

Meeting Notice and Agenda
Portsmouth Public Library Board of Trustees

Date: February 15, 2017

Time: 6:30 p.m.

Place: MacLeod Board Room

- I. Call to Order
- II. Attendance
- III. Secretary's Report. Minutes of November 16, 2016 meeting
- IV. Financial Report
 - A. Quarterly Investment Report
 - B. Income-Expenditure Report and Gross Budget update
- V. Director's and Assistant Director's Reports
 - A. Administrative News
 - i. FY18 Budget update
 - ii. RFP for integrated library system software
 - iii. Credit card payment system ergonomic equipment
 - iv. New phone system to go live February 16th
 - B. Human Resources Updates
 - i. Reference and Youth Services
 - C. Building Updates
 - i. Upholstery cleaning and lobby carpeting
 - D. Library Programs
 - i. Bring Your Child to the Library Day
 - ii. Seacoast Camera Club Exhibit
 - iii. Sustainable Burial & Funeral Workshop
 - iv. "Great Decisions" foreign policy discussion groups
 - v. SEAREI "Handprint Party" series
 - vi. "Blog Day" workshop
 - E. General Comments
- VI. Trustees Activities / Reports / Discussion
- VII. New Business
 - A. Proposal to visit Cambridge Public Library and Boston Public Library
- VIII. Old Business
 - A. BRAVO! 2017 concert(s)
- IX. Acceptance of Gifts and Grants
 - A. Newburyport Bank, \$1,000
 - B. Heinemann Corporation, \$2,500
 - C. World Affairs Council of New Hampshire, \$400, Dov Waxman program
 - D. Henry Barnard, \$20, Great Decisions program donation
 - E. John and Marie Hanson, \$20, Great Decisions program donation
 - F. Jane and Cecil Slipp, \$20 in memory of Marie Odiorne
 - G. MSSD, C1250, \$50 in memory of Marie Odiorne
 - H. Katy Gearan, \$25 in memory of Marie Odiorne
 - I. John Milliken, \$50 in memory of Marie Odiorne
- X. Adjournment

Next Regular Full Board Meeting: March 15th, 2017

Please email Steve Butzel at skbutzel@cityofportsmouth.com or Barbara Weismann bhweismann@cityofportsmouth.com or call Steve at 766-1710 if you are not able to attend.