

TO: KAREN CONARD, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING OF FEBRUARY 22, 2021 THAT WAS HELD BY ZOOM AND ATTENDED AT EACH INDIVIDUAL CITY COUNCILOR'S HOME, CITY MANAGER CONARD'S OFFICE, CITY ATTORNEY'S OFFICE, AND CITY CLERK'S HOME

PRESENT: MAYOR BECKSTED, ASSISTANT MAYOR SPLAINE, COUNCILORS McEACHERN, WHELAN, LAZENBY, KENNEDY, HUDA, TABOR AND TRACE

1. At 6:00 p.m., an Anticipated Non-Public Session was held regarding 150 Greenleaf Avenue – Consideration of Litigation – RSA 91-A:3, II (e).
2. Mayor Becksted recited that this is a Remote Meeting via Zoom Conference Call. Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-25 and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.
3. Acceptance of Minutes – February 8, 2021 & December 21, 2020 – **On a unanimous roll call 9-0, voted** to approve and accept the minutes of the February 8, 2021 and December 21, 2020 City Council meetings.
4. Farewell and Thanks to Deputy City Manager Nancy Colbert Puff – No action required.
5. Report from the Blue Ribbon Committee on Prescott Park Master Plan Implementation – **On a unanimous roll call 9-0, voted** to accept the proposed changes to the Prescott Park Master Plan as recommended by the Blue Ribbon Committee on Prescott Park Master Plan Implementation.
6. Presentation from the Blue Ribbon Committee to Reopen Portsmouth 2021 – Mark Stebbins – **On a roll call 8-1, voted** to appropriate up to \$20,000,00 from the Contingency Fund for the beautification of the barriers and to work with the Portsmouth High School on this project. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Kennedy, Tabor, Trace and Mayor Becksted voted in favor. Councilor Huda voted opposed.
7. **On a unanimous roll call 9-0, voted** to suspend the rules in order to take up Item XVII. A. – COVID-19 Vaccinations Status Update by Fire Chief Germain.
8. COVID-19 Vaccinations Status Update by Fire Chief Germain – Fire Chief Germain spoke to the current active COVID cases in the seacoast area and hospitalizations. He reported that there have been 991 people vaccinated in the seacoast area with 700 administered by the Portsmouth Fire Department.

Councilor Trace requested that City Manager Conard prepare a letter to the State of New Hampshire regarding opening a vaccination site here in Portsmouth.

9. Public Comment Session – There were 7 speakers: Matthew Glenn, Andrew Bagley (Electronic Crosswalk Signals); Josh Denton (PopUp New Hampshire); Kelly Shaw, Liza Hewitt, Janelle Clark and Peter Somssich (Traffic calming plans on Middle Road).
10. Public Hearing/Second Reading of Ordinance amending Chapter 1, Article III, Section 1.310 – Zoning Board of Adjustment and Article IV, Section 1.404 – Historic District Commission – **On a roll call 8-1, voted** to pass second reading and schedule third and final reading at the March 8, 2021 City Council meeting.
11. Appointments to be Voted – **On a unanimous roll call 9-0, voted** to appoint Richard Duddy to the Recreation Board until April 1, 2023 and Rebecca O'Brien to the Sustainable Practices Blue Ribbon Committee until December 31, 2021.
12. City Manager Check-in – **On a unanimous roll call 9-0, voted** to schedule a Work Session on Monday, March 15, 2021 at 6:30 p.m.
13. Update from Recreation Board – Councilor McEachern requested the Recreation Board provide Presentations regarding Edge Sports Facility and the conversion of two tennis courts into pickle ball courts at the March 8, 2021 City Council meeting.
14. Report Back on recommendations for traffic calming measures for Banfield Road – **On a unanimous roll call 9-0, voted** to accept and approve the report with additional signage for pedestrian and bicycle crossings on Banfield Road.
15. Report Back on recommendations for traffic calming measures for Middle Road – **On a unanimous roll call 9-0, voted** to accept and approve the pilot program.
16. Parking & Traffic Safety Action Sheet of the February 4, 2021 meeting – **On a roll call 6-3, voted** to remove the following items from the Parking & Traffic Safety Action Sheet:
 - *Item 4 – Report back on recommendations for traffic calming measures for South Street, from Lafayette Road to Marcy Street*
 - *Item 10 – Pevery Hill Road Complete Streets project update*
 - *Item 11 – Middle Street bike lanes status update*
 - *Item 12 – Bicycle traffic volumes on Lafayette Road at South Street*

In addition, removal of Informational items contained in the minutes:

- *Item E – Middle Street bike lanes status update*
- *Item F – Bicycle traffic volumes on Lafayette Road at South Street*

Assistant Mayor Splaine, Councilors Whelan, Kennedy, Huda, Trace and Mayor Becksted voted in favor. Councilors McEachern, Lazenby and Tabor voted opposed.

