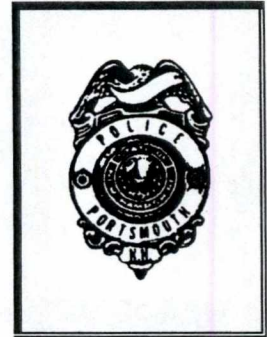


**BOARD of POLICE COMMISSIONERS**

*of the*

*City of Portsmouth, N.H.*



***Chairman Joseph J. Onosko...Commissioner Jim Splaine...Commissioner Arthur Hilson***

***"Providing Citizen Oversight of Your Police Department"***

**NOTICE:** The Police Commission has a dedicated phone number at the police department. You can call the Commissioners at 603-610-7471 and leave a message regarding your concerns, along with your name and a telephone number. The Commissioners will be advised of your message and someone will return your call in a timely fashion. You can also email the Commissioners directly through the Police Department webpage, by clicking on "Police Commission", and then clicking on any of the Commissioners' names.

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**PUBLIC NOTICE OF POLICE COMMISSION MEETING**

**DATE:** August 21<sup>st</sup>, 2018 (Tuesday)

**LOCATION &**

**TIME:**

4:30 p.m., Wm. Mortimer Conference Room, Police Dept.

5:30 p.m., Eileen Dondero Foley Council Chambers, City Hall

**Please see important note on the start time:**

**NOTE:** The meeting will start at 4:30 p.m. in the Wm. Mortimer Room. It is anticipated the Commission will go into a non-public session immediately, as provided for under RSA 91-A:3 II (a-e & i) The public session will then resume in Council Chambers whenever the non-public session is finished, which should be at or about 5:30 p.m.

**I. CALL TO ORDER**

**II. PLEDGE OF ALLEGIANCE**

**III. ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:**

July 17<sup>th</sup>, 2018. (Anticipated Action: A motion will be made to accept the minutes of the July 17<sup>th</sup> meeting.)

**IV. PUBLIC COMMENT**

Individual comment is limited to five minutes.

**V. NEW BUSINESS:**

**A. POLICE COMMISSION:**

1. Commissioner Onosko:
  - a. Establish a Date for Public Discussion of PD Survey Results
  - b. Motorcycle Noise Enforcement Update
2. Commissioner Splaine:
  - a. Body Cams & Dash Cameras

**B. CHIEF OF POLICE:**

1. Life Saving Award - Recognition of Officer Jordan Wells for his emergency wound care of a stabbing victim.
2. Promotion of Detective Seth Tondreault
3. Swearing-in of Officer Matt Loureiro
4. Semi-Annual K-9 Report – Lt. Kinsman
5. Accreditation Update
6. Monthly Traffic Stats
7. Financial Report – Karen Senecal
  - a. Grant Applications Update
  - b. Facilities Report

**C. PATROL DIVISION:**

This report is included in the commission packet.

**VI. COURT OFFICE REPORT**

This report is included in the commission packet.

**VII. MISCELLANEOUS/OTHER BUSINESS: None**

**VIII. NEXT REGULAR MEETING:** The next Commission meeting is scheduled for Tuesday, September 25<sup>th</sup>, 2018 at the usual 4:30/5:30 start time. (See note at the beginning of this agenda for a start time explanation.) Please check the meetings calendar on the city's website as the date approaches for cancellations or changes to the time or meeting location.

**NOTICE to members of the public who are hearing impaired:** If you wish to attend a meeting and need assistance, please contact Human Resources Director Dianna Fogarty at 431-2000 ext. 7270 prior to the scheduled meeting. Thank You.

*Katho Leisquo*

(Posted on Friday, August 17, 2018)

*Arthur Wilson*, Clerk of the Commission

MINUTES  
OF  
PREVIOUS  
MEETING(S)

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE JULY 17<sup>TH</sup>, 2018 POLICE COMMISSION MEETING**  
**5:30 p.m. Public Session – Eileen Dondero Foley Council Chambers**

Joseph J. Onosko, Chair  
Jim Splaine  
Arthur Hilson

- I. **CALL TO ORDER:** The July 17<sup>th</sup>, 2018 monthly Police Commission meeting was called to order at 4:40 p.m. in the Wm. Mortimer Room of the police department for the purpose of going into non-public session.

The Chair called for a motion to go into non-public session under the provisions of RSA 91:A, 3-II (c), “Matters which, if discussed in public, would likely affect adversely the reputation of any person...”

**Action: Commissioner Splaine moved** to enter non-public session for the purpose delineated above.

**Seconded by Commissioner Hilson.**

**On a Roll Call Vote:** The motion passed as follows:

Commissioner Onosko:	“Aye.”
Commissioner Splaine:	“Aye.”
Commissioner Hilson:	“Aye.”

The motion passed to go into non-public session at 4:40 p.m.

**The public session was called back to order at 5:35 p.m. in the Eileen Dondero Foley Council Chambers.** (An archived video of the meeting is available on the city’s website.)

**The following people were present:** Commissioners Onosko, Splaine, and Hilson (**NOTE: Commissioner Hilson was present via a telephone conference call**), Chief Robert Merner, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque, members of the Department, the public, and the press.

II. **PLEDGE OF ALLEGIANCE:** Chief Merner led the Pledge of Allegiance.

III. **ACCEPTANCE OF THE MINUTES:**  
The Chair asked for a motion to accept the minutes.

**Action: Commissioner Hilson moved** to accept the minutes of the May 29<sup>th</sup>, 2018 meeting.

**Seconded by Commissioner Splaine.**

**On a Roll Call Vote:** The motion passed to accept the minutes of the May 29<sup>th</sup>, 2018 meeting. The vote was as follows:

Commissioner Onosko:	“Aye.”
Commissioner Splaine:	“Aye.”
Commissioner Hilson:	“Aye.”

IV. **PUBLIC COMMENT:** (The following is a brief summary of each person’s comments, and represents the speaker’s personal opinion. The entire meeting can be viewed online by going to the City’s website and scrolling down the home page of the City’s website to “Recent Meeting Broadcast”, or “City YouTube Channel...” which is in the blue box just below it.)

**Zelita Morgan, 35 Richards Avenue:** Ms. Morgan thanked Chief Merner for bringing back policing on bicycles to the downtown. She asked general questions about how many police officers are on duty and where do they police. She requested additional attention to neighborhoods in regards to traffic enforcement, and felt there were many near misses of vehicles hitting pedestrians. Ms. Morgan also felt drivers are speeding on Richards Avenue all the time.

Ms. Morgan said that officers can’t see the drug dealing going on from cruisers, but if we could have cops on the street they will see the drug deals. She wanted to know where beat cops are on our policing plan, and what the strategy was to address this.

There being no further public comment, the Chair closed the public comment portion of the meeting.

V. **UNFINISHED BUSINESS:** None.

**VI. NEW BUSINESS:**

**Action:** Commissioner Splaine moved to suspend the rules, and move to items 1-5 under, **“B. CHIEF OF POLICE”**.

**Seconded by Commissioner Onosko.**

**On a Roll Call Vote:** The motion passed to suspend the rules and move to items 1-5 under, **“B. CHIEF OF POLICE”**. The vote was as follows:

Commissioner Onosko:	“Aye.”
Commissioner Splaine:	“Aye.”
Commissioner Hilson:	“Aye.”

**B. CHIEF OF POLICE:**

1. Life Saving Medal Award – Officer Thompson, ‘T.J.’ Potter
2. Promotions – Mark Newport was promoted to Captain, and Eric Kinsman and Josh McCain were promoted to Lieutenant.
3. Recognition of Retired Auxiliary Officers Captain Danny Ellis and Lieutenant Robert Ripley, who served the City for 45 and 37 years respectively.
4. Recognition of ACO Bonnie Robinson
5. YMCA North Woods Camp Project

The Chair declared a fifteen-minute recess following the recognitions. The meeting recessed at 6:01 p.m. The public session resumed at 6:15 p.m.

The Commission returned to the agenda as written.

**NEW BUSINESS:**

**A. POLICE COMMISSION:**

1. Commissioner Onosko:
  - a. Motorcycle Noise – The Commissioner asked Chief Merner to report on the training and efforts undertaken by the department to control motorcycle noise in the city.

Chief Merner summarized the steps taken, which included obtaining motorcycle noise monitoring equipment, training of officers in its use, and conducting voluntary information testing at the Masonic Lodge property. Part of the goal is to make both residents and cycle riders aware of the concerns on either side. He said additional voluntary testings are planned. The

Department has also undertaken a wide-scope informational postcard mailing so citizens know what the laws are. If we do find straight pipes after all of this proactive activity, we will be citing the bike owners.

2. Commissioner Splaine:

a. Process for Considering Body & Patrol Car Cameras

The Commissioner said he wants to begin the process of considering how we might go about assessing the complicated matter of body and cruiser cameras. He would like to come back in Sept or October and make a motion as to what kind of fact-finding committee we might have.

Commissioner Hilson said he has thought about cameras in the past, but said there is a big difference between Chicago and Portsmouth. He didn't care to render an opinion at this point; but feels the idea has merit and should be looked at.

Commissioner Onosko said he also feels the idea of looking at this has merit. He said the forthcoming proposal would be procedural.

**B. CHIEF OF POLICE, cont'd:**

6. Grants & Donations:

a. Acceptance of the NH Dept. of Safety Opioid Grant Award:

**Action: Commissioner Hilson moved** to accept the grant in the amount of \$35,000 and forward to the City Council for their action.

**Seconded by Commissioner Splaine.**

**On a Roll Call Vote:** The motion passed to accept the grant in the amount of \$35,000 and forward to the City Council for their action. The vote was as follows:

Commissioner Onosko:	"Aye."
Commissioner Splaine:	"Aye."
Commissioner Hilson:	"Aye."

b. Acceptance of \$300 from the law firm of Donahue, Tucker & Ciandella, PLLC in support of the Portsmouth Police Explorer Cadets.



**Action: Commissioner Hilson moved** to accept the donation in the amount of \$300 from the law firm of Donahue, Tucker & Ciandella, PLLC in support of the Portsmouth Police Explorer Cadets and forward to the City Council for their action.

**Seconded by Commissioner Splaine.**

**On a Roll Call Vote:** The motion passed to accept the donation of \$300 from the law firm of Donahue, Tucker & Ciandella, PLLC in support of the Portsmouth Police Explorer Cadets and forward to the City council for their action. The vote was as follows:

Commissioner Onosko:	“Aye.”
Commissioner Splaine:	“Aye.”
Commissioner Hilson:	“Aye.”

- c. Acceptance of a donation in the amount of \$100 from the Wentworth-Coolidge Commission, Inc. in support of the Portsmouth Police Explorer Cadets.

**Action: Commissioner Splaine moved** to accept the donation of \$100 from the Wentworth-Coolidge Commission, Inc. in support of the Portsmouth Police Explorer Cadets and forward to the City Council for their action.

**Seconded by Commissioner Hilson.**

**On a Roll Call Vote:** The motion passed to accept the donation of \$100 from the Wentworth-Coolidge Commission, Inc. in support of the Portsmouth Police Explorer Cadets and forward to the City Council for their action. The vote was as follows:

Commissioner Onosko:	“Aye.”
Commissioner Splaine:	“Aye.”
Commissioner Hilson:	“Aye.”

7. Letters of Thanks and Appreciation:

- a. Chief Merner read several letters of thanks and appreciation received by the Department for the work of individual officers.
- b. Chief Merner recognized the strong performance of both Portsmouth Police K-9 Teams in the recent US Police Canine Association Regional competitions. The Chief said Portsmouth is looking at hosting this event next year.

c. Chief Merner said that Rosalyn Baldwin, of RosalynLoves.com, will be visiting Portsmouth this coming Thursday.

8. Accreditation Report

9. Traffic Stats

a. Chief Merner noted that traffic enforcement activity has increased tenfold since 2016. He said we are still directing officer activity out to areas where we have the most citizen feedback. We have sent two officers down to Boston for tactical bicycle training and have been putting these officers in the downtown and in the neighborhoods. We are putting them out as often as manning and staffing allow.

We're using motorcycles and a second low visibility cruiser for traffic enforcement. We have and will continue to attack this from every angle. This issue continues to be 60-70% of the complaints we get. He said the Department is working with Public Works toward purchasing additional speed signs.

10. Financial Report:

a. We are in the midst of closing out the fiscal year. We will be starting FY '19 with a \$45,000 deficit as a result of changes to the final city budget. We will start our year with cuts to our basic operating budget.

**C. PATROL DIVISION:**

a. This report is included in the Commission packet.

**VII. COURT OFFICE REPORT**

a. This report is included in the Commission packet.

**VIII. MISCELLANEOUS/OTHER BUSINESS: None.**

**IX. NEXT REGULAR MEETING:**

**NOTE: (Since the 7-17-2018 Police Commission Meeting, the next scheduled meeting date has changed as follows.)** The next Commission meeting is scheduled for Tuesday, August 21<sup>st</sup>, 2018 with the public session beginning at 5:30 p.m. in the Eileen Dondero Foley Council Chambers.

**X. MOTION TO ADJOURN:**

There being no further business before the Commission, the Chair asked for a motion to adjourn.

**Action: Commissioner Hilson moved** the July 17<sup>th</sup>, 2018 Monthly Police Commission Meeting be adjourned.

**Seconded by Commissioner Splaine.**

**On a Roll Call Vote:** The motion passed to adjourn the July 17, 2018 Monthly Police Commission Meeting at 6:49 p.m. The vote was as follows:

Commissioner Onosko:	“Aye.”
Commissioner Splaine:	“Aye.”
Commissioner Hilson:	“Aye.”

END OF MEETING

*Kahe*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant*

*Reviewed By Commissioner Hilson, Clerk of the Commission*

*Arthur L. Hilson*

POLICE  
COMMISSION  
BUSINESS

**POLICE COMMISSION – NEW BUSINESS**

**AUGUST 21<sup>ST</sup>, 2018 MEETING**

**V. NEW BUSINESS:**

**A. POLICE COMMISSION:**

- 1. Commissioner Onosko:**
  - a. Establish a Date for Public Discussion of PD Survey Results**
  - b. Motorcycle Noise Enforcement Update**
- 2. Commissioner Splaine:**
  - a. Body Cams & Dash Cameras**

**Portsmouth Police Commission**  
Agenda Item For Tuesday, August 21, 2018

**PROPOSAL FOR CONSIDERATION**  
(To Be Brought Up For Further Discussion At September Police Commission Meeting)

**REVIEW GROUP  
TO CONSIDER  
BODY CAMS & DASH CAMERAS**

**Goal:** To create a group to review the possibility of adopting a program for Police Officer Body Cams, and installing DASH Cameras in police vehicles. This may involve a pilot program for volunteers who will wear body cams on a trial basis, or a program that is more extensive and permanent. The group would work with police department staff, and ask for assistance from other sources private and public, including from other communities, the state, and regional resources. The group would seek to report on the costs, legal implications, restrictions, benefits for training, and consider the experiences -- pros and cons -- of other cities and towns in New Hampshire and elsewhere with Body Cam and Dash Camera programs.

**Inclusion:**

A group of 15 individuals may include:

- 3 - At-large citizens.
- 3 - Representatives from Portsmouth Police Department unions.
- 2 - Residents with legal experience.
- 1 - The Portsmouth Police Department Police Chief
- 2 - Command Level personnel.
- 2 - Former Portsmouth Police Officers/Chief/Command Level.
- 1 - Portsmouth Police Department administrative staff member.

Ex-officio: 3 Police Commissioners.

Except for the union representatives, who would be named by the unions, the membership would be selected by consensus among the Police Commissioners

**Suggested Process:** The Review Group should meet to select a Chair and to discuss its task and formalize initial questions for staff to review. The core questions to be answered should be (1), "Why should we adopt a Body Cam and/or Dash Camera program?" (2), "Why not?"

Beyond that, the Review Group can decide to ask individual members or subcommittees of membership and members of the public to analyze aspects of any program that would adopt Body Cams and Dash Cameras, including costs, legal matters, privacy concerns, Court use, Right-To-Know Law implications, and the value of training.

At a minimum, the Review Group should hold two open public sessions, inviting members of the public to speak their concerns.

In addition to determining potential cost, the Review Group may inquire as to available grants and possible private donations to offset cost to taxpayers and the Police Department budget.

Consideration of a timeline for implementation, if applicable, should be examined.

While a formal "recommendation" is not requested, it would be welcomed.

**Target Date For Report:** May 1, 2019, adaptable.

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*The purpose of this proposal is to have an inclusive, informed and positive open public dialogue so that the Police Commission can decide whether or not having a Body Cam and/or Dash Camera program is valuable for the people of Portsmouth.*

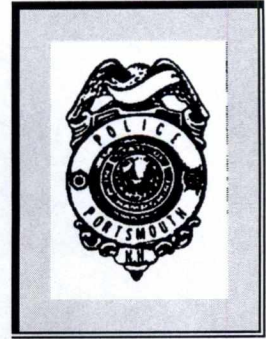
**- Jim Splaine**

# CHIEF'S REPORT



***BOARD of POLICE COMMISSIONERS***

*of the  
City of Portsmouth, N.H.  
August 21<sup>st</sup>, 2018*



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**First Four Items on Chief Merner's Agenda:**

- **Life Saving Medal: Jordan Wells –**
- **Promotion: Det. Tondreault –**
- **Swearing-In: Officer Matt Loureiro –**
- **Semi-Annual K-9 Report – Lt. Kinsman**

**Financial Reports**  
**FY18 YEAR TO DATE SUMMARY**  
**July 31, 2018**

**No Journal Entries For  
Grant Credits Entered  
for July**

<b>Appropriated Budget</b>	<b>YTD Expenses and Encumbrances</b>	<b>Available Balance</b>	<b>% of Budget Used</b>
11,280,229	2,342,724	8,937,505	20.77%

**Minus Annualized Expenditures**

(130,203)	(130,203)	Leave at Termination
(1,658,908)	(1,658,908)	Health Insurance
(204,441)	-	Workers Compensation (not transferred out yet)

**ACTUALS**

<b>9,286,677</b>	<b>553,613</b>	<b>8,733,064</b>	<b>5.96%</b>
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<b>% Through FY</b>	<b>7.69%</b>
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# Administrative Services Division

## Financial Reports

### By Line Item -FY18 YEAR TO DATE SUMMARY July 31, 2018

\*\*No Journal Entries for Grant Credits Entered for July

Account	Title	Budget	JULY	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
			% Through FY	7.692%	EXPENSES						
011001	Regular Salaries	\$ 1,319,499	\$ 69,072	\$ -	\$ -	\$ 69,072	\$ 1,250,427	5.23%	0	69,072	5.23%
011041	Salaries Uniform Personnel	\$ 4,269,943	\$ 248,300	\$ -	\$ -	\$ 248,300	\$ 4,021,643	5.82%	0	248,300	5.82%
011061	Insurance Reimbursement	\$ 12,000	\$ -	\$ -	\$ -	\$ -	\$ 12,000	0.00%	0	0	0.00%
011063	Shift Differential	\$ 39,637	\$ 678	\$ -	\$ -	\$ 678	\$ 38,959	1.71%	0	678	1.71%
012001	Part Time Salaries	\$ 119,647	\$ 6,238	\$ -	\$ -	\$ 6,238	\$ 113,409	5.21%	0	6,238	5.21%
012041	Commissioner Stipend	\$ 3,600	\$ 300	\$ -	\$ -	\$ 300	\$ 3,300	8.33%	0	300	8.33%
014041	Overtime	\$ 464,909	\$ 25,856	\$ -	\$ -	\$ 25,856	\$ 439,053	5.56%	0	25,856	5.56%
014042	O/T Education	\$ 69,005	\$ 783	\$ -	\$ -	\$ 783	\$ 68,222	1.13%	0	783	1.13%
014055	Reimbursable O/T	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
014067	O/T Background Investigation	\$ 8,718	\$ -	\$ -	\$ -	\$ -	\$ 8,718	0.00%	0	0	0.00%
015001	Longevity	\$ 41,285	\$ -	\$ -	\$ -	\$ -	\$ 41,285	0.00%	0	0	0.00%
016001	Leave At Termination	\$ 130,203	\$ 130,203	\$ -	\$ -	\$ 130,203	\$ -	100.00%	(130,203)	0	0.00%
017001	Holiday Premium Pay	\$ 186,288	\$ 15,861	\$ -	\$ -	\$ 15,861	\$ 170,427	8.51%	0	15,861	8.51%
018030	Eval. Stipend	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
018032	Training Stipend	\$ 2,295	\$ -	\$ -	\$ -	\$ -	\$ 2,295	0.00%	0	0	0.00%
018034	Education Stipend	\$ 62,989	\$ 91	\$ -	\$ -	\$ 91	\$ 62,898	0.14%	0	91	0.14%
018041	Court Witness Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0	0	#DIV/0!
018042	Special Detail	\$ 58,736	\$ 1,106	\$ -	\$ -	\$ 1,106	\$ 57,630	1.88%	0	1,106	1.88%
019002	Anticipated Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
021001	Insurance-Health	\$ 1,658,908	\$ 1,658,908	\$ -	\$ -	\$ 1,658,908	\$ -	100.00%	(1,658,908)	0	0.00%
021101	Insurance-Dental	\$ 91,689	\$ 14,928	\$ -	\$ -	\$ 14,928	\$ 76,761	16.28%	0	14,928	16.28%



# Administrative Services Division

## Financial Reports

### By Line Item -FY18 YEAR TO DATE SUMMARY July 31, 2018

\*\*No Journal Entries for Grant Credits Entered for July

Account	Title	Budget	JULY	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
			% Through FY	7.692%	EXPENSES						
021501	Insurance-Life	\$ 4,143	\$ 650	\$ -	\$ -	\$ 650	\$ 3,493	15.69%	0	650	15.69%
021601	Insurance-Disability	\$ 1,652	\$ 306	\$ -	\$ -	\$ 306	\$ 1,346	18.54%	0	306	18.54%
021602	Insurance-A&D	\$ 154	\$ 27	\$ -	\$ -	\$ 27	\$ 127	17.66%	0	27	17.66%
021701	Insurance-LTD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
022001	Social Security	\$ 99,360	\$ 4,675	\$ -	\$ -	\$ 4,675	\$ 94,685	4.70%	0	4,675	4.70%
022501	Medicare	\$ 97,246	\$ 5,076	\$ -	\$ -	\$ 5,076	\$ 92,170	5.22%	0	5,076	5.22%
023001	Retirement	\$ 165,488	\$ 2,445	\$ -	\$ -	\$ 2,445	\$ 163,043	1.48%	0	2,445	1.48%
023002	Retirement-Officers	\$ 1,507,950	\$ 90,697	\$ -	\$ -	\$ 90,697	\$ 1,417,253	6.01%	0	90,697	6.01%
025001	Unemployment Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
026002	Insurance-Workers Comp	\$ 204,441	\$ -	\$ -	\$ -	\$ -	\$ 204,441	0.00%	0	0	0.00%
033001	Prof Services-Temp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
034101	Pagers	\$ 527	\$ -	\$ -	\$ -	\$ -	\$ 527	0.00%	0	0	0.00%
034103	Telephone	\$ 27,335	\$ 2,748	\$ -	\$ -	\$ 2,748	\$ 24,587	10.05%	0	2,748	10.05%
034104	Cellular Phones	\$ 24,066	\$ -	\$ -	\$ -	\$ -	\$ 24,066	0.00%	0	0	0.00%
034203	Computer/Software Maint.	\$ 130,380	\$ -	\$ -	\$ -	\$ -	\$ 130,380	0.00%	0	0	0.00%
035003	Blood Alcohol Tests	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
039001	Professional Services	\$ 29,233	\$ 318	\$ -	\$ -	\$ 318	\$ 28,915	1.09%	0	318	1.09%
039009	Prof/Serv-Hiring	\$ 8,468	\$ -	\$ -	\$ -	\$ -	\$ 8,468	0.00%	0	0	0.00%
039070	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
043010	Repairs-Vehicle by Outside	\$ 46,379	\$ -	\$ -	\$ -	\$ -	\$ 46,379	0.00%	0	0	0.00%
043012	Repairs-Communication	\$ 1,862	\$ -	\$ -	\$ -	\$ -	\$ 1,862	0.00%	0	0	0.00%



# Administrative Services Division

## Financial Reports

### By Line Item -FY18 YEAR TO DATE SUMMARY July 31, 2018

\*\*No Journal Entries for Grant Credits Entered for July

Account	Title	Budget	JULY	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
			% Through FY	7.692%							
043018	Repairs-Equipment	\$ 8,514	\$ -	\$ -	\$ -	\$ -	\$ 8,514	0.00%	0	0	0.00%
043024	Repairs-Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
044002	Rental Other Equipment	\$ 10,844	\$ 378	\$ -	\$ -	\$ 378	\$ 10,466	3.49%	0	378	3.49%
048002	Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
053001	Advertising	\$ 3,450	\$ -	\$ -	\$ -	\$ -	\$ 3,450	0.00%	0	0	0.00%
054050	Training-Education	\$ 53,638	\$ 1,050	\$ -	\$ -	\$ 1,050	\$ 52,588	1.96%	0	1,050	1.96%
055050	Printing	\$ 5,816	\$ -	\$ -	\$ -	\$ -	\$ 5,816	0.00%	0	0	0.00%
056001	Dues Professional Organization	\$ 16,526	\$ 200	\$ -	\$ -	\$ 200	\$ 16,326	1.21%	0	200	1.21%
057101	Travel and Conference	\$ 25,031	\$ 26	\$ -	\$ -	\$ 26	\$ 25,006	0.10%	0	26	0.10%
057103	Court Mileage	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
061002	Miscellaneous Supplies	\$ 19,404	\$ -	\$ -	\$ -	\$ -	\$ 19,404	0.00%	0	0	0.00%
061003	Meeting Supplies	\$ 1,346	\$ -	\$ -	\$ -	\$ -	\$ 1,346	0.00%	0	0	0.00%
062001	Office Supplies	\$ 9,521	\$ -	\$ -	\$ -	\$ -	\$ 9,521	0.00%	0	0	0.00%
062004	Photo Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
062005	Printing Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
062006	Motorola Portable Batteries	\$ 8,908	\$ -	\$ -	\$ -	\$ -	\$ 8,908	0.00%	0	0	0.00%
062007	Computer/Printer Supplies	\$ 13,748	\$ -	\$ -	\$ -	\$ -	\$ 13,748	0.00%	0	0	0.00%
062010	Copying Supplies	\$ 2,410	\$ -	\$ -	\$ -	\$ -	\$ 2,410	0.00%	0	0	0.00%
062501	Postage	\$ 6,337	\$ -	\$ -	\$ -	\$ -	\$ 6,337	0.00%	0	0	0.00%
063001	Tires and Batteries	\$ 9,264	\$ -	\$ -	\$ -	\$ -	\$ 9,264	0.00%	0	0	0.00%
063501	Gasoline	\$ 55,759	\$ -	\$ -	\$ -	\$ -	\$ 55,759	0.00%	0	0	0.00%



# Administrative Services Division

## Financial Reports

### By Line Item -FY18 YEAR TO DATE SUMMARY July 31, 2018

\*\*No Journal Entries for Grant Credits Entered for July

Account	Title	JULY		Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		% Through FY	7.692%								
Budget	EXPENSES	EXPENSES	External Funding Recon & Journal Entries (Jul)								
066001	Vehicle Repairs	\$ 4,336	\$ -	\$ -	\$ -	\$ -	\$ 4,336	0.00%	0	0	0.00%
066002	Vehicle Outfit	\$ 14,288	\$ -	\$ -	\$ -	\$ -	\$ 14,288	0.00%	0	0	0.00%
067001	Books and Periodicals	\$ 9,923	\$ -	\$ -	\$ -	\$ -	\$ 9,923	0.00%	0	0	0.00%
068001	Clothing Allowance	\$ 61,897	\$ 58,852	\$ -	\$ -	\$ 58,852	\$ 3,045	95.08%	0	58,852	95.08%
068002	Clothing	\$ 14,700	\$ 874	\$ -	\$ -	\$ 874	\$ 13,826	5.94%	0	874	5.94%
069004	Chief's Expense	\$ 2,410	\$ -	\$ -	\$ -	\$ -	\$ 2,410	0.00%	0	0	0.00%
072006	Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
074001	Equipment	\$ 79,753	\$ -	\$ -	\$ -	\$ -	\$ 79,753	0.00%	0	0	0.00%
074003	Software	\$ 6,730	\$ -	\$ 2,616	\$ -	\$ 2,616	\$ 4,114	38.88%	0	2,616	38.88%
075001	Furniture and Fixtures	\$ 7,641	\$ (537)	\$ -	\$ -	\$ (537)	\$ 8,178	-7.03%	0	(537)	-7.03%
076002	Vehicles Police	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
078001	Miscellaneous Costs (External)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
081031	FEMA Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
091005	Transfer from Parking	\$ (60,000)	\$ -	\$ -	\$ -	\$ -	\$ (60,000)	0.00%	0	0	0.00%
091006	Transfer from School	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
<b>TOTAL</b>		<b>\$ 11,280,229</b>	<b>\$ 2,340,107</b>	<b>\$ 2,616</b>	<b>\$ -</b>	<b>\$ 2,342,723</b>	<b>\$ 8,937,506</b>	<b>20.77%</b>	<b>(1,789,111)</b>	<b>553,612</b>	<b>5.96%</b>

Annualized Exp.

Leave at Term	\$ (130,203)	\$ (130,203)
Health Insurance	\$ (1,658,908)	\$ (1,658,908)
Workers Compensation	\$ (204,441)	\$ -
	\$ (1,993,552)	\$ (1,789,111)



# Administrative Services Division

## Financial Reports

### By Line Item -FY18 YEAR TO DATE SUMMARY July 31, 2018

**\*\*No Journal Entries for Grant Credits Entered for July**

Account	Title	Budget	JULY	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
			% Through FY								
			7.692%								
			EXPENSES	EXPENSES	External Funding Recon & Journal Entries (Jul)						

Adjusted Budget Totals w/o Annualized Exp. \$ 9,286,677 \$ 553,612 \$ 8,733,065 5.96%



# PATROL DIVISION REPORT

Crime Comparison Report For the period ending 06/30/2018

Group A Crimes Against Persons

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Kidnaping/ Abduction	2018													3
	2017				1	2								3
	Pct				n/a	n/a								n/a
Forcible Rape	2018	3	1	1		1	1							7
	2017		1			1								2
	Pct	n/a	0%	n/a		0%	n/a							+250%
Forcible Sodomy	2018					1								1
	2017						1							1
	Pct					n/a	n/a							0%
Forcible Fondling	2018			2	1	2	1							6
	2017		1			1	1							3
	Pct		n/a	n/a	n/a	+100%	0%							+100%
Aggravated Assault	2018	2		4		5	1							12
	2017	1	1		2	1	1							6
	Pct	+100%	n/a	n/a	n/a	+400%	0%							+100%
Simple Assault	2018	14	11	20	4	18	19							86
	2017	13	12	14	8	29	19							95
	Pct	+8%	-8%	+43%	-50%	-38%	0%							-9%
Intimidation	2018	11	9	7	8	8	8							51
	2017	10	14	12	4	14	6							60
	Pct	+10%	-36%	-42%	+100%	-43%	+33%							-15%
Incest	2018													1
	2017				1									1
	Pct				n/a									n/a
Statutory Rape	2018					1								1
	2017					1								1
	Pct					0%								0%
Total Crimes Against Persons	2018	30	21	34	13	36	30							164
	2017	24	29	26	16	49	28							172
	Pct	+25%	-28%	+31%	-19%	-27%	+7%							-5%

Filters/Options Applied

Date Used	Report Date used
Time Period	

Crime Comparison Report For the period ending 06/30/2018

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2018						2							2
	2017	2					2							4
	Pct	n/a					0%							-50%
Arson	2018													
	2017			1	1									2
	Pct			n/a	n/a									n/a
Burglary/ Breaking and Entering	2018		2		2	3	1							8
	2017	1		3	1	2	2							9
	Pct	n/a	n/a	n/a	+100%	+50%	-50%							-11%
Larceny (pick-pocket)	2018						1							1
	2017													
	Pct						n/a							n/a
Larceny (shoplifting)	2018	12	9	9	4	4	5							43
	2017	5	1	3	2	4	4							19
	Pct	+140%	+800%	+200%	+100%	0%	+25%							+126%
Larceny (from building)	2018	9	7	6	7	2	3							34
	2017	8	3	6	1	3	8							29
	Pct	+13%	+133%	0%	+600%	-33%	-63%							+17%
Larceny (from motor vehicles)	2018	3	3	1	4	11	10							32
	2017	1	5	1	5	6	4							22
	Pct	+200%	-40%	0%	-20%	+83%	+150%							+45%
Larceny (of motor vehicle parts)	2018		2											2
	2017	1												1
	Pct	n/a	n/a											+100%
Larceny (all other)	2018	6	11	9	9	11	13							59
	2017	5	3	6	4	2	17							37
	Pct	+20%	+267%	+50%	+125%	+450%	-24%							+59%
Motor Vehicle Theft	2018		5	2		2	6							15
	2017		1	2	3	2								8
	Pct		+400%	0%	n/a	0%	n/a							+88%
Counterfeit/ Forgery	2018	4	1	2	5	4	2							18
	2017	2	2	1	1	2	4							12
	Pct	+100%	-50%	+100%	+400%	+100%	-50%							+50%
Fraud (false pretense;swindle)	2018	7	4	11	5	5	4							36
	2017	3	6	2	8	5	3							27
	Pct	+133%	-33%	+450%	-38%	0%	+33%							+33%

Filters/Options Applied

Date Used	Report Date used
Time Period	

Crime Comparison Report For the period ending 06/30/2018

**Group A Crimes Against Property**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (credit/debit card;ATM)	2018	2	3	4	5	2	6							22
	2017	3	1	4	5	3	1							17
	Pct	-33%	+200%	0%	0%	-33%	+500%							
Fraud (impersonation)	2018	5	3	5	2	5	5							25
	2017	2	1	3	7	2	3							18
	Pct	+150%	+200%	+67%	-71%	+150%	+67%							
Fraud (wire)	2018			2		1								3
	2017				1	1								2
	Pct			n/a	n/a	0%								
Embezzlement	2018		1	1										2
	2017				1									1
	Pct		n/a	n/a	n/a									
Stolen Property	2018	2	1	2			2							7
	2017			1	2	4								7
	Pct	n/a	n/a	+100%	n/a	n/a	n/a							
Destruction of Property/Vandalism	2018	10	9	14	12	14	16							75
	2017	13	16	16	21	19	17							102
	Pct	-23%	-44%	-13%	-43%	-26%	-6%							
Total Crimes Against Property	2018	60	61	68	55	64	76							384
	2017	46	39	49	63	55	65							317
	Pct	+30%	+56%	+39%	-13%	+16%	+17%							

**Filters/Options Applied**

Date Used	Report Date used
Time Period	

Crime Comparison Report For the period ending 06/30/2018

**Group A Crimes Against Society**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2018	23	15	8	12	15	16							89
	2017	20	21	16	16	18	17							108
	Pct	+15%	-29%	-50%	-25%	-17%	-6%							-18%
Pornography/Obscene Material	2018		1	1		1	1							4
	2017	1	1			2	1							5
	Pct	n/a	0%	n/a		-50%	0%							-20%
Prostitution	2018	1				1								2
	2017		1											1
	Pct	n/a	n/a			n/a								+100%
Weapon Law Violations	2018		1				1							2
	2017				1									1
	Pct		n/a		n/a		n/a							+100%
Total Crimes Against Society	2018	24	17	9	12	17	18							97
	2017	21	23	16	17	20	18							115
	Pct	+14%	-26%	-44%	-29%	-15%	0%							-16%

**Filters/Options Applied**

**Date Used** Report Date used

**Time Period**

Crime Comparison Report For the period ending 06/30/2018

Group B Crimes

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2018		2		2		1							5
	2017	1	4	1	2	2	1							11
	Pct	n/a	-50%	n/a	0%	n/a	0%							-55%
Curfew/Loitering/Vagrancy	2018													
	2017						1							1
	Pct						n/a							n/a
Disorderly Conduct	2018	1	6	5		4	2							18
	2017	3	3	1	5	4	8							24
	Pct	-67%	+100%	+400%	n/a	0%	-75%							-25%
Driving under Influence	2018	5	4	6	5	7	3							30
	2017	6	5	7	4	3	3							28
	Pct	-17%	-20%	-14%	+25%	+133%	0%							+7%
Drunkenness	2018	10	11	5	8	12	11							57
	2017	12	10	14	18	19	20							93
	Pct	-17%	+10%	-64%	-56%	-37%	-45%							-39%
Family Non Violent Offenses	2018	1		1	1	4	2							9
	2017			1	2	2	2							7
	Pct	n/a		0%	-50%	+100%	0%							+29%
Municipal Law Violations	2018	4	2	1		2								9
	2017	2	3			2	1							8
	Pct	+100%	-33%	n/a		0%	n/a							+13%
Runaways (under 18yr old)	2018		1	1	1	2								5
	2017	2				1	2							5
	Pct	n/a	n/a	n/a	n/a	+100%	n/a							0%
Trespass of Real Property	2018	6	1	5	5	5	1							23
	2017	2	3	3	10	3	10							31
	Pct	+200%	-67%	+67%	-50%	+67%	-90%							-26%
All Other Offenses	2018	30	23	29	15	25	18							140
	2017	29	17	16	39	30	21							152
	Pct	+3%	+35%	+81%	-62%	-17%	-14%							-8%
Total Group B Crimes	2018	57	50	53	37	61	38							296
	2017	57	45	43	80	66	69							360
	Pct	0%	+11%	+23%	-54%	-8%	-45%							-18%

Filters/Options Applied

Date Used	Report Date used
Time Period	