	\$0	\$0
Revenues	%0							\$0	\$0	\$0
ddd	%0							\$0	\$0	\$0
	Totals	\$300,000 \$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$200,000	\$300,000 \$200,000 \$1,700,000	\$0	\$1,700,000

FY 22-27

84

COM-03-PW-94

Combined: General Fund-Water Fund-Sewer Fund **ISLINGTON STREET IMPROVEMENTS PHASE 2**

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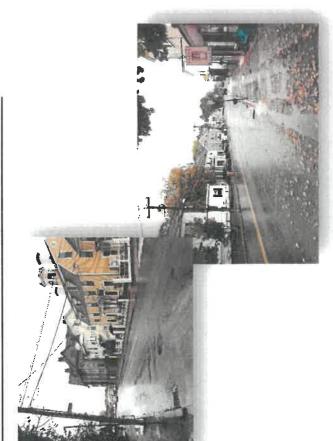
Public Works Department	Islington Street from Albany Street to Congress Street	Rehabilitation of a Facility	2020	A (needed (needed within 0 to 3 years)	Negligible (<\$5,001)
Department	Project Location	Project Type	Commence FY	Priority	Impact on Operating Budget

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Long Term Control Plan Update 2010; CSO Supplemental Compliance Plan 2017	>
Improves Quality of Existing Services	>
Provides Added Capacity to Existing Services	>
Addresses Public Health or Safety Need	
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	
Provides Incentive to Economic Development	>
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

Responds to Federal of State Requirement	
Eligible for Matching Funds with Limited Availability	

Useful Website Links:

- **Public Works Department**
 - Sewer Department
- FY21-26 CIP page



Route 1 Bypass to Albany Street and was previously funded. Phase 1B is Phase 2 is from Dover Street to Congress Street and is estimated to cost from Albany Street to Dover Street and funding was identified in FY21. Islington Street. It will be completed in phases. Phase 1A is from the Description: This project funds work related to reconstruction on an additional \$6.9 million in FY27.

modifications. Funding for this work will come from the water and sewer enterprise funds and the general fund (property taxes). The project includes water, sewer, drainage and streetscape

Phases 1A and 1B are required by the City's Supplemental Compliance Plan for sewer separation.

COM-03-PW-94

ISLINGTON STREET IMPROVEMENTS PHASE 2 Combined: General Fund-Water Fund-Sewer Fund

	Fed/ State	GF-Capital Outlay	GF-Bond/ Lease	Other	ддд	Revenues	Bond/Lease	ddd	Revenues	Bond/Lease	ddd
	%0	1%	37%	%0	%0	%0	762	%0	%0	32%	%0
FY22			\$2,300,000				\$2,300,000			\$2,300,000	
FY23											
FY24											
FY25											
FY26											
FY27											
Totals 22-27	\$0	\$0	\$2,300,000	\$0	\$	\$	\$2,300,000	\$	\$0	\$2,300,000	\$0
6 PY's Funding	\$0	\$200,000	\$4,640,000	\$0	\$0	\$0	\$3,150,000	\$0	\$0	\$3,650,000	\$0
Totals	\$0	\$200,000	\$6,940,000	\$0	\$	\$0	\$5,450,000	\$0	\$0	\$5,950,000	\$0

\$6,900,000	\$0	\$0	ŞO	ŞO	\$0	\$6.900.000
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	\$6,900,000	\$6,900,000	\$0,000,000	000,006,9\$ 0\$ 0\$ 0\$	000,006,9\$ 0\$ 0\$ 0\$	000,006,9\$ 0\$ 0\$ 0\$ 0\$

\$7,140,000 \$5,450,000 \$5,950,000

\$4,840,000 \$3,150,000 \$3,650,000

\$2,300,000

\$2,300,000

\$ \$

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\$2,300,000

32%

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\$2,300,000

39%

Total General Fund
Total Water Fund
Total Sewer Fund

\$

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COM-19-PW-98

Public Works Department	Willard Avenue, Orchard Street, Ash Street (Willard to Orchard)	Rehabilitation of a Facility	2020	A (needed within 0 to 3 years)	Negligible (<\$5,001)
Department	Project Location	Project Type	Commence FY	Priority	Impact on Operating Budget

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Long Term Control Plan Update 2010	>-
Improves Quality of Existing Services	Ą
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	>
Reduces Long-Term Operating Costs	
Alleviates Substandard Conditions or Deficiencies	Y
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	٨
Eligible for Matching Funds with Limited Availability	

Useful Website Links:	 Public Works Department 	 Sewer Department 	 FY21-26 CIP page

WILLARD AVENUE

Combined: General Fund-Water Fund-Sewer Fund



Description: This project funds work related to the City's ongoing combined sewer separation program. The project includes water, sewer and drainage upgrades along with streetscape modifications on Willard Avenue, Orchard Street, and a portion of Ash Street. A portion of Willard Avenue has already been reconstructed following sewer separation in 2015. This project will also complete this area of the Lincoln Avenue area drainage basin to Middle Street.

Permitting and design were funded previously. FY22 funds will be used for construction.

Funding for this work will come from the water and sewer enterprise funds. Road restoration and sidewalks will be completed using available general funds allocated for annual paving and sidewalks.

COM-19-PW-98

WILLARD AVE

Combined: General Fund-Water Fund-Sewer Fund

0\$ 0\$	\$0 \$0	\$0 \$1,200,000	\$0 \$0	\$0 \$0	\$150,000 \$150,000	\$0 \$1,800,000	\$0 \$0	\$150,000 \$150,000	\$3,000,000	0\$ 0\$	\$0 \$1,200,000	\$150,000 \$1,950,000	
\$0	\$0	\$1,200,000	\$0	\$	\$0	\$1,800,000	\$0	\$0	\$3,000,000	\$0	\$1,200,000	\$1,800,000	
											0\$	\$0	
											0\$	\$0	
											0\$	\$0	
											\$0	\$0	
											\$0	\$0	
		\$1,200,000				\$1,800,000			\$3,000,000		\$1,200,000	\$1,800,000	
%0	%0	19%	%0	%0	2%	762	%0	2%	48%	%0	19%	31%	
Fed/ State	GF-Capital Outlay	GF-Bond/ Lease	Other	ddd	Revenues	Bond/Lease	ddd	Revenues	Bond/Lease	ddd	Total General Fund	Total Water Fund	
	0\$ 0\$ 00	0\$ 0\$ %0 0\$ 0\$ %0	0% \$0 \$0 \$0 0% \$0 \$0 \$0 19% \$1,200,000 \$0 \$0	0% \$0 \$0 \$0 0% \$0 \$0 \$0 19% \$1,200,000 \$0 \$0 0% \$0 \$0 \$0	0% \$0<	0% \$0<	0% \$0 \$0 \$0 \$0 0% \$1,200,000 \$0 \$0 \$0 0% \$0 \$0 \$0 \$0 0% \$0 \$0 \$0 \$0 2% \$1,800,000 \$0 \$0 \$1,800,000 \$0 29% \$1,800,000 \$0 \$0 \$0	0% \$0 <td< td=""><td>0% \$0<</td><td>0% \$0<</td><td>0% \$6 \$0<</td><td>0% 9% \$0<</td><td>0% 9% 50 50 50 0% 19% \$1,200,000 50 50 50 19% \$1,200,000 50 50 50 50 0% 19% \$1,200,000 50 50 50 50 2% \$1,800,000 50 50 50 50 50 50 2% \$1,800,000 50 50 50 50 50 50 50 48% \$1,200,000 50 50 50 50 50 50 50 19% \$1,200,000 50 50 50 50 50 50 50 50 50 19% \$1,200,000 5</td></td<>	0% \$0<	0% \$0<	0% \$6 \$0<	0% 9% \$0<	0% 9% 50 50 50 0% 19% \$1,200,000 50 50 50 19% \$1,200,000 50 50 50 50 0% 19% \$1,200,000 50 50 50 50 2% \$1,800,000 50 50 50 50 50 50 2% \$1,800,000 50 50 50 50 50 50 50 48% \$1,200,000 50 50 50 50 50 50 50 19% \$1,200,000 50 50 50 50 50 50 50 50 50 19% \$1,200,000 5

FY 22-27

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\$6,300,000

\$300,000

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\$0

\$0

Totals \$6,000,000

UNION STREET RECONSTRUCTION

Combined: General Fund-Water Fund-Sewer Fund

COM-17-PW-100

Department	Public Works Department
Project Location	Union Street from Middle Street to State Street
Project Type	Rehabilitation of Existing Facilities
Commence FY	2017
Priority	A (needed within 0 to 3 years)
Impact on Operating Budget	Negligible (<\$5,001)

Evaluation Criteria	Satisfy
Identified in Planning Document or Study: Long Term Control Plan Update 2010: CSO Supplemental Compliance Plan 2017	>
Improves Quality of Existing Services	>
Provides Added Capacity to Existing Services	
Addresses Public Health or Safety Need	>-
Reduces Long-Term Operating Costs	>
Alleviates Substandard Conditions or Deficiencies	>
Provides Incentive to Economic Development	
Responds to Federal or State Requirement	
Eligible for Matching Funds with Limited Availability	

Useful Website Links:

- Wastewater & Sewer Projects Page
- Public Works Department
 - Sewer Department



Description: This project is part of the City's Long Term Control Plan in accordance with the EPA Supplemental Compliance Plan. The project includes water, sewer, drainage and streetscape modifications on Union Street from Middle Street to State Street. The project will also address side streets, including Coffins Court and sections of Austin Street. Additional sewer funding will be used from the previous CIP sewer project (EF-17-SD-95 Union Street Reconstruction).

COM-17-PW-100

UNION STREET RECONSTRUCTION

Combined: General Fund-Water Fund-Sewer Fund

Sewer Water	ter)	gene	eral	un	р	
Bond/Lease PPP Revenues Bond/Lease	Revenues	ddd	Other	GF-Bond/ Lease	GF-Capital Outlay	Fed/ State	
34% 0% 3% 40%	%0	%0	%0	22%	%0	%0	
\$1,500,000				\$1,000,000			FY22
							FY23
205							FY24
							FY25
							FY26
							FY27
\$1,500,000 \$0 \$0 \$0 \$1,100,000	\$0	S	\$	\$1,000,000	\$	\$	Totals 22-27
\$0 \$0 \$150,000 \$700,000	\$	\$0	\$0	\$0	\$0	\$0	6 PY's Funding
\$1,500,000	\$0	\$0	\$0	\$1,000,000	\$0	\$0	Totals
	8	8	8				

\$4,450,000
\$850,000
\$3,600,000
\$0
\$0
\$0
\$0
\$0
\$3,600,000
Totals

\$1,950,000

\$850,000

\$1,100,000

\$0

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\$0

\$ \$

8 8

\$1,100,000

44%

Total Water Fund Total Sewer Fund



CITY OF PORTSMOUTH, N. 1999/2/ BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.

Please submit resume' along with this application.

Committee: Peirce Island Committee	Initial applicant
Name: Jason Brewster Telephone: 603	817 2739
Could you be contacted at work? YES ✓ NO ☐ If so, telephone#	
Street address: 121 Mechanic St	
Mailing address (if different):	
Email address (for clerk's office 03801phone@gmail.com	
How long have you been a resident of Portsmouth? 48 years	
Occupational background:	
Manager -National Engineering Service Corporation	
Please list experience you have in respect to this Board/Commission Life long resident in South End and Business Owner . Past Genera	
Operator of business that has direct ties to Island. Geniuine interes	
and future of the Island.	

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES NO
Would you be able to commit to attending all meetings? YES V NO
Reasons for wishing to serve:
Operator of business that has direct ties to Island. Geniuine interest in the direction
and future of the Island.
Please list any organizations, groups, or other committees you are involved in: ELKS
Portsmouth Atheneaum
St Johns Church
Please list two character references not related to you or city staff members: (Portsmouth references preferred) 1) Francesca Marconi 1000 Maplewood Ave. 427-2070
Name, address, telephone number
Jack Madden 150 Mirona rd 431 9740
Name, address, telephone number
BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:
 This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt
Signature: Date:
If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No×

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801 6/27/2012



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.

Please submit resume' along with this application.

Committee: Trees & Greenery Committee	Initial applicant
Name: Deborah Chag Telephone: (603)	498-5362
Could you be contacted at work? YES NO If so, telephone#	Same as above
Street address: 19 Cabot Street	DECEIVE
Mailing address (if different):	JUL 20 2021
Email address (for clerk's office communication): Deborah.Chag@gmail.com	Ву
How long have you been a resident of Portsmouth? Since 198	87
Occupational background: -Restaurant Manager Bow/Ceres 1984-87/Professional P	astry Chef
-Stay at Home Mom/Community Volunteer	
-Residential and Commerical Manager of Family Owned F	Properties
Please list experience you have in respect to this Board/Commissio Please see attached sheet	n:

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES NO
Would you be able to commit to attending all meetings? YES V NO
Reasons for wishing to serve:
greenspace. 2) As Portsmouth continues to balance development and public spaces, the greenery of our community
should have champions like myself. 3) I have attended meetings for the last 8 months. I find that my interests as a
gardener, conservationist, avid walker and deep lover of all things green align with the charge of this committee.
Please list any organizations, groups, or other committees you are involved in: End 68 Hours of Hunger
Piscataqua Garden Club Seacoast
Seacoast Land Trust
Portsmouth Smart Growth
Please list two character references not related to you or city staff members: (Portsmouth references preferred) 1) Karen Jacobi, 35 Wibird St, Portsmouth, 603 380 4625 (teacher at New Franklin School)
Name, address, telephone number
Debby Whitney, 47 Brave Boat Harbor Road, York ME, 207 337 2334 (Pres of Piscataqua Garden Club)
Name, address, telephone number
BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:
 This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and This application may be forwarded to the City Council for consideration at the Mayor's discretion; and If this application is forwarded to the City Council, they may consider the
application and vote on it at the next scheduled meeting. 5. Application will be kept on file for one year from date of receipt.
Signature: Date: July 30, 303/ If you do not receive the appointment you are requesting, would you be interested in serving on another
board or commission? Yes NoX Rices submit application to the City Clarks Office 4 kinking Avenue Bortomovth NII 63804

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801 6/27/2012

Piscatagua Garden Club

Acting Conservation Chair

- Facilitated PGC participation in the Portsmouth 'Adopt-a-Spot' Program since 2015 at the John Paul Jones House and currently at the North Cemetery.
- Launched in 2020-2021, a tree identification project in the Little Harbor Woods, a
 partnership between PGC and the City of Portsmouth. Plans are in motion to conduct a
 second Tree Identification program at the North Cemetery.
- Connected the Portsmouth School Program 'Farm to School' with PGC community outreach grant for their work on pollinator gardens and potential roof-top garden at Portsmouth Middle School. Grant was approved.
- Currently, connecting Courtney Ritchings, CTE Director at Portsmouth High School, to secure PGC out-reach grant dollars for their work on the construction of planters for 'Reopen Portsmouth' and the culinary program's herb garden.

Seacoast Land Trust

Trail Host & Film Selection Committee Member

- · Trail host for public hikes around the community
- · Selection Committee member for the 'Wild & Scenic Film Festival' held at the Music Hall.

Portsmouth Smart Growth

Board Member

- Board Member since 2018
- Board position focused specifically on walkable neighborhood and preservation of open spaces

I have asked that the following items be place on the City Council Agenda for our Monday, August 2, 2021 meeting:

1. "Portsmouth Outdoors Year-Round."

Several months ago I asked our City Manager to work with staff to begin considerations about how we could continue our outside dining and retail use on a permanent basis, and how to do it year-round. I would like to suggest we can request that as an assignment to the Committee To Reopen Portsmouth, which recently completed other work. I think the Committee could also be asked if it could work with our city staff, the Portsmouth Chamber Collaborative and other medical and health care organizations to encourage higher numbers of vaccinations for our residents and visitors.

2. North Mill Pond Land Availability.

At a recent City Council meeting I requested that our City Manager update the City Council on any available land that may be pending development or may be developed so that we can consider the possibility that we could find ways to protect this valuable water and recreation resource. We should involve the Planning Board and Conservation Commission in that cause as well.

3. Rainbow Crosswalks.

Some weeks ago I sent the City Manager a picture of a "rainbow crosswalk," and at a recent City Council meeting I requested that our City Manager talk with staff and advise the Council as to placing similar crosswalks in parts of our city. In addition to brightening up our streets, there may be safety benefits since Rainbow Crosswalks are easier for drivers to identify. There may also be value in exploring using a similar approach for more clearly identifying our bike paths.

