

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, JULY 9, 2018 TIME: 6:15PM

AGENDA

- 6:15PM – PUBLIC DIALOGUE SESSION

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE
- V. ACCEPTANCE OF MINUTES – JUNE 18, 2018
- VI. PUBLIC DIALOGUE SUMMARY
- VII. PUBLIC HEARINGS & VOTES ON ORDINANCES AND/OR RESOLUTIONS

A. Public Hearing – Multi-Purpose Recreation Fields Resolution

RESOLUTION AUTHORIZING A BOND ISSUE AND/OR NOTES OF UP TO THREE MILLION FOUR HUNDRED THOUSAND DOLLARS (\$3,400,000.00) FOR COSTS RELATED TO THE CONSTRUCTION OF MULTI-PURPOSE RECREATION FIELDS

- PRESENTATION
- CITY COUNCIL QUESTIONS
- PUBLIC HEARING SPEAKERS
- ADDITIONAL COUNCIL QUESTIONS AND DELIBERATION

(Proposed Motion – Move to adopt the Resolution, as presented)

(Proposed Motion – Move that on second reading and public hearing of the ordinance which passed first reading on June 18, 2018 regarding the petition for rezoning of 105 Bartlett Street the ordinance be separated into two (2) components and public hearings be held on each component independently as described in the comments from the City Manager contained in the agenda packet for this meeting)

B. Public Hearing – 105 Bartlett Street – Part 1.A.

PART 1.A. - ORDINANCE AMENDING CHAPTER 10 – ZONING ORDINANCE – PETITION FOR RE-ZONING OF 105 BARTLETT STREET: (PROPOSED CHARACTER DISTRICT 4-W)

- AMENDMENTS TO ARTICLE 4, SECTION 10.440 TABLE OF USES;
- AMENDMENT TO THE CHARACTER-BASED ZONING BUILDING PLACEMENT SECTION 10.5A42;
- AMENDMENTS TO THE CHARACTER-BASED ZONING INCENTIVE OVERLAY DISTRICT SECTION 10.5A46;

- AMENDMENTS TO THE CHARACTER-BASED ZONING REGULATION PLAN MAPS (MAPS 10.5A21A) TO CHANGE TAX MAP 157 LOTS 1 AND 2 FROM OFFICE RESEARCH (OR) TO CHARACTER DISTRICT 4 WEST END (CD4-W) AND A PORTION OF TAX MAP 164 LOT 4 FROM OR AND TRANSPORTATION CORRIDOR (TC) TO CD4-W AND CHARACTER DISTRICT 4 LIMITED 2 (CD4-L2);
- AMENDMENTS TO THE CHARACTER-BASED ZONING REGULATION PLAN MAPS (MAPS 10.5A21B) TO EXTEND THE WEST END OVERLAY DISTRICT AND ADD NEW BUILDING HEIGHT STANDARDS FOR TAX MAP 157 LOTS 1 AND 2 AND A PORTION OF TAX MAP 164 LOT 4;
- AMENDMENT TO ARTICLE 15 DEFINITIONS SECTION 10.1530
 - **PRESENTATION**
 - **CITY COUNCIL QUESTIONS**
 - **PUBLIC HEARING SPEAKERS**
 - **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**

(Proposed motion – move to pass second reading and schedule third and final reading at the August 6, 2018 City Council meeting, as amended)

Public Hearing – 105 Bartlett Street – Part 1.B.

