

MINUTES  
OF  
PREVIOUS  
MEETING(S)

**PORTSMOUTH POLICE COMMISSION**

**MINUTES OF THE MARCH 12<sup>TH</sup>, 2019  
SPECIAL POLICE COMMISSION MEETING**

**12:00 p.m. Call to Order, Wm. Mortimer Conference Room, PPD**

**Commissioner Joseph J. Onosko, Chair  
Commissioner Jim Splaine  
Commissioner Stefany Shaheen**

**I. CALL TO ORDER**

The Chair called the March 12<sup>th</sup>, 2019 special police commission meeting to order at 12:05 p.m. in the Wm. Mortimer Conference Room, in the Portsmouth Police Department. The following people were present: Commissioners Onosko, Splaine, and Shaheen, Chief Merner, and Attorney Tom Closson.

**II. NON PUBLIC SESSION**

**Action: Commissioner Shaheen moved** to go into a non-public session as provided for under RSA 91-A:3 II (a).

**Seconded by Commissioner Onosko.**

**On a Roll Call Vote:** The motion passed unanimously to enter non-public session as provided for under RSA 91-A:3 II (a) as follows:

Commissioner Onosko: "Aye."

Commissioner Splaine: "Aye."

Commissioner Shaheen: "Aye."

The Commission went into non-public session at 12:05 p.m.

**The public session resumed in the Wm. Mortimer Conference Room at 1:46 p.m.**

**Present during resumed public session:** Commissioners Onosko, Splaine and Shaheen, and Chief Merner.

III. **ADJOURNMENT**

There being no further business before the Commission, the Chair asked for a voice vote to adjourn the March 12<sup>th</sup>, 2019 special police commission meeting.

**The Voice Vote was unanimous** to adjourn the meeting at 1:46 p.m.

*Kathe*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant to the Chief of Police  
Commissioner Jim Splaine, Clerk of the Commission*

*Jim Splaine*

## PORTSMOUTH POLICE COMMISSION

### MINUTES OF THE MARCH 7<sup>TH</sup>, 2019 POLICE COMMISSION MEETING

5:30 p.m. Public Session – Eileen Dondero Foley Council Chambers

Joseph J. Onosko, Chair  
Jim Splaine  
Stefany Shaheen

- I. **CALL TO ORDER:** The March 7<sup>th</sup>, 2019 monthly Police Commission meeting was called to order at 4:10 p.m. in the Wm. Mortimer Room of the police department for the purpose of going into non-public session.

The Chair called for a motion to go into non-public session under the provisions of RSA 91:A, 3-II (a), “Dismissal, promotion or compensation of any public employee...”

**Action: Commissioner Shaheen moved** to enter non-public session for the purpose delineated above.

**Seconded by Commissioner Onosko.**

**On a Roll Call Vote:** The motion passed as follows:

Commissioner Onosko:	“Aye.”
Commissioner Splaine:	“Aye.”
Commissioner Shaheen:	“Aye.”

The motion passed to go into non-public session at 4:10 p.m.

**The public session was called back to order at 5:35 p.m. in the Eileen Dondero Foley Council Chambers.** (An archived video of the meeting is available on the city’s website.)

**The following people were present:** Commissioners Onosko, Splaine, and Shaheen, Chief Robert Merner, Admin. Manager Karen Senecal, members of the Department, the public, and the press.

II. **PLEDGE OF ALLEGIANCE:** Chief Merner led the Pledge of Allegiance.

III. **MOTION TO SUSPEND THE AGENDA:**

The Chair asked for a motion to suspend the agenda and move to the personnel recognitions under “**B. CHIEF OF POLICE**”.

**Action: Commissioner Splaine moved** to suspend the agenda and move to the personnel recognitions.

**Seconded by Commissioner Shaheen.**

**On a Voice Vote:** The motion passed to suspend the agenda and move to the personnel recognitions under “**B. CHIEF OF POLICE**”.

The Chair returned to the Agenda as written.

IV. **ACCEPTANCE OF THE MINUTES:**

The Chair asked for a motion to accept the minutes.

