

PORTSMOUTH SCHOOL BOARD PUBLIC MINUTES FOR APRIL 11, 2017

EILEEN D. FOLEY COUNCIL CHAMBERS, CITY HALL

PORTSMOUTH, NH

DATE: TUESDAY, APRIL 11, 2017

TIME: 7:00 PM [or thereafter]

- I. **CALL TO ORDER-** Board Chair Stevens called the meeting to order at 7:02 p.m.
- II. **ROLL CALL-** Chair Leslie Stevens, Vice-Chair Tom Martin (7:08 p.m.), Jeff Landry, Kristin Jeffrey, Ann Walker, Patrick Ellis, SAU50 Representative Randy Bunnell, Teacher Representative Kimberly McGlinchey, Student Representative Andrew Rodgers, Superintendent Stephen Zdravec, Assistant Superintendent George Shea, Business Administrator Stephen Bartlett
- III. **INVOCATION**
- IV. **PLEDGE OF ALLEGIANCE-** Chair Stevens led the Board in the Pledge of Allegiance.
- V. **ACCEPTANCE OF MINUTES**
- a. MARCH 28, REGULAR MEETING
- MOTION: Motion to accept the public minutes of March 28, 2017, by Mr. Landry
- SECOND: Ms. Walker
- DISCUSSION:
- VOTE: Unanimously accepted
- ❖ **Chair Stevens welcomed SAU 50 Representative Randy Bunnell.**
- VI. **PUBLIC COMMENT-** None
- VII. **SPECIAL PRESENTATIONS**
- a. **FINANCIAL REPORT-** Business Administrator Stephen Bartlett provided the month-end March report. The salary section still needs to be taken as a net-total. The pressure areas continue to be in Special Education (preschool, speech, and OT), and areas that are running close are out-of-district tuition and maintenance. Energy and transportation is doing well and tracking reasonable.
- COMMENTS/QUESTIONS: The contract plowing bill from the last snow storm is not included in this report. Clarification was provided on lines 177 Technology and line 121 Substitutes.
- b. **CHINESE PROGRAM-** Superintendent Stephen Zdravec introduced PHS Chinese Teacher Xialing Chen and PHS Spanish Teacher Tara Hebert. Ms. Chin shared a PowerPoint presentation which included the following information:
- ♦ Brief Introduction of the Confucius Institute
 - ♦ Current Chinese Programming: Credit Courses offered at Portsmouth High School (PHS) (Chinese 1, Chinese 2, and Chinese 3), Non-Credit Courses offered at Portsmouth Middle School (PMS), and one Enrichment Session at New Franklin Elementary (NF).
 - ♦ Future Chinese Programming: Chinese VI, additional Enrichment Sessions at the elementary level, and outreach to more schools.
 - ♦ Draft Proposal for the Chinese Cultural Tour
- PHS Student Declan Baker demonstrated his skills and spoke Chinese for the Board.

COMMENTS/QUESTIONS: There are approximately 64 PHS students, 21 PMS students, and 30 NF students in the Chinese Program.

The NF Enrichment Session is offered as part of the MC3 Afterschool Program.

- c. PMS PRINCIPAL REPORT-Principal Phil Davis provided several highlights and updates happening at Portsmouth Middle School including:
- ♦ Re-aligning Interdisciplinary Teaching Teams for 2017-2018
 - ♦ Technology: Each Team of Teachers, Unified Arts Team, and the Library have dedicated Chromebook mobile carts.
 - ♦ Moving in the Direction of 21st Century Learning Skills
 - ♦ Creating Math Tiered Intervention
 - ♦ Community Involvement: Memorial Day Celebration and Community Planting Day
 - ♦ Parent Advisory Committee
 - ♦ PMS offers over 40 student clubs: new clubs include- Film Club, Trading Card Club, and Anime Club
 - ♦ Congratulations to Geo Bee Champion Francis Powell
 - ♦ Interdisciplinary Units: Annual 6th Grade Team Enterprise City field trip and 8th Grade World of Work Unit

COMMENTS/QUESTIONS: School climate, Team changes, as well as looping Case Managers, and Unified technology are all viewed as positive changes.