PART 1.B. - ORDINANCE AMENDING CHAPTER 10 – ZONING ORDINANCE – PETITION FOR RE-ZONING OF 105 BARTLETT STREET (PROPOSED CHARACTER DISTRICT 4-L2)

- AMENDMENTS TO THE CHARACTER-BASED ZONING INCENTIVE OVERLAY DISTRICT SECTION 10.5A46;
- AMENDMENTS TO THE CHARACTER-BASED ZONING REGULATION PLAN MAPS (MAPS 10.5A21A) TO CHANGE A PORTION OF TAX MAP 164 LOT 4 OR AND TRANSPORTATION CORRIDOR (TC) TO CD4-L2; AND
- AMENDMENTS TO THE CHARACTER-BASED ZONING REGULATION PLAN MAPS (MAPS 10.5A21B) TO EXTEND THE WEST END OVERLAY DISTRICT AND ADD NEW BUILDING HEIGHT STANDARDS FOR A PORTION OF TAX MAP 164 LOT 4
 - **PRESENTATION**
 - **CITY COUNCIL QUESTIONS**
 - **PUBLIC HEARING SPEAKERS**
 - **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**

(Proposed motion – move to pass second reading and schedule third and final reading at the August 6, 2018 City Council meeting, as amended)

C. Public Hearing – 105 Bartlett Street – Part II

PART II. - ORDINANCE AMENDING CHAPTER 10 – ZONING ORDINANCE – PETITION FOR RE-ZONING OF 105 BARTLETT STREET (HOUSEKEEPING)

- AMENDMENTS TO CHARACTER-BASED ZONING DEVELOPMENT STANDARDS SECTION 10.5A41;
- AMENDMENTS TO CHARACTER-BASED ZONING BUILDING FORM AND FACADES SECTION 10.5A43;

- AMENDMENTS TO CHARACTER-BASED ZONING COMMUNITY SPACES SECTION 10.5A45;
- AMENDMENT TO CHARACTER-BASED ZONING INCENTIVE OVERLAY DISTRICTS SECTION 10.5A46
 - **PRESENTATION**
 - **CITY COUNCIL QUESTIONS**
 - **PUBLIC HEARING SPEAKERS**
 - **ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS**

(Proposed motion – move to pass second reading and schedule third and final reading at the August 6, 2018 City Council meeting, as amended)

D. First reading of Ordinance amending Chapter 7 – Parking Omnibus

VIII. APPROVAL OF GRANTS/DONATIONS

A. *Acceptance of Donation to the Coalition Legal Fund

- Town of Carroll - \$2,000.00

(Sample motion – move to approve and accept the donation, as listed, to be placed in the Coalition Legal Fund)

IX. CONSENT AGENDA

(ANTICIPATED ACTION - MOVE TO ADOPT CONSENT AGENDA)

A. Request for License to Install Projecting Sign from Sabrina Velandry, owner of Sloop for property located at 92 Pleasant Street (Unit 1A) ***(Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)***

Planning Director's Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

B. Request for License to Install Projecting Sign from Paul Barry, owner of One Day in July for property located at 10 Market Square ***(Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)***

Planning Director's Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- C. Letter from Holly Tennent and Jylle Nevejans, Bottomline Technologies, requesting permission to hold a 5K Road Race on Sunday, September 23, 2018 at 10:00 a.m. ***(Sample motion – move to refer to the City Manager with power)***

X. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Email Correspondence ***(Sample motion – move to accept and place on file)***
- B. Letter from Elizabeth Bratter Re: 105 Bartlett Rezoning
- C. Letter from James Penfold requesting permission to hold the Electric Vehicle Show in Portsmouth on Sunday, September 9, 2018 from Noon – 4:00 p.m. the City Hall lower parking lots

XI. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

City Manager's Items Which Require Action:

1. Portsmouth Historical Society – Proposed Extension of Lease for Discover Portsmouth Center (10-30 Middle Street)
2. Request for Public Hearing's Re: Various Bonding Resolutions
3. Polling Hours for September 11, 2018 State Primary Election
4. Lease Re: AIDS Response Seacoast
5. City's Parking Lot Lease/Maintenance Agreement with the Portsmouth Housing Authority
6. Osprey Landing Water Tank Property
7. Disposal of 1986 Rescue Truck

City Manager's Informational Items:

