

TO: JOHN P. BOHENKO, CITY MANAGER  
FROM: KELLI L. BARNABY, CITY CLERK  
RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON TUESDAY, FEBRUARY 16, 2016, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE  
PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR SPLAINE, COUNCILORS PERKINS, DWYER, LOWN, PEARSON, SPEAR, CYR AND DENTON

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1. At 6:30 p.m., a Work Session was held regarding Pease Tradeport Community Advisory Panel (CAP) with the Agency for Toxic Substances and Disease Registry (ATSDR).
2. **Voted** to suspend the rules in order to take up Item VII. Public Hearing regarding Proposed Capital Improvement Plan (CIP) FY2017-2022.
3. PROPOSED CAPITAL IMPROVEMENT PLAN (CIP) FY2017-2022 – Held a public hearing.
4. Presentation Comprehensive Annual Financial Report (CAFR) – Scott McIntire – Scott McIntire provided a Presentation regarding the City’s Comprehensive Annual Financial Report.
5. Presentation Update Re: Acceptance of Over the Counter Credit Card Payments – Finance Director Belanger provided an update regarding the City being able to accept over the counter credit card payments. She reported the City is expected to start providing this service on or before March 1, 2016.
6. Acceptance of Minutes – January 25, 2016 – **Voted** to approve and accept the minutes of the January 25, 2016 City Council meeting.
7. Public Comment Session – There were two speakers: Kate Mallen (Elderly Exemption), and Mark Brighton (Deer Street).
8. Public Hearing – Resolution Amending Elderly Exemption – Held a Public Hearing. **Voted** to adopt Option B, as presented.

OPTION A

**PROPOSED INCREASE OF ELDERLY EXEMPTION**

SINGLE	\$40,000.00 INCREASE OF \$3,689.00
MARRIED	\$55,000.00 INCREASE OF \$10,207.00
ASSET LIMIT OF	\$175,000.00 INCREASE OF 53,961.00

OPTION B

**PROPOSED INCREASE OF ELDERLY EXEMPTION**

SINGLE	\$40,000.00 INCREASE OF \$3,689.00
MARRIED	\$55,000.00 INCREASE OF \$10,207.00
ASSET LIMIT OF	\$175,000.00 INCREASE OF \$53,961.00

IF THE CITY COUNCIL WISHES TO ADJUST THE EXEMPTION AMOUNTS FOR ELDERLY TAXPAYERS IN COMPARISON TO NEIGHBORING COMMUNITIES, THIS WOULD DECREASE THE LIMIT AS FOLLOWS:

AGES 65-74	\$120,000.00 DECREASE OF \$5,000.00
AGES 75-79	\$160,000.00 DECREASE OF \$15,000.00
AGES 80+	\$200,000.00 DECREASE OF \$20,000.00

9. RESOLUTION AMENDING DISABLED EXEMPTION – Held a Public Hearing. **Voted** to adopt the Disabled Exemption, as presented.

SINGLE	\$40,000.00 INCREASE OF \$3,689.00
MARRIED	\$55,000.00 INCREASE OF \$10,207.00
ASSET LIMIT OF	\$175,000.00 INCREASE OF \$53,961.00

IF QUALIFIED FOR DISABLED TAXPAYERS THE CURRENT EXEMPTION OFF THE ASSESSED VALUE OF THE PROPERTY WOULD REMAIN THE SAME AT \$100,000.00

10. Electric Charging Stations Grant - \$10,000.00 – **Voted** to authorize the City Manager to enter into an agreement between the State of New Hampshire and the City of Portsmouth pertaining to the NH Department of Environmental Services Electrical Vehicle Supply Equipment Rebate Program.

11. First Reading of Resolution Authorizing a Bond Issue and/or Notes of the City under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of up to Seventy Five Million Dollars (\$75,000,000.00) for Costs related for the Construction of the Peirce Island Wastewater Treatment Facility (Roll Call Vote Required) – On a roll call 8-1, **voted** to pass first reading and bring back for public hearing and adoption a Resolution Authorizing a Bond Issue and/or Notes of City under the Municipal Finance Act and/or Participation in the State Revolving Fund (SRF) Loan of up to Seventy-Five Million (\$75,000,000.00) Dollars for Costs Related for the Construction of the Peirce Island Wastewater Treatment Facility as presented, at the City Council meeting of March 7, 2016. Councilors Perkins, Dwyer, Lown, Pearson, Spear, Cyr, Denton and Mayor Blalock voted in favor. Assistant Mayor Splaine voted opposed.

12. First Reading of Resolution Authorizing a Supplemental Appropriation from Unassigned Fund Balance for Necessary Expenditures related to Middle School Construction of up to Six Hundred Fifty Thousand (\$650,000.00) Dollars (Roll Call Vote Required) – On a unanimous roll call 9-0, **voted** to pass first reading and bring back for public hearing and adoption a Resolution authorizing a supplemental appropriation from Unassigned Fund Balance the sum of up to Six Hundred Fifty Thousand (\$650,000.00) Dollars for Necessary Expenditures Related to the Middle School Construction, as presented, at the City Council meeting of March 7, 2016.
13. Consent Agenda – **Voted** to adopt the Consent Agenda.
- A. Request for License to install Projecting Sign:
- Richard Kahler owner of Kahler Chiropractic, for property located at 100 Market Street (***Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)
- Planning Director's Stipulations:***
- ***The license shall be approved by the Legal Department as to content and form;***
  - ***Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and***
  - ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***
14. Report Back Re: License Requests for 40 Bridge Street – **Voted** to accept the recommendation of the Planning Board, as presented, that the licenses be granted, subject to DPW approval of the final design of the electrical bank.
15. Report Back Re: Request of Stewgood, LLC, to restore the lots at 268 and 276 Dennett Street to their premerger status pursuant to NH RSA 674:39-aa – **Voted** to accept the Planning Board's recommendation, as presented, that there has not been any overt action or conduct that indicates the owner regarded the lots as merged, and therefore the request to restore the lots to their premerger status may be granted.
16. Request for Equitable Waiver for Building Fees Re: Lonza – **Voted** to authorize an equitable waiver of the building fee from \$10/\$1000 to \$7/\$1000 for the five projects, Mono 1, Mono 2, Mono 3, Cell Therapy 1 and Cell Therapy 2 as described in the letter of February 8, 2016 to Chief Building Inspector Robert Marsilia for the City of Portsmouth.

17. Miscellaneous/Unfinished Business – Report of Legislative Subcommittee – RE: HB1216  
Re: Creation of Documents Under Right-to-Know – The bill was voted Inexpedient to  
Legislate.

- Single Use Plastic Grocery Bags (Not on Agenda) – **Voted** to support the concept of enabling legislation which would allow municipalities to vote in favor of such an ordinance.

18. Adjournment – At 10:10 p.m., **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC  
City Clerk