1. 41 Salter Street - Recommend Approval
2. 249 Pleasant Street - TBD
3. 73 Prospect Street - Recommend Approval
4. 37 Hanover Street - Recommend Approval
5. 39 Dearborn Street - Recommend Approval
6. 114 Maplewood Ave. - Recommend Approval
7. 65 Bow Street - Recommend Approval
8. 59 Sheafe Street - Recommend Approval
1. **41 Salter Street** - Recommend Approval

**Background:** The applicant is seeking approval to replace the existing second floor door with siding to match the existing wall.

**Staff Comment:** Recommend Approval.
Historic District Commission Work Session or Administrative Approval Application

LUHD-13

Application Type

Please select application type from the drop down menu below
Administrative Approval

Project Information

Brief Description of Proposed Work
Remove "leaking door to nowhere" and fill in with existing in kind siding.

Description of Proposed Work (Planning Staff)

Project Representatives

<table>
<thead>
<tr>
<th>Relationship to Project</th>
<th>If you selected &quot;Other&quot;, please state relationship to project.</th>
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<tr>
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<tr>
<td>Full Name (First and Last)</td>
<td>Business Name (if applicable)</td>
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<tr>
<td>Bruce Erickson</td>
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</tr>
<tr>
<td>Mailing Address (Street)</td>
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</tr>
<tr>
<td>35 Salter Street</td>
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<tr>
<td>617-875-6422</td>
<td><a href="mailto:bruce@bericksongroup.com">bruce@bericksongroup.com</a></td>
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Acknowledgement

I certify that the information given is true and correct to the best of my knowledge.
true

I hereby certify that as the applicant for permit, I am Owner of this property

By checking this box, I agree that this is equivalent to a handwritten signature and is binding for all purposes related to this transaction
true

If you selected "Other" above, please explain your relationship to this project. Owner authorization is required.
--
2. **249 Pleasant Street - TBD**

**Background:** The applicant is requesting approval to reinstall shutters on front elevation, reinstall baluster, post and railing system and repair the entry stairs in kind. The application also include clapboard repair, replace a door on the side porch and install new porch steps and railing to match in-kind, and replace 5 storm windows on the side elevation.

**Staff Comment:** Although most of the proposed work is a replacement-in-kind I would suggest the Commission review this application and provide an opportunity for the applicant’s design professional to present the proposed changes.
Historic District Commission Work Session or Administrative Approval Application

LUHD-15

Application Type
Please select application type from the drop down menu below
Administrative Approval

Project Information
Brief Description of Proposed Work
General improvements and maintenance to exterior, remove 3 windows, add stairs off back deck.

Description of Proposed Work (Planning Staff)

Project Representatives

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<th>If you selected &quot;Other&quot;, please state relationship to project.</th>
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<tr>
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<tr>
<th>Full Name (First and Last)</th>
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<tbody>
<tr>
<td>Jennifer Ramsey</td>
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<tr>
<td><a href="mailto:jramsey@sommastudios.com">jramsey@sommastudios.com</a></td>
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Acknowledgement
I certify that the information given is true and correct to the best of my knowledge.
true

I hereby certify that as the applicant for permit, I am
Other

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true

If you selected "Other" above, please explain your relationship to this project. Owner authorization is required.
Owner's Rep
Historic Photo: Front Elevation

Current Photo: Front Elevation Proposed Repairs

- Re-install shutters to match historic photo on front elevation only.

- Re-install baluster, post and railing detail over covered entry to match historic photo.

- Repair entry stairs, balusters, posts, railing and trim in-kind as needed. Re-install ball finials to match historic photo. Re-paint
Existing Photo: Rear Elevation

Install Tyvec and new clapboard siding to match work previously started.

Remove double-hung and (1) double-hung of adjacent pair.

Rear Elevation Graphic: Proposed Revisions and Improvements

Reuse or replace in-kind (1) double-hung window in new location.

Replace existing double in-swing door with new single in-swing door. New door is 6'' narrower. Style to match existing red back door.

Refurbish and repair back entry steps and overhang in-kind.

Install new porch steps. Rail and posts to match adjacent entry stoop. Existing railing balusters to be replaced in-kind as needed and re-painted.
Current Photo: Side Elevation Proposed Repairs and Changes

Install Tyvec and new clapboard siding to match work previously started.

Remove (1) double-hung window (interior location is currently in a closet). Patch and match siding with new as exterior is being re-sided.

Replace (5) storm windows in-kind on this elevation to match work previously started*.

* Manufacturer to be Harvey Tru-Channel Storm Windows in white.