1. Events Listing
2. Update Re: Parking Garage
3. News Release Re: City Receives State Approval for West End Economic Revitalization Zone (ERZ) Tax Credit Program
4. Update Re: International Recycling Markets and Portsmouth's Recycling Budget Impacts
5. Peirce Island Wastewater Treatment Facility Tour – Tuesday, July 24, 2018
6. Accepting Applications for Foundry Garage Monthly Leases
7. Report Back Re: Right-to-Know Requests
8. City Weed Control Program

B. MAYOR BLALOCK

1. Appointment to be Voted:
 - John Formella as a Regular Member to the Zoning Board of Adjustment
 - *Chase Hagaman as an Alternate Member to the Zoning Board of Adjustment
2. Resignation of Thaddeus (Ted) Jankowski from the Conservation Commission
3. Portsmouth Conference

C. COUNCILOR DWYER

1. *McIntyre Update

XII. MISCELLANEOUS/UNFINISHED BUSINESS

XIII. ADJOURNMENT

**KELLI L. BARNABY, MMC, CMC, CNHMC
CITY CLERK**


** Indicates verbal report*

INFORMATIONAL ITEMS

1. Notification that the Planning Board Minutes from the May 17, 2018 meeting are now available on the City's website.

**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: July 5, 2018
To: Honorable Mayor Jack Blalock and City Council Members
From: John P. Bohenko, City Manager 
Re: City Manager's Comments on July 9, 2018 City Council Agenda

- ***Public Dialogue Session***

Public Hearings & Votes on Ordinances and/or Resolutions:

1. **Public Hearing on Resolution Authorizing a Bond Issue and/or Notes of Up to Three Million Four Hundred Thousand Dollars (\$3,400,000) for Costs Related to the Construction of Multi-Purpose Recreation Fields.** As you may recall at its meeting on May 21, 2018, the City Council voted to direct staff to move forward with planning for an initial phase of design and construction of multi-purpose recreation fields at the newly acquired Campus Drive property and to bring forward project bonding at its July 9th meeting. Under Section VII of the Agenda, [attached is a Bond Resolution](#) of up to Three Million Four Hundred Thousand Dollars (\$3,400,000). This funding will be combined with approximately \$1,600,000 previously earmarked for the Route 33 recreation field now to be reprogrammed to Campus Drive. Together, a total of up to \$5 million will be available for design and permitting of the Recreation field complex and to construct an initial phase.

Based on preliminary cost estimates and engineering, a first phase of construction will include at least one large-sized synthetic turf field along with a U-10 field with associated parking, access improvements and field lighting. In keeping with previous City Council discussions all combinations of improvements (fields and amenities) will be assessed during the design phase in order to maximize this initial investment in terms of number of recreation fields introduced in Phase 1. The design and permitting and determination of

the scope of the initial phase of construction will be carried out with an eye toward the eventual full-site buildout and logistics such as staging for future construction phases.

I recommend the City Council move to adopt the Resolution, as presented. Two-thirds vote is required.

2. **Second Reading/Public Hearings on Ordinances Amending Chapter 10 – Zoning Ordinance – Petition for Rezoning, 105 Bartlett Street.** At the City Council meeting of June 18, 2018, the captioned ordinance passed first reading along with a second related ordinance which contained so-called “housekeeping” amendments to specified character based zoning provisions. The first of these two ordinances is complicated and the Council therefore voted, “to pass first reading and split the ordinance into two sections with Part 1 (A) relating primarily to the proposed CD4-W District and Part 1(B) relating primarily to the proposed CD4-L2 District and schedule a public hearing and second reading for the July 9, 2018 City Council meeting on the proposed amendments...”. The splitting of the ordinance into two sections was too complicated for that action to have actually taken place during the Council meeting of June 18, 2018. [See attached Ordinances under Section VII of the Agenda.](#) Accordingly, the Planning Department has subsequently determined the actions which would be required to effectuate that split.

