

CITY OF PORTSMOUTH, NEW HAMPSHIRE

PORTSMOUTH CABLE TELEVISION AND COMMUNICATIONS COMMISSION



MEETING MINUTES Monday, JULY 23, 2018 4:00 p.m.

LAW LIBRARY - 4TH Floor CITY HALL 1 JUNKINS AVENUE - PORTSMOUTH, NH

Attendees: Rob Capone, Steve Gray, Nicholas Kirsch, Amrishi Chicooree and Richard Winstanley with Suzanne Woodland from the Legal Department. Also attending was Jay Somers who attended on behalf of Comcast.

- I. The meeting was called to order at 4:05 p.m.
- II. A motion was made by Rob Capone and seconded by Steve Gray to approve the meeting minutes of June 18, 2018. They were approved unanimously.
- III. Discuss generally license renewal issues and process with Comcast representative, Jay Somers.
 - Comcast representative Jay Somers answered questions from Cable Commissioners regarding infrastructure, performance, customer services, packages and billing.
 - Commissioners shared issues of concern relative to the license renewal which included:
 - System performance (higher speed, picture quality); improved customer service including clarity in pricing and billing and retention of local office; meaningful performance measures; timely removal / transfer of facilities; and continued PEG channels.
 - Goal is to bring forward a draft contract in September/October for public hearing and City Council approval.
- IV. Next meeting has been scheduled for Monday, August 20, 2018, at 4:00 p.m.
- V. Motion was made to adjourn the meeting by Amrishi Chicooree and seconded by Steve Gray and all concurred. Meeting adjourned at 5:30 p.m.