**Action: Commissioner Shaheen moved** to accept the minutes (February 1<sup>st</sup>, February 5<sup>th</sup>, and February 12<sup>th</sup>, 2019 meetings).

**Seconded by Commissioner Splaine.**

**On a Roll Call Vote:** The motion passed to accept the minutes (February 1<sup>st</sup>, February 5<sup>th</sup>, and February 12<sup>th</sup>, 2019 meetings). The vote was as follows:

Commissioner Onosko:	“Aye.”
Commissioner Splaine:	“Aye.”
Commissioner Shaheen:	“Aye.”

V. **PUBLIC COMMENT:** (The following is a brief summary of each person’s comments, and represents the speaker’s personal opinion. The entire meeting can be viewed online by going to the City’s website and scrolling down the home page of the City’s website to “Recent Meeting Broadcast”, or “City YouTube Channel...” which is in the blue box just below it.)

There being no public comment, the Chair closed the public comment portion of the meeting.

VI. **UNFINISHED BUSINESS:** None.

**VII. NEW BUSINESS:**

**A. POLICE COMMISSION:**

1. Commissioner Onosko:

- a. Court Ruling to Keep the Goodwin Award Sealed. The Chair asked for a motion regarding this decision.

**Action: Commissioner Shaheen moved** the Commission join the Portsmouth Herald in requesting an appeal of the Rockingham County Court decision to seal the Goodwin Arbitration Decision.

**Seconded by Commissioner Splaine.**

**On a Roll Call Vote:** The motion passed to have the Commission join the Portsmouth Herald in requesting an appeal of the Rockingham County court decision to seal the Goodwin Arbitration Decision. The vote was as follows:

Commissioner Onosko:	'Aye'
Commissioner Splaine:	'Aye'
Commissioner Shaheen:	'Aye'

- b. Goodwin Arbitration Award Ruling: This has remained sealed so the Commission cannot talk about it. The Chair said he has an issue with the award and believes the Commission should appeal this award ruling.

**Action: Commissioner Onosko moved** to direct the city attorney Tom Closson to appeal the Goodwin Arbitration Award.

**Seconded by Commissioner Splaine.**

**On a Roll Call Vote:** The motion passed to direct city attorney Tom Closson to appeal the Goodwin Arbitration Award. The vote was as follows:

Commissioner Onosko:	'Aye'
Commissioner Splaine:	'Aye'
Commissioner Shaheen:	'Aye'

Chair asked for a motion to suspend the agenda to hear from Albert 'Buzz' Scherr regarding this subject.

**Action: Commissioner Shaheen moved** to suspend the agenda.

**Seconded by Commissioner Splaine.**

**On a Voice Vote:** The motion passed to suspend the agenda to hear from Professor Albert ‘Buzz’ Scherr regarding this subject.

Mr. Scherr spoke about two pending pieces of legislation which if passed, would impact the public’s access to the personnel information of police officers, and may make the two appeals unnecessary.

The Chair then called the question to vote to appeal the Goodwin Arbitration Award ruling.

**On a Roll Call Vote:** The motion passed to appeal the Goodwin Arbitration Award ruling. The vote was as follows:

Commissioner Onosko:	‘Aye’
Commissioner Splaine:	‘Aye’
Commissioner Shaheen:	‘Aye’

- c. Contract Negotiations: The Chair gave an update on where things stand with negotiations with all three unions.
- d. Body-Cam Sub-Committee Update: The sub-committee has met four times since its inception. The Chair gave a summary of the work to date.

**B. CHIEF OF POLICE, cont’d:**

1. Donations:

- a. The following donations were accepted in support of the Portsmouth Explorer Cadets:
  - i. \$20 from Robert E. Nunn & Edith Nunn
  - ii. \$72 from Dr. Ferland & Linda Cadieux
  - iii. \$20 from Janet Conroy & Martha Stavrou
  - iv. \$600 from Friends of the South End

**Action:** Commissioner Shaheen moved to accept the donations as listed above in support of the Portsmouth Explorer Cadets, and forward to the City Council for their action.

