

## CITY COUNCIL MEETING

MUNICIPAL COMPLEX  
DATE: MONDAY, MAY 4, 2020

PORTSMOUTH, NH  
TIME: 7:00PM [or thereafter]

### Remote Meeting Via Zoom Conference Call

To register in advance for this meeting, click on the link below or copy and paste it into your web browser: [https://zoom.us/webinar/register/WN\\_oOJpcvqRTkKgpurG9EvvNQ](https://zoom.us/webinar/register/WN_oOJpcvqRTkKgpurG9EvvNQ). You are required to register in advance to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. Please note, this meeting will also be broadcast on the City's YouTube Channel. Public comments for the Council's consideration can be emailed in advance via the City's web site: <https://www.cityofportsmouth.com/citycouncil/contact-all-city-councilors>.

Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-8, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

At 6:30 p.m., an Anticipated Non-Public Session was held regarding Collective Bargaining Agreements in accordance with RSA 91-A:3 II (a).

- I. **6:00PM WORK SESSION – THERE IS NO WORK SESSION THIS EVENING**
- II. **PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting] – *POSTPONED***

### III. CALL TO ORDER

Mayor Becksted called the meeting to order at 7:15 p.m.

### IV. ROLL CALL

Present: Mayor Becksted, Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Kennedy, Huda, Tabor and Trace

### V. INVOCATION

Mayor Becksted said that this is the 8<sup>th</sup> week of the pandemic and we're in hopes to start to reopen things up next week.

Mayor Becksted asked everyone to have Nancy Clayburgh and her family in their thoughts for the loss of her husband.

### VI. PLEDGE OF ALLEGIANCE

Mayor Becksted led in the Pledge of Allegiance to the Flag.

### PROCLAMATIONS

1. Police Week in Portsmouth – May 10 to May 16, 2020  
Peace Officers' Memorial Day, Friday, May 15, 2020

Mayor Becksted read a Proclamation declaring Police Week in Portsmouth from May 10<sup>th</sup> through May 16<sup>th</sup>. He also declared Friday, May 15<sup>th</sup> as Peace Officers' Memorial Day.

2. Bike Month – May 2020

Mayor Becksted read a Proclamation declaring the month of May as Bike Month.

3. National Nurses Week – May 6, 2020 through May 12, 2020

Mayor Becksted read a Proclamation declaring National Nurses Week from May 6<sup>th</sup> through May 12<sup>th</sup>.

4. National Professional Teachers Association Week – May 4, 2020 through May 8, 2020

Mayor Becksted read a Proclamation declaring the week of May 4<sup>th</sup> through May 8<sup>th</sup> as National Professional Teachers Association Week.

**Assistant Mayor Splaine moved to suspend the rules to take up Item XVII. A. – Presentation by Health Officer Kim McNamara regarding COVID-19 Update and Item XVII B. – Presentation – Update on the Governor's Office for Emergency Relief & Recovery (GOFERR) BY Assistant City Attorney Jane Ferrini. Seconded by Councilor Lazenby.**

**On a unanimous roll call vote 9-0, motion passed.**

A. Presentation by Health Officer Kim McNamara regarding COVID-19 Update

Health Officer McNamara provided a presentation regarding COVID-19. She reported on the number of cases throughout the State and the testing procedures that are taking place. She spoke to the supply of Personal Protection Equipment (PPE). She addressed the public health effects and the use of non-pharmaceutical inventions and the need to remain cautious as we step forward.

Assistant Mayor Splaine stated we are trying to prepare and open in stages and some businesses will be opening on May 11<sup>th</sup>. He said we will need to handle the 50% reopening of business and employees following guidelines from the Governor and State of New Hampshire. He asked how we could allow for more outside dining.

Health Officer McNamara said much information needs to be reviewed and careful planning moving forward and recommended face masks and/or coverings. She said restaurants are concerned with the liability and guidelines for reopening.

Councilor McEachern said he would like to hear more about social distancing. He spoke to the number of cases and said the State of Massachusetts is still seeing an uptick in cases. He stated that wearing a mask and/or face covering slows the speed of the virus.

