Portsmouth Parking & Traffic Safety Committee

8:00 A.M. - October 6, 2016 City Hall - Eileen Dondero Foley City Council Chambers

ON-SITE COMMITTEE: Please meet on Tuesday, October 4 at 8:00 A.M. in the upper parking lot at City Hall, 1 Junkins Avenue, to view the following locations:

- 43 Whidden Street
- Portwalk Place

<u>AGENDA</u>

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. ACCEPTANCE OF THE MINUTES
- IV. FINANCIAL REPORT
- V. **PUBLIC COMMENT (15 MINUTES)**
- VI. **PRESENTATIONS**

Middle Street bike lane project update, Juliet Walker

NEW BUSINESS VII.

- 43 Whidden Street, driveway permit application by Greg Mahanna. Α.
- B. Portwalk Place, valet parking at Marriott Residence Inn. Application submitted by Parade Residence Hotel, LLC. Sample motion – move to approve valet parking application.
- Portwalk Place, valet parking at Hampton Inn. Application submitted by Portwalk C. HI, LLC. Sample motion – move to approve valet parking application.
- Echo Avenue, neighborhood petition requesting signs to address speeding D. concerns. Dave Palumbo and Bruce Osborn. Sample motion - refer to staff for report back.
- E. Bow Street and Market Street intersection, request for police officer while Sarah Mildred Long Bridge is closed, by Frank Breen. Anticipated action – refer to Police Department for report back.
- Parking space striping outside of downtown, by Mark DeLorenzo. Anticipated F. action - consider on a case by case basis.
- 15 minute parking spaces, request for review of their functionality and G. appropriateness, by Councilor Cyr. Sample motion – move to refer to staff for report back.

VIII. OLD BUSINESS/ACTION ITEMS

- A. Bartlett Street and Thornton Street intersection, concern regarding STOP sign compliance, by Randy Leach. Sample motion move to refer to staff for monitoring and report back.
- B. Pleasant Street motorcycle parking spaces. Concern with current parking fee requirements during trial period, by Marc Stettner. **Anticipated action no action required. Staff to continue monitoring use and occupancy of spaces during trial.**

IX. PUBLIC COMMENT

X. INFORMATIONAL

- A. Neighborhood Traffic Calming program update:
 - 1. Elwyn Road sidewalk request
 - 2. Aldrich Road update
 - 3. Radar speed signs update
 - 4. Eliminating center lines on selected roads
- B. Quarterly accident report for 07/27/16 09/27/16
- C. Islington Street/Albany Street temporary crosswalk project update
- D. Islington Street corridor project public meeting scheduled for October 19.

XI. MISCELLANEOUS

ADJOURNMENT

Parking Related Revenues

Unaudited

PTS Meeting September 2016

Percentage of Fiscal Year Complete 8 33%

Totals Thru July 31, 2016 Document was not distributed due to meeting cancellation.

FY 17

Parking Meter Fees
Meter Space Rental
Meter In Vehicle
Parking Garage Revenue
Garage Passes
Pass Reinstatemt
Vaughan St Parking Facility
Parking Violations
Immobilization Administration Fee
Summons Admin Fee

Total FY 17 Parking

FY 17	
TOTALS BI	UDGETED % of Budget
223,467	2,055,000 10.87%
6,225	70,000 8.89%
7,566	85,000 8.90%
211,437	2,125,000 9.95%
87,725	1,050,000 8.35%
210	2,500 8.40%
0	15,000 0.00%
61,550	715,000 8.61%
1,800	15,000 12.00%
125	3,000 4.17%
600,104.74 6, ²	135,500.00 9.78%

BUDGETED	
(3,723,195.00)	Transfer to Parking Fund
2,412,305.00	Funds Remaining in Gen Fund

Parking Related Revenues

Unaudited

PTS Meeting October 2016

Percentage of Fiscal Year Complete 16.67%

Totals Thru August 31, 2016

FY 17

Parking Meter Fees
Meter Space Rental
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Parking Garage Revenue
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Vaughan St Parking Facility
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Immobilization Administration Fee
Summons Admin Fee