If determined other windows require new storms, applicant would like to ability to replace those in-kind at the time of renovations.
TRU-CHANNEL

When new replacement windows are not an option, whether for budgetary or historical maintenance reasons, Harvey Tru-Channel aluminum storm windows are an excellent solution. Harvey Tru-Channel provides maximum energy efficiency and is one of the top performing storm windows in the marketplace today. Custom made to fit the exact dimensions of your existing windows, Tru-Channel storm windows are easy to operate, self-contained units that will provide extra insulating value.

- Twice the weatherstripping as ordinary storm windows
- Both sash interlock with a sturdy frame tie bar for maximum wind resistance
- Triple-track "combination" design for self storage of sash and screen and sash lift-in capability
- Locking non-glare, charcoal-finished fiberglass half screen
- Among the lowest air infiltration rates (.05 CFM/FT) of any storm window
- Approved for Airport Sound Abatement Programs nationally
- Marine glazing seals keep the glass tight and secure in its frame
- Optional steep slope extenders available
3. 73 Prospect Street - Recommend Approval

**Background:** This applicant is final review and approval of the dormer detail for the recently-approved project.

**Staff Comment:** Recommend for approval.
Historic District Commission Work
Session or Administrative Approval
Application

LUHD-17

Application Type

Please select application type from the drop down menu below
Administrative Approval

Project Information

Brief Description of Proposed Work
Final review of dormer details per Vincent Hayes request

Description of Proposed Work (Planning Staff)

Project Representatives

Acknowledgement

I certify that the information given is true and correct to the best of my knowledge.
true

I hereby certify that as the applicant for permit, I am
Owner of this property

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true

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INTERNAL USE ONLY -- Historic District Commission Review and Approval

HDC Certificate of Approval Granted

HDC Approval Date

Planning Staff Comments

INTERNAL USE ONLY -- Letter of Decision Information

Owner Addressee Full Name and Title

Owner Address Prefix and Last Name

Owner Organization / Business Name

Owner Contact Street Address
North Elevation - Enlarged Dormer

1/2" = 1'-0"

30+ YEAR ARCHITECTURAL SHINGLES, IKO CAMBRIDGE OR CERTAINEED OR EQUAL

Top Plate 17'-7"

1X6 COMPOSITE TRIM

WD SIDING- PAINTED-3 3/4" MAX. EXPOSURE

1X6 COMPOSITE TRIM

1X4 COMPOSITE TRIM

WINDOWS TO BE MARVIN ULTIMATE CLAD OR PELLA ARCHITECT SERIES

WD SIDING- PAINTED-3 3/4" MAX. EXPOSURE
4. 37 Hanover Street - Recommend Approval

**Background:** This applicant is requesting approval to replace a window and ventilation grate with a new sliding glass window for the Soupery.

**Staff Comment:** Recommend Approval.
Historic District Commission Work Session or Administrative Approval Application

LUHD-18

Application Type
Please select application type from the drop down menu below
Administrative Approval

Project Information
Brief Description of Proposed Work
We propose replacing an old window and ventilation grate with a new, sliding glass window for the Soupery.

Description of Proposed Work (Planning Staff)

Project Representatives

<table>
<thead>
<tr>
<th>Relationship to Project</th>
<th>If you selected &quot;Other&quot;, please state relationship to project.</th>
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<tr>
<td>Developer</td>
<td>--</td>
</tr>
<tr>
<td>Full Name (First and Last)</td>
<td>Business Name (If applicable)</td>
</tr>
<tr>
<td>Bill</td>
<td>Marple</td>
</tr>
<tr>
<td>Mailing Address (Street)</td>
<td>City/Town</td>
</tr>
<tr>
<td>PO Box 1377</td>
<td>Portsmouth</td>
</tr>
<tr>
<td>State</td>
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</tr>
<tr>
<td>NH</td>
<td>03802</td>
</tr>
<tr>
<td>Phone</td>
<td>Email Address</td>
</tr>
<tr>
<td>603-828-6405</td>
<td><a href="mailto:marpleproperties.bill@gmail.com">marpleproperties.bill@gmail.com</a></td>
</tr>
</tbody>
</table>

Acknowledgement
I certify that the information given is true and correct to the best of my knowledge.
true

I hereby certify that as the applicant for permit, I am
Other

By checking this box, I agree that this is equivalent to a handwritten signature and is binding for all purposes related to this transaction
true

If you selected "Other" above, please explain your relationship to this project. Owner authorization is required.
Property Manager
To Whom It May Concern,

Marple Properties requests permission from the Historic District Committee of Portsmouth to conduct cosmetic repairs to the frontage of the lower unit of the building occupied by The Soupery.

