

**ACTION SHEET  
HISTORIC DISTRICT COMMISSION**

**ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE**

**EILEEN DONDERO FOLEY COUNCIL CHAMBERS**

**6:30 p.m.**

**January 4, 2017**

**MEMBERS PRESENT:** Chairman Vincent Lombardi; Vice Chairman Jon Wyckoff; Members Dan Rawling, Reagan Ruedig, Richard Shea; City Council Representative Nancy Pearson; and Alternates John Mayer and Martin Ryan

**MEMBERS EXCUSED:**

**ALSO PRESENT:** Nick Cracknell, Principal Planner

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**I. ELECTION OF OFFICERS**

1. Chairman
2. Vice Chairman

It was moved, seconded, and passed unanimously to elect Vincent Lombardi as chairman and Jon Wyckoff as vice chairman for the coming year.

**II. APPROVAL OF MINUTES**

- A. December 7, 2016

It was moved, seconded, and passed unanimously to approve the minutes as presented.

**III. REQUEST FOR ONE YEAR EXTENSION**

1. Request for one year extension of Certificate of Approval for 346 Pleasant Street, granted on February 3, 2016 – submitted by the Mark Wentworth Home

After due deliberation, it was moved, seconded, and passed unanimously to grant the one year extension of the Certificate of Approval. The Certificate of Approval will now expire on February 3, 2018.

**IV. ADMINISTRATIVE APPROVALS**

1. 40 Bridge Street
2. 235 Islington Street

3. 303 Islington Street
4. 30 Maplewood Avenue
5. 50 South School Street
6. 28 Dennett Street

All administrative approvals were approved as presented with the exception of #1 and #6 that were approved with stipulations.

## V. WORK SESSIONS

A. Work Session requested by **Unitarian Universalist Church, owner**, for property located at **206 Court Street**, wherein permission is requested to allow new construction to an existing structure (construct 3 story addition) and allow exterior renovations to an existing structure (misc. renovations) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 116 as Lot 34 and lies within the Mixed Residential Office and Historic Districts. *(The applicant has requested to postpone review of the application to the February 2017 meeting.)*

The Commission voted to postpone review of the application to the February 2017 meeting.

B. Work Session requested by **Thirty Maplewood, LLC, owner**, for property located at **46-64 Maplewood Avenue**, wherein permission was requested to allow a new free standing structure (construct new mixed use, 3 to 3 ½ story building) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 125 as Lot 2 and lies within the CD 4, Historic, and Downtown Overlay Districts.

At the applicant's request, the Commission voted to continue review of the application at the February 2017 meeting.

C. Work Session requested by **393 New Castle Avenue, LLC, owner**, for property located at **390 New Castle Avenue**, wherein permission was requested to allow exterior renovations to an existing structure (restore and renovate existing one story building, convert to dwelling unit, restore and renovate existing garage) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 207 as Lot 6 and lies within the Single Residence B and Historic Districts.

The applicant indicated that they would be for a public hearing in the near future.

D. Work Session requested by **Deer Street Associates, owner**, for property located at **165 Deer Street (which has been subdivided into five individual lots)**, wherein permission was requested to allow demolition of existing structures (demolish structures) and allow new free standing structures (construct two new mixed use buildings) as per plans on file in the Planning Department. Said property is shown on Assessor Plan 125 as Lots 17-2 and 17-3 and lies within CD 5, Historic District, and Downtown Overlay Districts.

At the applicant's request, the Commission voted to continue review of the application at the February 2017 meeting.

**VI. ADJOURNMENT**

At 10:15 p.m., it was moved, seconded, and passed unanimously to adjourn the meeting.

Respectfully submitted,

Liz Good  
Planning Department Administrative Clerk