

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, APRIL 1, 2019 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR LAZENBY, COUNCILORS ROBERTS, PEARSON, DWYER (VIA CONFERENCE CALL), DENTON, PERKINS, RAYNOLDS AND BECKSTED

1. Proclamation – Poet Laureate – Mayor Blalock read the Proclamation declaring Tammi Truax as the Portsmouth Poet Laureate for a two year term. Mayor Blalock presented Ms. Truax with the Proclamation who accepted it with thanks and appreciation.
2. Proclamation – Digital Fast – Councilor Pearson read the Proclamation declaring the third of May through the fifth of May 2019 as Digital Fast Weekend in Portsmouth. Councilor Pearson presented the Proclamation to Jeff Stern who accepted it with thanks and appreciation.
3. Acceptance of Minutes – March 18, 2019 – On a unanimous roll call 9-0, **voted** to approve and accept the minutes of the March 18, 2019 City Council meeting.
4. Public Dialogue Summary – Assistant Mayor Lazenby gave a brief summary of the topics discussed during Public Dialogue which included; Proposed Downtown street closures, the McIntyre Project and the relocation of Post Office during McIntyre development project.
5. Consent Agenda – On a unanimous roll call 9-0, **voted** to adopt the Consent Agenda.
 - A. Letter from Crystal Paradis, Portsmouth PRIDE Coordinator, and Hershey Hirschkop, Executive Director, Seacoast Outright, requesting permission to hold the 5th Annual Portsmouth PRIDE event on Saturday, June 22, 2019 (**Anticipated action – move to refer to the City Manager with power**)
 - B. Request for License to Install Projecting Sign for David Pettigrew owner of Strawberry Banke Antique and Vintage Shop for property located at 60 State Street (**Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request**)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
 - ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
 - ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***
- C. Letter from Portsmouth Professional Fire Fighters requesting permission to hold two boot drives collecting funds for the Muscular Dystrophy Association on Sunday, June 30, 2019 and Sunday, August 18, 2019 ***(Anticipated action – move to refer to the City Manager with power)***
- D. Letter from Richard Mason, Seacoast Veteran's Count requesting permission to hold the Pack & Boots 5K Road Race on Thursday, July 4, 2019 at 8:00 a.m. ***(Anticipated action – move to refer to the City Manager with power)***
- E. Letter from Jennifer Gilbert, St. Charles Children's Home requesting permission to hold the 23rd Annual St. Charles 5K on Monday, September 2, 2019 at 9:00 a.m. ***(Anticipated action – move to refer to the City Manager with power)***
6. On a unanimous roll call 9-0, **voted** to suspend the rules in order to take up Item XI. C.1. – Citizen's Initiative for Radiological Monitoring.
7. Citizen's Initiative for Radiological Monitoring – On a unanimous roll 9-0, **voted** that the City of Portsmouth pledge \$1,000.00 towards the Citizen's Initiative to expand Radiological Safety Monitoring in New Hampshire 10-mile Seabrook Emergency Planning Zone the initiative through Representative Somssich with funding to come from the Contingency Fund.
8. Email Correspondence – On a unanimous roll call 9-0, **voted** to accept and place on file.
9. Letter from Retired Command Sergeant Major Robert Radcliffe, New Hampshire Army National Guard requesting permission to conduct the Regional Best Warrior Competition Ruck March on Wednesday, May 2, 2019 – On a unanimous roll call 9-0, **voted** to refer to the City Manager with power.

