

TO: KAREN CONARD, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD BY ZOOM ON MONDAY, JUNE 1, 2020 MEETING AT EACH INDIVIDUAL CITY COUNCILOR'S HOME, CITY MANAGER CONARD'S OFFICE, CITY ATTORNEY'S OFFICE, AND CITY CLERK'S HOME

PRESENT: MAYOR BECKSTED, ASSISTANT MAYOR SPLAINE, COUNCILORS McEACHERN, WHELAN, LAZENBY, KENNEDY, HUDA, TABOR AND TRACE (7:22 p.m.)

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1. At 6:00 p.m., the City Council held an Anticipated Non-Public Session regarding McIntyre.
2. Work Session – There is no Work Session This Evening – Postponed.
3. Mayor Becksted recited that this is a Remote Meeting via Zoom Conference Call. Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-9, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.
4. Public Dialogue Session – Postponed.
5. Acceptance of Minutes – March 2, 2020 – **On a unanimous roll call 8-0, voted** to accept and approve the minutes of the March 2, 2020 City Council meeting. Councilor Trace was not present for vote.
6. Public Comment Session – There were 7 speakers: Gerald Duffy (Budget & McIntyre); Marc Stettner (Third Reading of Designated Motorcycle Parking Area Fee); David Meuse (Face Coverings or Masks); Josh Denton (Farm to School Program & Composting); Dianne Woelke, Ted Jankowski, Melissa Paly (Synthetic Turf & PFAS).
7. **On a unanimous roll call 9-0, voted** to suspend the rules in order to take up Item XVII. A. – Presentation by Health Officer Kim McNamara regarding COVID-19 Update.

8. Presentation by Health Officer Kim McNamara regarding COVID-19 Update – Health Officer McNamara reported that the State has installed a Dash Board containing various information on COVID. She addressed outdoor dining in the City and outside seating. She indicated we need to be cautious as we begin to start reopening of visitors from out of state coming into the City and maintain social distancing. Discussion was held with the Council regarding face coverings or masks.
9. Public Hearing and Adoption of Resolution Authorizing a Supplemental Appropriation from the Water Fund Unrestricted Net Position and from the NH Drinking Water and Groundwater Trust Fund for the Purchase of the Bellamy Reservoir Source Water Protection Land Conservation Easement in the amount of Five Hundred Seventy-Four Thousand, Three Hundred Dollars (\$574,300.00) is to be appropriated from the Water Fund using \$287,300.00 from unrestricted net position and a grant of up to \$287,000.00 from the NH Drinking Water and Groundwater Trust Fund – A public hearing was held. **On a unanimous roll call 9-0, voted** to adopt the resolution as presented.
10. Third and Final Reading of Ordinance amending Chapter 7, Article I, Section 7.105 C – Designated Motorcycle Parking Area – **On a unanimous roll call 9-0, voted** to allow Marc Stettner to speak on the ordinance. Motion to adopt the third and final reading of an amendment to Chapter 7, Article I, Section 7.105 C, the Designated Motorcycle Parking Area Ordinance.

**On a roll call 8-1, voted** to refer the Ordinance to the Fee Committee for a report back to the City Council. Assistant Mayor Splaine, Councilors McEachern, Whelan, Kennedy, Huda, Tabor, Trace and Mayor Becksted voted in favor. Councilor Lazenby voted opposed.

11. Citizen Response Task Force Appointments – The following individuals were selected by Mayor Becksted to serve on the Citizen Response Task Force.

President of Chamber Collaborative of Greater Portsmouth or designee:

- Valerie Rochon or Designee

Non-Profit Organization representing the Arts Community:

- Deb Anthony, Gather
- Russ Grazier, PMAC

Non-Profit Organization representing Health Care Organizations:

- Kathe Lynch
- Mary Morin

Health Care Professionals:

- Bianca Monteiro
- Ann Birner

Representing Restaurants:

- Joe Scarlotto
- John Golumb
- Jeff Goss

Retail Business:

- Karen Bouffard
- Jim Lee

Hotel Industry

- Mark Stebbins
- James Petersen

Citizens-at-large

- Nathan Moss
- Martha Fuller Clark

Economic Development Commission Representatives

- Sarah Lachance
- Alan Gold

City Staff

- Karen Conard, City Manager
- Kim McNamara, Health Officer

12. Osprey Landing JCM Management Company – No action taken. Mayor Becksted suggested that Fire Department schedule something creative on hot days for the children with flushing hydrants at Osprey Landing and other neighborhoods.
13. Cooling Stations – No action taken. Mayor Becksted suggested that City Manager Conard, Fire Chief Germain and Police Chief Merner work on opening cooling stations when needed and allow social distancing.
14. Face Coverings or Masks – **On a roll call 7-2, voted** that the City Council respectfully advises residents and visitors to wear face coverings or masks when the social-distancing guideline of six feet or more recommended by the Centers for Disease Control is not possible. To protect their employees and customers, the City Council also respectfully urges all businesses to advise people entering their buildings to wear face coverings or masks as much as is practical when social-distancing guidelines are not possible. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Kennedy, Tabor and Trace voted in favor. Councilor Huda and Mayor Becksted voted opposed.
15. Update on Islington Street Construction Project – **On a roll call 8-1, voted** to refer the Islington Street bump out to Parking, Traffic & Safety for report back to the City Council. Assistant Mayor Splaine, Councilors Whelan, Lazenby, Kennedy, Huda, Tabor, Trace and Mayor Becksted voted in favor. Councilor McEachern voted opposed.

