

*Meeting Notice and Agenda*  
**Portsmouth Public Library Board of Trustees**

Date: May 16, 2018  
Time: 6:30 p.m.  
Place: MacLeod Board Room

- I. Call to Order
- II. Attendance
- III. Secretary's Report. Minutes of April 26, 2018 meeting
- IV. Financial Report
  - A. Income-Expenditure Report for FY18
- V. Director and Assistant Director's Report
  - A. Administrative News
    - i. FY19 Budget – Update on City Council Work Session, May 14
    - ii. Department Strategic Planning Exercises
  - B. Human Resources Update
    - i. Reference & Special Collections Librarian
    - ii. Circulation Staff
  - C. Library Programs & Exhibits
    - i. 9<sup>th</sup> Annual Clothing Swap, May 12
    - ii. Literature in Bloom Exhibit, May 16-19
    - iii. Blog Day Workshop, May 19
    - iv. Genealogy Workshop: Using Deeds, May 20
    - v. Portsmouth Naval Prison Talk, May 21
  - D. General Comments
- VI. Trustees Activities / Reports / Discussion
- VII. New Business
- VIII. Old Business
  - A. Update on Vanguard account
- IX. Acceptance of Gifts and Grants
  - A. \$45.00 from Portsmouth College Womens Club in memory of Barbara Hay
- X. Adjournment

Next Regular Full Board Meeting: Wednesday, June 20, 2018

Please email Steve Butzel at [skbutzel@cityofportsmouth.com](mailto:skbutzel@cityofportsmouth.com) or Barbara Weismann [bhweismann@cityofportsmouth.com](mailto:bhweismann@cityofportsmouth.com) or call Steve at 766-1710 if you are not able to attend.