Total FY 17 Parking

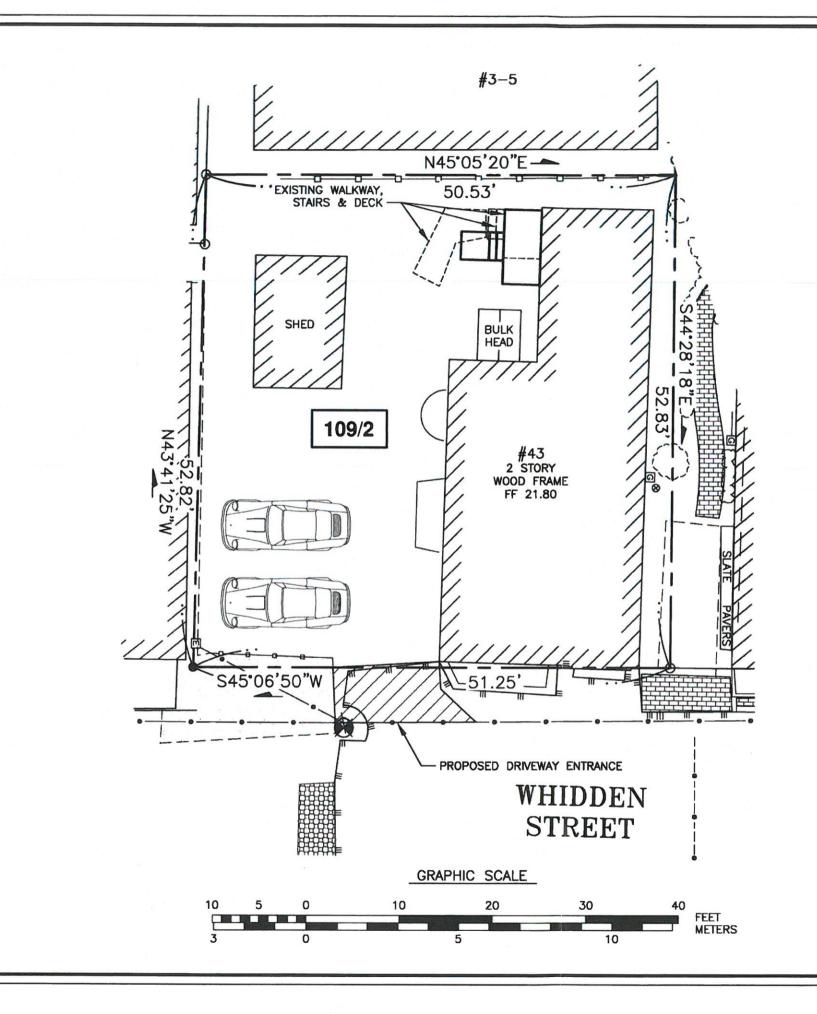
FY 17		
TOTALS	BUDGETED	% of Budget
501,759	2,055,000	24.42%
24,384	70,000	34.83%
14,178	85,000	16.68%
462,993	2,125,000	21.79%
188,453	1,050,000	17.95%
375	2,500	15.00%
1,250	15,000	0.00%
137,341	715,000	19.21%
3,750	15,000	25.00%
125	3,000	4.17%
1,334,608	6,135,500	21.75%

BUDGETED (3,723,195) 61% Transfer to Parking Fund 2,412,305 39% Funds Remaining in Gen Fund

All driveway access to a public street shall require a driveway permit.

