

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, DECEMBER 17, 2018 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR LAZENBY, COUNCILORS ROBERTS, PEARSON, DWYER, DENTON, PERKINS, RAYNOLDS AND BECKSTED

1. The City Council held a Non Public Session - RSA 91-A:3 II (e) – Litigation Regarding James G. Boyle As Trustee, et. als.
2. Presentation – Holiday Music Performed by the Portsmouth High School Holiday Ensemble – The Holiday Ensemble performed four selections: Hark the Herald Angels Sing, God Rest Ye Merry Gentlemen, White Christmas and Jingle Bells.
3. McIntyre Project Re: Financial Plan – Deputy City Manager Colbert Puff advised the City Council that there will be a Public Hearing on the McIntyre Project at the meeting of January 7, 2019. Steve Purdue, Redgate provided an overview of the McIntyre Project Financial Plan.
4. Acceptance of Minutes – October 15, 2018; November 19, 2018 and December 3, 2018 – **Voted** to accept and approve the minutes of the October 15, 2018 City Council meeting.

Voted to accept and approve the minutes of the November 19, 2018 City Council meeting.

Voted to accept and approve the minutes of the December 3, 2018 City Council meeting.
5. Public Comment Session – There were 10 speakers: James Boyle (Authority); Steve Little (Streets-crack sealing); Jim Fernald (Signs); Bill Wagner (McIntyre); Jeffrey Cooper (Homestay – Short Term Rentals); Erik Anderson (Signs); Mark Brighton (Lost to Taxpayer); Paige Trace (Enough); Esther Kennedy (Who is Paying); and Matt Beebe (Short Term Rentals).

6. Public Hearing – Supplemental Appropriation for a Resolution Appropriating from Bond Premium the Sum of One Million Two Hundred Eight Six Thousand One Hundred Fourteen Dollars and Twenty-Eight Cents (\$1,286,114.28) to be Applied to Municipal Complex Improvements – Held a public hearing. On a roll call 8-1, **voted** to adopt the Resolution appropriating the sum of One Million Two Hundred Eighty-Six Thousand One Hundred Fourteen Dollars and Twenty-Eight Cents (\$1,286,114.28) for the Municipal Complex Improvements. Assistant Mayor Lazenby, Councilors Roberts, Pearson, Dwyer, Denton, Perkins, Raynolds and Mayor Blalock voted in favor. Councilor Becksted voted opposed.
7. Public Hearing – Supplemental Appropriation for a Resolution Appropriating from Bond Premium the Sum of Seven Hundred Five Thousand Two Hundred Seventy-Seven Dollars and Forty Cents (\$705,277.40) to be Applied to Annual Sewer Line Replacement – Held a public hearing. On a unanimous roll call 9-0, **voted** to adopt the Resolution appropriating the sum of Seven Hundred Five Thousand Two Hundred Seventy-Seven Dollars and Forty Cents (\$705,277.40) for the Annual Sewer Line Replacement.
8. Public Hearing – Supplemental Appropriation for a Resolution Appropriating from Bond Premium the Sum of Three Hundred Eighty-Two Thousand Six Hundred Eighty-Nine Dollars and Forty Three Cents (\$382,689.43) to be Applied to Annual Water Line Replacement – Held a public hearing. On a unanimous roll call 9-0, **voted** to adopt the Resolution appropriating the sum of Three Hundred Eight-Two Thousand Six Hundred Eighty-Nine Dollars and Forty-Three Cents (\$382,689.43) for the Annual Water Line Replacement.
9. Third and final reading amending Chapter 10 – Zoning Ordinance by deleting the existing Article 12 – Signs, and inserting in its place a new Article 12 – Signs as presented in the Document Titled “Proposed Amendments to the Portsmouth Zoning Ordinance: Article 12 – Signs” dated November 27, 2018 – **Voted** to table the ordinance indefinitely.
10. Acceptance of Grant – Portsmouth Police Department: Violent Against Women Act Grant - \$30,000.00 – **Voted** to accept and approve the grant to the Portsmouth Police Department, as presented.
11. Consent Agenda – **Voted** to adopt the Consent Agenda.
 - A. Letter from Jeanine Sylvester, Runner’s Alley requesting permission to hold the 22nd Annual Runner’s Alley/Cisco Brewers Memorial 5k on Sunday, May 26, 2019 at 11:00 a.m. (**Anticipation action – move to refer to the City Manager with power**)