Health Officer McNamara said we are very connected to the Massachusetts area with many employees from Massachusetts working at Pease and within Portsmouth. She said we must look at the data and lessons we are learning and move forward carefully and said a second and third phase can be more dangerous.

Councilor Trace thanked Kim for her work on this matter. She stated that the Governor said businesses could get PPE masks from the State if needed. She stated we should put that out to the business community of where they can get the PPE from within the State.

City Manager Conard said we will provide the link of the locations to get masks in the daily advisory.

Councilor Kennedy said she would like to get masks to provide to businesses.

Mayor Becksted said reopening is at the discretion of businesses and restaurants.

Health Officer McNamara said some restaurants do not want to open until midsummer or fall. She spoke to outdoor seating and adding more. She said it takes careful consideration as the health and economy need to go hand and hand.

Councilor Kennedy said people are concerned about all businesses and store fronts, and we need to be clear on our guidance to them.

Health Officer McNamara said we need to give full consideration on this matter and some small businesses too because some do not want to reopen.

Councilor Tabor thanked Health Officer McNamara for her good work and said we need to hear the voice of science and health. He said he has spoken with restaurant owners and it is not an easy equation to deal with reopening a business. He stated seating will be limited at 6-feet apart and take out services may still be needed.

City Manager Conard said she would like to add an item to the agenda from the Salvation Army.

Health Officer McNamara explained the request from the Salvation Army to enter into an Agreement to vend from a designated parking space in order to provide food at no cost to the homeless and our vulnerable population.

**Councilor Lazenby moved to authorize the City Manager to negotiate and enter into an Agreement with the Salvation Army to vend from a designated parking space in order to provide food at no cost to the homeless and our vulnerable population. Seconded by Councilor McEachern.**

**On a unanimous roll call vote 9-0, motion passed.**

- B. Presentation – Update on the Governor's Office for Emergency Relief & Recovery (GOFERR) – Assistant City Attorney Ferrini

Assistant City Attorney Ferrini provided a brief report on the Stake Holders Advisory Board and an overview of CARES funds. She advised the City Council that the fund cannot be used for the recovery of revenues but we will be receiving \$522,989.00 in funds. She did indicate Representative Kuster and Congressman Pappas will be addressing revenue issues for municipalities as there are various grants that are covering COVID and costs related to the virus. Assistant City Attorney Ferrini stated she continues to go through the various elements of funds and their availability to municipalities.

Mayor Becksted said he will be part of a Zoom meeting with Senator Hassan and Congressman Pappas on grant funds.

Councilor Kennedy thanked Assistant City Attorney Ferrini for her report. She said we need to make sure we now how much funds are coming in during the CARES Act.

Councilor McEachern asked if computers and various equipment for schools to become virtual could be covered by the funding. Assistant City Attorney Ferrini said that would be a cost that could be covered. She explained that there are separate additional funds for schools and what the other sources of funding we are working to go through and the various elements and their availability.

**VII. ACCEPTANCE OF MINUTES** – *There are no minutes on for acceptance this evening.*

**VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS**

**IX. PUBLIC COMMENT SESSION**

Jim Hewitt requested that the City Council table the West End Yards item to receive information why additional units cannot be made available for workforce housing.

Roy Helse said the workforce for the City needs to be looked at because taxpayers cannot afford it at this time. He said the social distancing is not working because people are not wearing masks.

Valerie Rochon spoke on restaurants and government reopenings and the challenges being faced by businesses. She said there is the use of unconventional spaces being used for businesses to operate and we need to work out safety of the areas. She said we need to make sure we reopen when it is right and expressed concern if the virus spikes again. She stated we need to work to make the right decisions for everyone.

Mark Brighton said a budget of 1.7% is unattainable and many communities are acting accordingly with reductions.