City of Portsmouth Application for Driveway Permit

PROPERTY OWNER (Printed): Mohanna Properties LLC
ADDRESS OF PROPERTY: 43 Whidden Arest Portsmouth
MAILING ADDRESS: 120 Avidion Avenue Podsmonth NH 03801
DAYTIME PHONE NUMBER: 603 498 1473
TAX MAP: 109 LOT: 2
PLAN SUBMITTED: Yes No
PROPERTY OWNER SIGNATURE:
160
If the proposed driveway has been approved by the Planning Board as part of the site review or subdivision process please attached the approved plan. If the proposed driveway has not been approved by the Planning Board through the site review or subdivision process, submit such plans and details as described in the driveway specifications.
 The City of Portsmouth reserves the right to deny any permits when: The proposed driveway does not conform to the requirements of the Portsmouth Zoning Ordinance; The proposed driveway does not conform to the Driveway Specifications that are part of this permitting process; or The proposed driveway would present an unreasonable safety risk to the public.
If the driveway permit application is approved, the applicant shall obtain the necessary Excavation Permit. The application fee and insurance requirements shall be determined in accordance with the City of Portsmouth Excavation Permit. The fee shall be payable to the City of Portsmouth and submitted to the Public Works Dispatcher at the time the applicant applies for the Excavation Permit. Owner/Contractor may be required to provide bonding. The cost of all work shall be borne by the applicant/ property owner.
For City Use
Approved by: Dated: Forward to Traffic & Safety Committee: Yes Conditions/Requirements:



DRIVEWAY PERMIT PLAN

OWNER: PROPERTY LOCATION:

MAHANNA PROPERTIES LLC 43 WHIDDEN STREET CITY OF PORTSMOUTH COUNTY OF ROCKINGHAM STATE OF NEW HAMPSHIRE

NOTES:

- 1) PARCEL IS SHOWN ON THE CITY OF PORTSMOUTH ASSESSOR'S MAP 109 AS LOT 2.
- 2) PARCEL IS NOT IN A FLOOD HAZARD ZONE AS SHOWN ON FIRM PANEL 33015C0259E. EFFECTIVE 5/17/2005.
- 4) EXISTING LOT AREA: 2,688 S.F. 0.0617 ACRES
- 5) THE PURPOSE OF THIS PLAN IS TO SHOW THE DRIVEWAY FOR PERMITTING.
- 8) NO CHANGES TO GRADES ARE PROPOSED.



DEED REFERENCE: 5683/2507

SCALE: 1"=10"

5 AUGUST 2016



AMBIT ENGINEERING, INC. Civil Engineers & Land Surveyors

200 Griffin Road - Unit 3 Portsmouth, N.H. 03801-7114 Tel (603) 430-9282 Fax (603) 436-2315

FB 262 PG 47

2488.01



SHAINES & McEachern, PA Attorneys at Law

August 22, 2016

Peter Rice, Director Department of Public Works City of Portsmouth 680 Peverly Hill Road Portsmouth, NH 03801

Re:

Parking Traffic and Safety Committee Submission

Portwalk Place / Valet License Agreement

Dear Peter:

On behalf of Parade Residence Hotel, LLC and Portwalk HI, LLC, I ask that you please place the enclosed, proposed Valet License Agreements on the Parking Traffic and Safety Committee's agenda for consideration at the Committee's September 2016 Meeting.

As described in the proposed Agreements, LAZ Parking seeks a License to provide valet parking services to Parade Residence Hotel, LLC and Portwalk HI, LLC at their properties on Portwalk Place (respectively the Marriott Residence Inn and the Hampton Inn & Suites). These valet services will be provided on Portwalk Place, a private street, and are necessary for the proper operation of the hotel uses located on these properties.

In submitting these Agreements, my clients reserve all of their rights in the Portwalk Place parking spaces, as established in their Site Plan Approvals and the Private Street Agreement, as amended.

Sincerely,

SHAINES & McEACHERN, P. W.