**Seconded by Commissioner Onosko.**

**On a Voice Vote:** The motion passed to accept the above donations in support of the Portsmouth Explorer Cadets and forward to the City Council for their action.

2. Letters of Thanks and Appreciation
  - a. Chief Merner read several letters of thanks and appreciation received by the Department for the work of individual officers.
3. Accreditation Report
4. Traffic Stats
5. Financial Report
  - a. Grant Applications Update
  - b. Facilities Report

Commissioner Shaheen spoke for several minutes on the degrading condition of the two basement floors in the city hall building that make up Police Headquarters.

**C. PATROL DIVISION:**

- a. This confidential report is included in the Commission packet.

**VIII. COURT OFFICE REPORT:**

- a. This report is included in the Commission packet.

**IX. MISCELLANEOUS/OTHER BUSINESS: None.**

**X. NEXT REGULAR MEETING:**

The next Commission meeting is scheduled for Tuesday, March 26, 2019 with the public session beginning at 5:30 p.m. in the Eileen Dondero Foley Council Chambers.

**XI. MOTION TO ADJOURN:**

There being no further business before the Commission, the Chair asked for a motion to adjourn.

**Action: Commissioner Shaheen moved** the March 7<sup>th</sup>, 2019 Monthly Police Commission Meeting be adjourned.  
**Seconded by Commissioner Splaine.**

Police Commission Meeting  
March 7<sup>th</sup>, 2019

**On a Roll Call Vote:** The motion passed to adjourn the March 7<sup>th</sup>, 2019  
Monthly Police Commission Meeting at 6:49 p.m.

END OF MEETING

*Kathe*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant*

*Reviewed By Commissioner Splaine, Clerk of the Commission*

*Jim Splaine*

POLICE  
COMMISSION  
BUSINESS

**POLICE COMMISSION – NEW BUSINESS**

**MARCH 26<sup>TH</sup>, 2019 MEETING**

**V. NEW BUSINESS:**

**A. POLICE COMMISSION:**

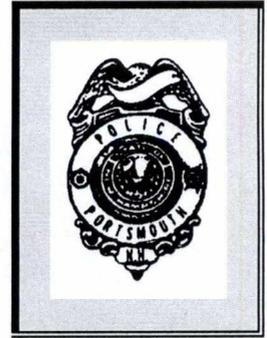
**1.) Commissioner Onosko:**

- a. Internal Report: PD's Response to Resistance (2017 & 2018)**
- b. Internal Report: PD's Biased-based Policing (2017 & 2018)**
- c. Internal Report: PD's Vehicle Pursuit Policy & Incidents (2017 & 2018)**
- d. Building Update: Air Quality & Mold**

# CHIEF'S REPORT

***BOARD of POLICE COMMISSIONERS***

*of the  
City of Portsmouth, N.H.  
March 26<sup>th</sup>, 2019*



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**Lt. Mike Maloney will be recognized by the Chief for his work to  
get the Department to the home stretch of the CALEA  
Accreditation process.**

**Exec. Assistant Kathe Levesque will be recognized by the Chief  
for 20 Years of Service to the Police Department**

**Financial Reports**  
**FY18 YEAR TO DATE SUMMARY**  
**February 28, 2019**

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<b>Appropriated Budget</b>	<b>YTD Expenses and Encumbrances</b>	<b>Available Balance</b>	<b>% of Budget Used</b>
11,280,229	8,050,416	3,229,813	71.37%

**Minus Annualized Expenditures**

(130,203)	(130,203)	Leave at Termination
(1,658,908)	(1,658,908)	Health Insurance
(204,441)	(204,441)	Workers Compensation

**ACTUALS**

<b>9,286,677</b>	<b>6,056,864</b>	<b>3,229,813</b>	<b>65.22%</b>
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<b>% Through FY</b>	<b>69.23%</b>
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# Administrative Services Division

