

TRUSTEES OF THE TRUST FUNDS
CITY OF PORTSMOUTH, NEW HAMPSHIRE
MINUTES OF REGULAR MEETING

A regular meeting of the Trustees of the Trust Funds for the City of Portsmouth, New Hampshire was held on January 12, 2012 at the 4th Floor Law Library at Portsmouth City Hall. The meeting was called to order at 7:30 a.m.

Present were Trustees Phyllis Z. Eldridge, Dana S. Levinson and Thomas R. Watson. Also present was W. Peter Torrey.

The minutes of the December 22, 2011 meeting were reviewed and upon motion duly made and seconded, were unanimously approved.

Payroll and operating expense checks were reviewed and signed.

Peter Torrey presented a summary of the annual dock financial activity for 2011. He reported that the dock operations had generated \$39,212 in revenues against operating expenses of \$17,378, resulting in a net profit for the year of \$21,834. This is an approximate \$6,000 improvement over the prior year. After further discussion, the Trustees unanimously resolved to issue a payment to the City of Portsmouth in the amount of \$22,000 as a payment against the outstanding balance due on the 1999 loan associated with the dock renovations. Mr. Torrey noted that the loan will have an outstanding principal balance of \$6,000 after that payment.

Mr. Torrey then led a review and discussion of the proposed budget for calendar year 2012. The proposed budget calls for total expenditures of \$185,550. The budget provides for a fund/endowment draw of 4.27% on a "total return basis"/five-year rolling average. It also reduces budget expenditures by \$1,450 over the prior year. After further discussion, upon motion duly made and seconded, the Trustees unanimously voted to approve the proposed 2012 budget as presented.

Ms. Eldridge briefly reported on the status of the BIG grant application. Because of the need for certain changes in the financial model subsequent to the submission of the application, the application was ineligible to be considered for this year.

Mr. Torrey reported the receipt of a written request by the City of Portsmouth for a pay-down of the Arts and Culture fund in the amount of \$10,653.14. He reported that the terms of the fund allow the City to draw down from it at any time. A check in that amount was thereupon issued by the Trustees. Mr. Torrey reported that the disbursement results in a balance of \$560 in the fund.

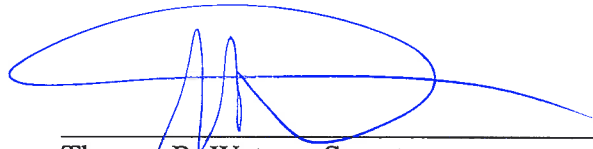
A discussion ensued about the need to begin a review of the arrangement with the Prescott Arts Festival for the upcoming year. Mr. Torrey made a presentation concerning the estimated PPAF impact upon the Prescott Park operating budget. After further discussion, the

Trustees determined to schedule a meeting with the City Attorney, Robert Sullivan, to review and discuss modifications to the existing agreement with PPAF.

Ms. Eldredge reported on a request by Fuel Training Studio to hold Boot Camp classes in Prescott Park in April and May of this year. The Boot Camp consists of a variety of exercises and training drills. The company currently holds boot camps on the waterfront in Newburyport, Massachusetts and would like to do the same at Prescott Park two mornings a week between 5:45 and 6:30 a.m. Classes would begin on April 2 and conclude on May 9. The Trustees discussed the pros and cons of any such classes, whereupon, upon motion duly made and seconded, the Trustees unanimously resolved to permit the company to conduct its Boot Camp classes in April and May of 2012 on a trial basis subject to the conditions that the classes are to be concluded by 7:00 a.m. and limited to no more than 20 participants.

The chair reported that the next meeting will take place on January 25, 2012.

There being no further business, upon motion, duly made and seconded, the meeting was adjourned at 9:20 a.m.



Thomas R. Watson, Secretary