

ACTION ITEMS

PARKING and TRAFFIC SAFETY COMMITTEE MEETING

8:00 A.M. – December 7, 2017
City Hall – Conference Room A

MEMBERS PRESENT: Brad Lown, Chairman
John Bohenko, City Manager
Peter Rice, Director of Public Works
James Heinz, Deputy Fire Chief
Frank Warchol, Police Captain
Ted Gray, Vice Chairman
Members: Harold Whitehouse, Ronald Cypher, Shari
Donnermeyer and Mary Lou McElwain

CITY STAFF PRESENT: Eric Eby, Parking and Transportation Engineer
Benjamin Fletcher, Parking Director

Action Items requiring an immediate ordinance during the next Council meeting:
None

Temporary Action Items requiring an ordinance during the annual omnibus:

Action Item: VI.B. – Approve 15-minute space at 33 Deer Street.

1. Accepted and placed on file meeting minutes from November 2, 2017.
2. Accepted and placed on file financial report (totals through October 31, 2017).
3. Public Comment: Two Speakers: Robert Najjar and Charles McMahon
4. (VI.A.) **Action Item:** Request for NO PARKING on Dennett Street at Hunters Hill Avenue, by Cheryl Coviello. – **VOTED** to have staff collect data, evaluate, and report back at the next meeting.
5. (VI.B.) **Action Item:** Request for 15-minute space at 33 Deer Street, by NH iPhone Repair. – **VOTED** to approve the request for a 15-minute space at 33 Deer Street.

VOTED to review 15-minute spaces to determine the appropriate length of time for short-term spaces.

6. (VI.C.) **Action Item:** Request for NO PARKING near 30 Brewster Street, by Kelly Hurd. – **VOTED** to have staff collect data, evaluate, and report back.

Public Comment. One Speaker: Thomas Hudson

7. (VII.A.) **Action Item:** Report back on traffic not yielding to pedestrians in crosswalk on Middle Road at Essex Avenue. – **VOTED** to increase the visibility of the crosswalk by repainting and lengthening the existing 6 ft. stripes to 8 ft. to make it appear larger to approaching motorists.
8. (VII.B.) **Action Item:** Report back on request for an In-Street Pedestrian Crossing Sign at the existing crosswalk on Borthwick Avenue at Greenland Road. – No action required by the Committee.

9. Public Comment: No Speakers.

10. Adjournment – At 8:55 a.m., **VOTED** to adjourn.

Respectfully submitted by:

Amy Chastain
Secretary to the Committee