

Minutes for Annual Meeting with Trustees of Public Access Financial Advisory Committee
April 12, 2018, 9:00A.M.
City Manager's Conference Room

Meeting was called to order at 9:00 A.M. by City Manager John Bohenko. The Minutes from the 2017 meeting dated April 13, 2017 were accepted by a motion from Andrew Purgiel, seconded by Eric Spear and unanimously approved.

Mr. Bohenko reviewed the terms of the Cable Television Public Access Charitable Trust (the "Trust").

Mr. Purgiel reviewed the historical year-over-year distributions of funds to the Trust from the Cable Franchise Fee and the corresponding amount of distributions to PPMtv. Mr. Purgiel reviewed the agreed-upon formula for determining how much of the Trust's assets shall remain in Trust; namely 50% of PPMtv's operating budget.

Mr. Collins presented that the proposed operating budget for fiscal year 2019 is \$161,944.00, 50% of which is \$80,872.00.

Mr. Humphreys presented the PPMtv YouTube viewership statistics and existing shows, films and productions in operation. Mr. Humphreys presented a letter received from Attorney Katherine Miller of Donahue Tucker and Ciandella, PLLC on behalf of the Town of Newington seeking to be provided access to PPMtv in Newington.

Mr. Bohenko suggested a per capita calculation of how much the Town of Newington should contribute to PPMtv.

Mr. Purgiel made a motion to authorize PPMtv to contract with the Town of Newington to allow for the distribution of the PPMtv channel in the Town of Newington provided the Town of Newington pays a similar per capita expense as the residents of the City of Portsmouth. The motion was seconded by Mr. Spear and unanimously approved.

Mr. Purgiel made a motion to approve the PPMtv proposed budget and authorize the distribution of funds from the Trust to PPMtv consistent with the agreed-upon formula; namely that the Trust will maintain a balance of 50% of PPMtv's proposed budget, or \$80,872.00 and distribute the balance of the assets in the Trust to PPMtv. The motion was seconded by Mr. Spear and unanimously approved.

Mr. Bohenko expressed disappointment in the lack of fundraising and capital improvement budgeting.

Mr. Wolfe explained the fundraising efforts of PPMtv and underwriting.

Mr. Purgiel made a motion to adjourn. The motion was seconded by Mr. Spear and unanimously approved.

Present were Portsmouth City Manager, John P. Bohenko, Portsmouth's Deputy Finance Director, Andrew Purgiel, Eric Spear, Pam Levesque, Executive Director of PPMtv, Bill Humphreys, President of the Board of PPMtv, Ron Wolfe, Secretary of the Board of PPMtv, Patrick Collins, and Treasurer of the Board of PPMtv, Benjamin Harvey.

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