16. Report Back on Recreation Board – Councilor McEachern reported on the various topics discussed and reviewed during the Recreation Board meeting held on Wednesday, May 27, 2020.
17. Outdoor Sidewalk Café License Efficiency – **On a roll call 8-1, voted** to grant City Manager temporary authority to approve Area Service Agreements and Café License approvals through Columbus Day. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Kennedy, Tabor, Trace and Mayor Becksted voted in favor. Councilor Huda voted opposed.
18. Acceptance of Community Development Block Grant - \$533,053.00 – **On a unanimous roll call 9-0, voted** to accept and expend a Community Development Block Grant in the amount of \$533,053.00 from the U.S. Department of Housing and Urban Development.
19. Sidewalk Café License Approval – La Carreta – 172 Hanover Street – **On a unanimous roll call 9-0, voted** to authorize the City Manager to enter into an Area Service Agreement with La Carreta for outdoor alcohol service on City land for the 2020 season subject to City Council Policy No. 2012-02, and further subject to all Governor’s orders relating to the Covid-19 pandemic.
20. Sidewalk Café License Approval – Tuscan Kitchen – 14 Market Square – **On a roll call vote 4-5, motion *failed*** to authorize the City Manager to enter into an Area Service Agreement with Tuscan Kitchen for outdoor alcohol service on City land for the 2020 season subject to City Council Policy No. 2012-02, and further subject to all Governor’s orders relating to the Covid-19 pandemic. Assistant Mayor Splaine, Councilors McEachern, Lazenby, Tabor voted in favor. Councilors Whelan, Kennedy, Huda, Trace and Mayor Becksted voted opposed.
21. Establish June 8<sup>th</sup> Budget Work Session – **On a unanimous roll call 9-0, voted** that the City Council schedule a Budget Work Session on June 8, 2020.

City Manager Conard requested the City Council share their budget questions in advance of the Work Session on June 8<sup>th</sup>.

22. Summary and Analysis of Bids for the Multi-Purpose Recreation Fields and Stormwater Treatment Project – **On a unanimous roll call 9-0, voted** to move forward with Safeshell alternative for the Multi-Purpose Athletic Fields and Regional Stormwater Treatment Project.
23. Consent Agenda – **On a unanimous roll call 9-0, voted** to adopt the Consent Agenda.

- A. Letter from Jay Diener, Seacoast Half Marathon, requesting to hold the 15<sup>th</sup> annual Seacoast Half Marathon on Sunday, November 8, 2020  
***(Anticipated action – move to refer to the City Manager with Authority to Act)***
- B. Letter from Thomas Haslam, St. John's Lodge #1 requesting permission to hold the annual St. John's Sunday Parade on Sunday, June 21, 2020  
***(Anticipated action – move to refer to the City Manager with Authority to Act)***
24. Email Correspondence – **On a unanimous roll call 9-0, voted** to accept and place on file.
25. Letter from Tom Morgan regarding Floodplain Overlay Zone adopted on December 16, 2019 – No action taken. The City Council requested a report back regarding the process of notifying residents regarding the adoption of the Floodplain Overlay Zone Ordinance on December 16, 2019.
- Councilor Kennedy requested copies of the letters sent to the home owners regarding this matter.
- Mayor Becksted indicated he would like the City Council to look back at this matter and the ordinance.
26. Letter from Marc Stettner regarding Designated Motorcycle Moped Parking Area – **On a unanimous roll call 9-0, voted** to accept and place the letter on file.
27. City Manager's Informational Item – Report Back from Planning Board on Impact Fees – **On a unanimous roll call 9-0, voted** to refer Impact Fees to the Fee Committee for report back.
28. Miscellaneous Business - Revenue Update (Not on Agenda) – Councilor Tabor requested City Manager Conard to provide a revenue update at the June 8, 2020 Budget Review Work Session.
29. Miscellaneous Business – Fourth Quarter Budget Savings (Not on Agenda) – Mayor Becksted requested City Manager Conard report back on money that was saved in the fourth quarter for all departments and if money was spent what was it spent on.
30. Adjournment – **At 12:15 a.m., on a unanimous roll call 9-0, voted to adjourn.**

Respectfully submitted by:

Kelli L. Barnaby, MMC, CNHMC  
City Clerk