Minutes for September 21, 2016 Meeting
Portsmouth Public Library Trustees

Attendance: Bruce Boley, Ernestine Greenslade, Jolanda Fannin, Donald Margeson, John Crist
Staff: Steve Butzel, Christine Friese

Meeting called to order at 6:30
Minutes of June 15, 2016 accepted

Staff Visit: Jennifer Bassett, Library Assistant, Circulation Department

Final report on FY 2016 finances: 98.19% was spent of the Gross Budget and 98.73% of the City funds. Income-Expenditure Report as of August 31, reflecting FY2017 municipal budget.

Director’s Report:
FY16 Accomplishments, Activities of Note report:
Visits at all-time high, program attendance up, new services like Hoopla

Two new Library Assistants joined the Circulation Department to replace Julie King: Summer Krstevska and Graeme Boyd.

Staff training: Portsmouth Police Department, how to handle safety of staff and patrons in threatening situations

Library will begin to accept credit cards soon and staff are receiving training.

10th Anniversary Kickoff occurred on September 17 and included a Proclamation read by the Mayor, update on upcoming anniversary events

Presentation of draft for updated Privacy Policy

New Business: It is not too soon to consider whether and when to do a series of Bravo concerts in 2017

Old Business:

Acceptance of Gifts and Grants:
Voted to accept $1000 library building pledge from Phyllis Eldridge
Voted to accept $2000 from Jan and Richard Trafton in memory of their daughter

Next meeting: October 19, 2016
Meeting adjourned at 7:47 pm