## Financial Reports

### By Division - FY18 YEAR TO DATE SUMMARY

February 28, 2019

DEPARTMENT	BUDGET	FEBRUARY	Encumbered	Misc Recon	YEAR TO DATE EXPENSES	AVAILABLE BALANCE	% OF BUDGET USED	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		69.23%								
Administration	1,090,983	88,371	-	(10,646)	730,787	360,196	66.98%		\$ 730,787	66.98%
Detectives-Gen/Narcotics	1,558,599	121,956	-	(40,333)	1,028,094	530,505	65.96%		\$ 1,028,094	65.96%
Detectives-Family Related	-	-	-	-	-	-	#DIV/0!		\$ -	#DIV/0!
Patrol	4,338,459	329,769	434	(5,728)	2,964,944	1,373,515	68.34%		\$ 2,964,944	68.34%
Personnel & Training	482,769	27,872	7,513	-	274,000	208,769	56.76%		\$ 274,000	56.76%
Communications Center	1,101,482	67,393	-	-	610,085	491,397	55.39%		\$ 610,085	55.39%
Information Sys.	220,607	22,700	-	-	137,066	83,541	62.13%		\$ 137,066	62.13%
Community Relations	3,927	245	-	-	6,779	(2,852)	172.63%		\$ 6,779	172.63%
Records	79,287	6,027	-	-	50,794	28,493	64.06%		\$ 50,794	64.06%
Crossing Guards	-	-	-	-	-	-	0.00%		\$ -	0.00%
Animal Control	23,490	1,740	-	-	15,404	8,086	65.58%		\$ 15,404	65.58%
Auxiliary	43,154	2,333	435	-	22,366	20,788	51.83%		\$ 22,366	51.83%
Canine	40,094	2,088	-	-	21,713	18,381	54.16%		\$ 21,713	54.16%
Emergency Response Team	42,424	774	1,908	-	36,547	5,877	86.15%		\$ 36,547	86.15%
Accident Team	-	-	-	-	-	-	0.00%		\$ -	0.00%
Field Training Officer	20,429	603	-	-	5,636	14,793	27.59%		\$ 5,636	27.59%
Explorer	1,309	-	-	-	1,765	(456)	0.00%		\$ 1,765	0.00%
Fleet Maintenance	130,026	9,394	-	3,491	72,713	57,313	55.92%		\$ 72,713	55.92%
Major Benefits	2,103,190	16,231	-	(1,057)	2,071,722	31,468	98.50%	\$ (1,993,552)	\$ 78,170	3.72%
Anticipated Exp/Extrnl Fndng							#DIV/0!	\$ -	\$ -	#DIV/0!
<b>TOTALS</b>	<b>11,280,229</b>	<b>697,494</b>	<b>10,290</b>	<b>(54,273)</b>	<b>8,050,416</b>	<b>3,229,813</b>	<b>71.37%</b>	<b>\$ (1,993,552)</b>	<b>\$ 6,056,864</b>	<b>65.22%</b>

**Annualized Exp.**

Leave at Term	(130,203)	(130,203)
Health Insurance	(1,658,908)	(1,658,908)
Workers Compensation	(204,441)	(204,441)
	<u>(1,993,552)</u>	<u>(1,993,552)</u>

**Adjusted Budget Totals w/o Annualized Exp.**

<b>9,286,677</b>	<b>6,056,864</b>	<b>3,229,813</b>	<b>65.22%</b>
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# Administrative Services Division