PARKING and TRAFFIC SAFETY COMMITTEE ACTION SHEET

3:00 P.M. – July 22nd, 2021 Conference Room A

PRESENT: City Councilor/Chairman Peter Whelan, City Manager Karen Conard,

Public Works Director Peter Rice, Police Captain Darrin Sargent,

Assistant Fire Chief William McQuillen

Members: Steve Pesci, Jonathan Sandberg, Erica Wygonik (remotely

via Zoom)

ABSENT: Mary Lou McElwain, Harold Whitehouse, Fire Chief Todd Germain,

Police Captain Mike Maloney

CITY STAFF: Parking Director Ben Fletcher, Assistant Attorney

Jane Ferrini

ACTION ITEMS FOR CITY COUNCIL

- Request to review Islington Creek Neighborhood Parking Program Summary. On unanimous roll call 9-0, voted to adopt the Islington Creek Neighborhood Parking Program Summary, as amended to include south side of Islington Street between Dover and Bridge Street, as a temporary parking regulation.
- I. <u>Public Comment Session</u> There were 9 speakers: Iris Estabrook (Islington Creek Neighborhood Parking Program), Robin Husslage (Islington Creek Neighborhood Parking Program), Nancy Knowles (Islington Creek Neighborhood Parking Program), Brooks Stevens (Islington Creek Neighborhood Parking Program), Brooks Stevens (Islington Creek Neighborhood Parking Program), Nicole LaPierre (Islington Creek Neighborhood Parking Program), Lester LeBlanc (Islington Creek Neighborhood Parking Program), and Ken Goldman (Islington Creek Neighborhood Parking Program).
- II. Review of Islington Creek Neighborhood Parking Program Summery.

 On unanimous roll call 9-0, voted to adopt the Islington Creek Neighborhood Parking Program Summary, as amended to include south side of Islington Street between Dover and Bridge Street, as a temporary parking regulation.
- I. Adjournment At 3:47 p.m., on unanimous roll call 9-0, voted to adjourn.

Respectfully submitted by: Shanleigh McGonagle, Department of Public Works

MEETING MINUTES

PARKING and TRAFFIC SAFETY COMMITTEE

3:00 PM – July 22, 2021 Conference Room A

I. CALL TO ORDER:

Chairman Peter Whelan called the meeting to order at 3:00 p.m.

II. ATTENDANCE BY ROLL CALL:

Members Present:

City Councilor/Chairman Peter Whelan City Manager Karen Conard Public Works Director Peter Rice Assistant Fire Chief William McQuillen Police Captain Darren Sargent Steve Pesci Jonathan Sandberg Erica Wygonik (Present via Zoom)

Member Absent:

Mary Lou McElwain
Fire Chief Todd Germain
Police Captain Mike Maloney
Harold Whitehouse

City Staff Present:

Assistant Attorney Jane Ferrini Parking Director Ben Fletcher

III. PUBLIC COMMENT:

Iris Estabrook commented on the Islington Creek Neighborhood Parking Program, how 198 Islington Street is left out of this program, and how this is problematic. She feels the City has not had the opportunity to zero in on the unique situation that is 198 Islington Street. She appreciates the City taking prior feedback seriously, and amending the program. She commented she is here to ask the City to do that one more time. She provided an amended map of the City's outline of the Neighborhood Parking Program. She modified this map to reflect where 198 Islington Street is. She explains, without the opportunity to access parking in the side streets across Islington Street, residents are left only with the little bit of a hill around the corner on Summer Street, which is a very busy street, and rarely has parking, or they would have to walk four blocks in the other direction to Cabot Street, which is also a busy street and then hope to get something behind there on State Street, and then walk back to the building. She commented that the vast majority, if not all residents in the building are senior citizens. The winter in particular, under the current proposed program, will present a real hardship for the residents. She states that she is here to hope that before the program goes before council, it will once more be amended to include the 14 families that live at 198 Islington Street.

Robin Husslage via zoom spoke to Iris Estabrook, and commented that it was her understanding the units at 198 Islington Street have on-site parking, as well as guest parking out front. She then questioned the hours of enforcement of the Neighborhood Parking Program. She clarified that anyone, from anywhere, could park on the program streets, without worry of being ticketed or any enforcement happening from 6:01PM to 10:59- or almost 11AM the next morning. So people can park there overnight. She wanted to clarify that this was correct, and that once this was violated, then they would receive 2 warnings violating that time frame, and only on the third time would they actually get a ticket.

Parking Director Ben Fletcher responded that in terms of enforcement and parking outside of the enforcement hours, she is correct. The second part, regarding the warnings, was incorrect. There have been no plans to do warnings. Perhaps maybe the first week- but no plans to do 2 warnings before citing.

She commented that she wanted to clarify that there was a lot of time freedom for anyone to park on these streets during a large period of time.

She also questioned the parking capacity on the NPP streets. She asked how many on street parking spots the City has identified. Parking Director Ben Fletcher responded 250 spots have been identified. She then questioned if the total number of businesses and residences has been calculated on those streets. Parking Director Benjamin Fletcher responded that it had, but he did not have that figure with him today, and that it has changed over time as eligibility has changed.

She expressed she is looking to understand what the potential demand is, versus what the capacity is. She voiced her particular concern is with Safeway Storage, which she believes houses 31 businesses. So that could be 125 passes that they could have just for the Safeway Storage, which is half of the current capacity, so that impact, to her would be a concern.

Chairman Peter Whelan clarified that what he believes will be done on a weekly basis is a measure of the usage and capacity. Metrics will be taken throughout the 6 months, so the City will know, and take into consideration these counts.

Parking Director Benjamin Fletcher commented that counts are currently being taken on a daily basis, and once the program begins, a new count system will begin and be compared to prior numbers.

Public Works Director Peter Rice added the passes are issued to vehicles (with proof of registration in Portsmouth, NH), one does not just get 4 passes printed out.

Robin confirmed that she did understand that, she is just concerned that demand is going to be significant compared to actual slots on the street.

She also asked if there will be distinguishing between businesses and residences.

Parking Director Benjamin Fletcher responded that a database will be kept on to whom and where they reside when passes are issued.

Robin questioned if they will be distinguishable on the street. Parking Director Benjamin Fletcher confirmed you will not be able to tell the difference on the street during the pilot program.

Nancy Knowles responded to Robin Husslage's comments on the parking at 198 Islington Street. Nancy stated that parking spaces assigned are dependent on bedrooms in a unit. There is no guest parking- there is one free spot that can sometimes be used, is most often used for maintenance workers on building, but it cannot be used in the winter as snow is plowed into that area. She asked if the parking spots on Islington Street that have the 2 hour limit will be included in the program.

Chairman Peter Whelan responded that nothing on Islington Street parking is changing.

Nancy commented she does not feel it's a fair statement to make, that they have off street parking- they still need parking for caregivers, workers, and guests.

Chairman Whelan clarified, what she would really like is to include 198 Islington Street into the program. Nancy confirmed yes, if not other houses in the area as well, as they will have similar challenges.

Chairman Peter Whelan commented a benefit to the pilot program is that the City Manager and Parking Director can make changes on the fly. As we go forward they can either add or subtract as needed.

Nancy commented how changes will be communicated to the public as the program is going on, and the construction taking place on Islington Street is also going to affect parking.

<u>Kurt Knowles</u> asked Parking Director Ben Fletcher for the inventory in area. Parking Director Ben Fletcher confirmed that the inventory has been accounted for, he just does not have the number in front of him at this time.

<u>Brooks Stevens</u> commented on Robin's comments regarding businesses on Islington Street. He said he walked Islington Street and counted 17 businesses. Equating to 68 potential passes. He also wanted clarification on who could get a parking permit for the neighborhood; he asked if anyone in the city could get a permit for the neighborhood. Chairman Peter Whelan confirmed that that was correct.

Brooks questioned if that should be limited, potentially on a daily basis rather than on a permanent basis. This could be easily abused.

Chairman Peter Whelan responds he does not see how it will be abused, and that parking will be monitored. It does not guarantee a space, it's to hunt for a space.

Public works Director Peter Rice commented that this is a 6 month pilot, and it's anticipated that it will be an annual pass that will be renewed, as you have to show proof of residency.

Chairman Peter Whelan commented that all the people of 198 Islington Street could apply for passes and get one.

Kristin Peterson commented she would like to reiterate what Iris Estabrook and Nancy Knowles have stated. There is not enough parking for residents on Islington Street. There is no guest parking, and only one spot per unit. She asked for clarification around how the program will affect her at 51 Islington Street. She posed the scenario of if she comes home from work at 3pm, her daughter's vehicle is in her spot, and she has a load of groceries, what does she do once this program starts.

Chairman Peter Whelan responded the 2 hour parking is not going to change. He also commented that she is eligible for a parking pass at her residence. She asked if that is different than what is happening at 198 Islington Street. Chairman Peter Whelan commented yes, because 198 Islington Street is on the other side of Islington Street, and the program is only being implemented on the North side of Islington Street. Kristin stated she would like to voice her opinion that she does not believe this is fair.

<u>Nicole LaPierre</u> commented she too is concerned with inventory. She states that she is not unsympathetic to Iris Estabrook and her neighbors, but she is unsure as to where you draw the line. She commented that she gets frustrated hearing the comments from 198 and 51 Islington Street because these were developments put in by the City with not enough parking and that developers have continued to be allowed to develop with inadequate parking requirements. She asked if the program was amended again, where

would it put us in the process.

Assistant City Attorney Jane Ferrini responded that after public comment, if the committee wished to amend the program, they could do so at this meeting and then that amendment would go to the City Council. For any changes on the fly the City Manager makes, she would bring those to the Parking Traffic and Safety Committee, they will be reflected in the minutes, and those will be adopted by the City Council. So there will be a record of those modifications during the course of the pilot.

Chairman Peter Whelan clarified that the program could be modified today to include 198 Islington Street today, and that's how it would be presented to City Council on August 2nd. Nicole commented that she does not actually agree with them (198 Islington Street Residents), she thinks it's a separate neighborhood, however, if the one last hurdle is these last 14 units at 198 Islington Street, then we have to move on with this. She wants to do something that we can look at and monitor to adjust.

<u>Lester LeBlanc</u> commented on parking at 198 Islington Street, and the need for parking for healthcare vendors and maintenance workers. He commented if the program goes forward, he strongly endorses including the South side of Islington Street.

<u>Ken Goldman</u> commented on how many people can get passes. There is a lot of off street parking in the neighborhood, including his residence. He stated he will apply for passes, however he won't always be utilizing the street parking.

IV. NEW BUSINESS:

Review of Islington Creek Neighborhood Parking Program Summary.

Parking Director Benjamin Fletcher read the Islington Creek Neighborhood Parking Program Summery.

Public Works Director Peter Rice moved to motion as read. Jonathan Sandberg commented he would be happy to amend to include 198 Islington Street. He commented there is a lot that needs to be fixed with the program and there is a lot he does not like about it. He wants the program to move forward and if including 198 Islington Street residents, and potentially more on the fly on the South side of Islington Street, as need be, but for the sake of moving forward, he would like to include 198 Islington Street. Public Works Director Peter Rice commented that he would amend his motion to include 198 Islington Street.

City Manager Karen Conard commented she appreciates the amendment and is inclined to support it, but is worried about choosing one address on that side of the street. She asked if the maker of the amendment motion would include the length of Islington Street on the map, down to Dover (on the South Side).

Public Works Director Peter Rice stated he will amend his motion once again. He acknowledges others are going to want to ask the same thing, so include the South side of Islington Street for that length.

Steve Pesci commented that he is inclined to support the motion as amended, but just heard one thing he wanted clarification on; there was a reference that Safeway Storage has 31 business units, and therefore each business would be entitled to the stated number of permits, but how is that, is each unit a business?

Chairman Peter Whelan responded that not all units are a business, but they do have businesses and studios up there.

Parking Director Benjamin Fletcher confirmed that property does have some off street parking.

Steve Pesci suggests down the road evaluating this net, but now it's time to move forward

with the pilot; observe and make recommendations. He plans to support motion with the amendment.

Jonathan Sandberg comments what he likes least about it, is the exorbitant cost (estimated \$56,000 for 6 months). He feels the cost should be bore by the users of the program. It really should be people who live in a dense neighborhood where there is scarcity of a resource. How you deal with that, is there's a market for it, you pay for it. Chairman Peter Whelan commented that he agrees with Mr. Sandberg and there should be a user fee. Once through the pilot there will be a day of reckoning that states if it is to continue, and it shall be funded, then there is going to be a cost to register your car and get a parking pass. There's a cost of bringing someone to monitor streets, there is a cost to putting signs up, there's a cost to the stickers.

Steve Pesci commented that the idea of the pilot is to see if there is something that might be replicable in other parts of the city. Basically we're providing a permit to use 250 + square feet of public space, and he agrees with Jonathan and the Chair that this is being done to quantify the cost and understand it, but down the road it cannot be free. Public Works Director Peter Rice commented he would be negligent if he did not represent Harold Whitehouse, who asked him to mention cost of the program, as well as staffing requirements.

Jonathan Sandberg commented that Mary Lou McElwain asked him to bring up the point again that passes will be able to be accessed at the Foundry Garage.

Chairman Peter Whelan asked Parking Director Benjamin Fletcher when we will be able to move forward with this. Parking Director Benjamin Fletcher commented that the digsafe process has been started for signs that need to be put in the ground and identified other existing poles where signs can be put up. The 3.5 weeks timeline he had advised City Manager Conard was inclusive trying to get all of that done, while this discussion was taking place. In anticipation of this moving forward.

City Manager Karen Conard confirmed that August 4th is still the date, Parking Director Benjamin Fletcher confirmed that is correct.

On a unanimous roll call 9-0 voted to adopt the Islington Creek Neighborhood Parking Program Summary, as amended to include south side of Islington Street between Dover and Bridge Street, as a temporary parking regulation.

V. ADJOURNMENT:

Public Works Director Peter Rice moved to adjourn. City Manager Karen Conard seconded. **On a unanimous roll call 9-0, voted to adjourn.**

Respectfully submitted by: Shanleigh McGonagle, Department of Public Works

ISLINGTON CREEK NEIGHBORHOOD PARKING PROGRAM SUMMARY

I. Background:

The residents of the Islington Creek Neighborhood (ICN) have requested that the City create a pilot neighborhood parking program (NPP) to address their concerns regarding insufficient on-street parking. The ICN formally requested an NPP in 2019, which was not adopted by the City. The ICN renewed its request for an NPP in 2020, and the City's consideration of that request was delayed due to COVID-19. Once COVID restrictions lifted, the City scheduled two public input meetings on April 14, 2021 and June 10, 2021. This summary endeavors to define the scope of the program which reflects the public input received from the ICN and the general public during these meetings. This summary will be presented to the Parking and Traffic Safety Committee at a special meeting to be held July 19, 2021 as a temporary parking restriction and if adopted, will go to the City Council for approval at its August 2, 2021 meeting.

II. Islington Creek Neighborhood Parking Zone:

A. <u>Description of Islington Creek Neighborhood Parking Zone (ICNPZ):</u>

An Islington Creek Neighborhood Parking Zone (ICNPZ) will be created to implement the pilot NPP. The following streets or portions of streets listed below and depicted on the map attached as Exhibit A are within the ICNPZ:

<u>McDonough</u> from Dover to Brewster, <u>Sudbury</u>, <u>Hanover</u> from Brewster to Bridge Street, <u>Tanner</u> from Islington to Hill, <u>Autumn</u>, <u>Tanner Court</u>, <u>Parker</u>, <u>Pearl</u>, <u>Rock</u>, <u>Brewster</u>, <u>Langdon</u>, <u>Cornwall</u>, <u>Rockingham</u>, <u>Cabot</u>, <u>Salem</u>, <u>Dover</u> and <u>Islington Street</u> from Dover to Bridge Street

B. <u>Free Parking in the ICNPZ</u>:

1. Participants:

The City will issue NPP permits and passes to eligible participants (Participants). Eligibility criteria for Participants and permit and pass descriptions are defined below in Section IV. NPP permits and passes will entitle Participants to free on-street parking in the ICNPZ only if on-street parking spaces are available. Participants are not guaranteed an on-street parking space. The NPP is voluntary and fees will not be charged for permits or passes during the pilot unless assessed by the City Council.

2. Non-Participants:

Members of the public not participating in the NPP are permitted two hours of free on-street parking in the ICNPZ.

C. Parking Enforcement in the ICNPZ:

Parking enforcement hours in the ICNPZ are 9:00 a.m. through 8:00 p.m., seven days a week. A vehicle parked beyond the legal time limit in the ICNPZ shall be considered unlawfully parked and violators shall be subject to the penalties and enforcement provisions set forth in Chapter 7

of the City Ordinances. All vehicles, including those of Participants, parked in the ICNPZ must comply with all parking restrictions and regulations set forth in Chapter 7 of the City Ordinances as well as all applicable state statutes that regulate parking.

III. Term: The pilot NPP will run for six (6) months, from August 4, 2021 through February 4, 2022.

IV. Permits and Passes for Eligible Participants: The application process for permits and passes, and criteria and requirements for proof of residency, will be established and administered through the Parking Division of the City's Department of Public Works. Permits and passes will be issued to eligible Participants as defined below.

A. Residential dwelling unit (ICNPZ Household)

Permits and passes will be issued per residential dwelling unit located on any street in the ICNPZ (ICNPZ Household). Each Household is eligible for up to three (3) non-transferable permit stickers, one sticker per registered vehicle, and one (1) transferable guest pass. ICNPZ Households are also eligible for up to four (4) single-day event visitor permits for 24 hours free parking per calendar month.

B. ICNPZ Business

Permits and passes will be issued to a business located on any street in the ICNPZ (ICNPZ Business). Each ICNPZ Business is eligible for up to three (3) non-transferable permit stickers, one sticker per registered vehicle, and one (1) transferable guest pass. Each ICNPZ Business is eligible for four (4) single-day event visitor permits for 24 hours free parking per calendar month.

