



# CITY OF PORTSMOUTH FIRE DEPARTMENT



April 1, 2019

## BOARD OF FIRE COMMISSIONERS MONTHLY MEETING

NOTICE OF NON PUBLIC – THE FIRE COMMISSION WILL HOLD A NON-PUBLIC SESSION AT 5:00 PM ON TUESDAY, APRIL 9, 2019 REGARDING NEGOTIATIONS IN ACCORDANCE WITH RSA 91-A:3, II(a).

The April Meeting of the Board of Fire Commissioners will follow the Non-Public session at 5:30 P.M. at Fire Station 1, Training Room, 170 Court Street, Portsmouth. This meeting will be guided by the terms and intent of NH RSA 91-A, the so-called “Right to Know” Law.

Steven E. Achilles  
Chief of Department

*Portsmouth Fire Department  
Board of Fire Commissioners*

Jennifer Matthes, Chairman  
Richard Gamester, Vice Chairman  
Michael Hughes, Clerk



Monthly Meeting 5:30 PM  
Tuesday, April 9, 2019  
Fire Station 1

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- I. Call To Order**
- II. Pledge of Allegiance**
- III. Approval of Minutes Previous Meeting**  
19-031 Approval of minutes from March 12, 2019
- IV. Public Comment Session**
- V. Recognition of Groups or Individuals**
- VI. Reports**
  - A. Fire Chief's Reports**  
19-032 2019 Response Report  
19-033 Fire & EMS Calls  
19-034 FY19 Budget  
19-035 Overtime Analysis Report – March 2019
  - B. Staff Reports**
- VII. Old Business**  
19-036 FY20 Budget
- VIII. New Business**  
19-037 Resignation of Fire Chief Achilles  
19-038 Fire Chief Transition Plan  
(Sample motion – motion to appoint Captain Germain to Interim Fire Chief effective April 29, 2019).  
19-039 Hiring Process of New Fire Chief  
(Sample motion – motion to form a Fire Chief Selection Committee with no more than five (5) members).  
19-040 Purchase of SCBA Retrofit Kits using Webber Bequest  
(Sample motion – motion to allow the Fire Chief to purchase (2) SCBA Retrofit Kits using the Webber Bequest funds. Not to exceed \$1,200.00).
- IX. Adjournment**