## Financial Reports

### By Line Item -FY18 YEAR TO DATE SUMMARY

February 28, 2019

Account	Title			FEBRUARY	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		% Through FY	69.231%									
		Budget	EXPENSES	EXPENSES	External Funding Recon & Journal Entries (Feb)							
011001	Regular Salaries	\$ 1,319,499	\$ 92,687	\$ -	\$ -	\$ 807,601	\$ 511,898	61.21%	0	807,601	61.21%	
011041	Salaries Uniform Personnel	\$ 4,269,943	\$ 338,615	\$ -	\$ (21,977)	\$ 2,911,124	\$ 1,358,819	68.18%	0	2,911,124	68.18%	
011061	Insurance Reimbursement	\$ 12,000	\$ -	\$ -	\$ -	\$ 7,333	\$ 4,667	61.11%	0	7,333	61.11%	
011063	Shift Differential	\$ 39,637	\$ 1,373	\$ -	\$ -	\$ 17,208	\$ 22,429	43.41%	0	17,208	43.41%	
012001	Part Time Salaries	\$ 119,647	\$ 7,507	\$ -	\$ -	\$ 68,742	\$ 50,905	57.45%	0	68,742	57.45%	
012041	Commissioner Stipend	\$ 3,600	\$ 300	\$ -	\$ -	\$ 2,300	\$ 1,300	63.89%	0	2,300	63.89%	
014041	Overtime	\$ 464,909	\$ 39,258	\$ -	\$ (11,302)	\$ 358,529	\$ 106,380	77.12%	0	358,529	77.12%	
014042	O/T Education	\$ 69,005	\$ 842	\$ -	\$ -	\$ 38,081	\$ 30,924	55.19%	0	38,081	55.19%	
014055	Reimbursable O/T	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!	
014067	O/T Background Investigation	\$ 8,718	\$ -	\$ -	\$ -	\$ 4,787	\$ 3,931	54.91%	0	4,787	54.91%	
015001	Longevity	\$ 41,285	\$ -	\$ -	\$ (365)	\$ 40,320	\$ 965	97.66%	0	40,320	97.66%	
016001	Leave At Termination	\$ 130,203	\$ -	\$ -	\$ -	\$ 130,203	\$ -	100.00%	(130,203)	0	0.00%	
017001	Holiday Premium Pay	\$ 186,288	\$ 16,386	\$ -	\$ (1,892)	\$ 144,343	\$ 41,945	77.48%	0	144,343	77.48%	
018030	Eval. Stipend	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!	
018032	Training Stipend	\$ 2,295	\$ -	\$ -	\$ -	\$ -	\$ 2,295	0.00%	0	0	0.00%	
018034	Education Stipend	\$ 62,989	\$ 121	\$ -	\$ (200)	\$ 30,975	\$ 32,014	49.18%	0	30,975	49.18%	
018041	Court Witness Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0	0	#DIV/0!	
018042	Special Detail	\$ 58,736	\$ 1,474	\$ -	\$ (2,212)	\$ 30,031	\$ 28,705	51.13%	0	30,031	51.13%	
019002	Anticipated Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!	
021001	Insurance-Health	\$ 1,658,908	\$ -	\$ -	\$ -	\$ 1,658,908	\$ -	100.00%	(1,658,908)	0	0.00%	
021101	Insurance-Dental	\$ 91,689	\$ 15,245	\$ -	\$ (1,011)	\$ 66,183	\$ 25,506	72.18%	0	66,183	72.18%	
021501	Insurance-Life	\$ 4,143	\$ 648	\$ -	\$ (42)	\$ 2,842	\$ 1,301	68.59%	0	2,842	68.59%	