**X. PUBLIC DIALOGUE SUMMARY [when applicable] – *POSTPONED***

**XI. PUBLIC HEARINGS AND VOTES ON ORDINANCES AND/OR RESOLUTIONS**

- A. First reading of Ordinance amending Chapter 7, Article I, Section 7.105 C – Designated Motorcycle Parking Area

City Manager Conard said Parking, Traffic & Safety approved the amendment before you for first reading. She said following first reading staff is recommending a public hearing and second reading at the May 18<sup>th</sup> City Council meeting.

**Councilor Lazenby moved to pass first reading of an amendment to Chapter 7, Article I, Section 7.105 C, the Designated Motorcycle Parking Area Ordinance, and schedule a public hearing and a second reading at the May 18, 2020 City Council meeting. Seconded by Councilor Whelan.**

**On a unanimous roll call vote 9-0, motion passed.**

## **XII. MAYOR BECKSTED**

1. Appointment to be Considered:
  - Robert W. Bogardus appointment to the Recreation Board Senior Subcommittee

The City Council considered the appointment of Robert W. Bogardus to the Recreation Board Senior Subcommittee which will be voted on at the May 18, 2020 City Council meeting.

2. Appointment to be Voted:
  - Reappointment of Richard Blalock to the Recreation Board

**Councilor McEachern moved to reappoint Richard Blalock to the Recreation Board until April 1, 2023. Seconded by Councilor Lazenby.**

**On a unanimous roll call vote 9-0, motion passed.**

3. Formation/Reestablishment of the Prescott Park Blue Ribbon Committee
  - Petra Huda, Councilor Representative
  - Beth Margeson
  - Thomas Watson
  - Genevieve Aichele
  - Alan Gordon
  - Robin Lurie-Meyerkopf

Mayor Becksted requested the support of the City Council for the reestablishment of the Prescott Park Blue Ribbon Committee.

**Councilor Kennedy moved to reestablish the Prescott Park Blue Ribbon Committee with the following members:**

- **Petra Huda, Council Representative**
- **Beth Margeson**
- **Thomas Watson**
- **Genevieve Aichele**
- **Alan Gordon**
- **Robin Lurie-Meyerkopf**

**Seconded by Councilor Trace.**

**On a unanimous roll call vote 9-0, motion passed.**

4. Clipper Strong Fund Update

Mayor Becksted announced the creation of a Clipper Strong Fund to Portsmouth for small businesses. He announced they've already raised \$20,000.00 and he looks forward to working on this matter.

### **XIII. CITY COUNCIL MEMBERS**

#### **A. ASSISTANT MAYOR SPLAINE**

1. Assembling Plans for “Opening Up” When the Time Comes to Help Our Residents, Businesses, and Employees/Creating A Portsmouth Economic Re-Opening Task Force

Assistant Mayor Splaine suggested we create a Citizens Task Force to assist in the COVID-19 Pandemic and include assistance for non-profit organizations.

#### **B. COUNCILOR McEACHERN**

1. Preparation to Open Portsmouth Safely with an emphasis on safe and socially distant economic activity

Councilor McEachern suggested that City Manager Conard, Fire Chief Germain and Police Chief Merner work with Valerie Rochon of the Chamber of Commerce on a plan to reopen the city and its businesses. He said we need to work together and bring non-profits together and make us strong.

Councilor Kennedy expressed concern with what happens when the unemployment goes away.

Councilor Whelan stated the \$600.00 benefit goes to the end of July.

Councilor McEachern asked if a small business loan is given and the business does not reopen are they required to pay back the loan.

Councilor Trace suggested that City Manager Conard reach out to the businesses that are not part of the Chamber of Commerce Collaborative and hold a meeting where Valerie Rochon can assist in answering questions to help these businesses.

Councilor Kennedy spoke to insurance agencies requiring businesses to come forward with plans and safe distancing. She said she has personally had to create 3 plans in 72 hours for her insurance agent.

