

**ACTION SHEET**

**SITE REVIEW TECHNICAL ADVISORY COMMITTEE MEETING**

**2:00 PM**

**JANUARY 5, 2016**

**EILEEN DONDERO FOLEY COUNCIL CHAMBERS  
MUNICIPAL COMPLEX, 1 JUNKINS AVENUE  
PORTSMOUTH, NEW HAMPSHIRE**

**MEMBERS PRESENT:** Rick Taintor, Chairman, Planning Director; Peter Britz, Environmental Planner; Juliet Walker, Transportation Planner; Nick Cracknell, Principal Planner; Raymond Pezzullo, Assistant City Engineer; David Desfosses, Engineering Technician; Eric Edy, Parking & Transportation Engineer; Carl Roediger, Portsmouth Fire Department; Acting Deputy Police Chief Frank Warchol

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**I. OLD BUSINESS**

A. The application of **Amba Realty, LLC, Owner**, for property located at **806 Route 1 By-Pass**, requesting Site Plan Approval to expand the first floor of an existing building by 5,150 ± s.f. (footprint and gross floor area) for proposed retail use and add a new second floor with 4,450 ± s.f. (footprint and gross floor area for proposed office use, with related paving, lighting, utilities, landscaping, drainage and associated site improvements. Said property is shown on Assessor Map 161 as Lot 43 and lies within the Business (B) District. (This application was postponed at the December 1, 2015 TAC meeting.)

Voted to **postpone** to the February 2, 2016 Technical Advisory Committee Meeting.

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B. The application of **Borthwick Forest, LLC, KS Borthwick, LLC, Atlantic Star Communications, HCA Realty, Inc., and Jackson Gray Condominium Association, Owners**, for property located **off Islington Street and Borthwick Avenue**, requesting Preliminary and Final Subdivision Approval as follows:

1. To consolidate the following four lots:
  - a. Lot 25 as shown on Assessor Map 241 having an area of 22.807 ± acres,
  - b. Lot 26 as shown on Assessor Map 241 having an area of 4.927 ± acres,
  - c. Lot 113 as shown on Assessor Map 233 having an area of 13.815 ± acres,
  - d. Lot 112 as shown on Assessor Map 233 having an area of 0.732 ± acre;and to re-subdivide the consolidated lot into two new lots and a public right-of-way as follows:
  - a. Proposed Lot “25/26” having an area of 25.523 ± acres and 979.37 ± feet of continuous frontage on a proposed street,
  - b. Proposed Lot “112/113” having an area of 15.404 ± acres and 981.09 ± feet of continuous frontage on a proposed street,
  - c. Proposed City right-of-way having an area of 1.354 ± acres.
2. For a Lot Line Revision, to create a public right-of-way, as follows:

- a. Lot 2-2 as shown on Assessor Map 240 decreasing in area from 4.978 ± acres to 4.584± acres with 571.58 feet of continuous frontage on Borthwick Avenue,
  - b. Lot 7-4A as shown on Assessor Map 234 decreasing in area from 9.085 ± acres to 8.639 ± acres with 1,127.14 ± feet of continuous frontage on Borthwick Avenue,
  - c. Proposed City right-of-way having an area of 0.840 ± acre.
3. For a Lot Line Revision, to create a public right-of-way, as follows:
- a. Lot 114 as shown on Assessor Map 233 decreasing in area from .404 ± acres to 0.261 ± acre, with 116.54 feet of continuous frontage on Islington Street,
  - b. Proposed City right-of-way having an area of 0.143 ± acre.

The application also proposes to relocate and dedicate to the City as public rights-of-way two separate 60-foot rights-of-way across land owned by the Boston & Maine Railroad, which in conjunction with the above subdivision and lot line revisions will result in a new City street between Borthwick Avenue and Islington Street with a total length of 1,830 ± lf and a total right-of-way area of 2.642 ± acres. Said properties are located in the Office Research (OR) District which requires a minimum lot size of 3 acres and 300' of continuous street frontage and Lot 114 as shown on Assessor Map 233 is in the Single Residence B (SRB) District which requires a minimum lot size of 15,000 s.f. and 100' of continuous street frontage. (This application was postponed at the December 1, 2015 TAC meeting.)

Voted to **postpone** to the February 2, 2016 Technical Advisory Committee Meeting.

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C. The application of **HCA Realty, Inc., Owner**, for property located **off Borthwick Avenue**, and **Jackson Gray Condominium Association**, for property located at **330 Borthwick Avenue**,, requesting Site Plan Approval for the reconfiguration of an existing parking area and construction of a roadway, with related paving, lighting, utilities, landscaping, drainage and associated site improvements. Said properties are shown on Assessor Map 234 as Lot 7-4-A and Assessor Map 240 as Lot 2-2 and lie within the Office Research (OR) District(This application was postponed at the December 1, 2015 TAC meeting.)

Voted to **postpone** to the February 2, 2016 Technical Advisory Committee Meeting.

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D. The application of **Two International Construction, Inc., Applicant**, for property located at **100 International Drive**, requesting Site Plan Approval for an 80 space expansion of the northwest parking lot, with related paving, lighting, utilities, landscaping, drainage and associated site improvements. Said property is shown on Assessor Map 306 as Lot 2 and lies within the Pease Industrial (I) District. (This application was postponed at the December 1, 2015 TAC meeting.)

Voted to **recommend Site Plan Approval** with the following stipulation:

- 1) The Site Plans shall be amended as follows:
  - a. On Sheet C-5, correct the labels for the two benchmarks (delete the word “rim”).
  - b. On Sheet C-9, detail #1, add the specifications for the geosynthetic fabric.
  - c. On Sheet C-10, detail #1, review and adjust the thickness of the pavement layers.

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E. The application of **New England Glory, LLC, Owner**, for property located at **525 Maplewood Avenue**, requesting a variance from the Board of Adjustment to create two lots where one currently exists. This matter was referred to the Technical Advisory Committee by the Board of Adjustment at their September 15, 2015 meeting for a recommendation on the variance request based on the number and location of dwelling units proposed for each lot, a plan for access and circulation proposed for both lots, and a rendering of the proposed building. Said property is shown on Assessor map 209 as Lot 85 and lies within the General Residence A (GRA) District. (This application was postponed at the December 1, 2015 TAC meeting.)

Voted to **postpone** to the February 2, 2016 Technical Advisory Committee Meeting.

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**II. NEW BUSINESS**

A. The application of the **City of Portsmouth, Owner**, and **Prescott Park Arts Festival, Applicant**, for property located on **Marcy Street (Prescott Park)**, requesting Site Plan Approval to demolish the existing stage and sound booth and replace them with a new 3,145 s.f. stage with a deck and a 45' high canopy, and a new 8' x 8' sound booth, with related paving, lighting, utilities, landscaping, drainage and associated site improvements. Said property is shown on Assessor Map 104 as Lots 1, 3-2 and 3-5 and lies within the Municipal (M) District and the Historic District.

Voted to **postpone** to the February 2, 2016 Technical Advisory Committee Meeting.

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**III. ADJOURNMENT** was had at approximately 4:00 pm.

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Respectfully submitted,

Jane M. Shouse  
Acting Secretary