By:

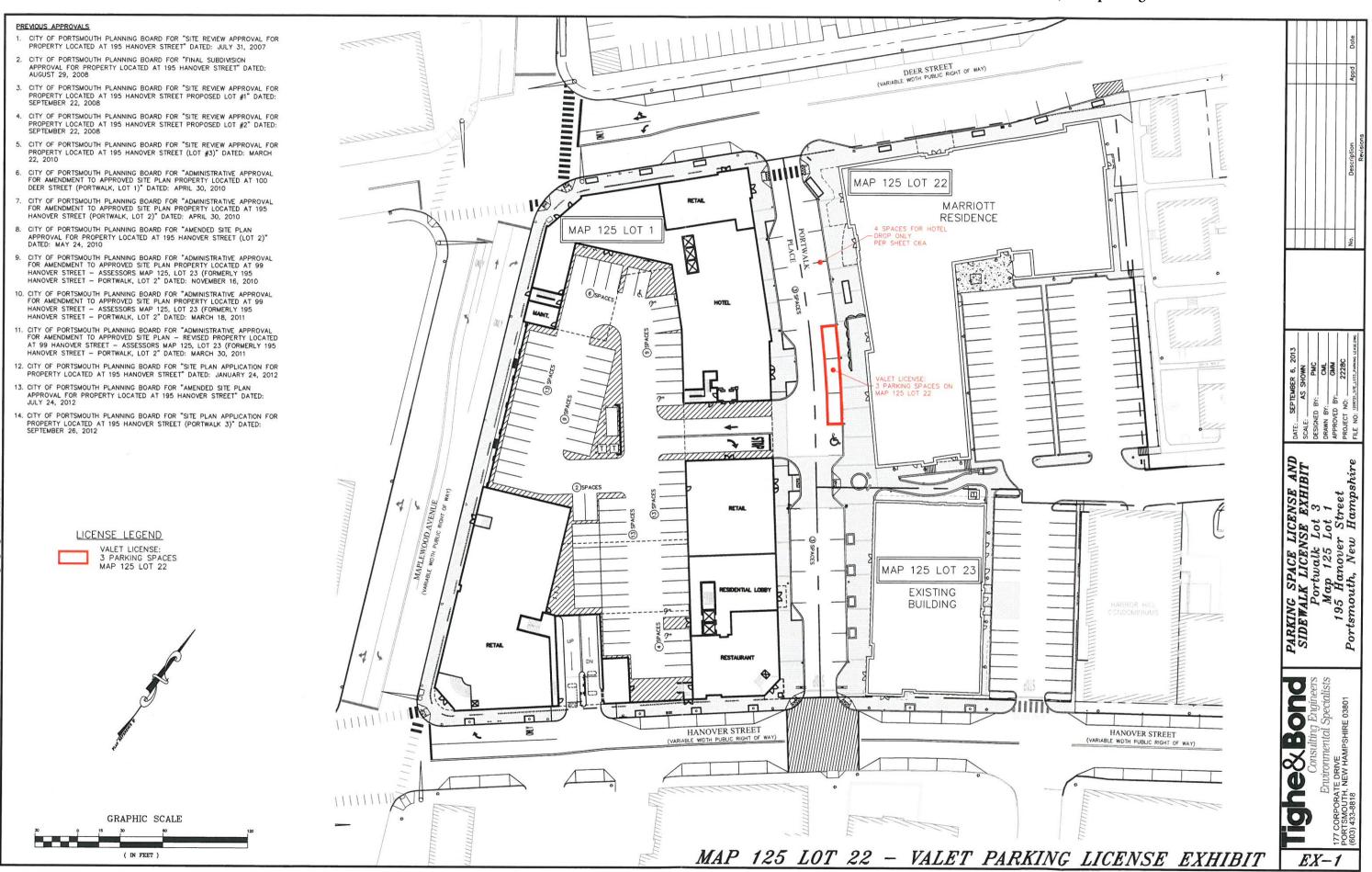
Alec I. McFachern

Enclosures

Cc:

Robert P. Sullivan, Esq.

