

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, MARCH 4, 2019 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR LAZENBY, COUNCILORS ROBERTS (VIA CONFERENCE CALL), PEARSON, DWYER, DENTON, PERKINS, RAYNOLDS AND BECKSTED

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1. Acceptance of Minutes – February 19, 2019 – On a unanimous roll call 9-0, **voted** to approve and accept the minutes of the February 19, 2019 City Council meeting.
2. Public Dialogue Summary – Assistant Mayor Lazenby gave a brief summary of the topics discussed during Public Dialogue which included; Downtown Pedestrian Zone – 4 Weekends in July Experiment and Worth Lot Demonstration Project.
3. Public Hearing – Service-Connected Total Disability Tax Credit Resolution – On a unanimous roll call 9-0, **voted** to adopt the Service-Connected Total Disability Tax Credit Resolution, as presented.
4. Third and Final Reading of Ordinance amending Chapter 10 – Zoning Ordinance by Deleting Existing Sections 10.814 – Accessory Dwelling Units and 10.815 – Garden Cottages and Inserting in their place the new Sections 10.814 and 10.815 presented in the document titled “Proposed Amendments to the Portsmouth Zoning Ordinance: Section 10.814 – Accessory Dwelling Units and 10.815 – Garden Cottages” dated February 25, 2019 and amending related terms in Article 15 – Definitions, Section 10.1530 – Terms of General Applicability – On a unanimous roll call 9-0, **voted** to suspend the rules to make revisions to the proposed amendments at third reading.

On a unanimous roll call 9-0, **voted** to revise the proposed amendments as follows: Delete proposed Section 10.814.34 requiring that “Electric, gas, water and sewer utilities for accessory dwelling units shall be on the same meters as the principal dwelling unit and shall not be billed separately from the principal dwelling unit,”; and Delete proposed Section 10.815.35 requiring that “Electric, gas, water and sewer utilities for the garden cottages shall be on the same meters as the principal dwelling unit and shall not be billed separately from the principal dwelling unit.”

On a unanimous roll call 9-0, **voted** to pass third and final reading to amend the Zoning Ordinance by deleting existing 10.814 – Accessory Dwelling Units and 10.815 – Garden Cottages and inserting in their place the new Sections 10.814 and 10.815 as presented on the document titled “Proposed Amendments to the Portsmouth Zoning Ordinance; Section 10.814 – Accessory Dwelling Units and 10.815 – Garden Cottages” dated February 25, 2019 and amending related terms in Article 15 – Definitions, Section 10.1530 – Terms of General Applicability.

5. Acceptance of Donations to the Coalition Fund:

- Town of Sunapee - \$1,000.00
- Town of Waterville Valley - \$1,500.00

On a unanimous roll call 9-0, **voted** to approve and accept the donations, as listed to be placed in the Coalition Fund.

6. Acceptance of Donation to the Portsmouth Fire Department:

- The Curington Family - \$300.00

On a unanimous roll call 9-0, **voted** to approve and accept the donation, as presented to the Portsmouth Fire Department.

7. On a unanimous roll call 9-0, **voted** to suspend the rules in order to take up Item XI. A.1. – Approval of Proposed Employment Agreement for Deputy Fire Chief Patrick Howe.

8. Approval of Proposed Employment Agreement for Deputy Fire Chief Patrick Howe – On a unanimous roll call 9-0, **voted** to approve the Deputy Fire Chief Employment Agreement between the City and Patrick Howe.

9. On a unanimous roll call 9-0, **voted** to suspend the rules in order to take up Item XI. A.5. – Proposal from Friends of Prescott Park to donate sculpture in honor of Michael Warhurst.

10. Proposal from Friends of Prescott Park to donate sculpture in honor of Michael Warhurst – On a unanimous roll call 9-0, **voted** to refer the public art donation proposal to Art-Speak for a report back and recommendation.

11. Consent Agenda – On a unanimous roll call 9-0, **voted** to adopt the Consent Agenda.

A. Request for License to Install Projecting Sign for Joe Kelley owner of FUKI Fusion Kitchen for property located at 2 Bow Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

**Planning Director's Stipulations**

- ***The license shall be approved by the Legal Department as to content and form;***
  - ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
  - ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***
- B. Letter from Thomas W. Haslam, St. John's Lodge requesting permission to hold the Annual 5k Road Race on Saturday, April 13, 2019 at 8:00 a.m. ***(Anticipated action – move to refer to the City Manager with power)***
- C. Letter from Attorney Christopher Mulligan, Bosen & Associates, P.L.L.C. request for Restoration of Involuntarily Merged Lots Pursuant to RSA 674:39-aa (27 Thaxter Road / Tax Map 166, Lot 39) ***(Anticipated action – moved to refer to the Planning Board for report back)***
- D. Letter from Bruce MacIntyre, Portsmouth Maritime Folk Festival requesting permission to hold the 20<sup>th</sup> Annual Portsmouth Maritime Folk Festival on Saturday and Sunday, September 28<sup>th</sup> and 29<sup>th</sup>, 2019 ***(Anticipated action – move to the City Manager with power)***
- E. Letter from Thomas W. Haslam, St. John's Lodge requesting to march to St. John's Church from the William Pitt Tavern on Sunday, June 23, 2019 ***(Anticipated action – move to refer to the City Manager with power)***
12. Email Correspondence – On a unanimous roll call 9-0, **voted** to accept and place on file.
13. Request to Renew Seacoast Growers' Association (Farmers' Market) Proposed 2019 License Agreement – On a unanimous roll call 9-0, **voted** to authorize the City Manager to enter into a License Agreement with the Seacoast Growers' Association for 2019, as presented.
14. Cate Street Land Swap – On a unanimous roll call 9-0, **voted** to refer request to Planning Board and City Staff for a report back.
15. Adoption of Proposed Capital Improvement Plan (CIP) FY2020-2025 – Moved to adopt the proposed Capital Improvement Plan for FY2020 through FY2025.

On a unanimous roll call 9-0, **voted** to move the \$11,000,000.00 bonding for the Police New Facility to FY2022.

On a unanimous roll call 9-0, **voted** to add \$25,000.00 to Hodgson Brook in FY2025 to conduct a study.

On a unanimous roll call 9-0, **voted** to move funding for the three Islington Street Phase 1B & 2 projects from FY2025 to FY2022.

On a unanimous roll call 9-0, **voted** to adopt the Capital Improvement Plan for FY2020 through FY2025, as amended.

16. Appointment to be Voted – Jessica Blasko to the Conservation Commission as an Alternate – On a unanimous roll call 9-0, **voted** to appoint Jessica Blasko to the Conservation Commission as an Alternate until April 1, 2022.
17. Acceptance of Resignation from Lana Bluege from the Sustainability Committee – The City Council agreed to accept the resignation of Lana Bluege from the Sustainability Committee with regret.
18. Reactivation of the Peirce Island Committee – Mayor Blalock announced he is reactivating the Peirce Island Committee.
19. Parking and Traffic Safety Committee Action Sheet and Minutes of the February 7, 2019 meeting – On a unanimous roll call 9-0, **voted** to approve and accept the action sheet and minutes of the February 7, 2019 Parking and Traffic Safety Committee meeting.
20. TEDx Portsmouth 2019 – Councilor Pearson announced the 7<sup>th</sup> Annual TEDx Portsmouth will be held on Friday, September 13, 2019.
21. Adjournment – At 8:35 p.m., on a unanimous roll call 9-0, **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC  
City Clerk