#### **C. ASSISTANT MAYOR SPLAINE & COUNCILORS McEACHERN & LAZENBY**

1. \*Support for Elections

Councilor Lazenby said we spoke about this during the last two meetings. He said more developments have happened in the last couple weeks and a select committee was put together. He said the state will put forth election expense issues we need to watch and see what happens. He stated that Senator Sherman of Rye is on the committee and we want to see some funds for additional costs for absentee ballots. He reported there are still a number of bills on elections to watch. He encouraged the City Council to authorize Assistant City Attorney Ferrini have testimony prepared and ready that the City of Portsmouth supports in making elections more available.

Councilor McEachern said it would come before the Legislative Committee to draft the language and we need more input around that to move quickly.

Assistant Mayor Splaine would like to come up with a letter for no fault absentee voting. He said we need to express to the Secretary of State the need for the City to receive funding.

Councilor Trace would like to have a legislative meeting in May.

**Councilor Lazenby move to refer this matter to Assistant City Attorney Ferrini to draft a letter of support for absentee voting in the upcoming fall elections and have the letter as an agenda item for the May 18, 2020 City Council meeting. Seconded by Assistant Mayor Splaine.**

Councilor Lazenby said many things are going on and we would like to hear back from the Legislative Committee by May 18, 2020 and hold a vote as a group by May 18, 2020.

**On a unanimous roll call vote 9-0, motion passed.**

**D. COUNCILOR WHELAN**

1. McIntyre Update

Councilor Whelan said a meeting was held last week on McIntyre. He said they're making progress and they created 4 principles. He said a public comment session will take place tomorrow at 9:30 a.m. He is encouraged and they know they need to change the project and Red Gate/Kane is committed to doing that. He stated after the next two meetings they will open it up to residents.

Councilor Trace commented that Chair Whelan and City Attorney Sullivan along with other members of the subcommittee needed to hold a non-public session and she looks forward to public comment and feels four elements are important to the residents and we will see how they feel about them.

Assistant Mayor Splaine said he would like more information on the public component.

Councilor Whelan said public comment will take place for 30 minutes tomorrow. He said we don't want them to go through drawbacks and the public will be very involved.

Councilor McEachern thanked Councilor Whelan on leading the meeting with the developers at the last meeting and looking at ways to move forward. He said we need to front load public comment and dialogue to have residents involved to create something.

Councilor Tabor said a better outcome will happen with involving the public early in the process.

Councilor Lazenby said we need some advance notice and clear weigh-in will be important and there be a schedule coming out for upcoming meetings.

City Attorney Sullivan explained having discussion in Non-Public Sessions. He said the discussion needed to be private and spoke to the reasons.

Mayor Becksted commended the committee and their work on this matter.

2. Parking Traffic and Safety Valet Request

Councilor Whelan said the 100 Group is requesting valet parking and we will have it brought forward at the May 18, 2020 City Council meeting.

**E. COUNCILOR HUDA**

1. April 2020 Revenue Receipts

**Councilor Huda moved to request the City Manager provide an Update to the Residents & City Council of the Latest Data Available on the Actual April 2020 Revenue Receipts (1<sup>st</sup> full month of pandemic effect); and further moved that the City Manager provide a Series of Budget Scenarios for Potential Cuts of 20%, 30%, and 40% in State of Local Revenue in Order to Adjust the FY21 Budget and Prioritize High-Need Items. Seconded by Councilor Trace.**

Councilor Huda said she would like a proactive approach to the pandemic and the more data we have the better our estimates would be.

City Manager Conard said it is difficult to compare Maine to New Hampshire. She stated 23% of revenues are not guaranteed and we will provide more information on revenues in the budget. She said water and sewer residents are making payment arrangements. She advised the City Council we will meet revenue estimates.

Councilor Kennedy said many communities are looking at 25% loss in revenues.

Councilor Huda said she would like to hear about the CARES Act. She said the size of the amount we would receive is \$522,989.00 based on the size of this budget will we receive more information.

Councilor McEachern thanked Councilor Huda for bring the matter forward and for the City Manager speaking to this matter. He said we need to look at revenues and how they affect us and where the sources are and having information as up to date as possible. He stated we need to make decision on when we will receive those funds.