Jeffrey Johnston Peter G. Weeks





SHAINES & McEachern, PA Attorneys at Law

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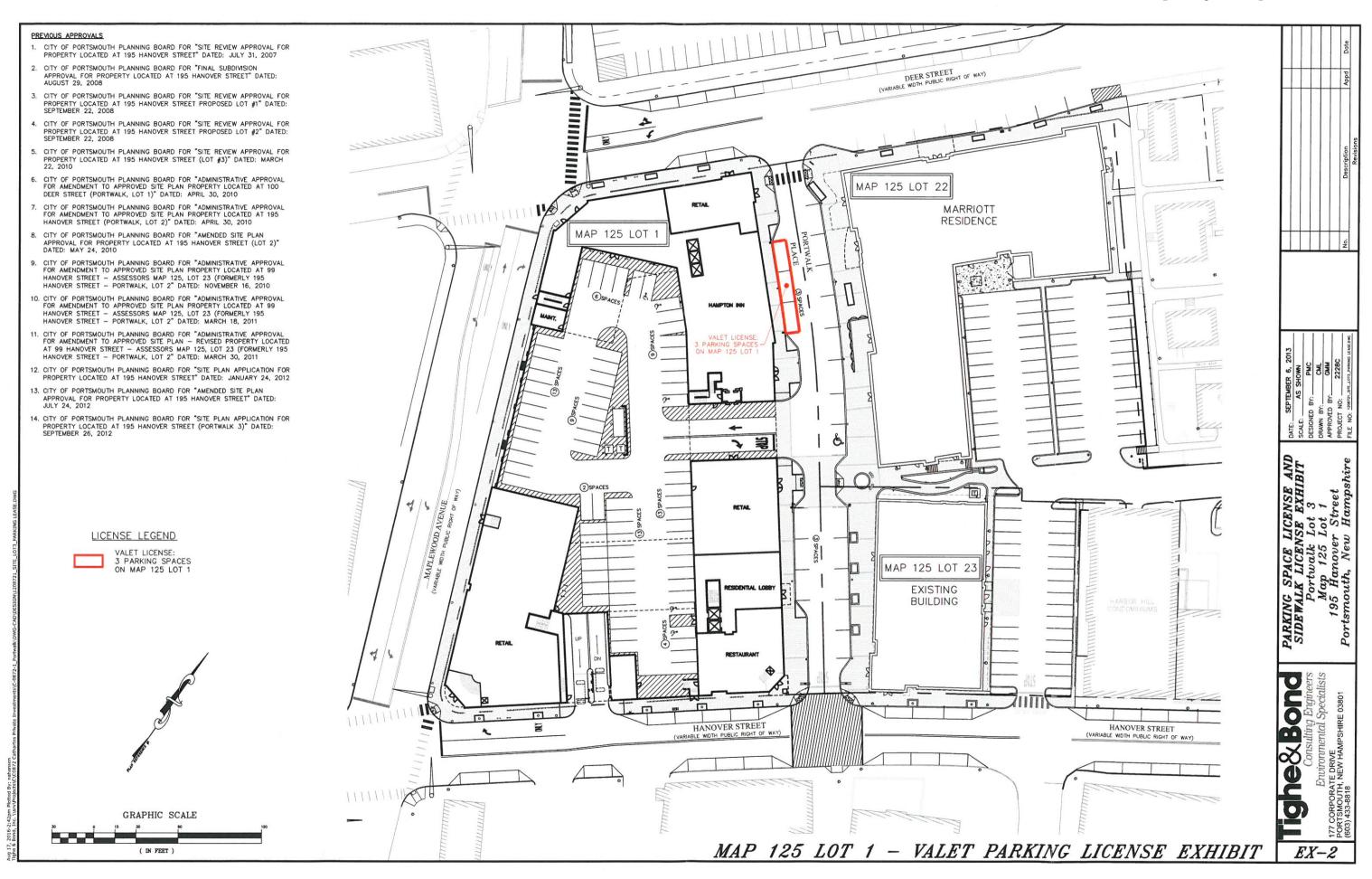
Alec L. McEachern

Enclosures

Cc: Rob

Robert P. Sullivan, Esq.

Jeffrey Johnston Peter G. Weeks



9/15/16

To: Chairperson and Members,

We the residents of Echo Avenue, Echo Hill, Woodlawn Circle. Hillcrest Drive, Longmeadow Lane, and Wholey Way, have safety concerns about the speed of vehicles (local and other) traveling along Echo Avenue. These concerns have been growing over the past few years, and as a direct result, we believe, of GPS routing to Echo Ave from Route 16 onto Woodbury Avenue. The speed is justifiably 20 mph, and the traffic is vehicles exiting Rte 16 onto Echo Ave at a high rate of speed. (This matter was previously discussed during your Feb 4th meeting.

