

**CITY OF PORTSMOUTH
LEGAL DEPARTMENT
MEMORANDUM**

DATE: JULY 19, 2017

TO: PORTSMOUTH SCHOOL BOARD

FROM: POLICY COMMITTEE

RE: JULY 19, 2017 MEETING MINUTES

Members Present: Leslie Stevens, Steve Zadavec, Ann Walker, and Kathleen Dwyer

Others Present: Paulette Rouse

Non-Policy Items Discussed:

Information Sharing Protocol of 2006

The Committee was asked to review this dated protocol between the various Police and Fire Departments of SAU 50 and SAU 52 after the School Board had reviewed the MOU for the School Resource Officer at a recent meeting. Kathleen explained that she had checked with City Attorney Sullivan, who worked on the protocol in 2006. He recollected that a group of stakeholders worked on the protocol and that it is probably in need of revision. The Committee then discussed the best way to proceed with updating the protocol. The Committee decided to work on a new draft and circulate it to the Police and Fire Departments of SAU50 and SAU52 for review and comment, rather than start all over with a committee. Kathleen and Steve have a meeting scheduled on July 20 with the Portsmouth Police Department and will ask them to review it and provide comment.

School Resource Officer Memorandum of Understanding

The Committee again reviewed the MOU and, after the School Board's review, made one change to the title of Section 1.0, deleting the words "Information Sharing Protocol" from the title, leaving the title of Section 1.0 "Goals". Paulette will make this change and Steve and Kathleen will discuss it with the Police at their meeting.

Policies Considered:

Non-Smoking/Tobacco (GEBD)

This is the same policy that was considered by the Committee under the Student section of the Policy Book where changes were made in connection with electronic cigarettes, including vape pens and smokeless cigarettes. Leslie questioned whether the policy exceeded the requirements in State law with respect to possession on school grounds (i.e. in a parked car during the school day). Kathleen checked the statute that limits the use, not the possession.

Meal Charging (EFA)

After working with Deb Riso, Steve brought this policy forward again to have it comply with State regulations. Additional language was changed and it is recommended for revision.

Admission and Attendance of Non-Resident Students (JFAB)

Admission of Non-Resident Students (JFAB)

Kathleen asked the Committee to take a look at this policy in light of a recent collection matter of unpaid tuition for a student who moved out of State in May. The parent had agreed to pay tuition, however after making one payment the parent defaulted. The policy does permit students who are otherwise legal residents of New Hampshire to stay enrolled for the remainder of the school year if after April 1, they become a non-resident through no fault of their own. Kathleen explained that contracts should be signed for students attending on a tuition basis requiring monthly payment in advance in order to secure continued attendance.

This led to a discussion regarding children of employees attending on a tuition basis. Steve shared several surrounding towns' approach to the issue and indicated that it is a potential stream of income. Kathleen reiterated that this is a matter for collective bargaining and needs to be tightly drafted. Steve said that perhaps the next step is some type of survey of interest by the union.

Recommended Action:

Revise and Reapprove (Single Reading)

Non-Smoking/Tobacco (GBED)

Field Trips (IJOA)

Meal Charging (EFA)

Approve (Two Readings)

Analysis and Assessment of the Instructional Program (IL)

**Next Meeting: Tuesday, August 22, 2017 at 9:00 a.m. at PHS Principal's
Conference Room**