Meeting Notice and Agenda
Portsmouth Public Library Board of Trustees

Date: February 15, 2017
Time: 6:30 p.m.
Place: MacLeod Board Room

I. Call to Order
II. Attendance
III. Secretary’s Report. Minutes of November 16, 2016 meeting
IV. Financial Report
   A. Quarterly Investment Report
   B. Income-Expenditure Report and Gross Budget update
V. Director’s and Assistant Director’s Reports
   A. Administrative News
      i. FY18 Budget update
      ii. RFP for integrated library system software
      iii. Credit card payment system ergonomic equipment
      iv. New phone system to go live February 16th
   B. Human Resources Updates
      i. Reference and Youth Services
   C. Building Updates
      i. Upholstery cleaning and lobby carpeting
   D. Library Programs
      i. Bring Your Child to the Library Day
      ii. Seacoast Camera Club Exhibit
      iii. Sustainable Burial & Funeral Workshop
      iv. “Great Decisions” foreign policy discussion groups
      v. SEAREI “Handprint Party” series
      vi. “Blog Day” workshop
   E. General Comments

VI. Trustees Activities / Reports / Discussion

VII. New Business
   A. Proposal to visit Cambridge Public Library and Boston Public Library

VIII. Old Business
   A. BRAVO! 2017 concert(s)

IX. Acceptance of Gifts and Grants
   A. Newburyport Bank, $1,000
   B. Heinemann Corporation, $2,500
   C. World Affairs Council of New Hampshire, $400, Dov Waxman program
   D. Henry Barnard, $20, Great Decisions program donation
   E. John and Marie Hanson, $20, Great Decisions program donation
   F. Jane and Cecil Slipp, $20 in memory of Marie Odiorne
   G. MSSD, C1250, $50 in memory of Marie Odiorne
   H. Katy Gearan, $25 in memory of Marie Odiorne
   I. John Milliken, $50 in memory of Marie Odiorne

X. Adjournment

Next Regular Full Board Meeting: March 15th, 2017

Please email Steve Butzel at skbutzel@cityofportsmouth.com or Barbara Weismann
bhweismann@cityofportsmouth.com or call Steve at 766-1710 if you are not able to attend.