

CITY OF PORTSMOUTH, NEW HAMPSHIRE

PORTSMOUTH CABLE TELEVISION AND COMMUNICATIONS COMMISSION



DRAFT MEETING MINUTES WEDNESDAY, JANUARY 31, 2018

City Manager's Conference Room, 4th Floor City Hall Complex

Attendees: From the Cable Commission: Rob Capone, Richard Winstanley, Steve Gray (Commission Candidate), Nicholas Kirsch, (Commission Candidate) and Suzanne Woodland (Legal Department).

- I. Call to Order
 - a. The meeting was called to order at 4:01 p.m.

- II. Approval of previous meeting minutes of January 10th, 2018
 - a. The minutes were approved by a unanimous vote

- III. New or Other Business
 - a. Open Seat on Public Access Charitable Trust (PACT)
 - i. Suzanne described the history of the PACT and the requirement for the Cable Commission to appoint a member to the Public Access Financial Advisory Committee.
 - ii. Dick recommended Pamela Levesque who will be invited to a future Commission meeting
 - b. Annual Attendance Records
 - i. The City requires attendance to be taken at each meeting and an annual report to be filed each January

- IV. Adjourn Public Meeting

- V. Preparation for Franchise Renewal Negotiations
 - The Commission entered into a confidential non-meeting with counsel regarding preparation for the contract negotiation with Comcast.

- VI. Adjourn
 - The meeting was adjourned at 5:00 p.m.