10. Letters from Edward Richards regarding Bethel Assembly of God property, 200 Chase Drive – On a unanimous roll call 8-0, **voted** to accept and place letter on file. Councilor Denton was away from the Dais during the vote.
11. Acceptance of Woodbury Avenue Signal Coordination Project – On a unanimous roll call 9-0, **voted** to formally accept the Woodbury Avenue Signal Coordination.
12. Easement Re: Chestnut Street Pedestrian Connector – On a unanimous roll call 9-0, **voted** to authorize the City Manager to accept and record the easement agreement for the Chestnut Street Pedestrian Connector from TD Bank, N.A. as presented.
13. License Extension for Bluestone Properties of Rye, LLC for property located at 135 Congress Street – On a unanimous roll call 9-0, **voted** to authorize the City Manager to negotiate and enter into a temporary construction license with Bluestone Properties of Rye, LLC as submitted to facilitate construction activities at 135 Congress Street.
14. Applications for Sidewalk Cafes providing Alcohol Service
 - Raleigh Wine Bar & Market
 - Popovers on the Square
 - Ri Ra Irish Pub
 - The District
 - Fezziwig's Food & Fountain

On a unanimous roll call 9-0, **voted** to authorize the City Manager to enter into Area Service Agreements with Raleigh Wine Bar and Market, Popovers on the Square, Ri Ra Irish Pub, The District, and Fezziwig's Food & Fountain for outdoor alcohol service on City land for the 2019 season subject to City Council Policy No. 2012-02.

15. Applications for Sidewalk Cafes providing Alcohol Service-private sidewalk
 - British Beer Company
 - Row 34
 - BRGR Bar

On a unanimous roll call 9-0, **voted** to authorize the City Manager to enter into Area Service Agreements with British Beer Company, Row 34, and The BRGR Bar for outdoor alcohol service on private land for the 2019 season subject to City Council Policy No. 2012-02.

16. Request for First Reading – 15 Middle Street Re-Zoning Request – On a roll call 8-1, **voted** to schedule first reading for the April 15, 2019 City Council meeting. Assistant Mayor Lazenby, Councilors Roberts, Pearson, Dwyer, Denton, Perkins, Raynolds and Mayor Blalock voted in favor. Councilor Becksted voted opposed.

17. 861 Middle Road Acceptance of Easement – On a unanimous roll call 9-0, **voted** to accept an access easement to 861 Middle Road as presented.
18. Public Education Forum – City Manager Bohenko announced that Mayor Blalock and the School Department have established a date and time of April 16, 2019 from 6:00 p.m. to 8:00 p.m. to hold the Ed Funding 101 Forum presentation in the Nichinan Room at Portsmouth High School. The public is invited to attend.
19. Appointment to be Considered – Carrie Mayo to the Blue Ribbon Committee on Sustainable Practices – The City Council considered the appointment of Carrie Mayo to the Blue Ribbon Committee on Sustainable Practices to be voted on at the April 15, 2019 City Council meeting.
20. Appointments to be Voted – Reappointments of Amy Schwartz to the Portsmouth Housing Authority and Todd Henley to the Recreation Board – On a unanimous roll call 9-0, **voted** to reappoint Amy Schwartz to the Portsmouth Housing Authority until April 1, 2024 and reappointment of Todd Henley to the Recreation Board until April 1, 2022.
21. City Manager's Retirement – On a roll call 8-1, **voted** to endorse a Subcommittee to assist the City Council with the process that we will follow to find the candidates for the next City Manager. Serving on the Subcommittee will be Mayor Blalock, Chair, Assistant Mayor Lazenby, Councilor Pearson and Councilor Dwyer. Roll call vote: Mayor Blalock, Councilors Roberts, Pearson, Dwyer, Denton, Perkins, Reynolds and Assistant Mayor Lazenby voted in favor. Councilor Becksted voted opposed.
22. Update Re: McIntyre – Councilors Roberts, Dwyer, Perkins provided an update on the McIntyre which required no action.
23. Floodplain Management Standards – On a unanimous roll call 9-0, **voted** to produce amendments to the Zoning Ordinance to enhance the City's floodplain management standards for projected increases in coastal flooding and extend the Flood Hazard Overlay District.
24. Adjournment – At 9:05 p.m., on a unanimous roll call 9-0, **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk