

## **ACTION ITEMS**

### **PARKING and TRAFFIC SAFETY COMMITTEE**

8:00 A.M. – October 4, 2018  
City Hall – Conference Room A

---

MEMBERS PRESENT: Chairman, Doug Roberts  
Public Works Director, Peter Rice  
Police Captain, Frank Warchol  
Deputy Fire Chief, James Heinz  
Members: Harold Whitehouse, Shari Donnermeyer,  
Mary Lou McElwain and Ralph DiBernardo

MEMBERS ABSENT: City Manager, John Bohenko  
Member, Steve Pesci

CITY STAFF PRESENT: Parking and Transportation Engineer, Eric Eby  
Parking Director, Ben Fletcher  
Planning Director, Juliet Walker

---

**Action Items requiring an immediate ordinance during the next Council meeting:**  
None

**Temporary Action Item requiring an ordinance during the annual omnibus:**  
None

1. Accepted and placed on file meeting minutes from September 6, 2018.
2. Accepted and placed on file financial report dated August 31, 2018.
3. Public Comment: Six Speakers: Gerald Duffy, Brent Schmitt, Steve Sanger, David Allen, Eric Weinrieb and Rick Becksted.
4. (IX.A.) **Presentation:** Middle Street Bike Lane Project status.  
No action required by Committee.  
Public Comment: Three Speakers: Rick Becksted, Ned Raynolds and Brent Schmitt
5. (VI.A.) **Presentation:** Market Street Gateway Project.  
No action required by Committee.
6. (VII.A.) **Action Item:** Request for handicap parking space in front of 194 Concord Way, by Judy Whittemore.  
**Voted** to approve a handicap parking space and refer to Eric Eby, Parking and Transportation Engineer, to determine the exact location on Concord Way and if there are any issues, Eric Eby will bring action item back to the Committee.  
Public Comment: One Speaker: Judy Whittemore

7. (VII.B.) **Action Item:** Request to designate section of Burkitt Street between Clinton Street and Thornton Street as a Play Street between the hours of 3:30 P.M. and 5:30 P.M. on Sundays, by Eileen Laskoski.  
**Voted** to have applicant proceed with a Complete Streets Demonstration Project application, in accordance with Policy 01-2017, approved by City Council.  
Public Comment: One Speaker: Eileen Laskoski
8. (IX.B.) **Action Item:** Foundry Place Garage update.  
No action required by Committee.
9. (IX.C.) **Action Item:** Hanover Parking Garage closures.  
No action required by Committee.
10. (IX.D.) **Action Item:** Fire Prevention Memorandum.  
No action required by Committee.
11. (IX.E.) **Action Item:** NH School Safety Preparedness Task Force report.  
No action required by Committee.
12. (IX.F.) **Action Item:** Quarterly Accident Report.  
No action required by Committee.
13. (IX.G.) **Action Item:** PTS Open Action Items.  
No action required by Committee.

Adjournment – At 9:35 a.m., **Voted** to adjourn.

Respectfully submitted by:

Amy Chastain  
Secretary to the Committee