**On a unanimous roll call vote 9-0, motion passed.**

**XIV. APPROVAL OF GRANTS/DONATIONS**

*There is no Grants/Donations on this evening*

**XV. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION**

**A. CITY MANAGER CONARD**

1. Portsmouth Housing Authority – Release of Reverter (*Tabled from the April 20, 2020 City Council meeting*)



City Manager Conard reported the City holds a reverter interest in certain property owned by the Portsmouth Housing Authority (PHA) on Court Street which was conveyed to the PHA by the City in 1968. She advised the City Council the reverter provision in the deed from the City to PHA says that if the property is not used for "housing for the elderly", ownership of the land reverts back to the City. She stated the PHA wants to exchange some, but not all, of the property covered by the reverter with an abutter as part of its workforce housing project.

**Councilor McEachern moved to enable the City Manager to move forward with the release of reverter unless there is an issue raised by the Planning Board. Seconded by Councilor Tabor.**

City Attorney Sullivan said the reverter is referred to the Planning Board for an advisory report back. He said the process suggested by the motion that has been done occasionally because the City has authorize the City Manager could release the reverter.

Councilor McEachern would like to remove some of the obstacles associated with the project and move forward.

Councilor Trace said it is a matter of process and that it is done correctly. She would like the City Attorney to answer the question if the Zoning Board of Adjustment made a recommendation but did not have the issue of a reverter clause is that something to be looked at.

City Attorney Sullivan said the Planning Board can look at this and say release the two small slivers of land, it could remain on the land. He said the release of reverter was not carefully written and we don't release the whole reverter. He stated if the City Council authorizes to say the small reverter applies only to the 2 slivers and not the remainder of the land.

Councilor Kennedy said she would not support the motion because of the process and it needs to be followed. She spoke to the details within the deed and she wants it to come back to the City Council. She spoke to the costs of the apartments and said she feels they are not affordable for people working downtown and that this is not workforce housing.

Councilor McEachern said every time we delay this it's difficult to provide lower rents.

Mayor Becksted said he would like to allow it to go to the Planning Board and come back to the City Council. He is not convinced or sure that Mr. Bosen has made a clear case. He said we release 70 parking spaces and money on permits. He said he wants to make sure we follow the process and move it to the Planning Board.

Councilor McEachern said the process has not changed since last week. He stated it is the Planning Board process to review. He said he is concerned that in two weeks we have another issue brought up and disagree with the Planning Board.

Mayor Becksted said the way Attorney Bosen set this up is not the way it should be done. He said the deed must be presented in the right way.

Councilor Lazenby said the motion does follow the process. He spoke to the partial reverter and that there was one in the last packet of information and now there are two. He said the City Attorney would advise the Planning Board on the language of the reverter this workforce housing establishes. He stated that a delay will add costs and expenses for the project.

Councilor Tabor said this was delayed and got better by the delay. He said the reverter has been redrawn and services to get the project moving. He stated Attorney Bosen created something that is better. He expressed his support for affordable housing.

City Attorney Sullivan said he would like to review the description and would have Planning Director Walker work with him on this matter.

Mayor Becksted said we need to see the plan and a simple amendment to pass it to the Planning Board.

Councilor Trace and Councilor Lazenby said no one disagrees with what you said and Councilor McEachern it is just last week we got a one page letter and deed. She said we have the information to pass this on to the Planning Board.

Councilor Huda said she would be in favor moving this to the Planning Board. She said she is here to speak for the people. She said the deed for the elderly housing is not clear if the property is one lot or two lots.

Councilor Whelan said he had a long conversation with Craig Welch and wants the deed to reflect the proper information. He wants to send it to the Planning Board and forward it back to the City Council.

**Councilor Kennedy moved to amend the motion and send this matter to the Planning Board for a report back. Seconded by Councilor Whelan.**

Councilor McEachern said he would not support the amendment. He said at the last meeting we referred to the Planning Board any new drawings or work that goes along with it. He would like to vote for this matter to move to the Planning Board.

Assistant Mayor Splaine said he supports the amendment and moving the matter along, we are in a situation with a crisis. He said by moving it to the Planning Board we will do the job.