[Attached is a memorandum from Planning Director Juliet Walker regarding this matter.](#) The Planning Department recommends that if the City Council wishes to proceed with the splitting of the first ordinance into two parts:

That Part 1-A (Proposed Character District 4-W) consist of the following provisions from the version of the ordinance which went to first reading:

- Amendments to Article 4, Section 10.440 Table of Uses;
- Amendments to the Character-Based Zoning Building Placement Section 10.5A42;
- Amendments to the Character-Based Zoning Incentive Overlay District Section 10.5A46;
- Amendments to the Character-Based Zoning Regulation Plan Maps (Maps 10.5A21A) to change Tax Map 157 Lots 1 and 2 from Office Research (OR) to Character District 4 West End (CD4-W) and a portion of Tax Map 164 Lot 4 from OR and Transportation Corridor (TC) to CD4-W;
- Amendments to the Character-Based Zoning Regulation Plan Maps (Maps 10.5A21B) to extend the West End Overlay District and add new Building Height Standards for Tax Map 157 Lots 1 and 2 and a portion of Tax Map 164 Lot 4;
- Amendment to Article 15 Definitions Section 10.1530; and

That Part 1-B (Proposed Character District 4-L2) consist of the following provisions from the version of the ordinance which went to first reading:

- Amendments to the Character-Based Zoning Incentive Overlay District Section 10.5A46;

- Amendments to the Character-Based Zoning Regulation Plan Maps (Maps 10.5A21A) to change a portion of Tax Map 164 Lot 4 from OR and Transportation Corridor (TC) to CD4-L2; and
- Amendments to the Character-Based Zoning Regulation Plan Maps (Maps 10.5A21B) to extend the West End Overlay District and add new Building Height Standards for a portion of Tax Map 164 Lot 4.

A Motion which the Council might pass prior to any public hearing on this matter in order to accomplish the intent expressed by the Council on June 18, 2018 would be as follows:

MOVED: That on second reading and public hearing of the ordinance which passed first reading on June 18, 2018 regarding the petition for rezoning of 105 Bartlett Street the ordinance be separated into two (2) components and public hearings be held on each component independently as described in the comments from the City Manager contained in the agenda packet for this meeting.

The ordinance has been split into Parts 1-A and 1-B on the agenda under the assumption that the foregoing motion would be passed by the Council.

The previously described second ordinance regarding housekeeping items would continue to second reading and public hearing on its own in the normal course. Therefore, if the foregoing motion is made and passed by the City Council then there will be three (3) public hearings at this meeting on the two ordinances which passed first reading on June 18, 2018; and further,

If the City Council chooses to pass second reading, the following motions would be required:

- 1) Part 1-A: Move to pass second reading and schedule a third and final reading at the August 6, 2018 City Council meeting, amended;*
- 2) Part 1-B: Move to pass second reading and schedule a third and final reading at the August 6, 2018 City Council meeting, as amended; and,*
- 3) Part 2 - Housekeeping: Move to pass second reading and schedule a third and final reading at the August 6, 2018 City Council meeting, as presented.*

- First Reading of Ordinance Amending Chapter 7 - Parking Omnibus.** As a result of the June 18, 2018 City Council meeting, under Section VII of the Agenda, I am bringing back for first reading the [attached proposed annual omnibus set of ordinances](#) recommended by the Parking and Traffic Safety Committee. This year's omnibus changes are detailed on the [attached sheets](#), and address changes to parking meters, on-street parking spaces, and updates to reflect current conditions.

By way of background, on March 29, 2000, the City Council adopted Ordinance #4-2000 under Chapter 7, Article 1, Section 7.103 of the Vehicles, Traffic and Parking Ordinance.

This ordinance was adopted in order to be more responsive to the changing parking needs

of the downtown. Before its adoption, it often took three readings of the City Council to simply change a parking space from a 2-hour time restriction to a 15-minute one. This process would often take 4-6 months to complete.

The current ordinance authorizes the Parking and Traffic Safety Committee to recommend temporary parking and traffic regulations to the City Council for its approval in the form of its monthly meeting minutes. Once the Council approves these minutes, the temporary regulations are in effect for a period not to exceed one year. During that year the Council and the public have the benefit of seeing how a temporary regulation works before adopting it as a permanent change to the parking ordinance. These temporary regulations are presented at one time to the Council for its consideration.

The [attached amendments](#) to Chapter 7, Vehicles, Traffic and Parking for the Council's consideration summarize the temporary parking regulations implemented by the Parking and Traffic Safety Committee last year.

I recommend the City Council move to pass first reading and schedule second reading and a public hearing on the proposed Parking Omnibus Ordinance at the August 6, 2018 City Council meeting, as presented.

Acceptance of Grants and Donations:

1. **Acceptance of Donation to the Coalition Legal Fund.** The City of Portsmouth has received a donation from the Town of Carroll in the amount of \$2,000.00 to the Coalition Legal Fund, which will be utilized to continue our fight to eliminate the statewide property tax.

I recommend the City Council move to approve and accept the donation, as listed, to be placed in the Coalition Legal Fund. Action on this matter should take place under Section VIII of the Agenda.

Consent Agenda:

1. **Request for License to Install Projecting Signs.** [Attached under Section IX of the Agenda](#) are two requests for projecting sign licenses (see [attached memorandums from Juliet Walker, Planning Director](#)):

- Sabrina Velandry, owner of Sloop for property located at 92 Pleasant Street (Unit 1A)
- Paul Barry, owner of One Day in July for property located at 10 Market Square

I recommend the City Council move to approve the aforementioned Projecting Sign Licenses as recommended by the Planning Director and, further, authorize the City Manager to execute the License Agreements for these requests. Action on this item should take place under Section IX of the Agenda.

City Manager's Items Which Require Action:

1. **Portsmouth Historical Society – Proposed Extension of Lease for Discover Portsmouth Center (10-30 Middle Street).** As you may recall, at your meeting on June 4, 2018, the City Council voted to refer a proposed 50-year Lease to the Planning Board for report back. At its meeting on June 21, 2018, the Planning Board voted unanimously to recommend the City Council enter into the proposed Lease. In its discussion, the Planning Board cited the success of the Discover Portsmouth Center programming as well as the alignment of the Portsmouth Historical Society's mission with the care and attention required for these invaluable historic buildings in the downtown as reasons for recommending the Lease.

By way of background, the City leases the former Portsmouth Public Library building at 10-30 Middle Street to the Portsmouth Historical Society (PHS). The PHS operates the Discover Portsmouth Center in the building and sub-leases space to two tenants. The current lease in place was entered into on April 26, 2011 and has a 25-year term, with an option for a 10-year renewal (for a total of 35 years). The current lease expires in 2036 (2046 with the renewal).

As discussed at your June 4th meeting, representatives of PHS have requested the City consider entering into a new lease for a 50-year term. The new lease term would run from 2018 to 2068. In requesting the new lease and term, PHS cited its desire to continue the building's use as the Discover Portsmouth Center and continue its current programming at this key downtown location. In addition, the PHS plans additional significant improvements to the facility that will result in further historically-sensitive improvements benefiting the program it offers the public, including accessibility and other building upgrades. PHS has indicated the new lease term requested will facilitate planning and fundraising (specifically, work with potential donors interested in gifts for the long-term).

The major change in the new **Lease attached** with your packet is the 50-year term. Minor changes and updates have also been made to the lease, which are indicated in the "track-changes" of the Lease.

I recommend the City Council authorize the City Manager to enter into the 50-year lease with the Portsmouth Historical Society for the property at 10-30 Middle Street, as presented, and further, authorize the City Manager to execute the Lease.

2. **Request for Public Hearings Re: Various Bonding Resolutions.** I am requesting that the City Council establish a public hearing on each of these proposed Resolutions for the August 6, 2018 City Council Agenda for projects identified in the FY 19-24 Capital Improvement Plan ([respective element sheets are attached](#)).

