

MINUTES
 REGULAR MEETING
 BOARD OF COMMISSIONERS
 PORTSMOUTH HOUSING AUTHORITY
 October 14, 2020 - 2:00 p.m.
 Conference Call

Vice Chair Ferrini called the meeting to order.

I. ROLL CALL

PRESENT	LATE ARRIVAL	ABSENT
Commissioner Jewett		Commissioner Rodenhizer
Commissioner Leith		
Commissioner Pickering		
Vice Chair Ferrini		
Secretary Craig Welch		

Members were present via conference call due to the COVID-19 pandemic.

Also present via Conference Call: Finance Director Valerie Labrie, Executive Assistant Mary Kelliher, Attorney John Bosen

Vice Chair Ferrini declared a quorum present.

II. READING OF MEETING MINUTES

Commissioner Pickering motioned to waive the reading of the minutes dated September 9, 2020 and accept as presented. Commissioner Leith seconded the motion. The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Pickering		Commissioner Jewett
Vice Chair Ferrini		Commissioner Leith

The motion passed.

III. EXECUTIVE DIRECTOR’S REPORT

Commissioner Leith motioned to accept the Executive Director’s Report as presented. Commissioner Jewett seconded the motion. The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Jewett		
Commissioner Leith		
Commissioner Pickering		
Vice Chair Ferrini		

The motion passed.

IV. NEW BUSINESS

A. Resolution No. 2020-006 – PHA Annual Plan and 5-Year Capital Fund Plan

Mr. Welch reviewed the 2021 Annual Plan and 5-Year Capital Fund Plan. He said we are anticipating a \$1.5 million operating fund.

Commissioner Pickering motioned to accept the 2021 PHA Annual Plan and 5-Year Capital Fund Plan. Commissioner Jewett seconded the motion. The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Jewett		
Commissioner Leith		
Commissioner Pickering		
Vice Chair Ferrini		

The motion passed.

B. Resolution No. 2020-007 – Flat Rent Update Proposal - Effective January 1, 2021

Commissioner Jewett motioned to accept the Flat Rent proposal. Commissioner Pickering seconded the motion. The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Jewett		
Commissioner Leith		
Commissioner Pickering		
Vice Chair Ferrini		

The motion passed.

C. Schedule November Board Meeting (falls on a Wednesday Holiday)

Commissioner Jewett motioned to reschedule the November Portsmouth Housing Authority Board of Commissioners meeting to November 18 at 2pm. Commissioner Leith seconded the motion. The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Jewett		
Commissioner Leith		
Commissioner Pickering		
Vice Chair Ferrini		

The motion passed.

V. OLD BUSINESS

There was no discussion.

VI. OPERATIONAL REPORTS

A. ORGANIZATION CHART

There was no discussion.

B. WAIT LIST

There was no discussion.

C. VACANCY REPORT

There was no discussion.

D. LANDLORD-TENANT

There was no discussion.

E. FINANCIAL REPORTS

There was no discussion.

Commissioner Leith motioned to approve the operational reports, as presented. Commissioner Jewett seconded the motion. The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Jewett		
Commissioner Leith		
Commissioner Pickering		
Vice Chair Ferrini		

The motion passed.

VII. COMMISSIONERS' COMMENTS

The building at 160 Court Street is being named after Ruth Griffin. Mr. Welch said he will come back to the Board with ideas for the moniker. He asks that the Commissioners communicate any name ideas to him.

Mr. Welch suggests voting on a new Chair in November after Dan Main's appointment to the Board.

IX. ADJOURNMENT

Commissioner Jewett motioned to adjourn the meeting. Commissioner Leith seconded the motion. There was no further discussion. The votes were as follows:

AYES	NAYS	ABSTENTIONS
Commissioner Jewett		
Commissioner Leith		

Commissioner Pickering		
Vice Chair Ferrini		

The motion passed and the meeting adjourned.