**On a roll call 6-3 vote, motion to amend passed. Assistant Mayor Splaine, Councilors Whelan, Kennedy, Huda, Trace and Mayor Becksted voted in favor. Councilors McEachern, Lazenby and Tabor voted opposed.**

**On a unanimous roll call 9-0, voted to pass main motion as amended.**

Due to the hour being after 10:00 p.m., City Manager's Items become Consent Agenda.

Assistant Mayor Splaine requested to remove Item #4. Councilor Kennedy requested to remove Item #2 from the Consent Agenda.

2. Bellamy Source Protection Easement – Duffy Property

City Manager Conard spoke to the matter of Bellamy Reservoir. She said the City partnered with Southeast Land Trust (SELT) for the negotiation, due diligence, installment payments of the purchase price, and completion of a conservation easement on approximately 107-acre portion of the property owned by Mary Ellen Duffy in order to benefit the protection of one of the City's primary water supplies. She stated the property was appraised by McManus & Nault Appraisal Company, Inc., in 2019. City Manager Conard reported the value of this parcel was also appraised with an easement on all but five acres that will remain as a buildable lot, and this amount was estimated at \$200,000.00. She stated the value of the conservation easement was identified to be \$530,000.00 with the total cost of the conservation easement on 107 acres is \$574,300.00. She further advised the Council that grant funding for up to \$287,000.00 from the NH Drinking Water and Groundwater Trust Fund (DWGTF) has been approved by the DWGTF Advisory Commission leaving a balance of \$287,300.00 to be paid for by the Water Fund.

**Councilor Lazenby move to authorize the City Manager to negotiate and execute a Purchase & Sales Agreement for the purchase of a conservation easement on the subject parcel in a substantially similar form to the attached agreement; refer the acquisition of the 107-acre conservation easement on the subject parcel to the Portsmouth Planning Board for a recommendation back to the City Council; authorize the City Manager to enter into a Grant Agreement to accept up to \$287,000.00 from the State of New Hampshire's Drinking Water and Groundwater Trust Fund's Land Conservation Grant and Loan Program to be used toward this purchase; and establish a public hearing for June 1, 2020 for the supplemental appropriation to utilize \$574,300.00 from the water enterprise fund net position with understanding that up to \$287,000.00 will be reimbursed by the New Hampshire Drinking Water and Groundwater Trust Fund. Seconded by Councilor Whelan.**

Deputy Public Works Director Goetz spoke to identifying the parcels around the reservoir and being fortunate to get the easement two years ago. He said the Town of Madbury has been helpful negotiating this and we want to prevent a subdivision from being built.

**On a unanimous roll call vote 9-0, motion passed.**

4. West End Yards Easements

City Manager Conard said there are a number of easements and licenses needed.

Planning Director Walker said Planning Board approval requires 22 workforce affordable housing units. She said 22 were approved by the Planning Board through a Conditional Use Permit. She said it represents 10% of the balance of units and priced accordingly.

Councilor Trace asked what changed the number of units from 54 to 22. Planning Director Walker stated the Planning Board is considering the improvements and the costs to develop. Councilor Trace said she feels like we are giving workforce housing and affordable housing away. Planning Director Walker said this is the first time a developer has taken on workforce housing and there is a lot of benefit coming out of the project. Councilor Trace said she does not feel that 10% is a large amount. She said we are doing a private/public partnership on the road and we are not getting more

units. Planning Director Walker said the easements and licenses have been approved by the land use and she feels the City is benefiting greatly on the project.

Councilor Kennedy spoke to the costs of the workforce housing units.

**Councilor Lazenby moved to grant authority for the City Manager to accept and/or execute the easement deeds and enter into the license agreements on behalf of the City in a form similar to those attached. Seconded by Councilor McEachern.**

Assistant Mayor Splaine said he does not feel we allow enough of a percentage for workforce housing. He said he would be voting against the motion.

Councilor McEachern asked if this motion does not pass does the project for the connector road move forward. Planning Director Walker said it is not the City Council's authority to make a decision over a land use approval.

