**MIDDLE SCHOOL**
**JOINT BUILDING COMMITTEE**

DATE: APRIL 13, 2016  
SUBJECT: REGULAR JBC MEETING #106  
LOCATION: PORTSMOUTH MIDDLE SCHOOL – MEDIA CENTER  
TIME: 7:00 P.M. OR SHORTLY THEREAFTER

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### DRAFT Minutes

I. CALL TO ORDER – Co-Chair Dwyer called the meeting to order at 7:05 P.M.

II. ATTENDANCE  
   CO-CHAIR: DWYER  
   CITY COUNCIL APPOINTEES: CLAYBURGH  
   SCHOOL BOARD MEMBERS: STEVENS AND WALKER  
   CITIZEN MEMBER: MIDDLETON  
   NON-VOTING MEMBERS: SUPERINTENDENT ZADRAVEC, CLERK OF THE WORKS HARTREY AND BUSINESS ADMINISTRATOR BARTLETT

III. ACCEPTANCE OF MINUTES FEBRUARY 17, 2016  
   MOTION: Motion to accept the minutes of February 17, 2016 by Ms. Stevens  
   SECOND: Ms. Walker  
   DISCUSSION: None  
   VOTE: Unanimously Approved

IV. CORRESPONDENCE – None

V. PUBLIC COMMENT – None

VI. OLD BUSINESS

i. UPDATE ON PERMANENT SHORING – Mr. Hartrey reported that the bid documents for the permanent shoring project are on the purchasing website and a contractor walk thru has been conducted. The project is still scheduled for completion this summer.

   Mr. Hartrey explained that he had finished a review of contractors to correct/complete the installation of the solar hot water system. His recommendation is to contract with Pettigrew Plumbing.

   Mr. Bartlett is working on completing the NECHPS certification for the project.

   MOTION: Motion to accept Pettigrew Plumbing proposal in the amount of $6,720.00 by Ms. Walker  
   SECOND: Ms. Stevens  
   DISCUSSION: None
VOTE: Unanimously Approved

VII. NEW BUSINESS - Mr. Bartlett explained that he was working with Rob Harbeson from DeStefano Architects and Bob Champagne from Summit Engineering in an effort to get the Farm to School rooftop garden underway.

VIII. MANIFEST

MOTION: Motion to accept the manifest in the amount of $55,910.96 by Ms. Walker.
SECOND: Ms. Stevens
DISCUSSION: None
VOTE: Unanimously Approved

IX. FUTURE AGENDA ITEMS - Meeting #107 will be scheduled for May 25, 2016, at 7:00 pm.

X. ADJOURNMENT – Motion to adjourn at 7:25 p.m.