Minutes for June 15, 2016 Meeting
Portsmouth Public Library Board of Trustees

Attendance: John Crist, Jolanda Fanin, Shaula Levenson, Bruce Boley, Don Margeson, Jack Jameson, Stephanie Hausman
Staff: Steve Butzel, Christine Friese

Meeting called to order at 6:30.

Minutes of May 18, 2016 meeting accepted.

Staff visit:
Cathy Okhuysen, Library Assistant, Public Services
Helen Moore, Library Assistant, Public Services
Marina Buckler, Librarian, Reference Services

Income-Expenditure Report:
As of this report, we’ll still have a month or more of invoices coming in, Steve carefully balancing what is still to come in w/ goal of 100% spending.
Accounting adjustments to Fund 01 budget to reflect 1386b contract
Part-time salaries expense categories
Steve has reclassified certain expenditures to Fund 80 and Fund 83 to make our line items match goals.

Director’s and Assistant Director’s Reports
-Municipal budget update: library’s budget as recommended by City Manager (& requested by Steve) passed without changes
-Human resources update: some significant retirements on the horizon: Mike Huxtable (June 30, 2017) & Suzanne Loder (December 2016)
-Programs, Services & Exhibits update:
  Death Café, 60 people
  Language discussion groups expand again to now include modern Greek
  A busy Market Square Day though whether we are hitting our demographic, considering collaborating w/ other area libraries
  Hoopla launch successful
  Brainfuse & Universal Class coming soon
  Films return in July and August
  Upcoming exhibits, including ikebana for 3 days, June 23-25
-10th Anniversary Planning update:
  New carpeting in lobby
  LEED certification program date pinned down, Sept. 29th
  SEAREI (Seacoast Area Renewable Energy Initiative) series of programs
  Official confirmation of Views of PPL artists and project outline sent out
-Connecting with schools: Fifth grade visits just concluded
-Police Chief to visit library
-Budget for additional funding for books & materials from Fund 80

Meeting adjourned at 7:35.

Next Regular Full Board Meeting: July 20th, 2016