This work will include removing an old exhaust fan grate, and replacing the current window with a sliding glass window which will allow more ventilation. The new window will be custom fit to take the place of both the existing window space and the grate once it has been removed. Due to its length to width ratio, two options are presented for the new window-one that is a single sliding pane, and one that is a double sliding pane.

See the following exhibits to reference work to be done:

Exhibit A)-Photo of Soupery frontage showing street perspective and close up showing both window and ventilation grate.

Exhibit B)- Option A and B of window requested to be installed.

Questions regarding this matter may be directed to Mr. Bill Marple. He may be reached via email at marpleproperties.bill@gmail.com, or on his cell phone at 603-828-6405.

Regards,

Bill Marple
Owner, Marple Properties
Exhibit A)- Frontage of Soupery Street Level and Close Up

Street Level view of Soupery Frontage showing existing grate and window.

Close Up showing Ventilation Grate to be discarded and existing window to be replaced. The new window will take the place of both the existing window and the exhaust grate.
Exhibit B—Proposed Sliding Glass Window To Be Installed

Option A—Double Pane Sliding Glass Window from Andersen Windows and Doors. This screen shot for illustration only—actual window would be custom sized to fit opening.

Option B—Triple Pane Sliding Glass Window from Andersen Windows and Doors. Catalogue photo not available. Window would be same size and finish as above, except with three panes instead of two. Actual window would be custom sized to fit opening.
5. 39 Dearborn Street - Recommend Approval

**Background:** This applicant is requesting approval to install a wall-mounted compressor on the side of the house.

**Staff Comment:** Recommend Approval subject to condition that if required, the approval is subject to BOA approval.
Mikel Brandzel
Helen Long
39 Dearborn Street
Portsmouth, NH 03801

- Request permission to install outdoor compressor

Rear View

- Wall mount compressor centered between edge of house and window (location critical in order to get line sets into/behind Knee wall)

- Unit:
  - 36" Wide
  - 28" Tall
  - 20" Hanging from/offset wall
  - 4" Line set cover plate 6' long
  - 16"-18" Off of ground
Cut thermal insulation pipe to an appropriate length and wrap it with tape, making sure that no gap is left in the insulation pipe's cut line.

Wrap the insulation pipe with finishing tape from bottom to top.

Allow 11-13/16" (300mm) of work space below the ceiling surface.

Where there is a danger of the unit falling, use foot bolts, or washers.

In sites with poor drainage, use block bases for the outdoor unit. Adjust foot height until the unit is level. Otherwise, water leakage or pooling of water may occur.

Level mounting base (available separately)

Also insulate the connection on the outdoor unit.

Clamping material

Use tape or insulating material on all connections to prevent air from getting in between the copper piping and the insulation tube.

Be sure to do this if the outdoor unit is installed at a higher elevation than any of the indoor units connected to it.
6. 114 Maplewood Ave. - Recommend Approval

**Background:** This applicant is requesting approval to replace the existing shed roof with the original hip roof.

**Staff Comment:** Recommend Approval.
Historic District Commission Work  
Session or Administrative Approval  
Application  

Applicant  
Anne Whitney  
603-427-2832  
archwhit@aol.com  

Location  
114 MAPLEWOOD AVE  
Portsmouth, NH 03801  

LUHD-11  

Application Type  
Please select application type from the drop down menu below  
Administrative Approval  

Project Information  
Brief Description of Proposed Work  
Remove Rear Shed Roof on 1875 Building and Restore original Hip Roof  

Description of Proposed Work (Planning Staff)  

Project Representatives  

<table>
<thead>
<tr>
<th>Relationship to Project</th>
<th>Owner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Full Name (First and Last)</td>
<td>Karen Bouffard</td>
</tr>
<tr>
<td>Mailing Address (Street)</td>
<td>PO Box 1389</td>
</tr>
<tr>
<td>State</td>
<td>NH</td>
</tr>
<tr>
<td>Phone</td>
<td>603-9694311</td>
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<tr>
<td>Zip Code</td>
<td>03802</td>
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<td>Email Address</td>
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Acknowledgement  
I certify that the information given is true and correct to the best of my knowledge.  
true  

I hereby certify that as the applicant for permit, I am  
Other  

By checking this box, I agree that this is equivalent to a handwritten signature and is binding for all purposes related to this transaction  
true  

If you selected "Other" above, please explain your relationship to this project. Owner authorization is required.  
Architect
Similar Rear Hip Roof, 116 Middle Street
7. 65 Bow Street - Recommend Approval

**Background:** This applicant is requesting approval to change the approved material of the previously-approved railing system from wood to composite material.

