Minutes

I. CALL TO ORDER - Co-Chair Dwyer called the meeting to order at 6:36 P.M.

II. ATTENDANCE CO-CHAIRS: DWYER, LEGG
   CITY COUNCIL APPOINTEES: CLAYBURGH
   SCHOOL BOARD MEMBERS: STEVENS, WALKER
   CITIZEN MEMBER: CARRIER.MIDDLETON
   NON-VOTING MEMBERS: SUPERINTENDENT ZADRAVEC, CITY MANAGER BOHENKO,
   DEPUTY CITY ATTORNEY WOODLAND, PRINCIPAL DAVIS, CLERK OF THE WORKS
   HARTREY, AND BUSINESS ADMINISTRATOR BARTLETT.

III. ACCEPTANCE OF MINUTES MAY 25, 2016
   MOTION: Motion to accept the minutes of May 25, 2016, by Co-Chair Legg
   SECOND: Ms. Walker
   DISCUSSION: None
   VOTE: Unanimously Approved

IV. CORRESPONDENCE- None

V. PUBLIC COMMENT- None

VI. OLD BUSINESS
   i. UPDATE ON PERMANENT SHORING - Mr. Hartery reported that HL Patten completed the
      permanent shoring work. Odeh Engineering provided project oversight and approved the work. Odeh
      Engineering’s final project report was requested for distribution at a future meeting.
   ii. UPDATE ON SOLAR HOT WATER SYSTEM – Rework and commissioning of the system is
       complete. It was discovered that the software version of the system requires an upgrade to allow for the
       expected graphic interface.
   iii. UPDATE ON ROOFTOP GARDEN – Mr. Bartlett indicated that it is possible that due to code and
       safety requirements that the garden project may cost more than the Farm to School grant had budgeted.

VII. NEW BUSINESS
   i. UPDATE ON PROJECT CLOSEOUT/SETTLEMENT - Co-Chair Dwyer reported that a tentative
      agreement has been reached among all parties (design and construction contractors and subcontractors)
      to bring the project to final closeout. The agreement would be subject to the City’s receipt of
      satisfactory settlement documents and completion of remaining work to qualify for NE CHPs
      reimbursement, and the JBC was being requested to authorize the following:
      • Release of up to $75,000 to Gilbane Building Company of the remaining retainage and contract
        funds being held;
      • Release of up to $33,656 to JCJ for outstanding invoices (remaining outstanding invoices less
        credits); and
      • Acceptance of a total of $610,000 (contributions from multiple parties) to cover the City’s costs
        for investigating the unanticipated building movement, designing a solution, and constructing the
        permanent shoring.

   MOTION: Motion made by Co-Chair Legg to authorize the disbursements to Gilbane and JCJ as described
   by Co-Chair Dwyer and to accept the contribution of $610,000 for the purpose of project close out and final
   releases.
   SECOND: Mr. Carrier
DISCUSSION: The Co-Chairs thanked Ms. Woodland for her effort put towards the closeout settlement
VOTE: Unanimously Approved

VIII. MANIFESTS
MOTION: Motion to accept the manifest in the amount of $ 19,996.57 by Ms. Walker
SECOND: Ms. Clayburgh
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of $ 92,845.00 by Ms. Clayburgh
SECOND: Ms. Walker
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of $ 11,590.00 by Ms. Clayburgh
SECOND: Ms. Walker
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of $ 1,080.00 by Ms. Walker
SECOND: Co-Chair Dwyer
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of $ 257,971.54 by Ms. Clayburgh
SECOND: Co-Chair Dwyer
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of $ 2,070.00 by Mr. Middleton
SECOND: Ms. Clayburgh
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of $ 86,658.60 by Ms. Walker
SECOND: Co-Chair Dwyer
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of $ 675.00 by Ms. Walker
SECOND: Co-Chair Dwyer
DISCUSSION: None
VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of $ 1,617.00 by Co-Chair Dwyer
SECOND: Ms. Walker
DISCUSSION: None
VOTE: Unanimously Approved

IX. FUTURE AGENDA ITEMS - Meeting #109 is tentatively scheduled for November 30, 2016, to discuss a prioritized list of items with cost impacts, such as: NECHPS, Solar Controls, Rooftop Garden, and Art, to name a few.

X. ADJOURNMENT - MOTION to adjourn at 7:09 p.m. by Co-Chair Legg
SECOND: Ms. Walker