# Administrative Services Division

## Financial Reports

### By Line Item -FY18 YEAR TO DATE SUMMARY

February 28, 2019

Account	Title	Budget	FEBRUARY	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
			% Through FY	69.231%							
021601	Insurance-Disability	\$ 1,652	\$ 313	\$ -	\$ -	\$ 1,394	\$ 258	84.40%	0	1,394	84.40%
021602	Insurance-A&D	\$ 154	\$ 26	\$ -	\$ (4)	\$ 105	\$ 49	67.95%	0	105	67.95%
021701	Insurance-LTD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
022001	Social Security	\$ 99,360	\$ 6,472	\$ -	\$ -	\$ 58,958	\$ 40,402	59.34%	0	58,958	59.34%
022501	Medicare	\$ 97,246	\$ 6,975	\$ -	\$ (447)	\$ 62,980	\$ 34,266	64.76%	0	62,980	64.76%
023001	Retirement	\$ 165,488	\$ 11,451	\$ -	\$ -	\$ 96,936	\$ 68,552	58.58%	0	96,936	58.58%
023002	Retirement-Officers	\$ 1,507,950	\$ 115,137	\$ -	\$ (9,211)	\$ 1,036,939	\$ 471,011	68.76%	0	1,036,939	68.76%
025001	Unemployment Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
026002	Insurance-Workers Comp	\$ 204,441	\$ -	\$ -	\$ -	\$ 204,441	\$ -	100.00%	(204,441)	0	0.00%
033001	Prof Services-Temp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
034101	Pagers	\$ 527	\$ -	\$ -	\$ -	\$ -	\$ 527	0.00%	0	0	0.00%
034103	Telephone	\$ 27,335	\$ 3,537	\$ -	\$ -	\$ 24,739	\$ 2,596	90.50%	0	24,739	90.50%
034104	Cellular Phones	\$ 24,066	\$ 2,019	\$ -	\$ -	\$ 13,332	\$ 10,734	55.40%	0	13,332	55.40%
034203	Computer/Software Maint.	\$ 130,380	\$ 7,734	\$ -	\$ -	\$ 38,936	\$ 91,444	29.86%	0	38,936	29.86%
035003	Blood Alcohol Tests	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
039001	Professional Services	\$ 29,233	\$ 1,778	\$ -	\$ -	\$ 14,029	\$ 15,204	47.99%	0	14,029	47.99%
039009	Prof/Serv-Hiring	\$ 8,468	\$ 174	\$ -	\$ -	\$ 2,762	\$ 5,706	32.62%	0	2,762	32.62%
039070	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
043010	Repairs-Vehicle by Outside	\$ 46,379	\$ 2,840	\$ -	\$ (3,509)	\$ 16,514	\$ 29,865	35.61%	0	16,514	35.61%
043012	Repairs-Communication	\$ 1,862	\$ -	\$ -	\$ -	\$ 428	\$ 1,434	22.99%	0	428	22.99%
043018	Repairs-Equipment	\$ 8,514	\$ -	\$ -	\$ -	\$ 1,837	\$ 6,677	21.58%	0	1,837	21.58%
043024	Repairs-Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!



# Administrative Services Division

## Financial Reports

### By Line Item -FY18 YEAR TO DATE SUMMARY

February 28, 2019

Account	Title	Budget	FEBRUARY	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
			% Through FY	69.231%	EXPENSES						
044002	Rental Other Equipment	\$ 10,844	\$ 704	\$ -	\$ -	\$ 6,214	\$ 4,630	57.30%	0	6,214	57.30%
048002	Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
053001	Advertising	\$ 3,450	\$ -	\$ -	\$ -	\$ 892	\$ 2,558	25.85%	0	892	25.85%
054050	Training-Education	\$ 53,638	\$ 2,198	\$ -	\$ -	\$ 12,274	\$ 41,364	22.88%	0	12,274	22.88%
055050	Printing	\$ 5,816	\$ -	\$ -	\$ -	\$ 2,651	\$ 3,165	45.58%	0	2,651	45.58%
056001	Dues Professional Organization	\$ 16,526	\$ 203	\$ -	\$ -	\$ 3,184	\$ 13,342	19.26%	0	3,184	19.26%
057101	Travel and Conference	\$ 25,031	\$ 910	\$ -	\$ -	\$ 17,041	\$ 7,990	68.08%	0	17,041	68.08%
057103	Court Mileage	\$ -	\$ (154)	\$ -	\$ -	\$ (178)	\$ 178	#DIV/0!	0	(178)	#DIV/0!
061002	Miscellaneous Supplies	\$ 19,404	\$ 1,361	\$ -	\$ -	\$ 11,543	\$ 7,861	59.49%	0	11,543	59.49%
061003	Meeting Supplies	\$ 1,346	\$ 221	\$ -	\$ -	\$ 2,341	\$ (995)	173.93%	0	2,341	173.93%
062001	Office Supplies	\$ 9,521	\$ 675	\$ -	\$ -	\$ 3,983	\$ 5,538	41.83%	0	3,983	41.83%
062004	Photo Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
062005	Printing Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
062006	Motorola Portable Batteries	\$ 8,908	\$ -	\$ -	\$ -	\$ -	\$ 8,908	0.00%	0	0	0.00%
062007	Computer/Printer Supplies	\$ 13,748	\$ 1,661	\$ -	\$ -	\$ 3,772	\$ 9,976	27.44%	0	3,772	27.44%
062010	Copying Supplies	\$ 2,410	\$ -	\$ -	\$ -	\$ -	\$ 2,410	0.00%	0	0	0.00%
062501	Postage	\$ 6,337	\$ 128	\$ -	\$ -	\$ 2,112	\$ 4,225	33.33%	0	2,112	33.33%
063001	Tires and Batteries	\$ 9,264	\$ -	\$ -	\$ -	\$ 794	\$ 8,470	8.57%	0	794	8.57%
063501	Gasoline	\$ 55,759	\$ 6,511	\$ -	\$ 7,000	\$ 50,874	\$ 4,885	91.24%	0	50,874	91.24%
066001	Vehicle Repairs	\$ 4,336	\$ 60	\$ -	\$ -	\$ 1,794	\$ 2,542	41.38%	0	1,794	41.38%
066002	Vehicle Outfit	\$ 14,288	\$ -	\$ -	\$ -	\$ 2,754	\$ 11,534	19.27%	0	2,754	19.27%
067001	Books and Periodicals	\$ 9,923	\$ 137	\$ -	\$ -	\$ 3,169	\$ 6,754	31.94%	0	3,169	31.94%