GENERAL FUND

- I. Purchase of Fire Apparatus – Fire Engine #6 - \$600,000**
- II. School Facilities Capital Improvements - \$500,000**
- III. Citywide Streets, Sidewalks and Facilities - \$8,900,000**
 - a) Fire Station One Renovation - \$325,000
 - b) Prescott Park Facilities Capital Improvements - \$2,325,000
 - c) Outdoor Pool - \$1,000,000
 - d) City Hall Electrical Upgrades - \$600,000
 - e) Citywide Bridge Improvements - \$350,000
 - f) Longmeadow Road Extension - \$400,000
 - g) Peverly Hill Road Improvements - \$2,200,000
 - h) Market Street Gateway Improvements - \$1,700,000

WATER FUND

- IV. FY19 Water Projects - \$2,700,000**
 - a) Annual Water Line Replacement - \$500,000
 - b) Water System Pressure and Storage Improvements - \$2,200,000

SEWER FUND

- V. FY19 Sewer Projects – \$1,600,000**
 - a) Consent Decree Mitigation - \$400,000
 - b) Union Street Reconstruction - \$700,000
 - c) Annual Sewer Line Replacement - \$500,000

I recommend the City Council move to authorize the City Manager to bring back for public hearing and adoption the various proposed CIP projects to be bonded, as presented, for the August 6, 2018 City Council meeting. (Please note that Bonding Resolutions require a public hearing and adoption).

3. **Polling Hours for September 11, 2018 State Primary Election.** [Attached is a memorandum from Kelli Barnaby, City Clerk](#), recommending the polling hours be set from 8:00 a.m. to 7:00 p.m. for the State Primary Election on September 11, 2018.

I recommend the City Council move to set the polling hours from 8:00 a.m. to 7:00 p.m. for the State Primary Election on September 11, 2018.

4. **Lease Re: AIDS Response Seacoast.** Attached is a proposed five-year lease with AIDS Response Seacoast. The City has been leasing office space in the Seybolt building to AIDS Response Seacoast for over twenty years. The current lease is set to expire September 30, 2018 and AIDS Response Seacoast has requested a new five-year term. The organization currently occupies office space on the fourth floor, with access to an elevator and a small conference room.

The current lease, like past leases, includes a rent which is adjusted annually. The rent beginning October 1, 2018 under this proposed lease would be \$1,819.60 for 1,834 square feet.

I recommend the City Council move that this Lease Agreement be brought forward to the City Council for a vote at the August 6, 2018 City Council meeting.

5. **City's Parking Lot Lease/Maintenance Agreement with the Portsmouth Housing Authority.** Historically the Portsmouth Housing Authority (PHA) has allowed the public to park in designated parking spaces on its land located on Court Street at City Tax Map 116, Lot 038, commonly known as the Court Street Parking Lot ("Lot"). The City has installed meters for public parking in the Lot and the parking revenue generated from these meters has been retained by the City. The PHA has also permitted the City's Fire Department to use 6 parking spaces in the Lot at no cost to the City. The City and PHA would like to enter into an Agreement to formalize the right of the public and Fire Department to continue to park in designated spaces in the Lot and for the PHA to receive the net parking revenue generated from the public's use of the parking spaces in the Lot. The PHA and the City's Legal Department have reviewed and approved the form of the attached Agreement.

I recommend the City Council move to authorize the City Manager to negotiate and enter into the Agreement with the Portsmouth Housing Authority as presented to allow the public and the Fire Department to park in designated parking spaces in the Court Street Parking Lot and for the net parking revenue generated from public parking to be paid to the PHA.

6. **Osprey Landing Water Tank Property.** The City of Portsmouth has decommissioned the former Osprey Landing Water Tank located off of Staysail Way in Spinnaker Point. The Spinnaker Point Condo Association is interested in acquiring the 65 by 60 foot parcel as it is surrounded by their property. This property is no longer needed for the water system, as other storage tanks have replaced the need for this one. Therefore, I recommend the potential disposition of the property to the Condo Association. Attached are a copy of a letter from Spinnaker Point Condominium, Osprey Tank Deeds, and a map indicating the location of the Osprey Landing Tank property.

I recommend the City Council move to refer this matter to the Planning Board for report back.

