

TO: JOHN P. BOHENKO, CITY MANAGER  
FROM: VALERIE A. FRENCH, DEPUTY CITY CLERK  
RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, MAY 2, 2016 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE  
PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR SPLAINE, COUNCILORS PERKINS, DWYER, LOWN, PEARSON, SPEAR, CYR AND DENTON

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1. **Voted** on a 7-0 Roll Call vote to hold at 6:00 p.m., an Anticipated Non-Meeting with Counsel was held regarding Litigation and Personnel in accordance with RSA 91-A:2, I (b). – Assistant Mayor Splaine and Councilor Denton recused themselves.
2. **Voted** on a 9-0 Roll Call vote to hold at 6:30 p.m., an Anticipated Non-Meeting with Counsel was held regarding Proposed Collective Bargaining in accordance with RSA 91-A:2, I (b).
3. Proclamation– Police Week in Portsmouth – Peace Officers’ Memorial Day – Assistant Mayor Splaine read the Proclamation in recognition of Police Week and Peace Officers’ Memorial Day. Mayor Blalock presented the Proclamation to Chief of Police David Mara who accepted with thanks and appreciation.
4. Proclamation – Recognition of National Small Business Week – Councilor Spear read the Proclamation in Recognition of National Small Business Week and presented it to Greta Johansson, NH District Director of the US Small Business Administration, who accepted with thanks and appreciation.
5. Mayor Blalock and City Manager Bohenko recognized Nancy Colbert Puff in the audience who will be replacing David Allen as Deputy City Manager. They also thanked Deputy City Manager Allen for his years of service.
6. Acceptance of Minutes – April 18 2016 – **Voted** to approve and accept the minutes of the April 18, 2016 City Council meeting.
7. Public Comment Session – There were 6 speakers: Juliana Flintosh, Joe Russell, Barbara and Val Pamboukes and Jeff Kisiel (678 Maplewood Avenue Rezoning Request); Peter Somssich (Irrigation meters).
8. Public Hearing - Ordinance amending Chapter 10 – Zoning Ordinance Delete the existing Article 5A – Character Districts in its entirety and insert in its place the new Article 5A – Character Districts dated January 11, 2016

Amend Articles 4, 5, 11, 12 & 15 of the Zoning Ordinance as set forth in the document titled “Conforming Amendments to Zoning Ordinance” January 11, 2016

Amend the Zoning Map as set forth in the following maps dated January 11, 2016;

- (a) Map 10.5A21A – Character Districts and Civic Districts;
- (b) Map 10.5A21B – Building Height Standards;

- (c) Map 10.5A21C – Special Requirements for Façade Types, Front Lot Line Buildout & Uses

**Public Hearing held with two speakers.**

**Voted** to recess the public hearing to the May 16, 2016 City Council meeting.

**Voted** to substitute the original ordinance as recommended by the Planning Board for the version of the amended ordinance.

**Voted** to postpone second reading of the substituted ordinance to the May 16, 2016 City Council meeting.

9. Third and Final Reading of Ordinance amending Chapter 11, Section II, Section 11.216 B – Sewer Use Charges/Records/Hook-up to Allow an Approved Irrigation System and a Water Meter at a Monthly Service Fee in addition to the Consumption Charge, said Fee to be Determined by the City Council during its Annual Budget Process – **Voted** to pass third and final reading on the proposed Ordinance as presented.
10. Adoption of Resolution Authorizing the Issuance of Refunding Bonds of up to Thirteen Million (\$13,000,000.00) Dollars to Refinance certain Outstanding Bonds of the City so as to Reduce Interest Costs, and to Pay all Costs Incidental and related thereto – **Voted** on a 9-0 roll call vote to adopt the Resolution Authorizing the Issuance of Refunding Bonds of up to Thirteen Million (\$13,000,000.00) Dollars to Refinance Certain Outstanding Bonds of the City so as to reduce interest costs, and to pay all costs incidental and related thereto.
11. Consent Agenda – **Voted** to adopt the Consent Agenda.
- A. Request for License to install Projecting Sign:
- Christi Watson owner of Fringe Hair Studio, LLC, for property located at 3 Market Square, 2<sup>nd</sup> Floor (**Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request**)
- Planning Director's Stipulations:**
- **The license shall be approved by the Legal Department as to content and form;**
  - **Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and**
  - **Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works**
- B. Letter from Josh Pierce, Seacoast Area Bicycle Riders, requesting permission to hold the Bike/Walk to Work Day in the Seacoast on Friday, May 20, 2016 (**Anticipated action – move to refer to the City Manager with power**)