C. Residential dwelling units outside the ICNPZ (Non ICNPZ Household)

One (1) non-transferable permit sticker may be issued per residential dwelling unit located within Portsmouth City limits, but outside the ICNPZ (Non ICNPZ Household).

V. Evaluation and Modification of pilot NPP:

The City will collect and maintain data on the pilot NPP, including but not limited to occupancy figures, cost of City administration, and number and type of parking violations issued in the ICNPZ. The City will create a means for soliciting feedback from Participants and the general public during the pilot term. The City Manager shall have the authority to make temporary changes to the pilot NPP during its term. These changes will be presented to the Parking and Traffic Safety Committee and to the City Council through the Parking and Traffic Safety Committee's meeting minutes. Prior to the expiration of the term, the City, ICN and the general public will evaluate the program. The form and forum for the evaluation of the NPP will be determined by the City, with input from the ICN and presented to the City Council for its determination as to whether the NPP will continue beyond the pilot program and be codified through the adoption of a City ordinance.

Islington Creek NPP – Proposed Streets



DATE: JULY 28, 2021

TO: CITY CLERK KELLI BARNABY

MAYOR BECKSTED

CITY MANAGER CONARD

FROM: COUNCILOR HUDA

SUBJECT AUGUST 2ND 2021 CITY COUNCIL MEETING AGENDA REQUEST

PLEASE PUT THIS UNDER MY NAME. THANK YOU

AS A FOLLOW UP ON THE QUESTION ASKED BY THE MAYOR IN JUNE

- > I MAKE A MOTION FOR A REPORT BACK FROM THE CITY MANAGER ON THE FY21 SURPLUS/DEFICIT BY BUDGET UNIT AT THE AUGUST 23,2021 CITY COUNCIL MEETING.
- 1) THE FINAL FY21 BUDGET SURPLUS/DEFICIT AMOUNTS BY BUDGET UNIT ESTIMATE @ 6/30/21

POLICE

FIRE

MUNICIPAL

SCHOOL

State of New Hampshire

067

ROBERT L. QUINN COMMISSIONER OF SAFETY



RICHARD C. BAILEY, JR EDDIE EDWARDS ASSISTANT COMMISSIONERS

DEPARTMENT OF SAFETY

James H. Hayes Safety Building, 33 Hazen Drive, Concord, NH 03305 Tel: (603) 223-3889 Speech/Hearing Impaired TDD Access Relay NH 1-800-735-2964

July 7, 2021

City of Portsmouth
Att: Assistant Chief McQuillen
170 Court Street
Portsmouth, NH 03801

Re: 2018 Homeland Security Grant Program Award – EMS Warm Zone Equipment

Dear Assistant Chief McQuillen,

It is my pleasure to inform you that upon review of your 2018 Homeland Security Grant Application, the City of Portsmouth Fire Dept has been awarded \$6,000. These funds are awarded under the State Homeland Security Program (SHSP) portion of the 2018 Homeland Security Grant Program (HSGP) for the purchase of the equipment listed on the attached Approved Item Checklist.

These grant awards are subject to federal program requirements and special conditions. Enclosed are your Sub-Recipient Information Reporting Form, federal grant terms and conditions, special conditions requirements, lobbying certification, and acceptance of audit requirement forms. All signature forms must be returned to the Grants Management Unit within fifteen (15) days of the date of this letter. Special conditions requirements must be responded to within thirty (30) days of the date of this letter. Failure to meet these requirements will result in a delay in reimbursement or cancellation of your grant award.

We, at the Department of Safety, look forward to this opportunity to work diligently with local first responders, public safety officials, and other local and state officials and agencies to prepare and protect our citizens. It is our hope that we will never have to apply these skills, or use this equipment; however, we will work together to ensure that our ability to do so will be keen.

Sincerely,

Pamela Urban-Morin
Grants Administrator

CITY OF PORTSMOUTH



City Hall, One Junkins Avenue Portsmouth, New Hampshire 03801 kconard@cityofportsmouth.com (603) 610-7201

Date: July 29, 2021

To: Honorable Mayor Rick Becksted and City Council Members

From: Karen S. Conard, City Manager

Re: City Manager's Comments on City Council Agenda of August 2, 2021

XI. Public Hearings and Votes on Ordinances and/or Resolutions:

A. <u>Continued Public Hearing and Second Reading of Ordinance Amending Chapter 1,</u> Article IV – Commissions and Authorities, Section 1.414 Audit Committee:

At the City Council meeting of July 12, 2021, the City Council held a second reading and a public hearing on a proposed ordinance to create an Audit Committee. At the meeting, various questions and concerns were raised concerning the proposed ordinance before the City Council. As a result of those expressed concerns, the City Attorney offered to work further with the Audit Committee and Councilor Huda in particular to revise the proposed ordinance.

The City Attorney and the Deputy City Attorney have met with both the Audit Committee and Councilor Huda individually. Hours have been dedicated by all parties to advance the next version of the draft ordinance. That stated, the current proposed version under discussion does not address all of the concerns of the City Manager and staff. The draft version of the ordinance being discussed is attached so that the City Council can see the efforts that have been made to date. The City Attorney and Deputy City Attorney recommend meeting with the Audit Committee to review the areas where there is still concern to see if some agreement on revised language can be reached.

I recommend that the City Council move to continue the public hearing and the second reading at the August 23, 2021 City Council meeting.

B. Public Hearing and Adoption of Resolution Authorizing a Bond Issue, and/or Notes of Up to Four Hundred Thousand Dollars (\$400,000.00) for Costs Related to the Upgrade of the Police Facility:

Attached is the proposed resolution and corresponding element sheet.

I recommend that the City Council move to adopt the proposed resolution to be bonded as presented.

C. <u>Public Hearing and Adoption of Resolution Authorizing a Bond Issue and/or Notes of Up to One Million and One Hundred Thousand Dollars (\$1,100,000.00) for Costs Related to School Facilities Improvements:</u>

Attached is the proposed resolution and corresponding element sheet.

I recommend that the City Council move to adopt the proposed resolution to be bonded as presented.

D. <u>Public Hearing and Adoption of Resolution Authorizing a Bond Issue and/or Notes of Up</u> to Thirteen Million and Three Hundred Thousand Dollars (\$13,300,000.00) for Costs Related to Prescott Park Master Plan Implementation, Street, and Sidewalk Upgrades:

Attached is the proposed resolution and corresponding element sheet.

I recommend that the City Council move to adopt the proposed resolution to be bonded as presented.

E. <u>Public Hearing and Adoption of Resolution Authorizing a Bond Issue and/or Notes of Up</u> to Six Million and Three Hundred Thousand Dollars (\$6,300,000.00) for Costs Related to the Upgrade of the Hanover Parking Facility:

Attached is the proposed resolution and corresponding element sheet.

I recommend that the City Council move to adopt the proposed resolution to be bonded as presented.

F. Public Hearing and Adoption of Resolution Authorizing a Bond Issue and/or Notes of the City Under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of Up to Twelve Million Dollars (\$12,000,000.00) Related to Water Line Upgrades, Water Transmission Main Replacement, Islington Street Improvements Phase 2, Willard Avenue Upgrades, and Union Street Reconstruction:

Based on the City's consulting engineer's current total project cost estimate for the Little Bay Water Transmission Main Replacement (FY22 CIP Project EF-18-WD-82), we recently learned of the need to increase the bonding resolution for this project from \$5.4 million to \$7.3 million due to the type of construction necessary to meet the regulatory requirements for reducing the amount of disturbance the construction will have on the wetlands and the Little Bay waters. The original design and cost estimate called for the installation of turbidity curtains to contain sediment while in water excavation occurs for the pipeline. The design now calls for installation of a temporary sheet pile cofferdam to contain sediment during excavation which will reduce the temporary impacts to the salt marsh zone. A temporary trestle structure has also been designed to enable access of the large construction equipment.

Due to the increase of the estimated cost of this project, an amended resolution of \$13,900,000.00 is recommended.

I recommend that the City Council move to amend the resolution and schedule a new public hearing at the August 23, 2021 City Council meeting.

G. Public Hearing and Adoption of Resolution Authorizing a Bond Issue and/or Notes of the City Under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of Up to Twelve Million and Four Hundred and Fifty Thousand Dollars (\$12,450,000.00) for Costs Related to Sewerline Upgrades, Pease Wastewater Treatment Facility, Wastewater Pumping Stations, Mechanic Street Pumping Station, Marjorie Street Wastewater Pumping Station, Sewer Service Funding for Sagamore Avenue Area Sewer Extension, Islington Street Improvements Phase 2, Willard Avenue Upgrades and Union Street Reconstruction:

Attached is the proposed resolution and corresponding element sheet.

I recommend that the City Council move to adopt the proposed resolution to be bonded as presented.

XIV. Approval of Grants/Donations:

A. 2018 Homeland Security Grant Program Award for Fire Department - \$6,000:

At the July 20, 2021 Fire Commission meeting, Commissioners accepted a grant in the amount of \$6,000. These funds have been awarded from the NH Department of Safety under the State Homeland Security Program portion of the 2018 Homeland Security Grant Program for the purchase of ballistic gear.

I recommend that the City Council move to accept and approve the grant for the Fire Department in the amount of \$6,000 as presented.

XV. City Manager's Items which Require Action:

1. Sale of Surplus Police Vehicles and DPW Equipment:

The Police Department has a total of fifteen (15) vehicles that can no longer be in service for police utilization. Four (4) of these vehicles are suitable to be transferred to DPW for City use.

The attached lists include eleven (11) police surplus vehicles and Department of Public Works surplus property comprising of vehicle parts, tools and various equipment that are ready for disposal.

The City will use GovDeals, an online auction site in which the equipment is sold to the highest bidder, to dispose of these surplus items. Utilizing this online auction site has proven to result in more competitive bidding than through the sealed bid process.

According to City Ordinance Section 1.505, property valued at \$500.00 or more must receive approval from the City Council prior to bidding.

I recommend that the City Council approve the disposal of the items listed on the attached table through the GovDeals online auction website.

2. Request for First Reading of Proposed Ordinance Amendments to Chapter 7, Article IX, Section 7.901, Penalties, Forfeitures and Separability:

In its ongoing effort to ensure compliance with applicable City Ordinances, the Parking Division deploys a citation protocol with a view to encouraging residents and visitors to pay the meter system for the use of City-managed parking inventory. The citation protocol includes patrolling the City's parking spaces to ensure payment, and to issue parking citations when payment is not made, or a driver has allowed their session to expire without renewal. The four most common citations were updated via City Council passing of third reading on May 17, 2021.

During discussions regarding the four most common citations, it was further discussed that a number of additional violation categories were similarly in need of an update. Research of surrounding towns shows that Portsmouth lagged behind peer averages in several violation categories. To address the issue of modernizing the fine structure for safety violations, the Parking Division presented the attached fine schedule to the Parking and Traffic Safety Committee on June 3, 2021, resulting in a unanimous vote to forward to the City Council for first reading.

I recommend that the City Council move to schedule a first reading regarding these ordinance amendments at the August 23, 2021 City Council meeting.

3. 60 Penhallow Street (Brick Market) Temporary Construction License Extension:

On January 16, 2020, the Planning Board granted site plan review approval for an application from Dagny Taggart, LLC for property located at 60 Penhallow Street for the second part of the proposed Brick Market development to construct a new 4-story commercial building.

The Construction Mitigation and Management Plan (CMMP), signed in April 2020, identified temporary encumbrances of the public right-of-way on Penhallow Street and Daniel Street for project-related work during the project's construction. Encumbrances for a duration longer than 30 consecutive working days require a license approved by the City Council. In addition, the licenses are subject to the "License Fee for Encumbrance of City Property" policy.

The Council previously approved a temporary construction license for a partial road closure of Penhallow Street which started March 1, 2021 and ended on April 30, 2021. This license permitted Dagny Taggart to block off part of the public roadway and convert Penhallow between Custom House Lane and State Street to two-way traffic. It also granted a license for use of 10 parking spaces along Penhallow. This license also included a separate agreement between Dagny Taggart with abutting restaurant owners regarding redesign of outdoor dining footprints.

In a second extension request the Council approved a temporary construction license for this project that included closure of sidewalks on Penhallow Street and Daniel Street as well as three (3) parking spaces on Daniel Street and four (4) parking spaces on Penhallow Street. That license was extended at the February 8, 2021 Council Meeting.

The encumbrance for the sidewalks along Penhallow and Daniel Street and parking along Daniel Street expires under this license extension on July 31, 2021. The license for the four (4) parking spaces on Penhallow expired on February 28, 2021.

Dagny Taggart has submitted a third request for an extension to close the 1,740 square feet of sidewalk along Daniel and Penhallow from August 1, 2021 through January 31, 2022 and the three (3) parking spaces on Daniel Street for five days, August 2, 2021 through August 6, 2021. The current request does not include encumbering any parking spaces along Penhallow.

The License Fee for the closure of 1,740 square feet of sidewalk along Penhallow and Daniel is \$16,008 (1,700 sq. ft X \$0.05 x 184 days). The License Fee for the three (3) parking spaces on Daniel is \$750 (\$50 per space x 3 x 5 days). The total License Fee is \$16,758.

The Legal and Planning Department have reviewed and approved the form of the attached license.

If the Council agrees to grant the request to extend the temporary construction license for use of the three (3) parking spaces on Daniel Street and the sidewalks immediately abutting the property on Daniel Street and Penhallow Street, an appropriate motion would be:

To move that the City Manager be authorized to execute and accept the temporary construction license for the term of August 1, 2021 to January 31, 2022 for use of the sidewalks on Daniel Street and Penhallow Street that immediately abut 60 Penhallow and three (3) parking spaces on Daniel for a five day term of August 2, 2021 through August 6, 2021 as requested.

4. 55 Hanover Street Temporary Construction License:

Insurcomm, Inc. is performing remodeling work for all units at 55 Hanover Street, shown on the City of Portsmouth's Assessor's Map as Tax Map 0018-0023-006A-6D ("Subject Property"). The applicant has encumbered the two 15 minute parking spaces in front of the Subject Property for 30 consecutive working days in order to perform remodeling work. In order to encumber the two parking spaces beyond 30 days, a license approved by the City Council is required. In addition, the license is subject to the "License Fee for Encumbrance of City Property" policy.

Insurcomm, Inc. has requested to encumber the two 15 minute parking spaces in front of 55 Hanover Street for nine days (August 3-6 and August 9-13, 2021). The License Fee for the use of the two parking spaces on Hanover Street is \$900 (\$50 per space x 2 x 9 days equals \$900).

The Legal and Planning Departments have reviewed and approved the form of the attached license.

If the Council agrees to grant the temporary construction license for use of the two 15 minute parking spaces that immediately abut 55 Hanover Street, an appropriate motion would be:

To move that the City Manager be authorized to execute and accept the temporary construction license for the term of nine days from August 3-6, 2021 and August 9-13, 2021 for use of two 15 minute parking spaces that immediately abut 55 Hanover Street as requested.

5. Acquisition of Sewer Line Easements and Proposed Release of Paper Street:

In order to complete the Sagamore Avenue sewer line project, the City requires sewer line easements within a private right of way known as Sagamore Avenue West. Three easements are required from property owners that will directly benefit from the public sewer extension. Those property owners are: Debra Dupont of 911 Sagamore Avenue; Hogsweave LLC of 912 Sagamore Avenue; and the Heidi S. Ricci Revocable Trust of 913 Sagamore Avenue. A schematic showing the easement needs is attached, titled "Sagamore Avenue Sewer Extension Project".

In addition to the three easements described above, a fourth easement is required over property of Mark Simpson, located on Sagamore Avenue, which contains exclusively a private right-of-way (no structures on the property). Mr. Simpson resides at 28 Thornton Street and is not benefited by the public sewer line extension. In consideration for the grant of a sewer line easement over the private right of way, Mr. Simpson requests the City convey by quitclaim deed any interest it may have in a portion of a paper street, called Ruth Street, adjacent to his home at 28 Thornton Street. See attached drawing titled "Ruth Street Area". On July 11, 2020, the City Council voted to release an adjacent portion of this paper street, which is also shown on the attached drawing. The Department of Public Works has advised that no current or planned utility needs would be impacted by the City releasing its interest in this portion of Ruth Street.

The action requested at this meeting is to refer these easement needs and the release of the paper street, Ruth Street, to the Planning Board for review and recommendation. Deputy City Attorney Woodland will be available to answer any questions this evening.

I recommend that the City Council refer these easement requests, and the request to release the paper street known as Ruth Street where it abuts 28 Thornton Street, to the Planning Board for its review and recommendation.

XVI. Consent Agenda:

A. Projecting Sign License – 55 Congress Street:

Permission is being sought to install a projecting sign at 55 Congress Street that extends over the public right of way, as follows:

Sign dimensions: 30" x 20"

Sign area: 4.1 sq. ft.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed. Therefore, *I recommend approval of a revocable municipal license*, *subject to the following conditions:*

- 1) The license shall be approved by the Legal Department as to content and form;
- 2) Any removal or relocation of the sign, for any reason, shall be done at no cost to the City; and

3) Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.

XVIII. City Manager's Informational Items:

1. Report Back on Updated Debt Limit Calculation as Requested by Councilor Kennedy:

At the July 12th City Council meeting, Councilor Kennedy asked for the updated debt limit calculation in relation to the bond authorization item that was presented that evening.

