

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: VALERIE A. FRENCH, DEPUTY CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL AT MEETING HELD ON MONDAY DECEMBER 3, 2018, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR LAZENBY, COUNCLORS ROBERTS, PEARSON, DWYER (via teleconference), DENTON, PERKINS, RAYNOLDS AND BECKSTED

1. At 6:15 p.m. a Public Dialogue Session was held.
2. Acceptance of Minutes – September 17, 2018 – **Voted on an 8-0 roll call** to approve and accept the minutes of September 17, 2018 with minor correction to page 16 submitted by Councilor Becksted. Councilor Raynolds out of room at time of vote.
3. Acceptance of Minutes – October 1, 2018 – **Voted on a 9-0 roll call** to approve and accept the minutes of October 1, 2018.
4. Public Dialogue Summary – Assistant Mayor Lazenby provided an update of the Public Dialogue session which included discussion regarding Keno, Holiday Parade, Budget Process, PFAS Health Study for Firefighters, Climate Change and Downtown High Occupancy ordinance.
5. Second Reading amending Chapter 10 – Zoning Ordinance by deleting the existing Article 12 – Signs, and inserting in its place in a new Article 12 – Signs as presented in the Document Titled “Proposed Amendments to the Portsmouth Zoning Ordinance: Article 12 – Signs” dated September 25, 2018 (postponed second reading at the November 17, 2018 City Council meeting) – **Voted on a 9-0 roll call** to remove item from the table. **Voted on an 8-1 roll call** to amend the proposed amendments to Article 12 of the Zoning ordinance by revising Section 10.1222.70 pertaining to the regulation of flags and by inserting definitions for “flags” and “flagpoles” to Section 10.1290 as presented in the document titled “Proposed Amendments to the Portsmouth zoning ordinance: Article 12 – Signs” dated November 27, 2018. Councilor Becksted voted opposed. **Voted on a 9-0 roll call** to pass second reading and schedule third reading for December 17, 2018 of the amendments to the zoning Ordinance to delete the existing Article 12 – Signs, “Proposed Amendments to the Portsmouth Zoning Ordinance: Article 12 – Signs”, dated November 27, 2018.
6. Third and final reading on Ordinance amending Chapter 7, Article 1, Section 7.102 – Parking Meter Zones, Subsection A, Downtown High Occupancy Zone – **Voted on a 9-0 roll call** to suspend the rules to allow for amendment to ordinance. **Voted on an 8-1 roll call** to amend by deleting #17- Washington Street from State Street to Court Street - from Section 7.102, Parking Meter Zones, Paragraph A, Downtown High Occupancy Zone and renumber accordingly. Councilor Dwyer voted opposed. **Voted on an 8-1 roll call** to pass third and final reading of the proposed Ordinance as amended at the November 19, 2018 City Council meeting and the December 3, 2018 City Council meeting. Councilor Becksted voted opposed.

7. Email Correspondence – **Voted on a 9-0 roll call** to accept and place on file.
8. Letter from Joel Greer, Summit Indie Festival requesting permission to hold the Summit Indie Festival on Saturday, May 11, 2019 at the Book and Bar with low amplification – **Voted on a 9-0 roll call** to refer to the City Manager with power.
9. Letter from Attorney Ciandella regarding Request of 290 Gosling Road, LLC for Zoning Change from Waterfront Industrial (WI) to Office Research (OR) for property located at Gosling Road, Tax Map 213, Lot 1 – **Voted on a 9-0 roll call** to refer to the Planning board for report back.
10. Presentation and Request for First Reading of Zoning Ordinance Amendments to Article 11 – Off-Street Parking – A brief power point presentation was given by Planning Director Walker. **Voted on a 9-0 roll call** to schedule a first reading for the January 7, 2019 City Council meeting to amend the Article II – Site Development Standards, Section 10.1110 – Off-Street Parking, as presented in the document titled “Proposed Off-Street Parking Amendments” dated October 18, 2018.
11. Presentation and Request for First Reading RE: Amendments to Article 2 (Administration and Enforcement) of Zoning Ordinance by Inserting a New Section 10.240 Regulating Requirements and Criteria for Granting of a Conditional Use Permit – A brief power point presentation was given by Planning Director Walker. **Voted on a 9-0 roll call** to schedule a first reading for the January 7, 2019 City Council meeting to amend the Portsmouth Zoning Ordinance, Article 2 – Administration and Enforcement, by inserting a new Section 10.240 as presented on the document titled “Proposed Amendments to the Portsmouth Zoning Ordinance: Section 10.240 – Conditional Use Permits, dated November 19, 2018.
12. Request for Public Hearing Re: Use of Bond Premiums – **Voted on a 9-0 roll call** to schedule public hearings for the December 17, 2018 City Council meeting.
13. Appointments to be Considered – The City Council considered the reappointments of Corey Clark as an alternate to the Planning Board; Dexter Legg and Elizabeth Moreau as regular members to the Planning Board and Thomas Watson to the Trustees of the Trust Fund. These appointments will be acted upon at the December 17, 2018 City Council meeting.
14. Appointment to be Voted – **Voted on a 9-0 roll call** to reappoint the following:
 - Chase Hagan as alternate the Zoning Board of Adjustment term to expire 12/01/2023
15. Resignation of Dr. Arthur Hilson from Police Commission – **Voted on a 9-0 roll call** to accept with deep regret the resignation of Dr. Arthur Hilson from the Police Commission.
16. Vacancy on the Police Commission – **Voted on a 9-0 roll call** to allow Mayor Blalock to form a committee to review candidates for the Police Commission which will be announced at the December 17, 2018 City Council meeting.

17. Assistant Mayor Lazenby Item #1 – Letter to the National Institute for Occupational Safety and Health regarding PFAS Health Study for Firefighters – **Voted on a 9-0 roll call** to send the proposed letter (or a version thereof) requesting a health study for firefighters.
18. Councilor Pearson Item #1 – Short Term Rentals – Councilor Pearson requested a report back on Short Term Rentals as she has had several request from residents for an update.
19. Adjournment – At 8:50 p.m., **voted on a 9-0 roll call** to adjourn.

Respectfully submitted by:

Valerie A. French, CNHMC
Deputy City Clerk