Meeting Notice and Agenda

Portsmouth Public Library Board of Trustees

Date: November 17, 2010
Time: 6:30 p.m.
Place: MacLeod Board Room

I. Call to Order

II. Secretary’s Report. Minutes of October 20, 2010 meeting.

III. Financial Report
   A. Income / Expenditure report through October 2010
   B. Library Trustee Funds report
   C. Distribution from Trustees of Trust Funds

IV. Director’s Report
   A. Quarterly Activity Report
   B. Staff changes
      i. Barbara Bourgoine to Library Assistant II in Youth Services
      ii. Erin Mawn hired as Library Assistant 20 hours in Reference
      iii. Vacant Library Assistant I in Youth Services now advertised
   C. Staff Training
      i. LYRASIS Reference training
      ii. LGC Preventing Workplace Violence

V. Assistant Director’s Report

VI. Trustees Activities / Reports / Discussion
   A. Goal Setting for FY2012

VII. New Business

VIII. Old Business

IX. Acceptance of Gifts and Grants
   A. Gifts in memory of Frank Lyons $150 (new gifts)
   B. Gifts in memory of Betty Jane Clark $40

X. Adjournment

Next Regular Full Board Meeting:

Please email Mary Ann List at malist@cityofportsmouth.com or Barbara Weismann bhweismann@cityofportsmouth.com or telephone 766-1710 if you are not able to attend.