- d. MODEL NH METRICS UPDATE- Superintendent Zadravec highlighted performance measures documented in the FY 18 Vision Book. Portsmouth is positioned well against the State averages, but continues to look for ways to improve.
- e. COMMENTS/ QUESTIONS: The Vision Book provides valuable information and has become a good resource. Additional ways to use cohort analysis in regards to STEAM/STEM or 21st Century Learning Skills will be explored. Vision Books will be available at Portsmouth Public Library, Portsmouth Schools, and online.

VIII. SUPERINTENDENT'S REPORT

a. ITEMS OF INFORMATION

- i. POLICY COMMITTEE MINUTES, MARCH, 2017
- ii. OVERNIGHT FIELD TRIP, CAMP CALUMET
- iii. OVERNIGHT FIELD TRIP, GILFORD, NH
- iv. SCHOOL BOARD PROPOSED MEETING DATES
- v. FY 18 BUDGET AND PERFORMANCE MEASURES BOOK
- vi. DONDERO UPDATE- City Council approved funding for Phase One of the Dondero project. Dondero's last day for students will be Monday, June 19 (full day). Principal Callahan will get this information to parents this week.
- vii. START TIME UPDATE- A parent survey is being sent to assess some afterschool needs for elementary students. As a result of the school start time changes for next year, there

may be additional afterschool needs. Administration is finalizing bus routes and hope to have the schedules available this spring.

COMMENTS/QUESTIONS: It was suggested switching the meeting locations for two dates on next year's proposed School Board meeting schedule.

Clarification was provided as to a high school student transporting their elementary school sibling from school.

b. **CORRESPONDENCE**

- i. LETTER OF RESIGNATION, DEXTER ROBBLEE
- ii. LETTER OF RESIGNATION, PERRIN LONG- Clarification that Mr. Long's letter states he is resigning, but in fact he is intending to retire.

IX. OLD BUSINESS

a. **CONSIDERATION AND APPROVAL OF POLICIES (2ND READING):**

- i. **FIRST AID AND EMERGENCY MEDICAL CARE (EBBC)**

MOTION: Motion to approve Policy EBBC, by Mr. Martin

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously approved

X. NEW BUSINESS

a. **CONSIDERATION AND APPROVAL OF EMPLOYMENT (RENEWAL)**

- i. **SPECIAL EDUCATION TEACHER- LH**

MOTION: Motion to approve employment renewal, by Mr. Martin

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously approved

b. **CONSIDERATION AND APPROVAL OF POLICIES (FIRST READING)**

- i. **INSTRUCTIONAL MATERIALS (IJ)**

MOTION: Motion to approve Policy IJ, by Mr. Martin

SECOND: Mr. Ellis

DISCUSSION:

VOTE: Unanimously approved

XI. COMMITTEE UPDATES

- a. **MIDDLE SCHOOL JOINT BUILDING COMMITTEE-** Ms. Walker and Ms. Stevens provided an update on the last Committee meeting.
- b. **PRESCHOOL COMMITTEE-** Ms. Jeffrey provided an update on today's Committee meeting.
- c. **STUDENT SENATE-** Student Representative Rodgers provided an update on the last Senate meeting.

- d. MAYOR'S BLUE RIBBON COMMITTEE ON SUSTAINABLE PRACTICES- Mr. Ellis provided information on the Energize 360 Program.

XII. FUTURE AGENDA ITEMS

- a. TQP UPDATE
- b. 21ST CENTURY SKILLS AND COMPETENCIES
- c. SCHOOL NUTRITION
- d. RJLA PRINCIPAL REPORT
- e. SPECIAL EDUCATION REPORT

XIII. UPCOMING EVENTS

- a. PORTSMOUTH SCHOOL DEPARTMENT CALENDAR MAY BE FOUND ONLINE AT <http://www.cityofportsmouth.com/school/index.htm>

XIV. ADJOURNMENT

MOTION: Motion to adjourn at 8:19 p.m. by Mr. Martin

SECOND: Mr. Ellis

DISCUSSION:

VOTE: Unanimously accepted

- ❖ Congratulations to the PHS Percussion Ensemble and their Director Steve Cirillo for their third consecutive undefeated season and recorded a high score of 98.1.