The latest updated debt limit calculation is located on page 31 [page 35 of the pdf] of the <u>CIP</u> for FY22-FY27.

2. Report Back on Peverly Hill Complete Street Public Information Meeting as Requested by Councilor Trace:

On April 19, 2021, the City staff made a presentation to the City Council regarding the Peverly Hill Road Complete Street project.

City staff understood it was to set up a follow-up meeting with residents to review the presentation and obtain additional resident input. The Eileen Dondero Foley City Council Chambers was selected for the meeting location due to the availability of technology to allow remote participation for those who were not comfortable in an indoor meeting space. Unfortunately the Legal Department did not provide the Clerk's Office with notice that a potential quorum of the City Councilors might attend the resident meeting.

The following City Councilors attended the meeting: Mayor Rick Becksted; Deaglan McEachern; Peter A. Whelan; Cliff Lazenby; Esther Kennedy; Petra Huda; John K. Tabor; Paige Trace.

In light of the fact that a potential meeting of the City Council had not been noticed, the City Councilors were not introduced during the meeting and were not invited to sit at the dias. Councilors separated themselves in the room so as to avoid five or more of them being within speaking distance of each other.

Staff will certainly look to avoid any repeat of a similar situation in the future.

3. Report Back on Bartlett Street and Cate Street Intersection as Requested by Mayor Becksted:

The Bartlett/Cate Street intersection modification was designed by the engineering firm Fuss and O'Neil to improve traffic and pedestrian safety in conjunction with the creation of Hodgdon Way. The new roadway from Cate Street to the Route 1 Bypass was created in part as a response to resident requests to reduce truck and vehicle traffic in the Bartlett Street Neighborhood.

The design was peer reviewed for the City by the traffic engineering firm TEC and approved by the City's Planning Board. The design was stamped by TEC's Professional Engineer of Record.

The approved design was implemented on July 16, 2021. The current configuration has been done in a manner to allow for an adjustment period during which the Department of Public Works is monitoring the traffic pattern to confirm the effectiveness of the modified roadway. The department is currently collecting video of the intersection, including the pedestrian crosswalks, and is anticipating reviewing the data with the Engineer of Record to determine what if any adjustments to the layout are needed. The video data will be collected through July 28, 2021. Analysis of the data is done both manually and by a traffic analysis program. This work is anticipated to take approximately three weeks to complete. A follow-up report to City Council will be provided once the review is complete.

4. Report Back on Survey of NH Municipalities on Audit Committees:

Please find attached a report back relative to which municipalities have Audit Committees.

	City ID				Year of	Approx.	Mfg. Identification
Department	#	Descr	iption	Make	Mfg.	Mileage	Number
Police	1	Traverse	UM - 1	Chevy	2012	190,427	1GNKVLED7CJ188173
Police	5	Explorer	B&W	Ford	2014	125,000	1FM5K8AR2EGB19741
Police	9	Explorer	B&W	Ford	2014	over 100k	1FM5K8AR0EGB19740
Police	10	Explorer	B&W	Ford	2015	129,141	1FM5K8AR2FGB61151
Police	11	Town & Country Van	UM	Chrysler	2010	114,200	2A4RR5D10AR252703
Police-FY20	14	Explorer	B&W	Ford	2014	over 100k	1FM5K8AR4EGB19742
Police-FY20	16	Explorer	B&W	Ford	2015	over 100k	1FM5K8AR4FGB61152
Police	17	Crwn Vic	B&W	Ford	2008	over 70k	2FAHP71V18X131023
Police	21	Explorer	B&W	Ford	2014	115,670	1FM5K8AR4EGB19739
Police	24	Explorer	UM	Ford	2006	108,374	1FMEU73E56UB54629
Police	29	Explorer	B&W	Ford	2015	over 100k	1FM5K8AR0FGB61150

DPW 2021 Auction List

Make Model

IVIAIC	Model	
YALE WINCH	SERIES 2000	
MAXI-SWEEP POOL PUMP	4872-1	
MAXI-SWEEP POOL PUMP	4872-1	
BARTELL COMPACTOR	SP8-1	
REED PIPE HOLDER	CT-4	
STIHL WEED WACKER	FS260	
POWR-FLITE POWER DRYER	PD500	
WACHS GATE TURNER	CT-4	
BILLY GOAT LEAF BLOWER	LEAF BLOWER 6 H.P.	
TRANSMATE	103285	
TRANSMATE	ВТОО	
MULTIQUIP GENERATOR	GA3.6HZ	
MIKASA COMPACTOR		
STIHL CUT OFF SAW	TS400	
STIHL LEAF BLOWER	BR600	
MUELLER PIPE THREADER	D6	
STANLEY PORTABLE PHENMATIC	HP1 COMPACT	
HONDA TRASH PUMP	WT20X	
MULTIQUIP CONTRACTOR PUMP	QP2TH	
REEL CRAFT TRUCK HOSE REEL	TH88000	
HONDA TRASH PUMP	WB30X	
HONA ENGINE	GX390	
DAYTON 1-TON WINCH	9K602E	
LINHAI SIDE BY SIDE	410 YR. 2013-14	
LINHAI SIDE BY SIDE	410 YR. 2013-14	
FORD GENERATOR ENGINE W/STAND	CSG-6491-6007-YA	
INTERNATIONAL FORKLIFT	M10A / 2,593 HOURS	H054
ADVANCE FLOOR WASHER	TR5500 YR. 2000	P142
FORD F-250 SUPER DUTY TAILGATE	N/A	
FORD SUPER DUTY TAILGATE	N/A	
CHEVY TAILGATE	N/A	
CHEVY TAILGATE	N/A	
UTILITY BODY DOOR	N/A	
UTILITY BODY DOOR	N/A	
DOG KENNEL	N/A	
EXMARK ZERO TURN MOWER	LZZ29KA606 / YR. 2011	H090/1,906 HOURS
EXMARK ZERO TURN MOWER	LZZ29KA606 / YR. 2011	H089/2,058 HOURS

Portsmouth

Parking Fine Schedule

		Parking	Fine Schedule			•	
•	ı	1 _		1		_	er Town
			urrent		Recommended		es - Rounded
Description	Last Updated	Fine	After 30 days	Fine	After 30 days	Fine	After 30 days
Session Expired 15 &30 Minute; (formerly) 1 - 4 hr	5/17/2021	\$ 35.00	\$ 55.00	\$ 35.00	\$ 55.00	\$ 20.00	\$ 38.78
72 hr parking	1/1/2013	\$ 50.00	\$ 100.00	\$ 50.00	\$ 100.00	\$ 26.43	\$ 53.67
Parked within 15 ft of Fire Station	1/1/2013	\$ 15.00	\$ 30.00	\$ 25.00	\$ 50.00	\$ 40.83	\$ 52.50
Parked on Sidewalk	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 37.00	\$ 72.86
Obstructing Traffic During Construction	1/1/2013	\$ 15.00	\$ 30.00	\$ 25.00	\$ 50.00	\$ 28.75	\$ 46.67
Double Parking	1/1/2013	\$ 15.00	\$ 30.00	\$ 25.00	\$ 50.00	\$ 26.11	\$ 52.67
Parked in Wrong Direction	1/1/2013	\$ 15.00	\$ 30.00	\$ 25.00	\$ 50.00	\$ 25.00	\$ 61.67
Back to Curb	1/1/2013	\$ 15.00	\$ 30.00	\$ 25.00	\$ 50.00	\$ 22.14	\$ 47.50
Distance from Curb	1/1/2013	\$ 15.00	\$ 30.00	\$ 25.00	\$ 50.00	\$ 22.00	\$ 51.67
Parked in No Parking Area	5/17/2021	\$ 35.00	\$ 55.00	\$ 35.00	\$ 55.00	\$ 30.83	\$ 63.13
Parked Too Close to Intersection	1/1/2013	\$ 20.00	\$ 40.00	\$ 25.00	\$ 50.00	\$ 32.22	\$ 69.17
Emergency Snow Ban	5/17/2021	\$ 35.00	\$ 55.00	\$ 35.00	\$ 55.00	\$ 63.33	\$ 123.33
Parking Within an Intersection	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 35.00	\$ 70.00
Parking in Crosswalk	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 38.33	\$ 80.00
Blocking Fire Hydrant	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 51.92	\$ 101.25
Parked Blocking Driveway	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 32.92	\$ 70.00
Obstructing Street	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 31.88	\$ 61.67
Parked in Fire Lane	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 48.64	\$ 93.75
10 or More Parking Violations in 1 yr	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 66.67	\$ 100.00
Parked in ADA	1/1/2013	\$ 250.00	\$ 300.00	\$ 250.00	\$ 300.00	\$ 238.46	\$ 365.63
Resident Parking Only	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 32.50	\$ 57.29
Protest Fee (NSF)	1/1/2013	\$ 30.00	\$ -	\$ 30.00	\$ -	\$ 30.00	\$ -
HC/Time Zone	1/1/2013	\$ 15.00	\$ 30.00	\$ 15.00	\$ 30.00	\$ 20.00	\$ 50.00
Vet/Time Zone	1/1/2013	\$ 15.00	\$ 30.00	\$ 15.00	\$ 30.00	\$ 27.50	\$ 55.00
Multiple Spaces	1/1/2013	\$ 25.00	\$ 50.00	\$ 25.00	\$ 50.00	\$ 31.43	\$ 60.00
Boot Removal Fee	1/1/2013	\$ 150.00	\$ -	\$ 150.00	\$ -	\$ 85.71	\$ -
Commercial Loading Zone	5/17/2021	\$ 35.00	\$ 55.00	\$ 35.00	\$ 55.00	\$ 42.00	\$ 96.67

ORDINANCE #

THE CITY OF PORTSMOUTH ORDAINS

That Chapter 7, Article IX, Section 7.901 – **PENALTIES** of the Ordinances of the City of Portsmouth be amended as follows (deletions from existing language **stricken**; additions to existing language **bolded**; remaining language unchanged from existing):

ARTICLE IX: PENALTIES, FORFEITURES AND SEPARABILITY

Section 7.901: PENALTIES

- A. Any person violating any of the provisions of this Chapter or any rule or regulation made by the Chief of Police pursuant thereto, except the rules and regulations found in Section 7.105 and except those rules referenced in paragraph B, C, D, E, F and H G of this provision, shall be subject to a fine or not more than \$300 upon conviction therefore in the Portsmouth District Court.
- B. Notwithstanding any other provision of this Ordinance, any person violating an emergency order issued by the Chief of Police pursuant to Section 7.303 or Section 7.321 shall forfeit to the City of Portsmouth within forty-eight (48) hours of such violation the sum of \$50. In the event that such forfeiture is not made within thirty (30) days of the violation date, then the forfeiture shall be paid to the City of Portsmouth in the amount of \$75. In the event of failure to make such forfeiture, said person shall be subject to a fine of not more than \$100 upon conviction therefore in the 10th Circuit Court, District Division.
- C. Any person receiving more than ten (10) parking violations in one (1) year, July 1 to June
 - 30 inclusive, shall forfeit an additional charge for each subsequent violation in the amount of \$25. In the event that this additional forfeiture of \$25 is not made within thirty
 - (30) days of the date of the violation triggering the \$25 forfeiture, then the forfeiture amount shall become \$50.
- D. Notwithstanding any other provisions of this Ordinance, any person violating the following sections of this Chapter or any rule made by the Chief of Police pursuant thereto, shall forfeit to the City of Portsmouth within thirty (30) days of such violation the amount designated below. In the event that the forfeiture amounts not paid within thirty (30) calendar days of the violation, then the forfeiture shall be the sum listed below. In the event of failure to make such forfeiture, said person shall be subject to a fine of not more than \$100.00 upon conviction.

Section	Parking Violation	Fine Amount Within 30 Days	Fine Amount After 30 Days
7.102, 7.105 (A) (C)	Expired Meter	\$35.00	\$55.00
7.328.1	Utilization of Multiple Spaces	\$25.00	\$50.00
7.315 (A)	Parking Within an Intersection	\$25.00	\$50.00
7.315 (B)	Parked in Crosswalk	\$25.00	\$50.00
7.315 (C)	Parked within 15 feet of a Fire Hydrant	\$25.00	\$50.00
7.315 (D)	Parked Within 15 Feet of Fire Station Driveway	\$15.00 \$25.00	\$30.00 \$50.00
7.315 (E)	Parked Blocking Driveway	\$25.00	\$50.00
7.315 (F)	Parked on Sidewalk	\$25.00	\$50.00
7.315 (G)	Obstructing Traffic During Construction Activity	\$15.00 \$25.00	\$30.00 \$50.00
7.315 (H)	Double Parking	\$15.00 \$25.00	\$30.00 \$50.00
7.315 (I)	Violating Traffic Signs Prohibiting Parking	\$25.00	\$50.00
7.315 (J)	Parked, Wrong Direction	\$15.00 \$25.00	\$30.00 \$50.00
7.316	Back to Curb	\$15.00 \$25.00	\$30.00 \$50.00
7.319	Distance from Curb	\$15.00 \$25.00	\$30.00 \$50.00
7.320	Obstructing Street	\$25.00	\$50.00
7.325	30 Minute Parking	\$35.00	\$55.00
7.326	15 Minute Parking	\$35.00	\$55.00

7.327	Limited Parking - Two Hours	\$35.00	\$55.00
7.329	Limited Parking – Four Hours	\$35.00	\$55.00
7.330	Parked in No Parking Area	\$35.00	\$55.00
7.331	Parking Too Close to	\$20.00	\$40.00
	Intersection	\$25.00	\$50.00
7.601	Limited Hours Loading Zones	\$35.00	\$55.00
7.602	24-Hour Loading Zones	\$35.00	\$55.00
7.1504	Parking in Fire Lane	\$25.00	\$50.00
7.1603	Resident Only Parking	\$25.00	\$50.00

- E. Notwithstanding any other provision of this Ordinance, the owner or operator of a vehicle unlawfully parked in areas designated as reserved for parking for the walking disabled pursuant to Section 7.1200 shall forfeit to the City of Portsmouth within thirty (30) days of such violation \$250. In the event that the payment of the forfeiture is not made within thirty (30) days of the violation, then the forfeiture shall be in the amount of \$300. In the event of failure to make such forfeiture, said person shall be subject to a fine of not more than \$300 upon conviction therefore in the 10th Circuit Court, District Division.
- F. Overnight Parking Winter. Notwithstanding any other provisions of this Ordinance, any person violating the provisions of Section 7.321(A) or an emergency snow ban as directed by the Director of Public Works under Section 7.321(B) shall forfeit to the City of Portsmouth within thirty (30) days of such violation the sum of \$35. In the event that payment of such forfeiture amount is not made within thirty (30) days of the violation, then the forfeiture amount shall be \$55. In the event of failure to make such forfeiture, said person shall be subject to a fine of not more than \$100 upon conviction therefore in the 10th Circuit Court, District Division.
- G. Notwithstanding any other provision of this Ordinance, the owner or operator of a vehicle violating the provisions of Section 7.335 (72 hour parking restrictions) or 7.1000 (Tow Zone) shall forfeit to the City of Portsmouth within thirty (30) days of such violation \$50. In the event that the payment of forfeiture is not made within thirty (30) days of the violation, then the forfeiture shall be in the amount of \$100. In the event of failure to make such

forfeiture, said person shall be subject to a fine of not more than \$150 upon conviction thereof in the 10th Circuit Court, District Division.

The City Clerk shall properly alphabetize and/or re-number the ordinances as necessary in accordance with this amendment.

All ordinances or parts of ordinances inconsistent herewith are hereby deleted.

This ordinance shall take effect upon its passage.

	APPROVED:
	Rick Becksted, Mayor
ADOPTED BY COUNCIL:	
Kelli I Barnaby City Clerk	

Construction | Development | Management

July 26, 2021

City Of Portsmouth c/o Juliet Walker, City of Portsmouth Planning Department Attention: Honorable Mayor Becksted City of Portsmouth City Council Portsmouth, NH 03801

Re:

License Agreement 60 Penhallow Street

ENCM-20-21 Extension of License Agreement

Dear Honorable Mayor Becksted & City Council Members:

We hereby request an extension of the license agreement executed on July 20, 2020 and extended on February 22, 2021 to utilize 1,740 square feet of sidewalk that abuts the Subject Property along Daniel Street and Penhallow Street, previously referred to as License Area 1 in the former agreement (less parking spaces). Note, the three (3) parking spaces along Daniel Street are no longer required as part of this license agreement. This extension request is for a period of 6 months, ending on January 31,2022.

Should you have any questions concerning this above request, please do not hesitate to call.

Respectfully,

Lynn Kramer

Vice President Construction

McNabb Properties Ltd

Cc: File

3 Pleasant Street | Suite 400 Portsmouth, NH 03801

603.427.0725

lynn@mcnabbgroup.com mcnabbgroup.com

LICENSE AGREEMENT DAGNY TAGGART, LLC

The City of Portsmouth (hereinafter "City"), a municipal corporation with a principal place of business of 1 Junkins Avenue, Portsmouth, New Hampshire 03801, for good and valuable consideration as set forth herein, hereby grants this Revocable License to Dagny Taggart, LLC (hereinafter "Licensee" or "Owner") with a principal place of business at 30 Penhallow Street, Portsmouth, NH, pursuant to the following terms and conditions:

1. Areas of License and Use: The Owner owns the land, with buildings and other improvements thereon, in the City of Portsmouth, Rockingham County, State of New Hampshire, located at 60 Penhallow Street, shown on the City of Portsmouth's Assessor's Map as Tax Map 0107-0027-000 ("Subject Property"). For the Owner's title to the Subject Property, see Rockingham County Registry of Deeds at Book 5990 Page 1703.

