

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: VALERIE A. FRENCH, DEPUTY CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL AT THE MEETING HELD ON MONDAY, OCTOBER 17, 2016 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR SPLAINE, COUNCILORS PERKINS, DWYER, LOWN, PEARSON, SPEAR, CYR, AND DENTON

1. Presentation – Update Re: Various Parking Programs – Parking Manager Joey Giordano gave a brief presentation updating the status of various parking programs recently put into place. He also announced the implementation of a Passport Parking smart-phone application going into effect on October 18th for the Bridge Street and Worth Parking Lots.
2. Public Comment Session – There were 3 speakers: Jon Wyckoff (Demolition Ordinance), Mark Brighton (several issues), Joe Caldarola (Planning Board Alternate Appointment - Jeffrey Kisiel)
3. Ordinance Amending Chapter 3, Article II, Section 3.2 Solid Waste, Yard Waste and Recycling and an Amendment to Chapter 1, Article XIII, Section 1.13- Municipal Enforcement Procedures - *A public hearing was held with no speakers.* **Voted** to pass second reading and schedule a third and final reading of the proposed ordinance at the November 21, 2016 City Council meeting as presented. **Voted to suspend the rules** to hold the third and final reading at this meeting. **Voted to pass third and final reading** of the proposed ordinance.
4. Resolution Authorizing a Supplemental Appropriation in the Amount of Three Hundred and Forty-Five Thousand (\$345,000.00) Dollars from the Sewer Fund Unrestricted Net Position for Land Acquisition through Eminent Domain Re: 150 Greenleaf Avenue – A public hearing was held with 8 speakers. **Voted on a 7-2 roll call to adopt a resolution** to raise and appropriate \$345,000.00 from the Sewer Fund net position for land acquisition through eminent domain regarding 150 Greenleaf Avenue. Assistant Mayor Splaine and Councilor Lown voted opposed.
5. **Voted to suspend the rules** to move up City Manager Item #3 on the Agenda for consideration.
6. Report Back Re: 400th Anniversary Celebration – **Voted** to authorize the development of a trust for the 400th Anniversary Celebration, and further, authorize the City Manager to enter into a partnership agreement with the Portsmouth Historical Society/Discover Portsmouth Center to provide an annual contribution from the City of Portsmouth to the PHS/DPC which will provide a base level of support to create a varied, organized and informed set of activities in which the community can engage to develop an sense of pride for Portsmouth's past and future.

7. Third and Final Reading of Ordinance amending Chapter 14, Article II – Demolition – The Preservation of Buildings and Places of Historic, Architectural and Community Value– **Voted to pass third and final reading** of the proposed Ordinance.

8. Purchase and Sale Re: Elliott – **Voted** to:

- 1) **Authorize the expenditure of \$150,000 Conservation Fund contingent upon Conservation Commission approval;**
- 2) **Establish a public hearing for November 21, 2016 appropriating \$400,000 from Unassigned Fund Balance for the purchase of land;**
- 3) **Refer this matter to the Planning Board for a report back to the City Council**

Voted on an 8-1 vote (Councilor Lown voted opposed):

- 4) **Further, authorize the City Manager to enter into a Purchase and Sale Agreement subject to funding and the report back from the Planning Board for the November 21, 2016 City Council meeting.**

9. City Hall Building North Façade Replacement Design - **Voted** to approve selection of Alternative B, Curtain Wall and Masonry Façade for the replacement of the Municipal Complex's 1962 Building façade.

10. Request to Dispose of Surplus Vehicles and Equipment – **Voted** to authorize the City Manager to dispose of surplus vehicles and equipment by the sealed bid process.

11. Commerce Way – **Voted** to:

1) Accept transfer of land and drainage easements to the City necessary for the layout and construction of Commerce Way. This vote is subject to Planning Board issuing a report or waiver of referral. Said land and easements are recorded at the Rockingham County Registry of Deeds at Book 5631, Page 1041; Book 5631, Page 1051; and Book 5722, Page 0322; and are shown on the Plan D-38901 and drainage easements are recorded at Book 5631, Page 1057 and Book 5631, Page 1054.

2) Convey .228 acres of land to 135 Commerce Way, LLC as contemplated in the original roadway design to reflect as built roadway conditions of Commerce Way. This vote is subject to Planning Board issuing a report or waiver of referral. Said conveyance is shown on Plan D-38901; and,

3) Refer this matter to the Planning Board for report or waiver.

12. Request to Extend Existing License at 64 Market Street – **Voted** to authorize the City Manager to extend the license with Cereno Construction to finalize reconstruction activities of the Gaslight Restaurant.

13. Board and Commission appointments:

Voted to approve the appointment of Jody Record as a Regular member of the Planning Board – filling unexpired term of William Gladhill to December 31, 2017.

Voted on an 8-1 roll call vote to approve the appointment of Jeffrey Kisiel as an alternate member of the Planning Board – term to expire 12/31/2018, Assistant Mayor Splaine voted opposed.

Voted to approve the reappointments of Bruce Boley and Jack Jamison to the Board of Library Trustees – terms to expire 10/01/2019.

14. Prescott Park Master Plan Update – Councilor Dwyer gave an update of the Prescott Park Master Plan Blue Ribbon Committee activities.

15. Parking and Traffic Safety Committee Action Sheet and Minutes of October 6, 2016 – **Voted** to approve and accept the Action Sheet and Minutes of the October 6, 2016 Parking and Traffic Safety Committee meeting.

16. Feasibility of Creating a Public Park at the current Bridge Street Parking Lot Location– Councilor Pearson - City Manager Bohenko reported that as per Council request earlier in the year, he will be reporting back on ways to maximize the areas of Bridge Street, Bridge Street Lot, Worth Lot, Vaughn Mall and Maplewood.

17. Discontinue Free Holiday Parking – Councilor Spear - Following discussion of the costs associated with free holiday parking, it was requested that the City Council representative to the Chamber of Commerce, Councilor Pearson, bring the issue to the Chamber of Commerce and report back.

18. Miscellaneous/Unfinished Business – Councilor Cyr requested that the Report on Food Trucks be followed up with a Work Session. City Manager Bohenko stated there are several issues to be discussed at Work Session and will work with Mayor Blalock to schedule a meeting in November.

19. Adjournment – **At 10:30 p.m., voted to adjourn.**

Respectfully submitted by:

Valerie A. French
Deputy City Clerk