Councilor McEachern said he would like to see a process where we get more workforce housing in this project.

Councilor Kennedy said she agrees with Assistant Mayor Splaine and would not support the motion.

Mayor Becksted spoke in support of the motion.

Councilor Trace said we need to look at workforce housing going forward and we don't just accept 10%.

Assistant Mayor Splaine said if we reviewed this there would be further negotiations. He stated if we wanted to see 15% rather than 10% he feels we can review that issue.

Councilor Lazenby said the Council could look at the licenses and easements through the Planning Board but not because you don't like something else about the project. He stated there have been vigorous negotiations and efforts, and this is a recommendation of the City Manager, City Attorney and Planning Board and we need to move forward.

**On a roll call vote 8-1, motion passed. Assistant Mayor Splaine, Councilors McEachern, Whelan, Lazenby, Huda, Tabor, Trace and Mayor Becksted voted in favor. Councilor Kennedy voted opposed.**

**City Manager's Consent Agenda**

3. Planning Board Report Back Regarding Market Street Property Purchase
5. Request For Release of Any City Interest In Assessor Map 206, Lot 1

**Assistant Mayor Splaine moved to adopt the Consent Agenda. Seconded by Councilor McEachern. On a unanimous roll call 9-0, motion passed.**

## XVI. CONSENT AGENDA

- A. Request for License to Install Projecting Sign for owner Robert Walker of 110 Grill Portsmouth HS LLC for property located at 99 Hanover Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

### **Planning Director's Stipulations**

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- B. Request for License to Install Projecting Sign for owner Jennifer Mathieson of Hello Lovely for property located at 92 Pleasant Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

### **Planning Director's Stipulations**

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Work***

Councilor Kennedy moved to adopt the Consent Agenda. Seconded by Councilor Lazenby and voted. On a unanimous roll call 9-0, motion passed.

## XVII. PRESENTATIONS & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- C. Email Correspondence

Councilor Kennedy moved to accept and place on file. Seconded by Councilor Lazenby. On a unanimous roll call vote 9-0, motion passed.

## **XVIII. CITY MANAGER'S INFORMATIONAL ITEMS**

### 1. Peirce Island Road Improvements

Councilor Trace expressed concern with losing the area where the dogs are allowed off leash.

City Engineer Desmarais said this is the area that was the former snow dump. He said people would generally park and then use the off leash area for their dogs. He reported that the snow dump is now located at the Department of Public Works.

### 2. May 6, 2020 Budget Public Hearing Agenda

City Manager Conard said the budget public hearing is scheduled for Wednesday, May 6, 2020.

### 3. Election and Security Grant Funding

This matter was addressed earlier in the agenda.

## **XIX. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING**

### Parking Meters

Councilor Huda said we have an opportunity to raise the parking fee if people stay over three hours which puts the choice in the hands of consumers. She said that this would increase our revenues and the rate would increase from \$2.00 to \$2.50 after the three hour limit.

City Manager Conard said she would like to bring this to the City Council's next meeting to proceed through the ordinance process.

Councilor Kennedy said that this should go to Parking, Traffic & Safety Committee first and come back to the City Council with a recommendation.

**Assistant Mayor Splaine moved to refer this matter to Parking, Traffic & Safety for report back and recommendation to the City Council. Seconded by Councilor Huda.**

Parking Director Fletcher said the City of Dover uses this method and we could see a 30% increase like they did when putting this into effect. He spoke to the quality of technology in place.

**On a unanimous roll call vote 9-0, motion passed.**

Councilor McEachern thanked Mayor Becksted for the creation of the Clipper Strong Fund.

**XX. ADJOURNMENT**

**At 11:15 p.m., Councilor Kennedy moved to adjourn. Seconded by Councilor Trace and voted.**

**On a unanimous roll call 9-0, motion passed.**

A handwritten signature in black ink that reads "Kelli L. Barnaby". The signature is written in a cursive, flowing style.

KELLI L. BARNABY, MMC/CNHMC  
CITY CLERK