<u>License Area 1</u>: The City authorizes Licensee to temporarily use 1,740 square feet of sidewalk that abuts the Subject Property along Daniel and Penhallow Street more particularly described in the attached Exhibit A.

<u>License Area 2</u>: The City authorizes Licensee to temporarily use three (3) parking spaces located on Daniel Street which abut the Subject Property more particularly described in the attached Exhibit A.

- 2. <u>Use:</u> Licensee shall make use of the License Area for the purpose of facilitating the Licensee's construction of a four story building.
- 3. <u>Term:</u> The license for License Area 1 shall be for 184 days beginning August 1, 2021 and ending January 31, 2022. The license for License Area 2 shall be for 5 days beginning August 2, 2021 and ending August 6, 2021.

Licensee may terminate this License prior to the end of the term by returning License Area to safe and effective use by the public prior to the expiration of the term of this License. The Licensee shall contact the Director of Public Works for a determination that the License Area has been temporarily returned to safe and effective use. Failure to remove all vehicles, barriers, materials and equipment and to return the License Area

to the City in the manner prescribed under this License at the end of the term may result in enforcement action by the City.

- 4. <u>Notice:</u> Licensee shall provide notice to the City's Director of Public Works when Licensee assumes control and use of the License Area and again when it returns the License Area to the City's control and use.
- 5. <u>License Fees:</u> The Owner shall pay to the City license fees in accordance with City Council Policy No. 2018-02 entitled "License Fee for Encumbrance of City Property". The License Fee Policy provides that the Owner will be charged a daily fee of \$0.05 per square foot of encumbered sidewalk and \$50 per day per encumbered parking space.

<u>License Area 1:</u> The License Area includes 1,740 square feet of sidewalks that abut the Subject Property along Daniel and Penhallow Street. The fee of \$0.05 per 1,740 square feet per day is \$87. The total fee for 184 days is **\$16,008.**

<u>License Area 2:</u> the License Area includes three (3) parking spaces along Daniel Street that abut the Subject Property. The fee of \$50 per parking space per day x 3 parking spaces x 5 days is **\$750**.

The total License Fees for License Areas 1 and 2 in the amount of **\$16,758** shall be paid in full to the City in advance of the commencement of the term of this Agreement.

Because it is in the City's interest that the Licensed Areas be returned to the public use as soon as possible, if the License Area is returned to the City prior to the end of the License Term, the City will refund the Owner the portion of the License Fee paid but not used by the Owner.

- 6. <u>Indemnification:</u> Licensee agrees to indemnify and hold harmless the City of Portsmouth for any and all property damage, bodily injury or personal injury which arises as a result of its utilization of the Licensed Areas. This obligation survives termination or revocation of this Agreement.
- 7. <u>Insurance:</u> At all times the Licensee shall maintain insurance for bodily injury and property damage in the amount of at least \$1,000,000 per occurrence. Licensee will provide proof of insurance to the City during the term of this Agreement and the City will be named as an additional insured.

- 8. Maintenance of Area: During the term of this Agreement, Licensee shall maintain the License Area in a safe, neat and orderly fashion and shall take such actions as are necessary to protect the public safety. The Licensee shall secure the perimeter of the License Area and take such other measures as may be necessary for pedestrian and vehicular safety during use of the Licensed Areas.
- 9. <u>Damage:</u> Licensee agrees to remedy any damage to the License Area caused by the Licensee's activities. The work will be performed by Licensee to City specifications and survive the terms of this License Agreement. The City may elect to accept reasonable reimbursement from the Licensee in lieu of remedy.
- 10. <u>Compliance with Other Laws:</u> This Agreement does not relieve Licensee from compliance with any other local, state or federal laws or regulations or conditions imposed by any local board. Failure to abide by any local, state or federal laws or regulations or any condition of site plan and may at the City's discretion, result in revocation.
- 11. **Revocation:** The City may terminate this Agreement or any provision contained in this agreement on 72 hours written notice if Licensee fails to meet the terms and conditions of this License or if the public interest requires such termination. No 72 hour written notification is required by the City if it is an emergency.
- 12. Contractor and Subcontractor Parking: Licensee understands and agrees that its contractors and subcontractors for the project shall not use on-street parking. Language will be inserted in Licensee's vendors and suppliers Purchase Orders and Trade Subcontracts that make the prohibition against parking on City streets mandatory. Contractor shall limit/ manage construction vehicles and deliveries to avoid disruption to businesses, particularly during the holiday season. Contractor may use loading zones for active loading and unloading of materials, equipment and tools.

Dated this	day of	, 2021
		City of Portsmouth
		Ву:
		Karen Conard
		City Manager
		Pursuant to vote of the City Council

Dated this	day of	, 2021.
		Dagny Taggart, LLC
		Ву:

h/jferrini/license/60penhallow/fourthlicense/sidewalkpenhallowdaniel

INSURCOMM, INC.

The City of Portsmouth (hereinafter "City"), a municipal corporation with a principal place of business of 1 Junkins Avenue, Portsmouth, New Hampshire 03801, for good and valuable consideration as set forth herein, hereby grants this Revocable License to Insurcomm, Inc. (hereinafter "Licensee" or "Owner") with a principal place of business at 290 Heritage Avenue, Ste 1, Portsmouth, New Hampshire, pursuant to the following terms and conditions:

1. Areas of License and Use: The Owner owns the land, with buildings and other improvements thereon, in the City of Portsmouth, Rockingham County, State of New Hampshire, located at 55 Hanover Street, shown on the City of Portsmouth's Assessor's Map as Tax Map 0018-0023-006A-6D ("Subject Property"). For the Owner's title to the Subject Property, see Rockingham County Registry of Deeds at Book 5433 Page 2015.

The City authorizes Licensee to temporarily use the two fifteen minute parking spaces that abut the Subject Property along 55 Hanover Street more particularly described in the attached Exhibit A. This area is the License Area.

- 2. <u>Use:</u> Licensee shall make use of the License Area for the purpose of remodeling work for all units for property located at 55 Hanover Street.
- 3. <u>Term:</u> The license for the License Area shall be for 9 days (August 3rd through August 6th and August 9th through August 13th, 2021).
 - Licensee may terminate this License prior to the end of the term by returning License Area to safe and effective use by the public prior to the expiration of the term of this License. The Licensee shall contact the Director of Public Works for a determination that the License Area has been temporarily returned to safe and effective use. Failure to remove all vehicles, barriers, materials and equipment and to return the License Area to the City in the manner prescribed under this License at the end of the term may result in enforcement action by the City.
- 4. <u>Notice:</u> Licensee shall provide notice to the City's Director of Public Works when Licensee assumes control and use of the License Area and again when it returns the License Area to the City's control and use.

5. <u>License Fees:</u> The Licensee shall pay to the City license fees in accordance with City Council Policy No. 2018-02 entitled "License Fee for Encumbrance of City Property". A license is required when the licensed area has been encumbered beyond 30 days. The License Fee Policy provides that the Licensee will be charged a daily fee of \$0.05 per square foot of encumbered sidewalk and \$50 per day per parking space.

The License Area includes the two fifteen minute parking spaces in front of the Subject Property on Hanover Street. The fee of \$50 a day x 2 parking spaces x 9 days equals \$900.

The total License Fee of **\$900** shall be paid in full to the City in advance of the commencement of the term of this Agreement.

Because it is in the City's interest that the Licensed Areas be returned to the public use as soon as possible, if the License Area is returned to the City prior to the end of the License Term, the City will refund the Licensee the portion of the License Fee paid but not used.

- 6. <u>Indemnification:</u> Licensee agrees to indemnify and hold harmless the City of Portsmouth for any and all property damage, bodily injury or personal injury which arises as a result of its utilization of the Licensed Areas. This obligation survives termination or revocation of this Agreement.
- 7. <u>Insurance:</u> At all times the Licensee shall maintain insurance for bodily injury and property damage in the amount of at least \$1,000,000 per occurrence. Licensee will provide proof of insurance to the City during the term of this Agreement and the City will be named as an additional insured.
- 8. <u>Maintenance of Area:</u> During the term of this Agreement, Licensee shall maintain the License Area in a safe, neat and orderly fashion and shall take such actions as are necessary to protect the public safety. The Licensee shall secure the perimeter of the License Area and take such other measures as may be necessary for pedestrian and vehicular safety during use of the Licensed Areas.
- 9. <u>Damage:</u> Licensee agrees to remedy any damage to the License Area caused by the Licensee's activities. The work will be performed by Licensee to City specifications and survive the terms of this License Agreement. The City may elect to accept reasonable reimbursement from the Licensee in lieu of remedy.

- 10. <u>Compliance with Other Laws:</u> This Agreement does not relieve Licensee from compliance with any other local, state or federal laws or regulations or conditions imposed by any local board. Failure to abide by any local, state or federal laws or regulations or any condition of site plan and may at the City's discretion, result in revocation.
- 11. **Revocation:** The City may terminate this Agreement or any provision contained in this agreement on 72 hours written notice if Licensee fails to meet the terms and conditions of this License or if the public interest requires such termination. No 72 hour written notification is required by the City if it is an emergency.
- 12. Contractor and Subcontractor Parking: Licensee understands and agrees that its contractors and subcontractors for the project shall not use on-street parking. Language will be inserted in Licensee's vendors and suppliers Purchase Orders and Trade Subcontracts that make the prohibition against parking on City streets mandatory. Contractor shall limit/ manage construction vehicles and deliveries to avoid disruption to businesses, particularly during the holiday season. Contractor may use loading zones for active loading and unloading of materials, equipment and tools.

Dated this	day of	, 2021
		City of Portsmouth
		Ву:
		Karen Conard City Manager
		Pursuant to vote of the City Council of
Dated this	day of	, 2021.
		Insurcomm, Inc.
		Ву:

h/jferrini/license/55hanover





Printed: 7/23/2021

MEMORANDUM

TO: Karen Conard, City Manager

FROM: Juliet T. H. Walker, Planning Director

DATE: July 23, 2021

RE: City Council Referral – Projecting Sign

Address: 55 Congress Street

Business Name: Viacals LLC, DBA Cowabunga Media

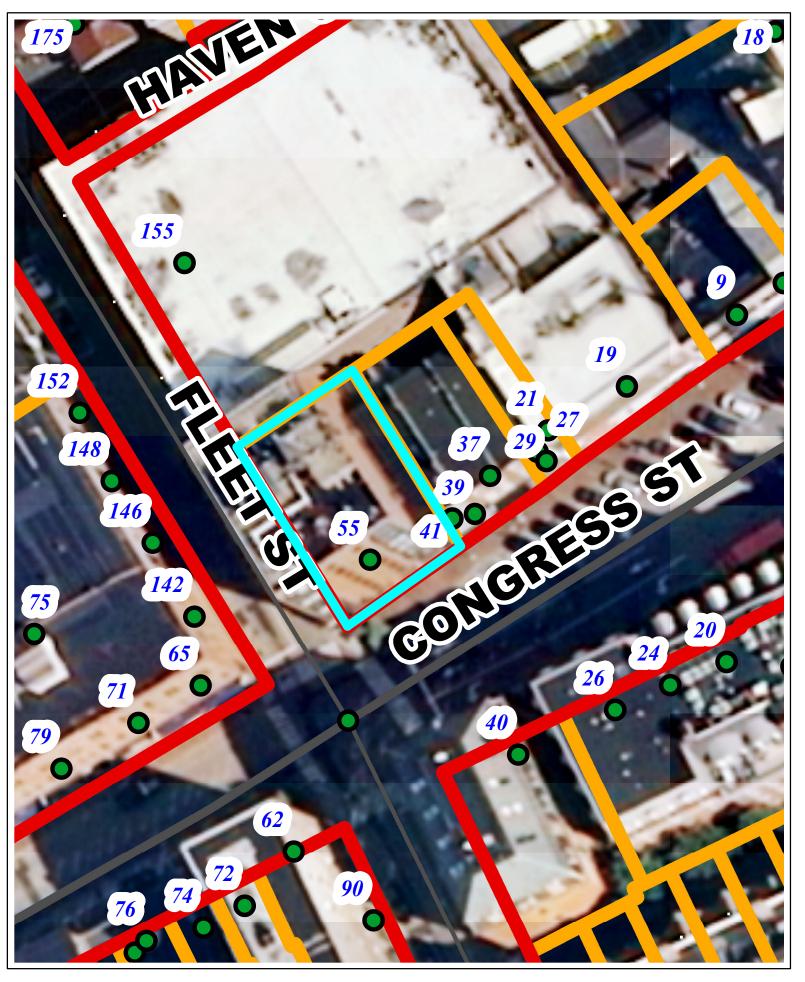
Business Owner: Scott Prevost

Permission is being sought to install a projecting sign that extends over the public right of way, as follows:

Sign dimensions: 30" x 20" Sign area: 4.1 sq. ft.

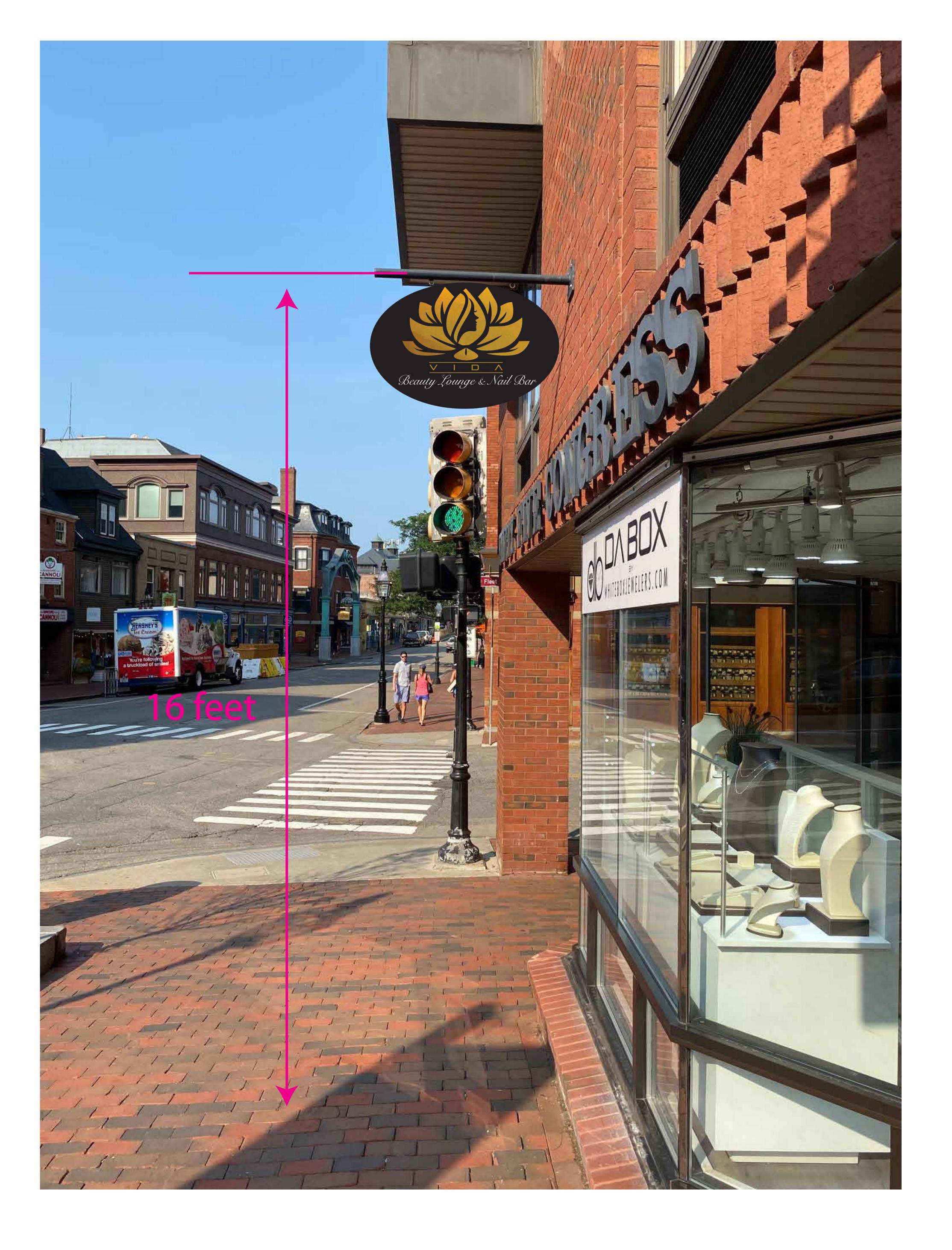
The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed. Therefore, I recommend approval of a revocable municipal license, subject to the following conditions:

- 1. The license shall be approved by the Legal Department as to content and form;
- 2. Any removal or relocation of the sign, for any reason, shall be done at no cost to the City; and
- Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the signs, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.



