

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING  
HELD ON MONDAY, JANUARY 7, 2019 MEETING, EILEEN DONDERO  
FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS  
AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR LAZENBY, COUNCILORS  
ROBERTS, PEARSON, DWYER, DENTON, PERKINS, RAYNOLDS AND  
BECKSTED

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1. The City Council held a Non Public Session - RSA 91-A:3 II (a) regarding Deputy City Manager Nancy Colbert Puff Employment Agreement.
2. At 6:15 p.m. a Public Dialogue Session was held.
3. Presentation – Cable Television Renewal Franchise Agreement – Deputy City Attorney Woodland provided a presentation and overview of the existing Cable Television Franchise Agreement and the structure for negotiations of the renewal agreement.
4. Presentation – Breakfast Hill area Waterline Study – Keith Pratt, Underwood Engineers provided a presentation outlining evaluating water system improvements to extend municipal water service to area in Greenland.
5. Public Dialogue Summary – Councilors Dwyer and Denton provided an update of the Public Dialogue Summary which included discussion regarding the McIntyre Building.
6. Public Hearing – Thomas J. McIntyre Property – Held a public hearing. No action required.
7. First reading of Ordinance amending Chapter 10 – Zoning Ordinance, Article 11 – Site Development Standards, Section 10.1110 – Off-Street Parking – On a roll call 8-1, **voted** to pass first reading and schedule a public hearing and second reading at the January 22, 2019 City Council meeting to amend the Article 11 – Site Development Standards. Section 10.1110 – Off-Street Parking as presented in the document titled “Proposed Off-Street Parking Amendments” dated October 18, 2018. Assistant Mayor Lazenby, Councilors Roberts, Pearson, Dwyer, Denton, Raynolds and Mayor Blalock voted in favor. Councilor Becksted voted opposed.

8. First reading of Ordinance amending Chapter 10 – Zoning Ordinance, Article 2 – Administration and Enforcement be amended by inserting a new Section 10.240 as presented on the document titled “Proposed Amendments to the Portsmouth Zoning Ordinance: Section 10.240 – conditional Use Permits”, dated November 19, 2019 – **Voted** to pass first reading and schedule a public hearing and second reading at the January 22, 2019 City Council meeting to amend the Portsmouth Zoning Ordinance, Article 2 – Administration and Enforcement, by inserting a new Section 10.240 as presented on the document titled “Proposed Amendments to the Portsmouth Zoning Ordinance: Section 10.240 – Conditional Use Permits”, dated November 19, 2019.
9. Acceptance of Donation – Portsmouth Fire Department - \$500.00 donation from Newburyport Five Cents Savings Bank – **Voted** to accept and approve the donation to the Portsmouth Fire Department, as presented.
10. Consent Agenda – **Voted** to adopt the Consent Agenda.
  - A. Letter from Rich Clyborne and Matt Glenn, Gundalow Company requesting permission to hold the Piscataqua River Festival and Round Island Regatta on Saturday, June 1, 2019 (***Anticipated action – move to refer to the City Manager with power***)
11. Email Correspondence – **Voted** to accept and place on file.
12. Letter from Brad Gray regarding the opposition to the Redgate/Kane development proposed for the present McIntyre Building Site – **Voted** to accept and place on file.
13. Request to Establish Joint Work Session with Planning Board Re: Short Term Rentals – **Voted** to schedule a Joint Work Session with the Planning Board for Monday, February 11, 2019 at 6:30 p.m.
14. Report Back Re: Petition for Rezoning of 290 Gosling Road – **Voted** to schedule a first reading for the January 22, 2019 City Council meeting regarding the request of 290 Gosling Road, LLC the property with the address of 290 Gosling Road (Map 213, Lot 1) be re-zoned from Waterfront Industrial (WI) to Office Research (OR).
15. Appointment to be Considered: Heinz K. Sauk-Schubert appointment to the Historic District Commission as an Alternate – The City Council considered the appointment of Heinz K. Sauk Schubert to the Historic District Commission as an Alternate which will be voted on by the City Council at the January 22, 2019 meeting.

16. Appointments to be Voted – **Voted** to appoint Cyrus Beer to the Historic District Commission as Regular member until June 1, 2019; appoint Margot Doering to the Historic District Commission as an Alternate until June 1, 2019; appoint Polly Henkel to the Planning Board as an Alternate until December 31, 2021 and reappoint Colby Gamester to the Planning Board until December 21, 2021.
17. Ethics Committee Drawing by Lot – Councilor Denton was selected by lot to be the City Council Representative to the Ethics Committee.
18. Parking and Traffic Safety Committee Action Sheet and Minutes of the December 6, 2018 meeting – **Voted** to accept and approve the Action Sheet and Minutes of the December 6, 2018 Parking and Traffic Safety Committee meeting.
19. House Bill 102 – Regulate the Distribution of Single-Use Plastics – The City Council agreed to make a decision upon reviewing the written testimony of Councilor Denton regarding House Bill 102.
20. Miscellaneous/Unfinished Business – The City Council requested that the answers by the candidates for the Police Commission vacancy be posted on the website for the public to review.
21. Adjournment – At 10:50 p.m., **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC  
City Clerk