17. Parking & Traffic Safety Action Sheet and Minutes of the February 4, 2021 meeting – **On a roll call 5-4, voted** to accept and approve the Parking Traffic & Safety Action Sheet excluding items 4, 10, 11, and 12 and Informational Items E and F from the Minutes of the February 4, 2021 meeting. Assistant Mayor Splaine, Councilors McEachern, Whelan, Tabor and Trace voted in favor. Councilors Lazenby, Kennedy, Huda and Mayor Becksted voted opposed.

18. **On a unanimous roll call 9-0, voted** to suspend the rules in order to continue the meeting beyond 10:30 p.m.
19. Request for Report Back on Bike/Pedestrian CIP Budget related to request for Electronic Crosswalk Signs – No action required.
20. Request for Report Back on effort and costs to Implement Safety Recommendations for Middle Street Bike Lanes – **On a roll call 6-3, voted** for a report back on efforts and costs to implement safety recommendations on the bike lanes. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Tabor and Trace voted in favor. Councilors Kennedy, Huda and Mayor Becksted voted opposed.
21. Demolition Committee – No action taken. City Attorney Sullivan announced the Demolition Committee would be making a recommendation to the City Council at the March 8, 2021 City Council meeting.
22. CAFR Projects – **On a roll call 6-3, voted** that the City Manager provide a report or list of unidentified projects per the CAFR FY18, FY19, FY20 Reports as noted on the attached summary schedule.
 - Various Streets & Sidewalk, Infrastructure, (Unidentified)
 - Also please provide a list of the name of the projects under General Fund, Water Fund & Sewer Fund where the total given does not add to the detail listingAssistant Mayor Splaine, Councilors Whelan, Kennedy, Huda, Trace and Mayor Becksted voted in favor. Councilors McEachern, Lazenby and Tabor voted opposed.
23. Islington Street Corridor Phase Two (2) Project – **On a unanimous roll call 9-0, voted** to schedule a Work Session on Monday, March 8th at 5:30 p.m. with a Presentation by Juliet Walker Planning Director, Peter Rice Public Works Director, Terry Desmarais, City Engineer and anyone else appropriate regarding Islington Street Corridor Phase Two (2) Project by the City of Portsmouth Planning Department before City Council Vote on CIP. The second phase to continue along Islington Street to Congress Street. The presentation to include also a separation of any Sewer Upgrade/Sewer Separation Figures by Department of Public Works for the figure for Islington Street Corridor Phase Two figure for all other work.
24. Peirce Island Master Plan – **On a unanimous roll call 9-0, voted** to schedule a Work Session on Peirce Island Master Plan by City Staff in Cooperation with Peirce Island Committee with input from the Committee and also Recreation Board as appropriate.
25. HealthTrust Wellness Program Reward – **On a unanimous roll call 9-0, voted** to approve and accept the reward as presented.
26. Amendment to Water Tank License Agreement Property Located on International Drive – **On a unanimous roll call 9-0, voted** to authorize the City Manager to execute Amendment 1 to the Water Tank License Agreement with DOT in a form substantially similar to the document contained in the City Manager's packet of February 22, 2021.
27. 135 Congress Street Temporary Construction License – **On a unanimous roll call 9-0, voted** that the City Manager be authorized to execute and accept the temporary license regarding 135 Congress Street as submitted.

28. Consent Agenda – **On a unanimous roll call 9-0, voted** to adopt the Consent Agenda.

- A. Letter from Richard Mason, Veterans Count, requesting permission to hold the Pack & Boots 5K Road Race on Sunday, July 4, 2021 (alternate date October 2, 2021) (***Anticipated action – move to refer to the City Manager with Authority to Act***)

29. Email Correspondence – **On a unanimous roll call 9-0, voted** to accept and place on file.

30. Letters from CJ Fleck, Seacoast Area Bicycle Riders (SABR), requesting Implementing Toole Design recommendations for the Middle Street bike safety project & Letter from Josh Denton President, PopUp NH Board of Directors, regarding PopUp NH 2020 and 2021 Seasons – Moved to accept and place on file.

On a roll call 6-3, voted to amend the motion and separate out the Letter from Josh Denton President, PopUp NH Board of Directors, regarding PopUp NH 2020 and 2021 Seasons for further discussion and refer the letter to the Arts and Non-Profit Blue Ribbon Committee. Councilors McEachern, Whelan, Lazenby, Tabor, Trace and Mayor Becksted voted in favor. Assistant Mayor Splaine, Councilors Kennedy and Huda voted opposed.

31. Letters from CJ Fleck, Seacoast Area Bicycle Riders (SABR), requesting Implementing Toole Design recommendations for the Middle Street bike safety project – **On a unanimous roll call 9-0, voted** to accept and place the letter on file.

32. Adjournment – **At 12:30 a.m., on a unanimous roll call 9-0, voted** to adjourn.

Respectfully submitted by:
Kelli L. Barnaby, MMC, CNHMC
City Clerk