# Administrative Services Division

## Financial Reports

### By Line Item -FY18 YEAR TO DATE SUMMARY

February 28, 2019

Account	Title	Budget	FEBRUARY			Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
			% Through FY	Encumbered	Misc Recon						
			69.231%								
068001	Clothing Allowance	\$ 61,897	\$ -	\$ -	\$ -	\$ 58,301	\$ 3,596	94.19%	0	58,301	94.19%
068002	Clothing	\$ 14,700	\$ 180	\$ -	\$ -	\$ 7,262	\$ 7,438	49.40%	0	7,262	49.40%
069004	Chief's Expense	\$ 2,410	\$ 406	\$ -	\$ -	\$ 1,229	\$ 1,181	51.00%	0	1,229	51.00%
072006	Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
074001	Equipment	\$ 79,753	\$ 2,666	\$ 10,290	\$ -	\$ 23,260	\$ 56,493	29.16%	0	23,260	29.16%
074003	Software	\$ 6,730	\$ 691	\$ -	\$ -	\$ 8,435	\$ (1,705)	125.34%	0	8,435	125.34%
075001	Furniture and Fixtures	\$ 7,641	\$ 6,025	\$ -	\$ -	\$ 5,692	\$ 1,949	74.50%	0	5,692	74.50%
076002	Vehicles Police	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
078001	Miscellaneous Costs (External)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
081031	FEMA Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
091005	Transfer from Parking	\$ (60,000)	\$ -	\$ -	\$ (5,000)	\$ (40,000)	\$ (20,000)	66.67%	0	(40,000)	66.67%
091006	Transfer from School	\$ -	\$ -	\$ -	\$ (4,102)	\$ (32,817)	\$ 32,817	#DIV/0!	0	(32,817)	#DIV/0!
<b>TOTAL</b>		<b>\$ 11,280,229</b>	<b>\$ 697,494</b>	<b>\$ 10,290</b>	<b>\$ (54,273)</b>	<b>\$ 8,050,416</b>	<b>\$ 3,229,813</b>	<b>71.37%</b>	<b>(1,993,552)</b>	<b>6,056,863</b>	<b>65.22%</b>

Annualized Exp.