Our neighborhood has a very high number of pedestrians: children, cyclists, wheelchair users, and dog walkers. combination of a narrow street, dangerous curve, blind hill (being unfamiliar to drivers) creates a dangerous situation to pedestrians, children, and handicap people in wheelchairs.

The handicap facility (Betty's Dream) on Longmeadow Lane is home to 24 residents, to no less than 6 people requiring a wheelchair for transportation. They travel from their residence (Longmeadow Lane) to Woodlawn Circle/or Hillcrest Drive up to Echo Avenue onto Woodbury Avenue (shopping and other business).

Our neighborhood also contains many dog owners who regularly walk their dogs, often with children walking with them or on their bikes.

Potential solutions and/or recommendations for improved signs on Echo Avenue and Route 16 (ramp):

"Local traffic only" (both ends of street)

"Children playing"

"Handicap Wheelchairs"

"Dangerous Curve"

"Slow, 20mph enforced" (both ends of street) Possibly a sign to encourage traffic exiting off Rte 16 to use Brady Drive for destinations to downtown Portsmouth andlocal malls.

Contacting GPS mapping services such as Google Maps to request alternate routing of traffic around Echo Ave. We feel that if such request was made by the Traffic and Safety Committee, and/or the Portsmouth Police Department, it would be taken more seriously than if it were simply a request by a resident.

We look forward at your next scheduled meeting to discuss these issues.

Dave Palumbo, 181 Echo Ave

(431 - 7765)

Bruce Osborn, 2 Echo Ave

Respectfally

(436 - 5579)

We the undersigned residents of Echo Avenue, Echo Hill, Woodlawn Circle, Longmeadow Lane, Hillcrest Drive, and Wholey Way, express our deep concerns and proposals on traffic safety in our residential streets as outlined in a letter to the Parking, Traffic and Safety Committee: (dated 9/15/16)

Name (signature)

Address

Daved talumbo	181 Echo ave
Farraine Palumbo	181 Echo ave
BRACE STORY	Z Echo Auz
madellectant they	195 Echer Sup
Kuh B	155 Echo Ave
Milli Un	155 Echo Ave
Agenty (X) Gullera	155 Erh Ave
Claudia G. Craft	155 Caro Ave
Mel Smith	155 ECHO AVE
Carl Began	134 ECHO AVE
Linda Bogan	134 Echo Ave.
	120 HILLCREST DRIVE
Catherine Shannon	104 Echo Ave
	52 Wholey way
JANAN MED	52 Wholey way

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Name (signature)

Address

Elena Vircellone 150 Woodlawy Cer Voils
Michael Michela 156 Woodfaun Cir Polome
Jakeluel Muchela 156 Woodlawn Cir Ports. W.H.
Kate Mallen 146 Woodlawn Gicle Ports
Danis C. But 105 HILLORGY DRIVE POREMANTH
James M. Magner 115 Echo are, Portsmuth, 2H Seland Fredetto 48 Echo Ave. Partsmuir nH.
Leland Fredetto 48 Echo Ave. Partsmuir nH.
Josephine Fredette 48 Echo Are. Portsmorth nH.
Vittore Tredette 48 Echo Are. Portsmorth nH.
Did x D I Cha D
171 ECHO AVE DORTERS GS TO 1
Model 155 Echo Ale #13, Portsmata N H03801
Bealenn Gendree 155 Echo Due Fig Portsmouth NH.
Catherine Nevin 155 Echo Age #5 Potsy out NH
SeanBurbane 155 Echo Ave#15 Portsmuch, 19th

We, the undersigned residents of 75 Longmeadow Lane, (Betty's Dream (Rainbow Apartments) express our deep concerns on traffic safety in our residential streets when traveling to various business establishments located on Woodbury Avenue, as outlined in a letter (9/15)/6) to the Parking, Traffic and Safety Committee:

(Name/signature)	Ap+ #
Terry Ann Boucher Tempton Bruch	5
Michelle Schladenhauffen Wy Sol	Naderhougher 19
Averill Lacoursiere	and 24
Charles T. Fenske ART 15	
Crystol J. Drimes apt. 14	•
Tollite John Mokency #	le Sandy Mahoney
Steve Marloney #	6 Stere Mahoney
Don Cayor Ap+ #9	
AN TITAL MA	= 1 # 21 Cartney Lawson
Phe e granna	#2 Bruce Chambers
Diana Morin Apt. 7	
Jake Parker Cept 2	3.
Jom Olivers apt 1	
Sorry Jones Apt 8	
PETE THURSTON	APTZZ

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Name (signature)

Address

Kate Mallen 140 Wood law Cercle
175 woodlawn Circle
175 Western Cigle
Par Book 155 Woodlawn Circle
Carra Jones 103 Woodlawn Circle
Janvel Levice 96 Woodlawn Cicle
202. 96 Woodlann Circle
Beck villella 93 Woodlawn Civile
Sarah W. Janes- (W.) 103 woodlaven (ville
LAUE COSGROVE 174 eCHO AVE
65 pre Caty (osque 174 Echo Ae
155 Echo Ave Unit 6
Catherine Forber 155 Echo Ave Unit 7
Thomas & Johnes 155 Eclas Aue Unit 7

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(dated 9/15/16) Name (signature)	7 4 4 4 4 4 4
	Address
- B. Darlail	155 Echo Ave #11
1 1 0	
Araceli (sarcece)	155 Echo Ave, #10
1	
Larrely Smul	155 Foho Auc, #16
	1250 woodborg AUE
thomas	30 Echo Ave
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Marcy Kellar	246 Wood lawn Cir
Sur Act	
THE WANT	231 Locadhuro Cir
	220 Woodlawn Cir

From:

Bradley M. Lown < Lown@nhtrialattorneys.com>

Sent:

Wednesday, August 24, 2016 6:11 PM

To:

Frank Breen

Cc:

'Peter Peirce Rice'; Eric B. Eby

Subject:

RE: Bridge closure traffic

Hi Frank – thanks for taking the time to send us your email. I'm copying the appropriate people to address this. Brad

Bradley M. Lown Coughlin, Rainboth, Murphy and Lown, P.A. 439 Middle Street Portsmouth, New Hampshire 03801

phone: 603-431-1993 facsimile 603-431-8333

e-mail: lown@nhtrialattorneys.com

From: Frank Breen [mailto:fhbreen@gmail.com]
Sent: Wednesday, August 24, 2016 1:09 PM

To: Copy Sent to City Email Folder <ccemail@cityofportsmouth.com>; Jack Blalock <MayorBlalock@gmail.com>; Jim Splaine <asstmayorjimsplaine@gmail.com>; Rebecca Perkins <rebeccaforportsmouth@gmail.com>; Chris Dwyer <cdwyer@rmcres.com>; Bradley M. Lown <Lown@nhtrialattorneys.com>; Nancy Pearson <votenancypearson@gmail.com>; Eric Spear <ericspearportsmouth@gmail.com>; Joshua Cyr <council@joshuacyr.com>; Joshua Denton <Joshuaddenton@hotmail.com>

Subject: Bridge closure traffic

Below is the result of your feedback form. It was submitted by Frank Breen (fhbreen@gmail.com) on Wednesday, August 24, 2016 at 12:09:04

address: Bow St

comments: Hi,

Given that the Sarah Long is now closed until the new bridge is completed, the City should seriously consider taking steps to have a police officer direct traffic at the Market/Bow intersection. The intersection is the most confusing and congested in the City, and things will only get worse now that the 14,000 vehicles, that were using the Sarah Long, need somewhere else to cross.

Back ups already often extend beyond Daniels St.as well as down to the Sheraton and beyond.

