Meeting Notice and Agenda
Portsmouth Public Library Board of Trustees

Date: January 16, 2017
Time: 6:30 p.m.
Place: MacLeod Board Room

I. Call to Order
II. Attendance
III. Secretary’s Report. Minutes of November 16, 2016 meeting
IV. Financial Report
   A. Quarterly Investment Report
   B. Income-Expenditure Report
V. Director’s and Assistant Director’s Reports
   A. Administrative News
      i. Credit card payment system ergonomic equipment
      ii. New phone system to go live February 16th
   B. Human Resources Updates
      i. Reference Services
      ii. Youth Services
   C. Building Updates
      i. Upholstery cleaning
      ii. Lobby carpeting
   D. 10th Anniversary review
      i. Finale party and general recap
   E. Library Programs
      i. “Great Decisions” foreign policy discussion groups
      ii. SEAREI “Handprint Party” – Sustainability Alliance, January 12th
      iii. “Blog Day”, January 14th
      iv. Genealogy workshop, January 15th
   F. General Comments

VI. Trustees Activities / Reports / Discussion

VII. New Business
   A. Proposal to visit Cambridge Public Library and Boston Public Library

VIII. Old Business
   A. BRAVO! 2017 concert(s)

IX. Acceptance of Gifts and Grants
   A. Newburyport Bank, $1,000
   B. Heinemann Corporation, $2,500
   C. World Affairs Council of New Hampshire, $400, Dov Waxman program
   D. Henry Barnard, $20, Great Decisions program donation
   E. John and Marie Hanson, $20, Great Decisions program donation

X. Adjournment

Next Regular Full Board Meeting: February 15th, 2017

Please email Steve Butzel at skbutzel@cityofportsmouth.com or Barbara Weismann
bhweismann@cityofportsmouth.com or call Steve at 766-1710 if you are not able to attend.