Leave at Term	\$ (130,203)	\$ (130,203)
Health Insurance	\$ (1,658,908)	\$ (1,658,908)
Workers Compensation	\$ (204,441)	\$ (204,441)
	\$ (1,993,552)	\$ (1,993,552)

**Adjusted Budget Totals w/o Annualized Exp. \$ 9,286,677 \$ 6,056,864 \$ 3,229,813 65.22%**

# PATROL DIVISION REPORT

Crime Comparison Report For the period ending 01/30/2019

**Group A Crimes Against Persons**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Forcible Rape	2019	1												1
	2018	3												3
	Pct	-67%												-67%
Forcible Fondling	2019	1												1
	2018													
	Pct	n/a												n/a
Aggravated Assault	2019	2												2
	2018	2												2
	Pct	0%												0%
Simple Assault	2019	14												14
	2018	13												13
	Pct	+8%												+8%
Intimidation	2019	8												8
	2018	11												11
	Pct	-27%												-27%
Total Crimes Against Persons	2019	26												26
	2018	29												29
	Pct	-10%												-10%

**Filters/Options Applied**

**Date Used** Report Date used

**Time Period**

Crime Comparison Report For the period ending 01/30/2019

**Group A Crimes Against Property**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2019	1												1
	2018													
	Pct	n/a												n/a
Burglary/ Breaking and Entering	2019	2												2
	2018													
	Pct	n/a												n/a
Larceny (shoplifting)	2019	7												7
	2018	11												11
	Pct	-36%												-36%
Larceny (from building)	2019	4												4
	2018	7												7
	Pct	-43%												-43%
Larceny (from motor vehicles)	2019	4												4
	2018	3												3
	Pct	+33%												+33%
Larceny (all other)	2019	12												12
	2018	6												6
	Pct	+100%												+100%
Motor Vehicle Theft	2019	2												2
	2018													
	Pct	n/a												n/a
Counterfeit/ Forgery	2019	4												4
	2018	4												4
	Pct	0%												0%
Fraud (false pretense;swindle)	2019	6												6
	2018	7												7
	Pct	-14%												-14%
Fraud (credit/debit card;ATM)	2019	2												2
	2018	2												2
	Pct	0%												0%
Fraud (impersonation)	2019	10												10
	2018	5												5
	Pct	+100%												+100%
Stolen Property	2019	1												1
	2018	2												2
	Pct	-50%												-50%

**Filters/Options Applied**

<b>Date Used</b>	Report Date used
<b>Time Period</b>	

Crime Comparison Report For the period ending 01/30/2019

**Group A Crimes Against Property**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Destruction of Property/Vandalism	2019	5												5
	2018	10												10
	Pct	-50%												-50%
Total Crimes Against Property	2019	60												60
	2018	57												57
	Pct	+5%												+5%

**Filters/Options Applied**

<b>Date Used</b>	Report Date used
<b>Time Period</b>	

Crime Comparison Report For the period ending 01/30/2019

**Group A Crimes Against Society**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2019	17												17
	2018	22												22
	Pct	-23%												-23%
Prostitution	2019													
	2018	1												1
	Pct	n/a												n/a
Weapon Law Violations	2019	1												1
	2018													
	Pct	n/a												n/a
Total Crimes Against Society	2019	18												18
	2018	23												23
	Pct	-22%												-22%

**Filters/Options Applied**

<b>Date Used</b>	Report Date used
<b>Time Period</b>	

Crime Comparison Report For the period ending 01/30/2019

**Group B Crimes**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2019	2												2
	2018													
	Pct	n/a												n/a
Disorderly Conduct	2019	5												5
	2018	1												1
	Pct	+400%												+400%
Driving under Influence	2019	6												6
	2018	5												5
	Pct	+20%												+20%
Drunkenness	2019	8												8
	2018	10												10
	Pct	-20%												-20%
Family Non Violent Offenses	2019	3												3
	2018	1												1
	Pct	+200%												+200%
Liquor Law Violations	2019	2												2
	2018	2												2
	Pct	0%												0%
Trespass of Real Property	2019	6												6
	2018	6												6
	Pct	0%												0%
All Other Offenses	2019	29												29
	2018	29												29
	Pct	0%												0%
Total Group B Crimes	2019	61												61
	2018	54												54
	Pct	+13%												+13%

**Filters/Options Applied**

**Date Used** Report Date used

**Time Period**