- B. Request for License to Install Projecting Sign for Regina Piantedosi owner of Regina Piantedosi for property located at 56 State Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works)***

- C. Request for License to Install Projecting Sign for Tom Holbrook owner of Riverrun Bookstore, Inc. for property located at 32 Daniel Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works)***

- D. Letter from Kaity Stanton, Big Brothers Big Sisters of New Hampshire requesting permission to close Pleasant Street on Saturday, June 15, 2019 from 1:00 p.m. to 4:00 p.m. for the annual Stiletto Sprint (*Sunday, June 16, 2019 Rain Date*) (***Anticipated action – move to refer to the City Manager with power***)

- E. Letter from Jennie Halstead, My Breast Cancer Support requesting permission to hold the 11th Annual Celebrate Pink 5k Walk & Run on Sunday, September 15, 2019 (**Anticipated action – move to refer to the City Manager with power**)
12. Email Correspondence – **Voted** to accept and place on file.
13. Letter from Coco Barton & Gabby Rothstein requesting that the City provide reusable bags to each household with funding from the Public Works Department – **Voted** to refer to the City Manager for report back.
14. Request to Establish Work Sessions Re: CIP & Budget – **Voted** to establish the City Council Work Sessions for Monday, January 14, 2019 regarding the FY20-25 Capital Improvement Plan and Wednesday, January 16, 2019 regarding Budget Work Session.
15. Comcast Agreement – **Voted** to authorize the City Manager to enter into an extension of the current franchise agreement with Comcast for cable television services to February 28, 2019.
- Voted** to schedule a presentation on the draft Cable Television Renewal Franchise agreement on January 7, 2019 with a public hearing held on January 22, 2019.
16. Acceptance of Construction Project Re: Middle Street/Lafayette Road Bike Route Project – **Voted** to accept the final constructed project of the Middle Street / Lafayette Road Bike Route.
17. Appointments to be Considered – The City Council considered the appointments and reappointments listed below which will be voted on at the January 7, 2019 City Council meeting.
- Cyrus Beer appointment to the Historic District Commission as Regular member
 - Margot Doering appointment to the Historic District Commission as an Alternate
 - Polly Henkel appointment to the Planning Board as an Alternate
 - Colby Gamester reappointment to the Planning Board
18. Appointments to be Voted – **Voted** to reappoint Corey Clark (Alternate), Dexter Legg and Elizabeth Moreau to the Planning Board until December 31, 2021 and Thomas Watson reappointment to the Trustees of Trust Funds until January 1, 2022.

19. Resignation of Rick Shea from the Historic District Commission – **Voted** to accept with regret the resignation of Rick Shea from the Historic District Commission.
 20. Ethic Committee Drawing by Lot – Mayor Blalock announced the drawing will take place at the January 7, 2019 City Council meeting.
 21. Committee to Interview Police Commission Candidates – Mayor Blalock announced that the organizational meeting will be held on Thursday, December 20, 2018 at 8:00 a.m. and the members are as follows:
 - Mayor Jack Blalock, Chairman
 - Councilor Doug Roberts
 - Councilor Nancy Pearson
 - Tom Ferrini
 - John Lyons
- Voted** to set a deadline of Wednesday, January 2, 2019 at 6:00 p.m. for applicants to file for the Police Commission vacancy.
22. Worth Lot Demonstration Project – **Voted** to request the City Manager pursue a partnership for a demonstration project with The Music Hall for an event activating the Worth Lot in 2019 in accordance with the vision in the Vaughan Worth-Bridge Strategic Revitalization Committee Report.
 23. Keno Petition – Councilor Denton reviewed the process for getting the Keno Question onto the ballot for the Municipal Election.
 24. Adjournment – At 10:00 p.m., **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk