

TRUSTEES OF THE TRUST FUNDS
CITY OF PORTSMOUTH, NEW HAMPSHIRE
REVISED MINUTES OF APRIL 22, 2014 MEETING

A regular meeting of the Trustees of the Trust Funds for the City of Portsmouth, New Hampshire was held on April 22, 2014 at the 4th Floor Law Library at Portsmouth City Hall. The meeting was called to order at 7:34 a.m.

Present were Trustees Phyllis Z. Eldridge, Dana S. Levenson and Thomas R. Watson. Also present were Michael Warhurst, Robert Sullivan, Ben Anderson, David Allen, Susan Cobler, Molly Bolster, Claudette Barker, Jeffrey Little and Matt Glenn.

The minutes of the April 3, 2014 meeting were reviewed and, upon motion duly made and seconded, approved.

Payroll and operating expense checks were reviewed and signed.

Ben Anderson and Claudette Barker appeared on behalf of Prescott Park Arts Festival. Mr. Anderson discussed a proposal earlier submitted to Ms. Eldridge to contract the bathroom clean-up work associated with the new concession pavilion to the Trustees. During the discussion, a question arose as to whether the proposed fee included the cost of toilet paper and other materials for the bathrooms. Mr. Anderson indicated that PPAF's proposal was intended to be inclusive. Ms. Eldridge indicated that she had not understood the proposal in that fashion. After further discussion, the Trustees indicated that they were receptive to the proposed arrangement but would need to get a handle on the estimated cost of the toilet paper and other supplies before agreeing to the arrangement.

Mr. Anderson gave a report on the progress of the pavilion construction.

Ms. Barker informed the Trustees that PPAF would like to remove the current sound building and replace it with a smaller temporary structure. She noted that, currently, the building only houses the dimmer units. She stated that its replacement is viewed as a temporary move pending resolution of issues associated with a potential reconstruction of the stage. After further discussion, the Trustees suggested that PPAF defer on replacing the building until the stage plans have been finalized to avoid unnecessary short-term expense.

Molly Bolster, Susan Cobler and Matt Glenn appeared on behalf of The Gundalow Company. Ms. Bolster provided a description of the funding model for the Company and a report on the Company's 2013 financial performance and its current financial circumstances. She also reported that the Company conducted 93 educational sails with school groups in 2013, reaching 1,900 students. Its public sales included 285 trips hosting 4,800 passengers.

Ms. Bolster requested certain information concerning the "impact" fee which is being requested of the Company. Mr. Watson and Mr. Levenson explained that the requested fee is not solely an impact fee. Rather, it is a license fee that incorporates a number of factors including impact, access and exclusivity. Ms. Bolster stated that the Company is committed to paying the cost of extending electrical service to the dock, an expense that is projected to be in excess of \$3,500. She expressed her concern that it would be difficult for the Company to cover that cost

and pay a license fee, particularly since the license fee is an off-budget item, not part of the company's budget plan adopted before the beginning of this calendar year. After further discussion, Mr. Levenson proposed that The Gundalow Company pay all the costs associated with extending electricity to the dock, with separate metering (unless the extra expense is cost-prohibitive) and plan on including a license fee in its budget for 2015. Ms. Bolster indicated that this proposal was acceptable. Upon motion duly made and seconded, the Trustees unanimously approved Mr. Levenson's proposal.

Mr. Warhurst presented his Park Report. He stated that he has received a copy of a report prepared by Energy Management Consultants, Inc. which includes an energy audit of the Park lighting and a proposed lighting improvement plan. The cost of the improvements is approximately \$28,000. Under the Smart Start Program of Public Service of New Hampshire, there are a couple options for funding the improvements. Under one option, PSNH will pay the entire cost of the improvements but recoup those costs through delaying the energy savings following the installation for a number of years. After further discussions, the Trustees requested that Mr. Warhurst initiate the application process for a Smart Start Project.

Mr. Warhurst reported that, currently, there are seven seasonal boaters. He will continue to make efforts to promote the three remaining slips available.

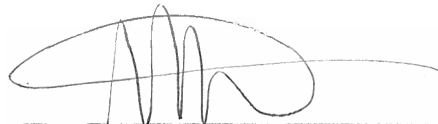
Mr. Warhurst stated that he has received a request from the vice-president of the junior class at The Derryfield School for use of Four Tree Island for a catered class outing. The class would like to include lightly amplified music. After discussion, the Trustees unanimously resolved to deny the request as contrary to the Park's policy concerning amplified music.

Ms. Eldridge reported on the receipt of a letter from the Friends of the South End requesting permission to hold the annual Fairy House Tour in the Park on Saturday and Sunday, September 20-21. Set-up will occur on Friday, September 19th, and clean up will occur at the end of the tour on Sunday. After discussion, the Trustees unanimously approved the request.

Ms. Eldridge also brought to the Trustees' attention the existence of the "love wall" consisting of dozens of padlocks fastened to a portion of the chain link fence on the perimeter of the Park. After discussion, the Trustees stated their willingness to allow the locks to remain, provided that they do not cause any damage to the fence, do not include any commercial component or otherwise cause a problem in the Park.

The chair reported that the next meeting will take place on May 8, 2014.

There being no further business, upon motion duly made and seconded, the meeting was adjourned at 9:07 a.m.



Thomas R. Watson, Secretary