12. Letter from Steve Leonard, Portsmouth Girls Softball Association President, requesting permission to hang a banner on the backstop at the Pease 1 field – **Voted** to refer to the City Manager with power.
13. Letter from Jeffrey Keefe, Portsmouth Athenaeum, requesting permission to hold parade on one of the following dates: Saturday, June 24<sup>th</sup>; Saturday, September 16<sup>th</sup>; Saturday, October 7<sup>th</sup>; or Saturday, October 14<sup>th</sup>, all in 2017 in the downtown at 11:00 a.m. – **Voted** to refer to the City Manager with power.
14. Letter from Michael Dolan requesting to set up a small table in the downtown area for street performing – **Voted** to refer to the City Manager to work with Mr. Dolan to find appropriate location within the Vaughan Mall per staff recommendation.
15. Request for First Reading Re: Proposed Zoning Amendment – Transportation Corridor District – **Voted** to authorize the City Manager to bring back the proposed Ordinance for first reading at the May 16, 2016 City Council meeting, as recommended by the Planning Board.
16. Report Back Re: Request to Rezone Land at 678 Maplewood Avenue and an adjacent parcel (Assessors Map 220, Lots 89 and 90) from Single Residence B (SRB) to Business (B)– **Voted** to accept the Planning Board's recommendation to **not** rezone the parcels as business and to refer back to the Planning Board to examine other options for rezoning.
17. Outdoor Sidewalk Café Providing Alcohol Service – Birdseye Lounge, LLC –**Voted** to authorize the City Manager to enter into an Area Service Agreement with Birdseye Lounge, LLC for Outdoor Alcohol Service on City land for the 2016 season subject to the City Council Policy No. 2012-02 regarding use of City property for sidewalk cafes providing alcohol service.
18. Traffic Signal Easement Re: 361 Islington Street – **Voted** to accept a traffic signal easement from Lucky Thirteen Properties LLC over property located at 361 Islington Street.
19. Proposed Deer Street Garage Building Committee – **Voted** to allow Mayor Blalock to appoint members to this Advisory Committee.
20. Request for Disposal of 1987 Fire Engine – **Voted** to authorize the City Manager to dispose of the 1987 Fire Engine either through the sealed bid process or through GovDeals, an on-line auction site, in which the equipment is sold to the highest bidder.
21. Update of Sale of Fire Boat – (Not on agenda) – City Manager Bohenko stated due to some concerns expressed, he has reached out to several communities regarding possible sharing of costs to keep the boat operational locally and will come back to the Council if any legal agreements are reached.
22. Water Line Easement – Nimble Hill Road, Newington – **Voted** to authorize the City Manager to accept a waterline easement from Dennett Farm LLC to serve the minor subdivision off of Nimble Hill Road.
23. Mayor Blalock announced he will be laying a wreath at the African Burying Ground Memorial Park in recognition of the 1<sup>st</sup> anniversary, May 23<sup>rd</sup> at 9:00 a.m.

24. Acceptance of Resignation – Voted to accept the Resignation of David Witham from the Zoning Board of Adjustment effective July 1, 2016 with thanks and regret.

25. Housing Committee Overview – Councilor Perkins gave a brief overview and update of the upcoming schedule for the Housing Committee.

26. Adjournment – **At 8:55 p.m., voted to adjourn.**

Respectfully submitted by:

A handwritten signature in black ink, appearing to read 'V. French', written in a cursive style.

Valerie A. French,  
Deputy City Clerk