**Staff Comment:** Recommend Approval.
Historic District Commission Work Session or Administrative Approval Application

LUHD-8

Application Type

Please select application type from the drop down menu below

Administrative Approval

Project Information

Brief Description of Proposed Work

Do to a mis-communication between our manager and the contractor, our fence was not constructed of wood and therefore not field painted as requested. The current fence is more than 40% transparent and is structurally stronger and will allow for long term maintenance in an extremely harsh, damp location which does not get direct sunlight for most of the year causing most wood products to deteriorate. We request an administrative approval to be able to retain the current fence.

Description of Proposed Work (Planning Staff)

--

Project Representatives

<table>
<thead>
<tr>
<th>Relationship to Project</th>
<th>If you selected &quot;Other&quot;, please state relationship to project.</th>
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<tr>
<th>Full Name (First and Last)</th>
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<tbody>
<tr>
<td>Peter Labrie</td>
<td>River House Restaurant</td>
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</table>

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<tr>
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<tbody>
<tr>
<td>PO Box 300</td>
<td>Rye</td>
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<tr>
<td><a href="mailto:peterlabrie@yahoo.com">peterlabrie@yahoo.com</a></td>
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Acknowledgement

I certify that the information given is true and correct to the best of my knowledge.

true

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By checking this box, I agree that this is equivalent to a handwritten signature and is binding for all purposes related to this transaction

true

If you selected "Other" above, please explain your relationship to this project. Owner authorization is required.
From: Vincent J. Hayes  
Sent: Thursday, June 06, 2019 2:34 PM  
To: 'peterlabrie@yahoo.com'  
Cc: Nicholas J. Cracknell; Izak Gilbo  
Subject: FW: 65 Bow Street: Land Use Compliance Review

From: Vincent J. Hayes  
Sent: Thursday, September 27, 2018 9:38 AM  
To: 'peterlabrie@yahoo.com' <peterlabrie@yahoo.com>  
Cc: Nicholas J. Cracknell <njcracknell@cityofportsmouth.com>; Izak Gilbo <igilbo@cityofportsmouth.com>  
Subject: 65 Bow Street: Land Use Compliance Review

Good morning,

My name is Vincent Hayes, the Land Use Compliance Agent for the City of Portsmouth. I am tasked with ensuring compliance with land use approvals associated with construction projects throughout the City.

I understand an administrative approval was granted by Nick Cracknell on December 6th 2017 for work within the Historic District, namely the expansion of an existing waterfront deck. This approval was contingent upon the stipulation that, "the proposed fence shall be constructed of wood, be field painted, and be at least 40% transparent." While the fence now installed appears to be at least 40% transparent, it is made of a synthetic material, not wood, and, consequently, is not field painted.

In speaking with Nick Cracknell, he felt as though another administrative approval to the Historic District Commission would be required in order to address the change. I understand you have been through this process previously, but please do not hesitate to contact me should you have any questions regarding the application process.

The next HDC meeting is November 7th, 2018, the deadline for which is October 19th.

I would appreciate any feedback you could provide.

Best,  
Vincent Hayes
Fence – As built 3.0
Fence – As built 2.0
Fence – As built 1.0
65 Bow Street

HDC Approved deck Expansion
Fence – Before 2.0
8. 59 Sheafe Street - Recommend Approval

**Background:** This applicant is requesting approval to replace the existing aluminum triple-track storm windows with Harvey Tru Channel storm windows.

**Staff Comment:** Recommend Approval.
Historic District Commission Work Session or Administrative Approval Application

LUHD-16

Application Type

Please select application type from the drop down menu below

Administrative Approval

Project Information

Brief Description of Proposed Work

Remove existing storm windows and doors (2). Install 20 Harvey Tru Channel storm windows, black, and two Anderson full lite storm doors, white.

Description of Proposed Work (Planning Staff)

--

Project Representatives

<table>
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<tr>
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<td>contractor</td>
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<tr>
<th>Full Name (First and Last)</th>
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<tbody>
<tr>
<td>Mike MacKenzie</td>
<td>Mac's Home Improvements</td>
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<tr>
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<tr>
<td>207 438 9559</td>
<td><a href="mailto:macshomeimprovements@gmail.com">macshomeimprovements@gmail.com</a></td>
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</tbody>
</table>

Acknowledgement

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true

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