

MINUTES  
REGULAR MEETING  
BOARD OF COMMISSIONERS  
PORTSMOUTH HOUSING AUTHORITY  
July 10, 2019 - 2:00 p.m.  
245 Middle Street, Portsmouth, NH

Vice Chair Schwartz called the meeting to order.

**I. ROLL CALL**

PRESENT

Vice Chair Schwartz  
Commissioner Ferrini  
Commissioner Kennedy  
Commissioner Pickering

LATE ARRIVAL

ABSENT

Chair Griffin  
Commissioner Leith

Also present: Craig Welch, Valerie Labrie, Mary Kelliher, Attorney John Bosen

Vice Chair Schwartz declared a quorum present.

**II. READING OF MEETING MINUTES**

**Commissioner Kennedy motioned to waive the reading of the minutes dated June 12, 2019 and accept as presented. Commissioner Ferrini seconded the motion. There was no further discussion. The motion carried, with all in favor.**

**III. EXECUTIVE DIRECTOR'S REPORT**

Mr. Welch said that PHA is on the city council agenda for August 12 to request building permit fees to be waived for the Court Street Project.

Mr. Welch mentioned that the Meadows Preschool would like to open a toddler classroom. He talked about the current preschool classroom and mentioned how 2 or 3 children do not live in Portsmouth Housing, showing positive mix of children from different backgrounds. A playground will be constructed in the back of the building.

PHA is promoting fixed route transportation. In June, there was a Bus Buddy trip with COAST in June. 8 residents, 3 PHA staff members, and the COAST Director of Operations, Michael Williams.

U.S. Senator Maggie Hassan came to our Feaster property to be involved in a conversation about the importance of affordable housing.

Resident Services has started their kids summer program. August 6 is National Night Out.

There was no further discussion.

**Commissioner Kennedy moved to accept the Executive Director's report, as presented. Commissioner Ferrini seconded the motion. The motion passed, with all in favor.**

#### **IV. NEW BUSINESS**

There was no discussion.

#### **V. OLD BUSINESS**

There was no discussion.

#### **VI. OPERATIONAL REPORTS**

##### WAIT LIST

Mr. Welch said the waiting list was recently purged.

##### VACANCY REPORT

Mr. Welch talked about how there has been recent evictions and transfers.

##### FINANCIAL REPORTS

Ms. Labrie said we are about 1,500 hours over budget year-to-date.

##### RENT COLLECTION REPORT

There was no discussion.

##### HOUSING CHOICE VOUCHER UTILIZATION REPORT

The HCV director will come in August to present on how the program is doing.

**Commissioner Ferrini moved to accept the operational reports. Commissioner Kennedy seconded the motion. The motion passed, with all in favor.**

**Mr. Welch requested that the Board enter a Nonpublic Session to discuss matters regarding a previous employee. Commissioner Ferrini motioned to enter Nonpublic Session. Commissioner Kennedy seconded the motion. The motion passed, with all in favor.**

**Commissioner Ferrini motioned to exit Nonpublic Session. Commissioner Kennedy seconded the motion. The motion passed, with all in favor.**

#### **VII. COMMISSIONER'S COMMENTS**

There was no discussion.

#### **VIII. ADJOURNMENT**

**Commissioner Kennedy motioned to adjourn the meeting. Commissioner Ferrini seconded the motion. There was no further discussion. The motion carried, with all in favor.**