I trust the Council has anticipated this, and has a plan in place.

Regards, Frank Breen From: Rebecca Perkins [mailto:rebeccaforportsmouth@gmail.com]

Sent: Thursday, August 18, 2016 8:36 AM

To: DeLorenzo, Mark A. < Mark. DeLorenzo@osram.com >; Bradley M. Lown < Lown@nhtrialattorneys.com >

Cc: Copy Sent to City Email Folder < ccemail@cityofportsmouth.com>

Subject: Re: street parking marking

Yes Mark! The Traffic and Safety Committee handles requests just like this. I am copying in Councilor Lown, who chairs the Committee.

Thanks for the email! Rebecca

On Wed, Aug 17, 2016 at 9:44 AM, Mark DeLorenzo < Mark.delorenzo@osram.com > wrote:

Below is the result of your feedback form. It was submitted by

Mark DeLorenzo (Mark.delorenzo@Osram.com) on Wednesday, August 17, 2016 at 08:44:08

address: 349 Hanover St. #1

comments: Dear Ms. Perkins,

While looking outside my window today, I had a sudden inspiration that I would like to have proposed to the City Council. I am not sure who else to contact regarding it, or if there is a different council or subcommittee that handles parking and traffic issues. My idea is this- For all off-street parking in the mixed commercial/residential neighborhoods (such as my own neighborhood and street), can we please have short white parking hash marks painted on the pavement to designate individual parking spaces? I ask because this would (at a VERY minimal expense) go a long way towards increasing the number of usable parking spaces in the city, which is a large problem at this time. Right now on my street I see at least 4-5 instances of cars parked with 4-6 feet of space between them. Space that could have allowed for additional cars to park. If we can designate specific spaces (20' in length, or whatever the Portsmouth code calls for)similar to what is done downtown, this will

prevent cars from parking haphazardly and taking up more space than they should. Is this something you would support and perhaps bring up to the rest of the council- or if you could direct me to the right committee, I would be happy to bring it up.

I really appreciate you taking the time to read this.

Best wishes.

Mark DeLorenzo

Engage: Submit



PUBLIC WORKS DEPARTMENT

CITY OF PORTSMOUTH

680 Peverly Hill Road Portsmouth N.H. 03801 (603) 427-1530 FAX (603) 427-1539

Cynthia and Michael Hart 213 Aldrich Road Portsmouth, NH 03801

Dear Mr. and Mrs. Hart:

I received your letter inquiring about the use of speed signs on Aldrich Road. The City is in the process of purchasing additional radar speed feedback signs, which will allow us to place them on additional streets, including Aldrich Road, for longer periods of time. Currently the Police Department has two speed signs and they are used on many streets throughout the City. The Department of Public Works will have four of the signs and will coordinate with the Police to cover additional streets and to keep them in place for longer periods of time.

The City is also working on a traffic calming policy and procedure that will identify types of traffic calming devices appropriate for different streets. As you know, when Aldrich Road was designed and reconstructed a few years ago, there were traffic calming features in the plan that were intended to address speeding concerns, particularly in the section near Boss Avenue. Unfortunately, these features were not acceptable to the residents of Aldrich Road and therefore were removed from the plans and not constructed. The City continues to investigate additional means to calm traffic throughout the City and when deemed appropriate and funding allows will install them.

Thank you for your letter of concern.

Sincerely

Peter Rice

Director of Public Works

c.c. John P. Bohenko, City Manager
David Mara, Police Chief
Eric Eby, Parking and Traffic Engineer

Parking and Traffic Safety Committee			
Monthly Accident Report			
Timeframe	Location Type Notes		
			Last 3 years of records indicate 23 pedestrians struck and 6 bicyclists struck (only 3 in the Square). This is actually quite
06/27/16 - 07/27/16	Greenleaf Woods 212 Islington St Marcy St @ Pleasant St	Bicycle Bicycle Pedestrian	remarkable given the amount of vehicles and foot traffic in the downtown.
07/29/2016 - 09/29/2016	Scott Ave	Bicycle	