7. **Disposal of 1986 Rescue Truck.** The Fire Department would like to dispose of a 1986 rescue truck through the City's bidding process.

This vehicle was replaced by a 2018 E-One Rescue Truck, which was received by the department in May of 2018. There was no opportunity to trade-in the vehicle towards the purchase of the 2018 new rescue.

The 1986 rescue truck is Betten Rollup body on a Chevy C-70 chassis. It is powered by an 8.2 L Detroit diesel engine with 76,200.4 miles.

According to City Ordinance Section 1.505, any sale of property valued at or over \$500 must be authorized by the City Council and may be conducted by competitive bidding, public auction or any other means authorized by a two-thirds vote of the City Council.

As in the past, we have disposed the surplus equipment through a sealed bid process or through GovDeals an online auction site, in which the equipment is sold to the highest bidder.

The Finance Department has requested to use GovDeals to dispose of the rescue truck as it has shown in the past that the City receives more money for our surplus property than through a sealed bid process.

I recommend the City Council move to authorize the City Manager to dispose of surplus vehicle using GovDeals.

Informational Items:

1. **Events Listing.** For your information, [attached is a copy of the updated Events Listing showing events from this date forward through 2018.](#) In addition, this can be found on the City's website.
2. **Update Re: Parking Garage.** [Attached is a memorandum from David Allen, Parking Garage Project Manager,](#) updating the City Council regarding the Foundry Place Parking Garage construction.
3. **News Release Re: City Receives State Approval for West End Economic Revitalization Zone (ERZ) Tax Credit Program.** For your information, [attached is a new release](#) announcing that the City has received State approval for the designation of an Economic Revitalization Zone (ERZ) Tax Credit Program in the City's West End in the area around the former City Public Works Facility site and the former Frank Jones Brewery site.
4. **Update Re: International Recycling Markets and Portsmouth's Recycling Budget Impacts.** [Attached is a memorandum](#) from Solid Waste Sustainability Coordinator Jacob Levenson updating the City Council regarding the recycling markets and budget impacts.

5. **Peirce Island Wastewater Treatment Facility Tour – Tuesday, July 24, 2018.** City staff are prepared to lead a public tour of the Peirce Island Wastewater Treatment Facility (WWTF) construction on Tuesday, July 24, 2018 beginning at 5:00 p.m. City staff will be guiding participating City Council members and the public through the construction site to provide an opportunity to observe the status of the ongoing construction.

The tour will last approximately an hour and will include a shuttle van for participants from the construction entrance on Peirce Island to the active construction site at the Wastewater Treatment Facility. The remainder of the tour will include walking along a prescribed route stopping at individual stations where information will be provided and there will be an opportunity to ask questions about the construction project. Due to the current condition of the site, access does not comply with Americans with Disabilities Act (ADA) requirements and rest rooms are limited. Special accommodations can be made if necessary. Since this is an active construction site, attendees must be adults only, and wear long pants and sturdy walking shoes or boots; no open toe shoes will be permitted. It is important to dress appropriately for outdoor conditions as this tour requires walking outdoors on rough, uneven and unpaved areas.

6. **Accepting Applications for Foundry Garage Monthly Leases.** The City is accepting applications for monthly parking at the Foundry Garage. Individuals can contact the Parking Office to reserve a monthly parking space with a first month's lease payment \$100.00 per month for a resident and \$125.00 per month for a non-resident.
7. **Report Back Re: Right-to-Know Requests.** [Attached is a matrix](#) with a history of Right-to-Know (RTK) requests to the City for five years from June 2013 through June 2018. Please note that there may be other RTK requests that are not included in this list. Going forward, we are going to administer all requests in the Legal Department.
8. **City Weed Control Program.** As you are aware in an effort to contain costs, the City Council voted to exclude an additional \$260,000 to fund the organic weed and turf management program in the Fiscal Year 2019 Budget. [Attached is a memorandum](#) from Public Works Director Peter Rice regarding the program.