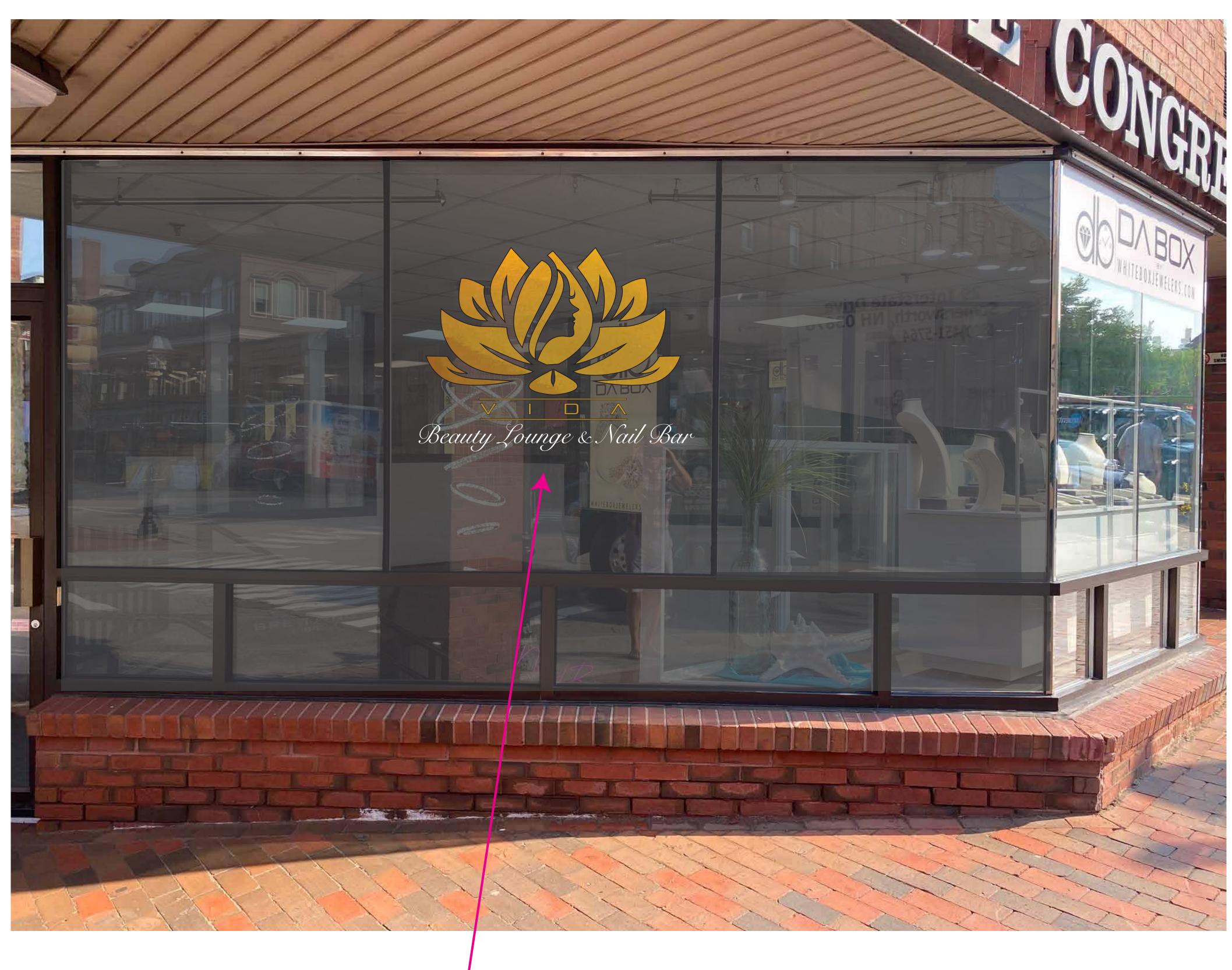


Request for license 55 Congress Street





→3 color Vinyl Decal 30" x 20"



3 color Vinyl Decal 42" x 30"



30" wide x 20" x 2" deep.
2 sided. Iron Frame with welded hooks. .5" Acrylic for gold areas.
Adhesive Vinyl for White Copy.





181 Leavitt Road

Belmont, NH 03220

July 9, 2021

Portsmouth Mayor Richard Becksted and City Council 1 Jenkins Avenue Portsmouth, NH 03801

To: Mayor Becksted and Portsmouth City Council

On behalf of the Granite State Wheelmen bicycle club, please accept our thanks for the support provided for the Seacoast Century Bicycle Ride in past years. Our 47th annual Seacoast Century Bicycle Ride is September 25, 2021. We did not hold this event in 2020 and only recently received permission from NH State Parks for our starting point location at Hampton Beach State Park. This will be a one day event only. In the past it was a two day event.

We request approval to travel through Portsmouth on the same route as 2019. A copy of the route is attached. To avoid conflict with events at Strawberry Bank, what we worked out in 2018 and 2019 was to use Marcy Street as the riders head north early in the morning and then route them off Marcy onto Court and Pleasant Street to avoid congestion in the afternoon.

This is a scenic bicycle ride, not a race. There are no road closures. Riders will be traveling 50, 63 and 100 mile routes starting at Hampton Beach State Park and then cycle into Massachusetts and Maine. Approximately 900 participating cyclists will ride through Portsmouth. Riders will be well spread out by the time they reach Portsmouth, traveling individually or in small groups since starting times are staggered and they travel at different speeds. We draw experienced cyclists with most riding 100 miles. Rider fees are used for event expenses and as a fund-raiser for bicycle safety and advocacy in New Hampshire. I have enclosed a check for the license fee.

Attached are a draft map and cue sheet for our proposed Seacoast Century route and the certificate of insurance. As in the past, we will work closely with your City Manager, Police and other Departments. We have worked with the Maritime Festival organizers in the past and see no conflict with their event which is north of our route. We will work with the Police Department on police detail requests. In the past we've used police details at key intersections.

Again, our thanks for your support and assistance in making the Seacoast Century a safe and successful event. I look forward to working with City staff on planning for this event. Let me know if you need any additional information.

Sincerely.

Seacoast Century Team 414-837-8976

dhepp3@gmail.com

cc:Karen Conard, City Manager Kelli Barnaby, City Clerk

A New Hampshire club for men and women enthused with bicycling

	Continue onto Walbach St	34.3 mi
	Continue onto validadi St	94.5 Hill
-	Turn right onto Piscataqua St	34.4 mi
1	Continue onto Cranfield St	34.6 mi
	Turn right onto NH-1B N	34.7 mi
\rightarrow	Turn right onto River Rd	34.8 mi
4-	Turn left onto Oliver St	34.9 mi
\rightarrow	Turn right onto NH-1B N	35.1 mi
1	Continue onto Marcy St	36.3 mi
→	Turn right onto NH-1B/Marcy St	36.5 mi
4	Turn left onto Court St	36.8 mi
→	Turn right onto Atkinson St	36.9 mi
->	Turn right onto State Street	36.9 mi
←	Slight left onto Dutton Ave	36.9 mi
1	Continue onto US-1/Memorial Bridge	37.0 mi
-	Turn right onto Water St	37.4 mi
←	Water St turns left and becomes Pleasant St	37.5 mi
→	Turn right onto Government St	37.6 mi
4-	Government St turns slightly left and becomes Wallingford Square	37.9 mi
1	Continue onto Wentworth St	37.9 mi
→	Turn right onto Whipple Rd	38.1 mi
→	Turn right to stay on Whipple Rd	38.4 mi
	Continue onto Pepperrell Rd	39.5 mi
->	Slight right onto Chauncey Creek Rd	41.0 mi
←	Turn left onto Cutts Island Ln	41.9 mi
-	Turn right onto Brave Boat Harbor Rd	42.2 mi
-	Turn right onto York St	46.3 mi

POFTS MOUTH

1	Continue onto Railroad Ave	57.7 mi
1	Continue onto Church St	57.8 mi
→	Turn right onto Long Beach Ave	58.0 mi
1	Continue onto York St	59.6 mi
-	Turn right onto Woodbridge Rd	60.9 mi
(=	Turn left onto Long Sands Rd	61.9 mi
†	Continue onto York St	62.1 mi
-	Turn left onto Lindsay Rd	62.2 mi
-	Slight left onto Organug Rd	62.9 mi
1	Continue onto Seabury Rd	63.0 mi
→	Turn right onto Southside Rd	63.1 mi
1	Continue onto Bartlett Rd	63.4 mi
+	Turn left onto Haley Rd	66.7 mi
-	Turn right onto Crockett Neck Rd	67.3 mi
-	Turn right onto Pepperrell Rd	68.1 mi
1	Continue onto Whipple Rd	68.6 mi
←	Turn left to stay on Whipple Rd	69.7 mi
←	Turn left onto Wentworth St	70.0 mi
-	Turn right onto Walker St	70.2 mi
-Çeva	Turn left onto Otis Ave	70.3 mi
→	Turn right onto Government St	70.4 mi
←	Turn left onto Newmarch St	70.6 mi
-	Turn right onto Scott Ave	71.2 mi
**	Turn right onto Daniel St	71.2 mi
1	Continue onto State Street	71.3 mi
←	Turn left onto Marcy St	71.3 mi

Bramouth

←_	A New Hampshire club for men and women enthused prikatable woll A	71.7 mi
1	Continue onto New Castle Ave	71.9 mi
←	Turn left onto Sagamore Ave	76.1 mi
1	At the traffic circle, take the 3rd exit onto NH-1A	76.6 mi
→	Turn right onto NH-111 W	86.2 mi
→	Turn right onto Woodland Rd	87.4 mi
-	Turn left onto South Rd	88.9 mi
→	Turn right onto W Rd	89.5 mi
→	Turn right onto Washington Rd	90.6 mi
→	Turn right onto Central Rd	91.9 mi
->	Turn right onto NH-1A S	95.0 mi
-	Turn left onto State Park Rd	101.2 mi

Segments

Ocean Blvd North - Hampton to Rye
7.6 mi 222 ft 0.0%

Comments

Write a comment...



Granite State Wheelmen, Inc.

CITY COUNCIL E-MAILS

Received: July 12, 2021 (after 5:00 pm..) – July 29, 2021 (before 9:00 a.m.)

August 2, 2021 Council Meeting

Below is the result of your feedback form. It was submitted by Rhonda Bucklin (Rhondaprtsmth@msn.com) on Tuesday, July 13, 2021 at 18:04:48

address: 52B Manor Dr

comments: I am highly opposed to any rainbow crosswalks. Ms. Kathleen Cavallero did a FB fundraiser on this. I mentioned I was opposed because maybe just maybe it would be a barrier to some with visual needs. The other reason is I don't agree tha Portsmouth should change any decor. The Portsmouth I once knew 10yrs ago has been disappearing little by little. I once referred to my city as quaint with the history and architecture. I loved Portsmouth Kathleen Cavallero has called me homophobic and referenced me and others as bigots. She may have a business here but she doesn't live here. I do. I prefer to leave my city alone.. I was offended because I had an opinion. We all deserve respect.

includeInRecords: on

Below is the result of your feedback form. It was submitted by Brooks Stevens (hbrooksstevens@yahoo.com) on Monday, July 19, 2021 at 15:08:09

address: 440 - 442 Hanover St

comments: I own property in the impacted new Neighborhood Parking Program- 440-442 Hanover St. My concern is including business in the NPP. In the proposed program each business is treated as a residential unit and can obtain up to three (3) Permits, and one (1) Guest Permit, that will be exempt from posted time limits between the hours of 9am to 8pm, daily. I would like to see the NPP revised to EXCLUDE Islington St entirely as well as ALL Business' passes.. This would force those business to utilize our new garage which is within walking distance. It is a "residential parking program" not for employees of businesses. Thank you.

includeInRecords: on

Below is the result of your feedback form. It was submitted by Thomas Kelleher (tpkdmd@aol.com) on Tuesday, July 20, 2021 at 07:19:14

address: 297 PEVERLY HILL RD.

comments: Peverly Hill Road needs speed mitigation NOW. The traffic volume and, in particular, speed on this road is an ongoing problem for us both day and night. A blinking speed sign is not the solution. Some kind of continuing physical deterrent is essential. This can not wait until the Peverly Hill Road redesign/rebuild project is realized. (We are truly hoping and expecting that permanent physical speed mitigation is already factored into the redesign of PHR). Not only are the speed and volume a serious safety concern, but it is also a quality of life issue. It's really sad that on a warm summer day or night we cannot open our street-side windows in hopes of catching a breeze due to the incessant noise. Please, please, please act on this now. It will not remedy itself. It is within your purview to make something happen now.

Respectfully, Tom Kelleher

includeInRecords: on

Below is the result of your feedback form. It was submitted by Lester Cundari and Terry Leblanc (Terleb100@aol.com) on Tuesday, July 20, 2021 at 07:48:59

address: 198 Islington Street #7

comments: To all:

We are currently residents on the southside of Islington Street.

Periodically, street parking is important to us.

We are both senior citizens; Lester is totally blind and not mobile without assistance.

If the pilot program goes forward parking on the southside will be at a premium. Also, we were surprised that our handicap parking status does not superceed the resident parking status. Therefore, we would strongly request your support for including the southside Islington st in the pilot. Thank you for your consideration Lester and Terry.

includeInRecords: on

Below is the result of your feedback form. It was submitted by Josh Nixon (<u>joshuamnixon@gmail.com</u>) on Tuesday, July 20, 2021 at 09:15:07

address: 39 Congress St Apt A, Portsmouth, NH 03801

comments: Hello,

My name is Josh Nixon, and I am planning a charity event for Saturday, September 11 to honor the 20th anniversary of the 9/11 tragedy. I will be climbing the 110 flights of stairs of the Twin Towers in my fire brigade gear at the Portsmouth, NH Planet Fitness starting at exactly 8:46 am EST. This event will raise money for the Tunnel to Towers Foundation, and I plan on live streaming this event on social media as well as sharing the event with local media to raise money and awareness for this cause.

I am seeking support from the Portsmouth City Council and community for this event, which I hope will properly honor the heroes from that day. I was only 6 years old when 9/11 occurred, and I don't remember much from that day, so I wanted to do something more to put myself in the shoes of those 9/11 first responders.

Feel free to reach out with any more clarifying information. My email address is joshuamnixon@gmail.com

Thank you!

includeInRecords: on

Below is the result of your feedback form. It was submitted by Jenna Koines (jennakoines@gmail.com) on Wednesday, July 21, 2021 at 07:57:44

address: Unit 30, 30 Cate Street

comments: Hi. I'm extremely concerned about the placement of the new crosswalks for pedestrians at the intersection of Bartlett and Cate. My particular concern is as follows: When a person is walking on the sidewalk toward Cate Street from Islington and wants to cross the road, there is a crosswalk leading into an island. The danger is that the crosswalk is situated in a place that causes the pedestrian to cross "blindly" because there is no way to see a car approaching from the other side of the bridge. The crosswalk needs to be placed in a safer spot which would allow pedestrians to see the cars approaching them before they step into the street. If this is not changed, I believe it's a matter of time before someone is hit by an oncoming car. Please call me to discuss.

Thank you for your consideration, Jenna Koines

includeInRecords: on

Below is the result of your feedback form. It was submitted by Kearn & Nancy Knowles (kknowlessr@aol.com) on Thursday, July 22, 2021 at 10:53:39

address: 198 Islington St., Unit 8, Portsmouth, NH 03801

comments: Dear Councilor,

Please consider the following in your decision regarding the Islington Creek Neighborhood "Pilot" Parking Program (NPP).

- 1. All Portsmouth city taxpayers should have the right to park on 'all' Portsmouth city streets without exception and implementation of the NPP will negatively impact taxpayer rights.
- 2. The costs of the proposed NPP is still unknown but for the time being we have some estimates that seem low. We were told the cost to implement is approximately \$58,000 for 6 months. Does the estimate include the costs that have already been used for this project and do the costs reach beyond the actual pilot program to the costs that will be used for enforcement? If the city is short staffed, has the cost for new staff been factored into the estimates?
- 3. It appears that no real research has been conducted on the need to implement this costly project as we were told the need to contact residents, circulate a petition and obtain signatures and phone numbers for a minimum of 75% within the NPP was not relevant to this project. We were not told why it was not relevant.
- 4. It is likely that the present construction project on Islington Street is negatively impacting the parking situation in this area and as the construction project nears the core of the city, implementation of the NPP will skew any proper results. The NPP should be held in abeyance until the construction project is complete or the pilot program results will not be valid.
- 5. In consideration of the above, if you still move forward with the NPP, residents on the south side of Islington Street (of which there are many) need to be included as it will cause a definite hardship. Many of the residents at 198 Islington Street alone are seniors and some have physical disabilities. We need 'convenient' parking available to general workers, healthcare workers and to visitors. In this case, we would propose that the parking passes issued to each household be reduced to 2 passes per household and 1 guest pass rather than the 3 passes per household and 1 guest pass presently being considered.

Thank you for your consideration. If you want to discuss any of the above, please feel free to call us at

Sincerely,

Kearn and Nancy Knowles 198 Islington Street, Unit 8 Portsmouth, NH 03801 includeInRecords: on

Below is the result of your feedback form. It was submitted by Tammy Gewehr (tammy.gewehr@unh.edu) on Friday, July 23, 2021 at 08:06:42

address: 13 McDonough Street

comments: July 22, 2021 Tammy Gewehr 13 McDonough Street Portsmouth, NH 03801

Letter to address City Council Meeting August 2, 2021 RE: Opposition to the Islington Creek Parking Program

Good evening City Councilors,

I am writing in opposition to the proposed pilot parking program for the Islington Creek Neighborhood. Seven years ago, I purchased my home and currently reside on McDonough Street, one of the streets that is part of the suggested pilot parking program.

Yesterday, July 22, 2021, I attended the Parking and Traffic Safety Committee meeting via Zoom. I have been following this proposed pilot program for some time and have attended a few of the meetings. As I understand it, when the poll was taken by residents in the neighborhood some time ago, it did not pass as less than 75% of residents were in support of such a program. It is perplexing to me as to why it is still on the table. I am also curious and want to ask why a second poll was not taken this time around? Would it not merit having a second poll since the first one did not have the support necessary?

I also learned yesterday that the program would cost \$56,000 for the 6-month pilot program! This is, in part, due to parking attendants having to patrol the streets every two hours. Near the end of the meeting, it was made clear that if it's decided that a parking permit would be required, we, the residents would be required to shoulder the cost of this program. Is this fair when most neighbors do not want the program in the first place? I do not think so and that is why I stand opposed to such a program.

Thank you, Tammy Gewehr includeInRecords: on

Below is the result of your feedback form. It was submitted by marie lyford (marie03801@comcast.net) on Saturday, July 24, 2021 at 10:49:04

address: 5 opal ave

comments: OK so the paper this mornings said they approved the parking for Islington creek residents at the cost of \$100,000 for a 6 month pilot. Isn't this unfair to the rest of Portsmouth that we have to pay \$100,000 for this parking? Shouldn't these residents have to pay for their permits? We all have to pay for our parking in the form of property taxes. I urge City Council to send this back for a better less expensive proposal. Maybe charge something for permits.

includeInRecords: on

Below is the result of your feedback form. It was submitted by John Donohue (jtdonohue@comcast.net) on Sunday, July 25, 2021 at 12:23:00

address: 87 Ash Street

comments: Council-

Jeff McMenemy's excellent article a few days ago in the Portsmouth Herald inspired me to reach out to you. Having been a city resident since 1994, it was inevitable that our town would grow, prosper & develop based on it's location and the city's desire to do so. For the most part, the management of that development has been well done. However, of late, I feel we have reached a tipping point. Too many of our streets are now cast into shade too early in the day due to the overall size & scope of the developments around them. Open air & space has been constricted.

The scale of say Market & Congress is being dwarfed by the continued large scale building in "New" Portsmouth as locals refer to it. Portwalk, North End, hotels, hotels, hotels. Enough hotels! Residents have an increasingly hard time finding parking, reservations, open space in which to enjoy the town that they LIVE in.

And now the distressing news that the North Mill Pond may also see large scale, multi-story development. Let's please be sure we aren't marching down a path to have our streets look like Boylston St in Boston. Retain the heritage of our working port, middle class neighborhoods, seaport town and independent culture and community. Thanks for listening & please ensure this is a key talking point for the upcoming elections

includeInRecords: on

Below is the result of your feedback form. It was submitted by Jenna Koines (jennakoines@gmail.com) on Sunday, July 25, 2021 at 17:14:43

address: Unit 30, 30 Cate Street

comments: Hello. I'm writing again after reading the article in today's Portsmouth Herald about the new crosswalk issues on Bartlett near Cate Street. The article stated that a police officer had moved cones in an effort to improve safety. I support this officer's efforts which allowed pedestrians attempting to cross Bartlett toward Cate Street to see traffic approaching from the other side of the railroad bridge. Now that the cones have been removed, we are left with a very dangerous situation, which forces pedestrians to cross blindly. I'm glad to know that Mayor Becksted recognizes this as unsafe, and that the issue is being addressed by City Council. Please note that it is my hope that the current iteration is changed to a safer option, perhaps in line with the traffic pattern set up by the officer. Thank you for your careful consideration.

-Jenna Koines

includeInRecords: on

Below is the result of your feedback form. It was submitted by Pat Bagley (patbagley@aol.com) on Wednesday, July 28, 2021 at 13:02:55

.....

address: 213 Pleasant St

comments: Dear Mayor and City Councilors:

In the interest of transparency, I am forwarding to you my email to City staff. Thank you for your many endeavors. Pat

From: patricia Bagley <patbagley@aol.com>

Subject: PPAF

Date: July 27, 2021 at 1:07:02 PM EDT

To: Karen Conard <kconard@cityofportsmouth.com>, "rpsullivan@cityofportsmouth.com"

<rpsullivan@cityofportsmouth.com>

Cc: "patbagley@aol.com" <patbagley@aol.com>

Hi Karen and Bob,

Dick and I will often walk after dinner, and usually we head toward the river and Prescott Park. A week ago Sunday, we walked through the park freely while Charlie Brown was on stage. The next night we encountered roped-off areas which prevented us from walking toward the piers. The objective was clearly to funnel anyone and everyone to the "gate". We passed by the donation collector saying a polite hello despite being quite annoyed. The roped-off areas were also at the other gates, including the area near the fountain. The roping was up other days following, although I cannot speak for every day since.

Prescott Park is a city-owned waterfront open space for Portsmouth residents. Why aren't we able to freely walk through the park even if there is a performance ongoing? Who has authorized this to occur? We attempted to walk away from the stage and were forced to work toward it. Ridiculous.

Please let me know if I'm misinformed. Thanks very much.

Pat

includeInRecords: on

Subject: Request for Release of Paper Street

I, Mathew Reichl, owner of property 15 Marjorie Street, previously 5 Sylvester Street, request a quit claim from the City of Portsmouth, NH to release its interest in the "paper street" portions of Sylvester Street adjoining my parcels at 15 Marjorie Street.

The paper street never has been developed likely due to a large hill and lot shapes/sizes. The areas of Sylvester Street being discussed here do not appear on the "Portsmouth Street Map" maintained on the Portsmouth town website as the road was never developed.

The area mentioned has been maintained by me for the last 8 years since I purchased the property. I clear the snow, remove ice, mow, weed, etc. to ensure my household has access to Marjorie street and to keep weeds and vines from encroaching in my property.

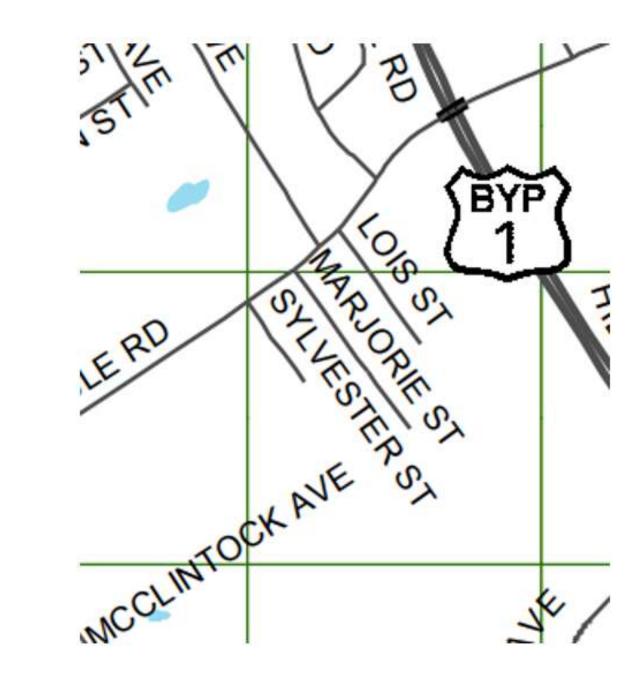
Respectfully,

Mathew Reichl

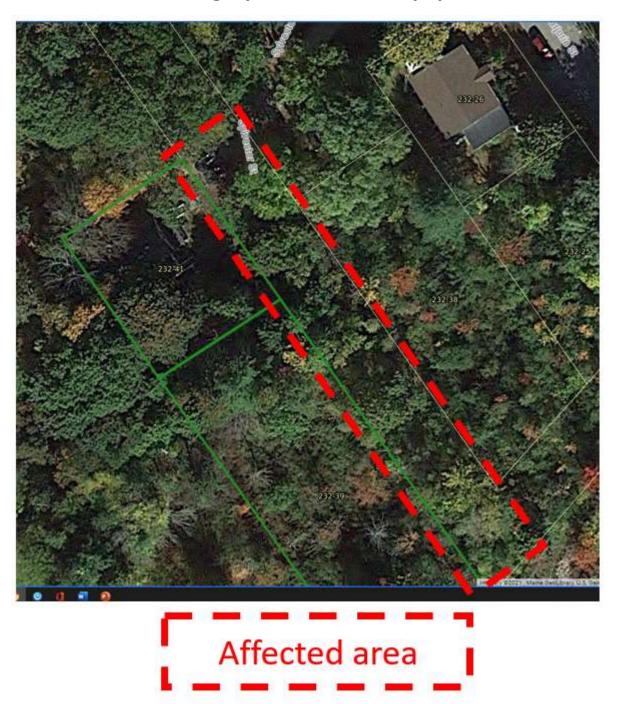
Mathew.reichl@gmail.com

207-730-1022

Streets as they are actually built and shown on the "Printable Street Map 11 x 17" document on the town of Portsmouth website

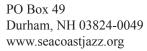


Satellite Imagery of the affected paper street



Tax Map of affected paper street







The Seacoast Jazz Society is registered with the State of New Hampshire as a Charitable Trust with nonprofit 501(c)(3) status.

To:

Honorable Mayor: Rick Becksted Assistant Mayor: Jim Splaine

City Councilors: Deaglan McEachern, Peter Whelan, Cliff Lazenby, Esther Kennedy, Petra Huda, John Tabor, Jr,

and Paige Trace

cc: City Clerk: Kelli Barnaby

From: Seacoast Jazz Society

Re: Permission for Sidewalk Performers (professional jazz musicians) on two weekend days, preferably August 15 and 22, noon-2 pm, in Two Central Downtown Locations

About the Seacoast Jazz Society:

The Seacoast Jazz Society was formed in 1990 with the objective of supporting and promoting jazz in Portsmouth and the surrounding communities from Newburyport to Kennebunkport.

Our goal is to increase understanding of and enthusiasm for jazz by sponsoring educational opportunities for adults and youth, supporting musicians, and engaging with the community through a series of events throughout the year, including the annual Tommy Gallant Jazz Festival held each summer--including this year on August 29, during the Prescott Park Arts Festival.

Our Request:

We would like permission to hold a street performance in two locations each day, approx. one-and-a-half to two hours in length on two weekend days in mid-August (**preferably August 15 and 22, from noon-2 pm**) where we can bring live professional jazz to downtown Portsmouth and preview some of what the community can experience at the upcoming August 29 Tommy Gallant Jazz Festival in Prescott Park.

We are requesting permission to set up the musicians in Market Square (in the North Church area or across the street) and in the open space area by the tugboats. We will provide music without drums, external amplification, or electricity other than battery power for a keyboard — unless you specifically allow us to have one drummer, a vocalist/microphone, or guitar amplifier. Also, we will not obstruct the sidewalk. We will work within whatever guidelines you stipulate.. (Note: I spoke to the North Church and as of now there is nothing scheduled for August 15 or 22.)

About the Musicians:

The groups will be composed of **not more than four musicians**. One group, for example, would be well-known jazz musicians Charlie Jennison on sax, John Hunter on bass, and Paul Heckel on vibraphone. Another performance might be just one musician such as John Hyde on solo keyboard or accompanied by one instrument such as a flute or clarinet. Once we have approval of our request we will enlist the musicians. We are sure we will be able to work within your *street performance* guidelines.

Thank You for Your Consideration:

We would appreciate it if you would consider this request at your August 2 meeting so we might be able to hold the events on weekends prior to the August 29 Tommy Gallant Jazz Festival.

Sincerely.

Linda Conti

Board Member, on behalf of the Seacoast Jazz Society

603-213-2275 (cell)

lindaconti@comcast.net (email)



Veterans of Foreign Wars

Emerson Hovey Post 168
Portsmouth, New Hampshire 03801

July 25, 2021

Mayor Rick Becksted
City of Portsmouth
1 Junkins Ave.
Portsmouth, NH 03801

Subject: Optional Tax Credit for Combat Service Resolution Request

Mayor Becksted and City Councilors,

Thank you for unanimously voting to support the End of the Afghanistan War "Welcome Home" Parade. Members of the National Guard and the United States Armed Forces Reserves have been disproportionately called to active duty during this conflict. However, many would not qualify for a residential property tax credit in Portsmouth when deployed in combat service.

Veterans of Foreign Wars (VFW) Post 168 is requesting that you pass the enclosed Optional Tax Credit for Combat Service Resolution. It would allow for Portsmouth members of the New Hampshire National Guard, or Portsmouth members of a United States Armed Forces Reserve Component, called to active duty in combat service to be eligible for a \$500 tax credit from their residential property taxes. RSA 72:28-c is the enabling legislation and is also enclosed.

The Optional Tax Credit for Combat Service is very similar to Portsmouth's longstanding \$500 Standard Veterans Tax Credit, 2017 \$500 All Veterans Tax Credit, and 2019 doubling of the Disabled Veterans Tax Credit. VFW Post 168 requests that this City Council pass a motion to adopt the Optional Tax Credit for Combat Service Resolution. Feel free to call me with any questions at (603) 553-1810.

Sincerely,

Josh Denton Commander

V.F.W. Post 168

Enclosures:

CC: City Manager Karen Conard;

City Attorney Robert Sullivan; and

Director of Finance and Administration Judie Belanger

THE CITY OF PORTSMOUTH TWO THOUSAND TWENTY-ONE PORTSMOUTH, NEW HAMPSHIRE

OPTIONAL TAX CREDIT FOR COMBAT SERVICE

RESAI	LITION	#

BE IT RESOLVED:

THAT Pursuant to RSA 72:28-c the City of Portsmouth hereby adopts a tax credit in the amount of \$500.00 on the taxes due on the residential property of any member of the New Hampshire National Guard or a United States Armed Forces Reserve Component called to active duty in combat service during that taxable period. For the purposes of this resolution, combat service shall mean military service in one of the following areas:

- An active combat area as designated by the President in an Executive Order, for which the service member receives special pay for duty subject to hostile fire or imminent danger as certified by the Department of Defense;
- b) A support area as designated by the Department of Defense in direct sustainment of military operations in the combat zone, for which the service member receives special pay for duty subject to hostile fire or imminent danger as certified by the Department of Defense;
- c) Service in a contingency operation as designated by the Department of Defense, for which the service member receives special pay for duty subject to hostile fire or imminent danger as certified by the Department of Defense.

The service member shall be eligible for the tax credit in each tax year in which the combat service occurs and the tax credit will not be prorated in the second tax year based on the duration of combat service.

BE IT FURTHER RESOLVED that this Resolution shall take effect upon its passage.

	D 18 B	8 21 7 525 726	50 TO 100	
			APPROVED:	
			RICK BECKSTED, MAYOR	_
ADOPTED BY THE , 2021	CITY COUNCIL:			
KELLI L. BARNABY	, MMC/CNHMC	_		

TITLE V: TAXATION

CHAPTER 72: PERSONS AND PROPERTY LIABLE TO TAXATION

Property Taxes

72:28-c Optional Tax Credit for Combat Service.

- I. A town or city may adopt or rescind an optional tax credit for combat service pursuant to the procedure provided in RSA 72:27-a.
- II. The optional tax credit for combat service, upon adoption by a city or town pursuant to RSA 72:27-a, shall be an amount from \$50 up to \$500. The tax credit for combat service shall be subtracted each year from the property tax on the qualifying service member's residential real estate, as defined in RSA 72:29, II.
- III. To qualify for the tax credit for combat service, a person shall be a resident of this state engaged at any point during the taxable period in combat service as a member of the New Hampshire national guard or a reserve component of the Unites States armed forces, called to active duty. For purposes of this section, and in accordance with Internal Revenue Service Publication 3, Armed Forces Tax Guide, "combat service" shall mean military service in one of the following areas:
- (a) An active combat area as designated by the President in an Executive Order, for which the service member receives special pay for duty subject to hostile fire or imminent danger as certified by the Department of Defense.
- (b) A support area as designated by the Department of Defense in direct sustainment of military operations in the combat zone, for which the service member receives special pay for duty subject to hostile fire or imminent danger as certified by the Department of Defense.
- (c) Service in a contingency operation as designated by the Department of Defense, for which the service member receives special pay for duty subject to hostile fire or imminent danger as certified by the Department of Defense.
- IV. The application for the tax credit under this section shall be accompanied by the service member's military orders, and shall include such information as may be required for the assessor's office to verify the dates of combat service.
- V. A tax credit for combat service shall be in lieu of, and not in addition to, the optional veteran's tax credit under RSA 72:28 or the all veterans' tax credit under RSA 72:28-b. The service member shall be eligible for the credit in each tax year in which the combat service occurs, but the credit may be prorated in the second tax year based on the duration of combat service.



Immaculate Conception Council #140 • Portsmouth, NH Est. 1895

To: City Manager's Office / Portsmouth, NH

Attn: Karen Conard, City Manager / 1 Junkins Avenue, Portsmouth, NH

Fm: Brian Walsh, Knights of Columbus, Council #140 / Portsmouth, NH

RE: Permission / Permit to Run our Tootsie Roll Drive on Saturday, September 11, 2021

This is a Fundraiser for Adults and children with physical and intellectual disabilities.

Prior to COVID affecting our community, the Knights of Columbus here in Portsmouth, NH, Council #140, had been raising money for adults and children with physical and intellectual disabilities. We would like to start this yearly fundraiser again on Saturday, September 11, 2021 in downtown Portsmouth, at the main intersection where Market Street comes into Islington St. by the church.

To raise awareness of this event, and to make it fun, we plan to hand out free tootsie rolls to anyone that will come by and provide us with a donation, and we would like to be out in the street with a BIG BOOT or BIG CAN and our banner, so that anyone walking by or driving by can donate.

I have also reached out to the Chief of Police in Portsmouth to see if they would be willing to donate time as well to make sure we are setting up in the street appropriately with Cones etc. to ensure safety. I am sure that you've driven through some towns when the fire department is in the street with a boot to grab donations for the fire department. It's always a lot of fun and everyone seems to enjoy it. Our vision is to do the same in Portsmouth for this charity. Almost all of the money will go to help support the Portsmouth special needs department within our Portsmouth Public School.

Please let me know that we have your blessing and support for this fundraiser. If you have any additional questions or would prefer that we hold the event on another Saturday this coming fall, please let me know. I know the city has a lot of events going on, so I look forward to your feedback.

Kind Regards,

Brian Walsh// Knights of Columbus / Immaculate Conception Church / Portsmouth, NH

CITY OF PORTSMOUTH LEGAL DEPARTMENT MEMORANDUM

DATE: July 27, 2021

TO: KAREN S. CONARD, CITY MANAGER

FROM: JUDIE BELANGER, FINANCE DIRECTOR

SUZANNE M. WOODLAND, DEPUTY CITY ATTORNEY

RE: REPORT BACK – AUDIT COMMITTEES IN NH TOWNS AND CITIES

During the course of the City Council's discussion on July 12, 2021 of the proposed ordinance to establish an audit committee, a question was asked with regard to how many other communities have an audit committee. This memorandum serves as a report back on that topic.

The City surveyed all 234 New Hampshire towns and cities. The question posed was as follows:

Does your community have an Audit Committee, Finance Committee or any other committee which oversees the independent auditing firm and its process then reports back to your governing body?

Of the 142 communities (61%) that have responded to date, none had an audit committee or a differently named committee that provided oversight of the audit process. If any additional responses are received prior to the City Council meeting on August 2, 2021, this information can be updated by verbal report.

Attached you will find the list of all the towns and cities in New Hampshire and their response if a response was received.

Attachment

Yes (% of Responses)	No (% of Responses)	Total Responses (% of Communities Responded)	Number of Municipalities in NH
0	142	142	234
0%	100%	61%	

As of July 27, 2021, the following question was sent to the 234 NH Communities: " Does your community have an Audit Committee, Finance Committee or any other committee which oversees the independent auditing firm and its process then reports back to your

Updated 7/28/2021

Note: Blue Highlight D	Denotes New Hampshire's	13 Cities				
Community	City or Town	County	Population (2019 Est.)	Audit Committee? (Yes/No) (Blank = No Response)	Other Committee?	Notes from Community
Acworth	Town	Sullivan	907			
Albany	Town	Carroll	753			
Alexandria	Town	Grafton	1,651	No		
Allenstown	Town	Merrimack	4,368	No		
Alstead	Town	Cheshire	1,961			
Alton	Town	Belknap	5,361	No		
Amherst	Town	Hillsborough	11,599			
Andover	Town	Merrimack	2,372	No		
Antrim	Town	Hillsborough	2,646	No		
Ashland	Town	Grafton	2,099			
Atkinson	Town	Rockingham	7,115	No		
Auburn	Town	Rockingham	5,653	No		
Barnstead	Town	Belknap	4,740	No		
Barrington	Town	Strafford	9,123			
Bartlett	Town	Carroll	2,837	No		
Bath	Town	Grafton	1,114			
Bedford	Town	Hillsborough	23,011			
Belmont	Town	Belknap	7,353	No		
Bennington	Town	Hillsborough	1,489			
Benton	Town	Grafton	377			
Berlin	City	Coos	10,167	No		
Bethlehem	Town	Grafton	2,591			
Boscawen	Town	Merrimack	4,049	No		
Bow	Town	Merrimack	7,903	No		
Bradford	Town	Merrimack	1,690	No		
Brentwood	Town	Rockingham	4,610	No		
Bridgewater	Town	Grafton	1,106	No		
Bristol	Town	Grafton	3,124			
Brookfield	Town	Carroll	735			
Brookline	Town	Hillsborough	5,387	No	Finance Committee	Is not involved in the Audit process
Campton	Town	Grafton	3,405	No		
Canaan	Town	Grafton	3,987			
Candia	Town	Rockingham	3,967	No		
Canterbury	Town	Merrimack	2,404	No		
Carroll	Town	Coos	818	No		
Center Harbor	Town	Belknap	1,091			
Charlestown	Town	Sullivan	5,154	No		
Chatham	Town	Carroll	344	No		Elected Town Auditor Only
Chester	Town	Rockingham	5,298	No		
Chesterfield	Town	Cheshire	3,705			
Chichester	Town	Merrimack	2,630	No		
Claremont	City	Sullivan	13,246	No	Finance Committee	The Finance Committee does not oversee the audit process.
Clarksville	Town	Coos	278			
Colebrook	Town	Coos	2,323	No		

Community	City or Town	County	Population (2019 Est.)	(Blank = No Response)	Other Committee?	Notes from Community CM Info Item #4
Columbia	Town	Coos	779	No		
Concord	City	Merrimack	42,982	No	Finance Committee	The Finance Committee does not oversee the audit process. It reviews the proposed budget and make a recommendation, as amended, to the full City Council for adoption
Conway	Town	Carroll	10,215	No		
Cornish	Town	Sullivan	1,654	No		
Croydon	Town	Sullivan	778	No		
Dalton	Town	Coos	1,001			
Danbury	Town	Merrimack	1,199	No	Internal Auditors	Danbury has two auditors working together and they elect one each year.
Danville	Town	Rockingham	4,553	No		
Deerfield	Town	Rockingham	4,659	No		
Deering	Town	Hillsborough	1,939			
Derry	Town	Rockingham	33,249			
Dorchester	Town	Grafton	3,405			
Dover	City	Strafford	31,795	No	Joint Fiscal Committee	The Joint Fiscal Committee does not have a role in the audit process.
Dublin	Town	Cheshire	1,593	No		
Dummer	Town	Coos	304	No		
Dunbarton	Town	Merrimack	2,909	No No		
Durham East Kingston	Town Town	Rockingham	16,085 2,424	No		
East Kingston Easton	Town	Rockingham Carroll	418	No		Easton does not have a committee to oversee audits. The Select Board acts in this capacity with assistance from the Treasurer.
Eaton	Town	Carroll	418			this capacity with assistance from the freasurer.
Effingham	Town	Carroll	1,498	No		
Ellsworth	Town	Grafton	86	No		
Enfield	Town	Grafton	4,714	No		
Epping	Town	Rockingham	7,031	No		
Epsom	Town	Merrimack	4,787			
Errol	Town	Coos	296	No		
Exeter	Town	Rockingham	15,382	No		
Farmington	Town	Rockingham	6,883	No		
Fitzwilliam	Town	Cheshire	2,418			
Francestown	Town	Hillsborough	1,585			
Franconia	Town	Grafton	1,132	No		
Franklin	City	Merrimack	8,714	No	Finance Committee	Finance committee does not oversee the audit process.
Freedom	Town	Carroll	1,596	No		
Fremont	Town	Rockingham	4,765	No		
Gilford	Town	Belknap	7,255	No		
Gilmanton	Town	Belknap	3,809			
Gilsum	Town	Cheshire	826			
Goffstown	Town	Hillsborough	17,938	No		
Gorham	Town	Coos	2,819	No		
Goshen	Town	Sullivan	822			
Grafton	Town	Grafton	1,371			
Grantham	Town	Sullivan	3,044			
Greenfield	Town	Hillsborough	1,777	No		
Greenland	Town	Rockingham	4,146			
Greenville	Town	Hillsborough	2,079	No		
Groton	Town	Grafton	610	N'a		
Hampstead	Town	Rockingham	8,741	No		
Hampton	Town	Rockingham	15,207	N'a		
Hampton Falls	Town	Rockingham	2,428	No		
Hancock	Town	Hillsborough	1,665	N ₀		
Hanover	Town	Grafton	11,502	No		

Community	City or Town	County	Population (2019 Est.)	Audit Committee? (Yes/No) (Blank = No Response)	Other Committee?	Notes from Community CM Info Item #4
Harrisville	Town	Cheshire	965			
Hart's Location	Town	Carroll	46			
Haverhill	Town	Grafton	4,663	No		
Hebron	Town	Grafton	628	No		
Henniker	Town	Merrimack	4,922	No		
Hill	Town	Merrimack	1,102	No		
Hillsborough	Town	Hillsborough	5,992			
Hinsdale	Town	Cheshire	4,058	Ne		
Holderness Hollis	Town	Grafton	2,131 7,962	No No		
Hooksett	Town Town	Hillsborough Merrimack	14,650	No		
Hopkinton	Town	Merrimack	5,712	No		
Hudson	Town	Hillsborough	25,514	NO		
Jackson	Town	Carroll	849	No		
Jaffrey	Town	Cheshire	5,424	No		
Jefferson	Town	Coos	1,134	110		
Keene	City	Cheshire	23,429	No	Finance, Organization and	The engagement of the independent audit is through the City Manager with the Finance Director overseeing the audit. The FOP committee has no oversite. The RFP and selection of the indenpendent auditor is handled by the Finance Department with the City Manager. The selected firm is then brought forward to the FOP committee who makes the recommendation to the Council to vote in favor of granting the City Manager authority to do all things necessary to negotiate and execute a contract with the selected firm.
Kensington	Town	Rockingham	2,146	No		
Kingston	Town	Rockingham	6,240	No		
Laconia	City	Belknap	16,709	No		
Lancaster	Town	Coos	3,542	No		
Landaff	Town	Grafton	424	No		
Langdon	Town	Sullivan	697			
Lebanon	City	Grafton	14,079	No		
Lee	Town	Rockingham	4,483			
Lempster	Town	Sullivan	1,184	No		
Lincoln	Town	Grafton	1,748	No		
Lisbon	Town	Grafton	1,688	No No		
Litchfield	Town	Hillsborough	8,634 5,939	No		
Littleton	Town	Grafton	· · · · · · · · · · · · · · · · · · ·	No		
Londonderry Loudon	Town Town	Rockingham Merrimack	26,266 5,684	No		
Lyman	Town	Grafton	548	INU		
Lyme	Town	Grafton	1,729			
Lyndeborough	Town	Hillsborough	1,727			
Madbury	Town	Rockingham	1,846		Internal Auditors	Elected
Madison	Town	Carroll	2,648	No	internal / tautors	Liceted
Manchester	City	Hillsborough	110,712			
Marlborough	Town	Cheshire	2,143	No		
Marlow	Town	Cheshire	748	No		
Mason	Town	Hillsborough	1,428	-		
Meredith	Town	Belknap	6,420			
Merrimack	Town	Hillsborough	26,237	No		
Middleton	Town	Rockingham	1,812			
Milan	Town	Coos	1,345			
Milford	Town	Hillsborough	16,003	No		
Milton	Town	Rockingham	4,617	No		

Community	City or Town	County	Population (2019 Est.)	(Blank = No Response)	Other Committee?	Notes from Community CM Info Item #4
Monroe	Town	Grafton	813	No		
Mont Vernon	Town	Hillsborough	2,601			
Moultonborough	Town	Carroll	4,129			
Nashua	City	Hillsborough	88,872	No	Finance Committee	The Finance Committee has no part in the audit process.
Nelson	Town	Cheshire	737	No		
New Boston	Town	Hillsborough	5,857	No No		
New Castle	Town	Rockingham	968	No		
New Durham	Town	Rockingham	2,641 2,298	No		
New Hampton New Ipswich	Town	Belknap Hillsborough	5,328	INO		
New London	Town Town	Merrimack	4,117	No		
Newbury	Town	Merrimack	2,193	No		
Newfields	Town	Rockingham	1,723	INO		
Newington	Town	Rockingham	800	No		
Newmarket	Town	Rockingham	9,460	No		
Newport	Town	Sullivan	6,480	No		
Newton	Town	Rockingham	4,967	No		
North Hampton	Town	Rockingham	4,582	No		
Northfield	Town	Merrimack	4,884	No		
Northumberland	Town	Coos	2,251			
Northwood	Town	Rockingham	4,300	No		
Nottingham	Town	Rockingham	5,144			
Orange	Town	Grafton	337			
Orford	Town	Grafton	1,258	No		
Ossipee	Town	Carroll	4,436			
Pelham	Town	Hillsborough	14,032			
Pembroke	Town	Merrimack	7,093	No		
Peterborough	Town	Hillsborough	6,716			
Piermont	Town	Grafton	790			
Pittsburg	Town	Coos	888	No		
Pittsfield	Town	Merrimack	4,096	No		
Plainfield	Town	Sullivan	2,443		Finance Committee	The Finance Committee plays no role in the audit process.
Plaistow	Town	Rockingham	7,749			
Plymouth	Town	Grafton	6,911	No		
Portsmouth	City	Rockingham	22,206			
Randolph	Town	Coos	308			
Raymond	Town	Rockingham	10,489 1,179	No		
Richmond	Town	Cheshire Cheshire	 	No		
Rindge	Town	Cheshire	6,244	INO		
Rochester	City	Rockingham	30,992	No	Finance Committee	Finance Committee is made up of 7 of the 13 City Council Members They have no role in the audit process until the audit is complete. The decision, RFP process, and selection is entirely handled by the City Manager and the Deputy City Manager/Director of Finance & Administration. Once the audit is complete, the independent auditor presents the Final Financial statements to the Finance Committee who then passes the audit to the City Council by February 1st. At that time, if the Council so chooses, the Independent Auditors will present the audit to the City Council in a work session setting in February.
Rollinsford	Town	Rockingham	2,579	No		
Roxbury	Town	Cheshire	224			
Rumney	Town	Grafton	1,498			
Rye	Town	Rockingham	5,479			

Community	City or Town	County	Population (2019 Est.)	Audit Committee? (Yes/No) (Blank = No Response)	Other Committee?	Notes from Community CM Info Item #4
Salem	Town	Rockingham	29,957	No		
Salisbury	Town	Merrimack	1,424	No		
Sanbornton	Town	Belknap	3,005	No		
Sandown	Town	Rockingham	6,473	No		
Sandwich	Town	Carroll	1,357	No		
Seabrook	Town	Rockingham	8,904	No		
Sharon	Town	Hillsborough	360			
Shelburne	Town	Coos	379	No		
Somersworth	City	Rockingham	11,844	No		
South Hampton	Town	Rockingham	826			
Springfield	Town	Sullivan	1,344			
Stark	Town	Coos	573			
Stewartstown	Town	Coos	1,040			
Stoddard	Town	Cheshire	1,277			
Strafford	Town	Rockingham	4,179			
Stratford	Town	Coos	768	No		
Stratham	Town	Rockingham	7,559	No		
Sugar Hill	Town	Grafton	583			
Sullivan	Town	Cheshire	699			
Sunapee	Town	Sullivan	3,489			
Surry	Town	Cheshire	760			
Sutton	Town	Merrimack	1,881	No		
Swanzey	Town	Cheshire	7,398			
Tamworth	Town	Carroll	2,918	No		
Temple	Town	Hillsborough	1,404			
Thornton	Town	Grafton	2,611	No		
Tilton	Town	Belknap	3,673	No		
Troy	Town	Cheshire	2,140	No		
Tuftonboro	Town	Carroll	2,423	No		
Unity	Town	Sullivan	1,605			
Wakefield	Town	Carroll	5,141	No		
Walpole	Town	Cheshire	3,863			
Warner	Town	Merrimack	2,915			
Warren	Town	Grafton	930	No		
Washington	Town	Sullivan	1,143			
Waterville Valley	Town	Grafton	248	No		
Weare	Town	Hillsborough	8,951	No	Finance Committee	Finance Committee has no role in the audit process. The Finance Committee evaluates the financial and budgetary recommendations of the Board of Selectmen and the Weare School District and reports its recommendations thereon, explaining the tax impact such proposals will have on the Town's tax rate.
Webster	Town	Merrimack	1,902			
Wentworth	Town	Grafton	925			
Westmoreland	Town	Cheshire	1,748			
Whitefield	Town	Coos	2,379			
Wilmot	Town	Merrimack	1,383	No		
Wilton	Town	Hillsborough	3,746			
Winchester	Town	Cheshire	4,349			
Windham	Town	Rockingham	14,792			
Windsor	Town	Hillsborough	222	No		
Wolfeboro	Town	Carroll	6,312			
Woodstock	Town	Grafton	1,380			