



DRAFT

CITY OF PORTSMOUTH, NH
BLUE RIBBON COMMITTEE ON SISTER CITIES
MEETING MINUTES from 4:00 pm, May 16, 2018

- Attendees:
 - Karina Quintans, Chair
 - Nancy Carmer
 - Stephanie Seacord
 - Mike Nelson
 - Steve Zadravec
- Meeting was called to order at 4:06 pm
- Committee approved 4/11/2018 meeting minutes
- Reviewed/discussed outcomes/minutes/notes from Public Forum
- Meeting adjourned at 5:01 pm

Decisions/Actions

- Karina will write to Forum participants and invite to Facebook group
- Stephanie to follow up with Chris Dwyer about Friends Forever clearinghouse project (suggestion from Forum)
- Karina to meet with Laura Horwood-Benton to discuss clearinghouse idea from Public Forum
- Nancy to talk to City Attorney, Bob Sullivan, about the Sister City trust fund (criteria for use and definition of ambassador)
- Nancy to set up a meeting between Mike Nelson and Brenna Woodman to advance the website content
- Stephanie to research chamber activity to fill out Public Forum notes
- Stephanie/team to send any edits to Public Forum notes