Meeting Notice and Agenda

Portsmouth Public Library Board of Trustees

Date: January 20, 2010
Time: 6:30 p.m.
Place: MacLeod Board Room

I. Call to Order

II. Secretary’s Report. Minutes of November 18, 2009 meeting.

III. Financial Report
   A. Income / Expenditure report through December 2009
   B. Library Trustee Funds report
   C. Investment report

IV. Director’s Report
   A. Goals and Objectives
      i. Report of Evaluations FY09 and midyear FY10
      ii. Goals and Objectives for FY11 (attached for Trustee review and input)
   B. FY11 Budget
      i. Capital Improvement Plan
      ii. Operating Budget guidelines and schedule
   C. New City Councilors Introduction to the Library
   D. Middle School Joint Building Committee progress
   E. Fall / Winter program schedule
      i. Twitter announcements portsmouthlibnh
      ii. Adult programs
      iii. Programs for children and teens
   F. Building
      i. Progress on winterization measures
      ii. Display cabinets and bulletin boards in Lobby
   G. Staff Activity
      i. American Library Association MidWinter Meeting
      ii. Winning entry in Portsmouth Garden Club’s Festival of Trees
      iii. Pat Palmer to NH Innovative Users Group Meeting
      iv. Output measure report
         A. PPL 5-year growth
         B. PPL activity compared to other libraries

V. Technology Report
   A. Webpage and Catalog improvements

VI. Trustees Activities / Reports / Discussion

VII. Acceptance of Gifts and Grants
   i. Christine Bastianelli, Ben Swainbank, Isaac and Leo Swainbank $150 in memory of Gavin S. Symes
   ii. NH Humanities Council (program grant) $250
   iii. Portsmouth College Women’s Club $40 in memory of Dorothy Bergeron
   iv. Robert W. Karnan Memorial Fund/South Church $450 books
   v. Harry F. Downing, Jr. $100 in memory of Bernice Merrill Downing

VIII. Adjournment

Next Regular Full Board Meeting:

Please email Mary Ann List at malist@cityofportsmouth.com or Barbara Weismann bhweismann@cityofportsmouth.com or telephone 766-1710 if you are not able to attend.